

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

March 15, 2016



Location:

**Lincoln Trail College
11220 State Highway 1
Robinson, Illinois 62454**

**Dinner – 6:00 p.m. – Lincoln Room
Meeting – 7:00 p.m. – Cafeteria**

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

**Lincoln Trail College
March 15, 2016
7:00 p.m.
Cafeteria**

1. Call to Order & Roll Call Chairman Fischer
2. Disposition of Minutes CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
6. Policy First Reading (and Possible Approval) Bruce
 - A. Academic Requirements Policy 500.20
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Recognition of Student Board Member Drew Halter Bruce
 - B. Transfer Articulation Agreement between IECC and USI Cantwell
 - C. Strategic Plan 2015 Status Report Hartleroad
 - D. Affiliation Agreements Bruce
 - Newton Jasper County Health Department – Medical Assistant (LTC)
 - Lawrenceville CVS – Pharmacy Technician (LTC)
9. Bid Committee Report Bruce
 - A. None
10. District Finance
 - A. Financial Report Browning
 - B. Approval of Financial Obligations Browning
11. Chief Executive Officer’s Report Bruce

- 12. Executive Session Bruce
- 13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes Bruce
- 14. Approval of Personnel Report Bruce
- 15. Collective Bargaining Bruce
- 16. Litigation Bruce
- 17. Other Items
- 18. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in Bob Boyles Hall, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, February 16, 2016.

AGENDA #1 – “Call to Order & Roll Call” – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Renee Smith, to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Michael K. Correll, Brenda K. Culver, G. Andrew Fischer, Marilyn Wolfe. Also present was Drew Halter, student trustee elect. Trustees absent: Alan Henager. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Jay Edgren, President of Frontier Community College.

Matt Fowler, President of Wabash Valley College.

Kathy Harris, President of Lincoln Trail College.

Rodney Ranes, President of Olney Central College.

Roger Browning, Chief Finance Officer/Treasurer.

Tara Buerster, Director of Human Resources.

Chris Cantwell, Dean, Academic & Student Support Services/Chief Academic Officer.

Alex Cline, Director of Information & Communications Technology.

LeAnn Hartleroad, Associate Dean, Institutional Development.

Renee Smith, Executive Assistant to CEO/Board Secretary.

Michael Thomas, Dean of Workforce Education.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held January 19, 2016 were presented for disposition.

Board Action to Approve Minutes: Trustee Brenda Culver made a motion to approve minutes of the foregoing meeting as prepared. Trustee Gary Carter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized, including several college staff members.

#3-B. IECEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees:

Retirement From Board: Trustee Marilyn Wolfe addressed the Board announcing her retirement as a Trustee effective immediately. Her retirement comes after twenty years of service to the IECC Board.

Board Action To Fill Board Vacancy: Trustee Gary Carter made a motion that Jan Ridgely be appointed to the vacancy created by the retirement of Marilyn Wolfe and that he serve until the election of April 2017. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chairman, the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

Seating of New Board Member: The Oath of Office was administered to Jan Ridgely and he was seated to fill the vacancy created by the retirement of Marilyn Wolfe. Trustee Ridgely will serve until the election of April 2017.

#5-B. Report from Presidents: Electronic reports were presented from each of the colleges.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” –

#6-A. Board Policy 500.14 Tuition Waiver - The Board currently waives tuition for in-district students for credit hours taken exceeding 16 per semester. The revised policy includes the elimination of the tuition cap waiver. The CEO recommended approval of the following policy:

STUDENT - 500

Tuition Waiver (500.14)

Date Adopted: November 17, 1998

Revised: July 19, 2005

Revised: May 15, 2007

Revised: April 21, 2009

Revised November 17, 2009

Revised November 16, 2010

Revised: April 17, 2012

Revised: November 19, 2013

Revised: March 17, 2015

Revised: February 16, 2016

A. Senior Citizens: Tuition is waived for residents of the District who are 60 years or older. Non-credit course fees are not waived.

B. Full-Time Employees: It shall be the policy of the Board of Trustees that tuition shall be waived for all full-time employees (current or SURS qualified retirees) of the District and members of their immediate family. Members of the immediate family shall be defined as the spouse and dependents of full-time employees who are under 24 years of age, not married, and currently reside in-district with either one or both parents, one of which is a full time employee. However, a spouse or dependent who has been convicted of criminal conduct that would threaten staff or student health, welfare, or safety; or who was discharged for cause from district employment, shall not be entitled to a tuition waiver.

In the event of a full-time employee's death during their active employment with IECC, their dependents will be given a waiver of in-district tuition to be used during their college career if they are under 24 years of age, not married and currently reside in district. A spouse of a deceased full-time employee must use their tuition waiver within 6 years of the date of the death of the full-time employee.

C. Part-time Non-Faculty Employees: Part-time non-faculty employees working 10 hours or more per week may be given an in-District tuition waiver for one class per semester, up to a maximum of 3 credit hours per semester. This tuition waiver does not apply to work-study students.

D. Part-time Faculty: Part-time faculty employed to teach at least 3 load hours for the semester in which the waiver is granted may be given an in-District tuition waiver for one class per semester, up to a maximum of 3 credit hours per semester.

