

Cabinet Minutes
February 5, 2020
District Office
9:00 a.m.

Participating: Marilyn Holt, Paul Bruinsma, Tara Buerster, Alex Cline, Michael Conn, Robert Conn, Jay Edgren, Matt Fowler, Ryan Gower, Holly Martin, Rodney Ranes, Brent Todd, and Renee Smith, Recorder.

Not Participating: Ryan Hawkins (CFO Meeting) and Mike Thomas (District Business).

Approval Items

1. **Academic Calendar 2021-2023** – Cabinet approved the Academic Calendar for 2021-2023 as presented by Tara Buerster and Rodney Ranes. The academic calendar will now be presented for approval at the February 18th Board of Trustees meeting.
2. **Tuition Rates Increase** – Cabinet approval was given for an increase in the tuition rate as proposed by Ryan Hawkins and presented by Marilyn Holt. The increase from \$92.00 per semester hour to \$100.00 per semester hour will now be presented for approval at the February 18th Board of Trustees meeting.
3. **Policy 500.14 Removal of Evening Waiver** – Cabinet approval was given for the removal of the evening tuition waiver as proposed by Ryan Hawkins and presented by Marilyn Holt. The removal of the evening waiver and resulting revised policy will now be presented for approval at the February 18th Board of Trustees meeting.
4. **Procedure 500.26 Credit Equivalency Revisions** – Cabinet approval was given for revisions to the 500.26 Credit Equivalency procedure as presented by Holly Martin. The revisions affect the portion of the policy that addresses military students.
5. **AAS in Unmanned Aerial Systems** – Cabinet approval was given for the Associate in Applied Science in Unmanned Aerial System as presented by Holly Martin and Michael Conn and will next be presented for approval to the Illinois Community College Board.
6. **AAS in Welding** – Cabinet approval was given for the Associate in Applied Science in Welding as presented by Holly Martin and Michael Conn and will next be presented for approval to the Illinois Community College Board.
7. **AAS in Medical Lab Technician** – Cabinet approval was given for the Associate in Applied Science in Medical Lab Technician as presented by Holly Martin and Paul Bruinsma and will next be presented for approval to the Illinois Community College Board.
8. Other

Informational Items

9. **Student Satisfaction Survey** – Holly Martin led a discussion on revised questions to be included when compiling the student satisfaction survey instrument.
10. **Grant Applications Updates** – Holly Martin reviewed the updated grant application listing.
11. **Quarterly 403(b) Report** – Cabinet members reviewed the 2019 4th quarter report on the District's 403(b) Program that Ryan Hawkins previously provided.
12. **Multi-Year Financial Planning Document** – A multi-year financial planning document as previously prepared by Ryan Hawkins was discussed.
13. **Truck Driving Program and Refresher** – Robert Conn reviewed information on proposed upgrades to the current WVC Truck Driving Program and Refresher component to meet anticipated requirements from the United States Department of Transportation.
14. **CAPTE Update** – Robert Conn provided an update on meeting requirements for accreditation by the Commission on Accreditation in Physical Therapy Education.
15. **GSI Update** – Paul Bruinsma provided information on efforts to contact representatives to offer services to citizens losing employment resulting from the January 31st closure of the GSI Plant in Flora.
16. **Next Cabinet Meeting** – The next Cabinet meeting is scheduled for March 4, 2020 at 9:00 a.m. at the IECC District Office.
17. Other