~~E. Tuition Cap—Tuition will be waived for credit hours taken over 16 per semester. This policy does not apply to International Students.~~

E. F. After 6 p.m.; before 6 p.m. Waiver: Effective Summer Semester 2010, tuition of \$20.00 per semester hour will be charged for students enrolled in four semester hours or less per semester if the course(s) begins after 6 p.m. Tuition of \$20.00 per semester hour will be charged for students enrolled in four semester hours or less before 6 p.m. if the student works a night shift on a full-time basis.

F. G. Discretionary Tuition Waivers: Other types of tuition waivers may be granted at the recommendation of the President of the college with approval of the Chief Executive Officer or his designee.

Board Action: Trustee Brenda Culver made a motion that second reading be waived and that the revised Tuition Waiver Policy 500.14 be adopted as recommended. Student Trustee Drew Halter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Trustees voting nay: None. Trustees absent: Al Henager. Student advisory vote: Yea. Trustees voting nay: None. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7– “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. : Articulation Agreement between University of Southern Indiana and IECC:

Chris Cantwell presented an articulation agreement between Illinois Eastern Community Colleges and University of Southern Indiana to facilitate transfer from IECC's Sport Management Program to USI's Sport Management Program. This agreement formalizes current practices that exist between USI and IECC. The CEO recommended approval of the articulation agreement between IECC and USI.

Board Action: Trustee Michael Correll made a motion to approve the articulation agreement between IECC and USI as presented. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Identity Theft Prevention Program Status Report : Chris Cantwell reviewed the Identity Theft Prevent Program Status Report. IECC participates in the Federal Direct Student Loan Program, offers institutional loans to students, and administers a tuition payment plan that allows qualified students to pay their tuition and fees throughout the semester. Therefore, IECC is a "creditor" and student accounts are "covered accounts" subject to the Red Flags Rule which required IECC to develop and implement an identity theft prevention program. IECC's Identity Theft Prevention Program and Identity Theft Prevention Policy 100.23 were developed and approved by the Board on March 17, 2009. And the plan was reviewed and updated January 2016. No major updates were made to the current Identity Theft Prevention Program. The CEO recommended acceptance of the 2015 Status Report for the Identity Theft Prevent Program.

Board Action: Trustee Brenda Culver made a motion to accept the Identity Theft Prevent Program Status Report for 2015 as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Academic Calendar 2017-2019: Tara Buerster reviewed the academic calendars for fiscal years 2017-2018 and 2018-2019. A two year academic year calendar is to be adopted by the Board of Trustees. Under contract guidelines, the District is to consult with the Illinois Eastern Community College Education Association on the academic calendar. Tara Buerster and Rodney Raney met with IECCEA President Rob Mason and discussed the proposed calendars. The CEO recommended that the Academic Calendars for 2017-2018 and 2018-2019 be approved as presented.

Board Action: Trustee Gary Carter made a motion to approve academic calendars for fiscal years 2017-2018 and 2018-2019 as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely.

Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Statements of Final Construction Compliance: IECC is required by the Illinois Community College Board (ICCB) to take Board action on Protection, Health and Safety, Capital Renewal and state and locally funded projects completed each year. The five completed projects were Asbestos Abatement, \$49,935; General Code Improvements, \$661,475; Fire and Electrical Repairs, \$437,247; Various Improvements at LTC, OCC, and WVC, \$388,868; and Collision Repair Technology Center, \$1,334,241.

The CEO recommended approval of the Statements of Final Construction Compliance, along with all supporting documents, for submission to the Illinois Community College Board.

Board Action: Trustee John Brooks made a motion to approve the Statements of Final Construction Compliance as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Annual Report of 403(b) : Roger Browning presented the annual monitoring report of the IECC 403(b) plan. The Standard is the administrator of the approved 403(b) program for employees of the district. At the end of calendar year 2015, the plan had assets of \$2,647,000. The plan currently has 98 active participants. The CEO recommended acceptance of The Standard's Review of the IECC 403(b) Plan.

Board Action: Trustee Brenda Culver made a motion to accept the Standard's Monitoring Report of the IECC 403(b) Plan as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-F. Ruth Henry Stage Dedication: Ruth Henry directed theater productions at Olney Central College until her death on November 19, 2015. She served as Director and Adjunct Instructor for more than 40 years and oversaw the development of drama and other programming in the John D Stull Performing Arts Center. The CEO recommended approval that the Board approve the request of the community, students and staff that a plaque be placed near the stage in her honor.

Board Action: Trustee Brenda Culver made a motion to approve the dedication of the stage in the John D. Stull Performing Arts Theatre at OCC, as recommended. Student Trustee Drew Halter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None.

Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-G. New Maintenance Fee Charge: The uncertainty of the state to fund the community college system has forced a review of the District’s current tuition rates and fees and other community college tuition rates and fees. Based on this review, the administration recommended implementation of a \$10 per credit hour mandatory Maintenance Fee. This fee would be used to support the maintenance and infrastructure of the colleges and would be effective Summer Term 2016. The CEO recommended approval of this new Maintenance Fee.

Board Action: Trustee Brenda Culver made a motion to approve the new \$10 per credit hour mandatory Maintenance Fee, as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Allied Health Tuition Rates Effective Summer Term: Based on a review of the District’s current Allied Health (AH) tuition rates, and the Allied Health tuition rates at our peer institutions review, the CEO recommended approval of the following Allied Health Tuition Rates per credit hour effective Summer Term 2016:

	<u>Proposed AH Tuition Rates</u>	<u>Current AH Tuition Rates</u>
In-District	\$ 140.00	\$ 124.50
Special Out-of-District	\$ 160.00	\$ 142.50
Indiana Students in		
Designated Counties	\$ 190.00	\$ 180.00
Out-of-District	\$ 450.00	\$ 402.61
U.S. Resident/Out-of-State	\$ 555.00	\$ 495.91
Non U.S. Resident	\$ 555.00	\$ 495.91

Board Action: Trustee Brenda Culver made a motion to approve the foregoing Allied Health Tuition Rates as recommended. Trustee Michael Correll seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student Advisory Vote: yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. Corrected Special Warranty Deed for Property Transfer to FCC Foundation: A corrected Special Warranty Deed for Property Transfer to the Frontier Community College Foundation was presented to clarify the terms of the conveyance. At the September 15, 2015 regular meeting of the Board of Trustees, the Board approved the sale of 1.16 acres of District property to the Frontier Community College Foundation. To comply with title insurance company requirements, the Board, on November 17, 2015 approved the deed of conveyance.

Following the Board action on November 17, 2015, the Foundation entered into negotiations with Kieffer Development, LLC concerning the sale of the property. As part of that sale, Kieffer Development offered to add a 98 X 61 extension to the existing student parking lot

located west of the existing Workforce Development Building. That expansion would be done at the expense of Kieffer Development and in exchange the District would convey an easement over its existing parking lot. The original deed indicated that Kieffer Development would stabilize the soil under the existing parking lot and the extension and maintain both the lot and the extension in the future by spreading and maintaining a minimum of six inches of CA6 aggregate base on the existing parking lot and the parking lot extension. That was a misunderstanding of the agreement between the FCC Foundation and Kieffer Development. This corrected deed conveys the property and the easement, but does not require the stabilization of the soil under the existing parking lot and extension. The CEO recommended approval of the Special Warranty Deed for conveyance of property to the FCC Foundation.

**SPECIAL
WARRANTY
DEED**

THE GRANTOR, ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529 of the County of Richland, State of Illinois; for and in consideration of the sum of TEN DOLLARS (\$10.00) AND OTHER GOOD AND VALUABLE CONSIDERATION, in hand paid, CONVEYS, TRANSFERS, ASSIGNS and SETS OVER unto the GRANTEE, FRONTIER COMMUNITY COLLEGE FOUNDATION, an Illinois Not for Profit Corporation, with principal office located in the County of Wayne and State of Illinois, the following described real estate, situated in the County of Wayne, State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption laws of this State:

A Tract described as being 30 feet of even width off of the West side of Lot Number 22 and all of Lot Number 23 except 260 feet of even width off of the West side of said Lot Number 23, all in Fairfield Industrial Park, as per plat filed of record in Plat Book Record "B", at page 112, in the office of the Recorder of Wayne County, Illinois; together with an easement for vehicle parking and travel over and across the East 100 feet of the West 130 feet of even width off the West side of said Lot 22 in said Fairfield Industrial Park, which easement shall be a covenant running with the land for the benefit of said Tract, for the use by and benefit of the Grantee, its representatives, employees, agents, tenants, and assigns, which easement shall include the use of an existing parking lot, as the same shall be extended by Grantee or its assigns at its sole cost to dimensions of not less than 289 feet in length running North and South and not less than 98 feet in width running East and West, and a two lane driveway providing ingress and egress from said existing parking lot to Industrial Drive; with the Grantee or its assigns, as owners of said Tract, to have and assume all costs for and the responsibility of: (1) extending the existing parking lot to the North line of said Lot 22 with at least the overall dimension above stated;

(2) stabilizing the soil under the surface of said parking lot extension as may be required from time to time to maintain an all weather traffic surface thereon; and (3) spreading and thereafter maintaining a minimum of 6 inches of CA6 aggregate base on said existing parking lot, parking lot extension, and driveway; and with the Grantor to have and assume all other costs for and the responsibility of maintaining said parking lot, parking lot extension, and driveway, including but not limited to snow removal, and paying all real estate taxes and assessments against the real estate covered by said easement, if any.

The covenants of warranty of this deed are made subject to taxes and assessments, and any liens, therefore, all easements, rights-of-way, mineral conveyances, mineral reservations, oil and gas leases and restrictive covenants appearing of record.

Together with all appurtenances thereto and the improvements thereon in their now existing condition, but subject to: (a) all public and private roads and easements; (b) covenants, conditions and restrictions of record; (c) oil, gas, coal and other mineral reservations, conveyances and rights severed by leases of record; (d) taxes and assessments, and any liens therefore; (e) matters which would be disclosed by a survey; and (f) zoning laws, regulations and ordinances affecting said property.

This deed is exempt under provisions of Paragraph b, Section 31-45, of the Real Estate Transfer Law.

GRANTEES ADDRESS
Frontier Community College Foundation
Fairfield, Illinois

DATED this ___ day of _____, 2016.

Illinois Eastern Community College
District #529

By: _____

ATTEST:

STATE OF ILLINOIS)
)
COUNTY OF _____)

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that _____, personally known to me to be the _____ officer whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered said instrument as his/her free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal this ___ day of _____, 2016.

Notary Public

Prepared by:
Richard L. Kline, Attorney at Law
2399 IL Hwy 15
Fairfield, IL 62837
Telephone: 618-842-2200
Fax: 618-842-2230

Board Action: Trustee Gary Carter made a motion to approve the foregoing Special Warranty Deed for conveyance of property to the Frontier Community College Foundation. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student Advisory Vote: yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-J. Motorcycle Rider Safety Agreement with SIU-Carbondale: Southern Illinois University Carbondale (SIU-C) has agreed to offer Motorcycle Rider Safety Courses at FCC, LTC, OCC and WVC. SIU-C has proposed continuation of the Motorcycle Training Facility Use Agreements for each college. The proposed agreements set forth the requirements of SIU-C and IECC but do not require the payment of funds by either party. The agreements deal extensively with insurance requirements of IECC and SIU-C. The agreements may be terminated by either party with 30 days' notice. The parties may renew these agreements by written mutual agreement. The CEO recommended approval of the agreements for offering the Motorcycle Rider Safety course at FCC, LTC, OCC and WVC.

Board Action: Trustee Gary Carter made motion to approve the SIU-C agreements for offering the Motorcycle Rider Safety course at FCC, LTC, OCC and WVC as recommended. Trustee Jan Ridgely seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student Advisory Vote: yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-K. Affiliation Agreements: IECC wishes to enter into new affiliation agreements for FCC's Health Informatics Program with Crawford Memorial Hospital/Rural Health Clinic and Wabash General Hospital. These are the standard affiliation agreements utilized by the District. The CEO recommended approval of these agreements as presented in full in the Board Agenda.

Board Action: Trustee Brenda Culver made a motion to approve the affiliation agreements for FCC's Health Informatics Program with Crawford Memorial Hospital/Rural Health Clinic and Wabash General Hospital. Student Trustee Drew Halter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student Advisory Vote: yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – None.

AGENDA #10 – “District Finance” – The following District financial matters were presented.

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of January 31, 2016.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for January, 2016, totaling \$590,676.51, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Gary Carter made a motion to approve payment of district financial obligations for January 2016, in the amounts listed. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – CEO Terry Bruce provided a report covering the following items: IECC Student Trustee, Aspen Awards – LTC, OCC, WVC, HLC Report on Impact of Illinois’ Budget Problems, Enrollment.

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the regular meeting, January 19, 2016.

AGENDA #14 – “Approval of Personnel Report” – Tara Buerster presented the following Personnel Report and the CEO recommended approval.

400.1. Change in Status

A. Administrative

1. Theresa Marcotte, Department Head/Nursing Instructor, OCC/FCC, to Associate Dean of Nursing & Allied Health, OCC, effective March 14, 2016

B. Classified

1. Amanda Nelson, TRIO ETS Advisor (GR), DO, to TRIO Upward Bound Counselor (GR), DO/OCC, effective February 17, 2016

400.2. Special Assignment

A. Other

1. Clay Atkins, OCC Interim O & M Team Leader **Recommended**
\$5,825/yr. effective 2/5/16

400.3. Reemployment of Bargaining Unit Faculty for 2016-2017 Academic Year

A. Continuation of Tenure

1. Jesse Allen
2. Tom Baird
3. Scott Balding
4. Reno Bemont
5. Shasta Bennett
6. Tammie Bohnhoff
7. Cynthia Boyce
8. Tyler Boyles
9. C. Allen Brown
10. Carrie Brown
11. Laura Bruck
12. Jay Carter

13. Michael Conn
14. Byford Cook
15. Laurel Cutright
16. John Day
17. David Denton
18. Cheryl Dill
19. Wanda Douglas
20. Suzanne Downes
21. Mark Fitch
22. Jeshua Franklin
23. Carole Fusco
24. Brenda Grove
25. Pauletta Gullett
26. Nixie Hnetkovsky
27. Steve Hnetkovsky
28. Jason Hortin
29. Judith Hudson
30. Kathleen Hudson
31. Anne Hustad
32. Carmen Jones
33. John Kendall
34. Andrew King
35. Curtis Marshall
36. Rob Mason
37. Christian Mathews
38. Travis Matthews
39. Rodney Maxey
40. Amie Mayhall
41. Linda Monge
42. Mary Morris
43. Teresa Odom
44. Kelly Payne
45. Kyle Peach
46. Brenda Phegley
47. Richard Poskin
48. Doug Robb
49. Anuradha Roy
50. Amy Scamman
51. Eric Scheller
52. Kimberley Schucker
53. Nick Short
54. Shirley Smithenry
55. Philip Thorsen
56. James Tucker
57. William Tucker
58. Kristi Urfer
59. Brian Wick
60. David Wilderman
61. Angelia Williams
62. Jill Winter
63. Megan Winter

64. Winifred Ann Wolven

B. Initial Tenure

1. Susan Adams
2. Carla Cadwalader
3. Todd Gill
4. Carol Kocher
5. Andrew McMurray
6. Andrew Pittman
7. Lisa Rauch

C. Non-Tenure

1. Heather Ackman
2. Sarah Bergbower
3. Jacy Ghasht
4. Laurie Jenkins
5. Aaron Lineberry
6. Logan Marshall
7. Rebecca McElhose
8. Keith Nash
9. Ed Patton
10. Jodi Peach
11. Rusty Ruth
12. Thomas Sarg

400.4. Reemployment of Non-Bargaining Unit Faculty 2016-2017

A. Continuation of Tenure

1. James Beers
2. Donald Bennett
3. Phillip Brooks
4. Rick Lamb
5. Joshua Lipe
6. Vernon Miller
7. Leonard Mitchell
8. Stephen Questelle
9. William Rogers
10. Gary Wangler
11. Kevin Weber

B. Initial Tenure

1. Jayson Hoffman

C. Non-Tenure

1. Wesley Taylor
2. Michael Woods

400.5. Reductions-in-Force & Adoption of Resolutions

A. Faculty

1. David Bradley Crites
2. Lisa Maple

B. Professional/Non-Faculty

1. Mary Corry

C. Classified

1. Deborah Hunley
2. Reba Stanfield

400.6. Faculty Seniority List for 2015-2016 (Bargaining Unit)

Accounting

16 yrs. Kristi Urfer (includes one year seniority for 2015-16 academic year)
6 yrs. John Kendall (includes one year seniority for 2015-16 academic year)

Administrative Information Technology

8 yrs. John Kendall
* 6 yrs. Shasta Bennett
* 6 yrs. Amie Mayhall

Advanced Manufacturing

* 7 yrs. Jay Carter (includes one year seniority for 2015-16 academic year)
* 7 yrs. Byford Cook (includes one year seniority for 2015-16 academic year)

Agricultural Technology

* 9 yrs. Steve Hnetkovsky (includes one year seniority for 2015-16 academic year)
* 9 yrs. Doug Robb (includes one year seniority for 2015-16 academic year)

Art

8 yrs. Michael Conn (includes one year seniority for 2015-16 academic year)

Automotive Service Tech

13 yrs. Rodney Maxey (includes one year seniority for 2015-16 academic year)
8 yrs. Tyler Boyles (includes one year seniority for 2015-16 academic year)
4 yrs. Brian Wick

Chemical Sciences

5 yrs. Laura Bruck (includes one year seniority for 2015-16 academic year)
* 1 yr. David Bradley Crites (includes one year seniority for 2015-16 academic year)
* 1 yr. Aaron Lineberry (includes one year seniority for 2015-16 academic year)

Collision Repair Technology

15 yrs. Mark Fitch (includes one year seniority for 2015-16 academic year)

Computer Telephony

5 yrs. Travis Matthews (includes one year seniority for 2015-16 academic year)

Diesel Equipment Technology

14 yrs. Scott Balding (includes one year seniority for 2015-16 academic year)
4 yrs. Eric Scheller (includes one year seniority for 2015-16 academic year)

Drama

1 yr. Rusty Ruth (includes one year seniority for 2015-16 academic year)

Early Childhood Development

3 yrs. Carla Cadwalader (includes one year seniority for 2015-16 academic year)

Education

9 yrs. Kathy Harris (Dean, LTC, eff. 6-14-10 & President, eff. 1-22-14)

Electrical Distribution Systems

2 yrs. Ed Patton (includes one year seniority for 2015-16 academic year)

Electronics Technology

4 yrs. Jay Carter

English

32 yrs. Brenda Phegley (includes one year seniority for 2015-16 academic year)
21 yrs. William Tucker (includes one year seniority for 2015-16 academic year)
15 yrs. Winifred Wolven (includes one year seniority for 2015-16 academic year)
12 yrs. Kelly Payne (includes one year seniority for 2015-16 academic year)
7 yrs. Mary Morris (includes one year seniority for 2015-16 academic year)
6 yrs. Lisa Maple (includes one year seniority for 2015-16 academic year)

Gunsmithing

7 yrs. Brian Wick (includes one year seniority for 2015-16 academic year)

Health

12 yrs. Kathy Harris (Dean, LTC, eff. 6-14-10 & President, eff. 1-22-14)

Health Informatics

1 yr. Jodi Peach (includes one year seniority for 2015-16 academic year)

Health Programs

6 yrs. Pauletta Gullett

1.5 yrs. Laurie Jenkins (includes one year seniority for 2015-16 academic year)

History

26 yrs. David Denton (includes one year seniority for 2015-16 academic year)

12 yrs. Carmen Jones (includes one year seniority for 2015-16 academic year)

3 yrs. Andrew McMurray (includes one year seniority for 2015-16 academic year)

2 yrs. Cynthia Boyce

Humanities

2 yrs. Cynthia Boyce (includes one year seniority for 2015-16 academic year)

Industrial Maintenance Tech

2 yrs. Logan Marshall (includes one year seniority for 2015-16 academic year)

Industrial Studies

3 yrs. Byford Cook

Life Science

29 yrs. Anuradha Roy (includes one year seniority for 2015-16 academic year)

17 yrs. Richard Poskin (includes one year seniority for 2015-16 academic year)

16 yrs. Christian Mathews (includes one year seniority for 2015-16 academic year)

* 13 yrs. Nixie Hnetkovsky (includes one year seniority for 2015-16 academic year)

* 13 yrs. Carrie Brown (includes one year seniority for 2015-16 academic year)

10 yrs. Nick Short (includes one year seniority for 2015-16 academic year)

3 yrs. Todd Gill (includes one year seniority for 2015-16 academic year)

1 yr. Sarah Bergbower (includes one year seniority for 2015-16 academic year)

Machine Shop Technology

11 yrs. Byford Cook

Marketing Business Management

22 yrs. David Wilderman (includes one year seniority for 2015-16 academic year)

Mathematics

23 yrs. C. Allen Brown (includes one year seniority for 2015-16 academic year)

15 yrs. Laurel Cutright (includes one year seniority for 2015-16 academic year)

9 yrs. Kimberly Schucker (includes one year seniority for 2015-16 academic year)

5.5 yrs. Mary (Linda) Monge (includes one year seniority for 2015-16 academic year)

4 yrs. Tammie Bohnhoff (includes one year seniority for 2015-16 academic year)

Medical Office Assistant

* 7 yrs. Shasta Bennett (includes one year seniority for 2015-16 academic year)

* 7 yrs. Amie Mayhall (includes one year seniority for 2015-16 academic year)

Microcomputer Support Specialist

3 yrs. Travis Matthews

Music

12 yrs. Suzanne Downes (includes one year seniority for 2015-16 academic year)

4 yrs. Jeshua Franklin (includes one year seniority for 2015-16 academic year)

3.5 yrs. Andrew Pittman (includes one year seniority for 2015-16 academic year)

Nursing

27 yrs. Carole Fusco (includes one year seniority for 2015-16 academic year)

23.5 yrs. Kathleen Hudson (includes one year seniority for 2015-16 academic year)

14 yrs. Teresa Odom (includes one year seniority for 2015-16 academic year)

11.5 yrs. Theresa Marcotte (includes one year seniority for 2015-16 academic year)

*	11 yrs.	Brenda Grove (includes one year seniority for 2015-16 academic year)
*	11 yrs.	Anne Hustad (includes one year seniority for 2015-16 academic year)
**	10 yrs.	Shirley Smithenry (includes one year seniority for 2015-16 academic year)
**	10 yrs.	Angelia Williams (includes one year seniority for 2015-16 academic year)
	9.5 yrs.	Cheryl Dill (includes one year seniority for 2015-16 academic year)
	9 yrs.	Judith Hudson (includes one year seniority for 2015-16 academic year)
	5 yrs.	Wanda Douglas (includes one year seniority for 2015-16 academic year)
	4.5 yrs.	Amy Scamman (includes one year seniority for 2015-16 academic year)
	4 yrs.	Megan Winter (includes one year seniority for 2015-16 academic year)
	3.5 yrs.	Susan Adams (includes one year seniority for 2015-16 academic year)
	2 yrs.	Jacy Ghist (includes one year seniority for 2015-16 academic year)
***	1 yr.	Pauletta Gullett (includes one year seniority for 2015-16 academic year)
***	1 yr.	Heather Ackman (includes one year seniority for 2015-16 academic year)
***	1 yr.	Rebecca McElhose (includes one year seniority for 2015-16 academic year)

Physical Education

22 yrs. Kathy Harris (Dean, LTC, eff. 6-14-10 & President, eff. 1-22-14)

Physics

17 yrs. Robert Mason (includes one year seniority for 2015-16 academic year)
5.5 yrs. Andrew King (includes one year seniority for 2015-16 academic year)

Process Technology

1 yr. Keith Nash (includes one year seniority for 2015-16 academic year)

Psychology

15 yrs. John Day
* 7 yrs. Jason Hortin (includes one year seniority for 2015-16 academic year)
* 7 yrs. Philip Thorsen (includes one year seniority for 2015-16 academic year)

Radio/TV Broadcasting

10 yrs. Kyle Peach (includes one year seniority for 2015-16 academic year)

Radiography

* 3 yrs. Carol Kocher (includes one year seniority for 2015-16 academic year)
* 3 yrs. Lisa Rauch (includes one year seniority for 2015-16 academic year)

Remedial Education

2 yrs. Travis Matthews

Social Services

1 yr. John Day (includes one year seniority for 2015-16 academic year)

Speech

17 yrs. James Tucker (includes one year seniority for 2015-16 academic year)
13 yrs. Jill Winter (includes one year seniority for 2015-16 academic year)

Telecommunications Technology

18 yrs. Tom Baird (includes one year seniority for 2015-16 academic year)
6 yrs. Travis Matthews
4 yrs. Jesse Allen (includes one year seniority for 2015-16 academic year)

Truck Driving

2.5 yrs. Thomas Sarg (includes one year seniority for 2015-16 academic year)

Welding

5 yrs. Reno Bemont (includes one year seniority for 2015-16 academic year)
4 yrs. Curtis Marshall (includes one year seniority for 2015-16 academic year)

*/**/**

= same seniority

400.7. Faculty Seniority List for 2015-2016 (Non-Bargaining Unit)

Coal Mining Technology (non-bargaining unit)

15.5 yrs.	Gary Wangler (includes one year seniority for 2015-16 academic year)
9.5 yrs.	Jim Beers (includes one year seniority for 2015-16 academic year)
8 yrs.	Donald Bennett (includes one year seniority for 2015-16 academic year)
6.5 yrs.	William Rogers (includes one year seniority for 2015-16 academic year)
6 yrs.	Michael Thomas (Dean of Workforce Ed, effective 9-22-10)
5.5 yrs.	Stephen Questelle (includes one year seniority for 2015-16 academic year)
5 yrs. 3 mo.	Phillip Brooks (includes one year seniority for 2015-16 academic year)
5 yrs. 1 mo.	Vernon Miller (includes one year seniority for 2015-16 academic year)
5 yrs.	Joshua Lipe (includes one year seniority for 2015-16 academic year)
4.5 yrs.	Kevin Weber (includes one year seniority for 2015-16 academic year)
4 yrs. 1 mo.	Rick Lamb (includes one year seniority for 2015-16 academic year)
4 yrs.	Leonard Mitchell (includes one year seniority for 2015-16 academic year)
3.5 yrs.	Jayson Hoffman (includes one year seniority for 2015-16 academic year)
2 yrs.	Michael Woods (includes one year seniority for 2015-16 academic year)
0.5 yr.	Wesley Taylor (includes one half year seniority for 2015-16 academic year)

400.8. Retirement Ratification

A. Professional Non-Faculty

1. Jack Dunn, Communications Analyst, DO, effective April 16, 2016

Board Action to Approve Personnel Report: Trustee Brenda Culver made a motion to approve the Personnel Report as recommended. Trustee John Brooks seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Michael Correll, Brenda Culver, Andrew Fischer, Jan Ridgely. Student advisory vote: No. Trustees voting nay: None. Trustees absent: Al Henager. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

j

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Other Items” – None.

AGENDA #18 – “Adjournment” – Trustee Gary Carter made a motion to adjourn. Student Trustee Drew Halter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 9:10 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**

Agenda Item #6

Policy First Reading (and Possible Approval)

Agenda Item #6A

Academic Requirements Policy 500.20

Agenda Item #6A

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 15, 2016
RE: Revisions to Academic Requirements Policy 500.20

IECC's academic probation report identifies all students whose cumulative grade point average, after earning 12 credit hours, falls below a C (2.0). These students are placed on academic probation. Therefore, the Academic Requirements Policy 500.20 has been revised to accurately reflect the academic probation report.

I recommend the Board waive the second reading and approve Policy 500.20 effective immediately.

TLB/rs

Attachment

STUDENT - 500

Academic Requirements Policy (500.20)

Date Adopted: October 20, 1998

Revised: December 13, 2005

Revised: March 15, 2016 (Pending Board Approval)

Any ~~degree/certificate-seeking~~ student whose cumulative grade point average falls below a C (2.0), after ~~attempting~~ earning 12 credit hours, will ~~automatically~~ be placed on academic probation.

A student on academic probation must earn at least a C (2.0) average in the term immediately following placement on academic probation, or the student will be dropped from the degree program. A student then must maintain a C (2.0) average in the term following such dismissal from the degree program to remain in the college.

A student who is placed on academic probation and who earns a C average in the term(s) following placement on academic probation will remain on academic probation until such time as the student's cumulative grade point average returns to C (2.0).

Notice of academic deficiency will appear on the student's transcript by semester. Each college and/or academic program will establish procedures to give timely warning of deficiency and its consequences to students. Deficiency warnings will be sent to all students to inform them that they are on academic probation.

When the student achieves a cumulative GPA of C (2.0), then he or she will have returned to academic good standing.

Students who are participating in Illinois Eastern Community Colleges International Student Program may not enroll in on-line courses without permission from the Program Director of International Students, in recognition of the significant learning experience which occurs through cultural immersion in a classroom environment.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Recognition of Student Board Member Drew Halter

Agenda Item #8B

Transfer Articulation Agreement between IECC and USI

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 15, 2016
RE: Transfer Articulation Agreement between University of Southern Indiana
and IECC

The following transfer articulation agreement between University of Southern Indiana (USI) and Illinois Eastern Community Colleges (IECC) is to facilitate the transfer of graduates from IECC who earn transfer associate degrees to the baccalaureate programs at the University of Southern Indiana. This agreement provides a written record of a continuing relationship centered on a mutually beneficial commitment to serving students.

I recommend the Board's approve of this agreement.

TLB/rs

Attachment

**STATEMENT OF UNDERSTANDING BETWEEN
THE UNIVERSITY OF SOUTHERN INDIANA AND THE ILLINOIS EASTERN COMMUNITY COLLEGES**

Effective Date: August 16, 2016

Statement of Intent: The purpose of this agreement is to facilitate the transfer of graduates of Illinois Eastern Community Colleges who earn associate degrees in arts and science to the baccalaureate programs at the University of Southern Indiana.

Principles Upon Which Articulation is Based: This agreement, which encompasses the four degree granting institutions of Illinois Eastern Community Colleges (Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College) and the University of Southern Indiana, provides a written record of a continuing relationship centered on a mutually beneficial commitment to serving students.

The University of Southern Indiana recognizes for transfer the Illinois Articulation Initiative General Education Core Curriculum as described on pages 44-45 of the IECC 2015-2016 catalog. The specific details of the articulation between the Illinois General Education Core Curriculum and the University of Southern Indiana are described in this agreement.

It is the intention of both parties to extend articulation agreements at the program level. It is understood that these agreements may involve the Illinois Eastern Community Colleges system and/or individual campuses as appropriate.

Dr. Linda Bennett, President
University of Southern Indiana

Terry Bruce, Chief Executive Officer
Illinois Eastern Community Colleges

Dr. Ron Rochon, Provost
University of Southern Indiana

Chris Cantwell, Chief Academic Officer
Illinois Eastern Community Colleges

The University Core Curriculum

Policies for Articulating General Education Programs with the Illinois Eastern Community Colleges

Effective Date: August 16, 2016

IECC ASSOCIATE IN SCIENCE TRANSFER DEGREE TO USI'S BACHELOR OF SCIENCE OPTION

IECC students who complete the IECC Associate in Science General Education Requirements will satisfy USI's Core 39 requirements for the Bachelor of Science option with the following exceptions:

1. Foundation Skills: Physical Activity and Wellness requirement [1 credit hour]
2. Embedded Experiences: Writing Intensive courses at the 200+ and 300+ level [6 hours]
3. Embedded Experiences: Global course [3 hours]

IECC ASSOCIATE IN SCIENCE TRANSFER DEGREE TO USI'S BACHELOR OF ARTS OPTION

IECC students who complete the IECC Associate in Science General Education Requirements will satisfy USI's Core 39 requirements for the Bachelor of Arts option with the following exceptions:

1. Foundation Skills: Physical Activity and Wellness requirement [1 credit hour]
2. Embedded Experiences: Writing Intensive courses at the 200+ and 300+ level [6 hours]
3. Embedded Experiences: Global course [3 hours]
4. World Languages Requirement: 9 credit hours

The World Languages requirement can be completed either on the community college campuses (with appropriately articulated courses) or at the University of Southern Indiana. Students earning a BA at USI must successfully complete a four-course sequence in the same language through Language 204 or higher. The IECC equivalent would be a four-course language sequence through Language 2121 [FRE 2121, SPA 2121; German students would need to complete their 200-level language sequence at USI].

IECC ASSOCIATE IN ARTS TRANSFER DEGREE TO USI'S BACHELOR OF SCIENCE OPTION

IECC students who complete the IECC Associate in Arts General Education Requirements will satisfy USI's Core 39 requirements for the Bachelor of Science option with the following exceptions:

1. Foundation Skills: Physical Activity and Wellness requirement [1 credit hour]
2. Embedded Experiences: Writing Intensive courses at the 200+ and 300+ level [6 hours]
3. Embedded Experiences: Global course [3 hours]

IECC ASSOCIATE IN ARTS TRANSFER DEGREE TO USI'S BACHELOR OF ARTS OPTION

IECC students who complete the IECC Associate in Arts General Education Requirements will satisfy USI's Core 39 requirements for the Bachelor of Arts option with the following exceptions:

1. Foundation Skills: Physical Activity and Wellness requirement [1 credit hour]
2. Embedded Experiences: Writing Intensive courses at the 200+ and 300+ level [6 hours]
3. Embedded Experiences: Global course [3 hours]
4. World Languages Requirement: 6 credit hours

The World Languages requirement can be completed either on the community college campuses (with appropriately articulated courses) or at the University of Southern Indiana. Students earning a BA at USI must successfully complete a four-course sequence in the same language through Language 204 or higher. The IECC equivalent would be a four-course language sequence through Language 2121 [FRE 2121, SPA 2121; German students would need to complete their 200-level language sequence at USI].

IECC ASSOCIATE IN SCIENCE AND ARTS TRANSFER DEGREE TO USI'S BACHELOR OF SCIENCE OPTION

IECC students who complete the IECC Associate in Science and Arts General Education Requirements will satisfy USI's Core 39 requirements for the Bachelor of Science option with the following exceptions:

1. Foundation Skills: Physical Activity and Wellness requirement [1 credit hour]
2. Embedded Experiences: Writing Intensive courses at the 200+ and 300+ level [6 hours]
3. Embedded Experiences: Global course [3 hours]
4. Embedded Experiences: Diversity course [3 hours]

IECC students who complete an IECC-approved Human Diversity course can earn credit for USI's diversity embedded experience.

IECC ASSOCIATE IN SCIENCE AND ARTS TRANSFER DEGREE TO USI'S BACHELOR OF ARTS OPTION

IECC students who complete the IECC Associate in Science General Education Requirements will satisfy USI's Core 39 requirements for the Bachelor of Arts option with the following exceptions:

1. Foundation Skills: Physical Activity and Wellness requirement [1 credit hour]
2. Embedded Experiences: Writing Intensive courses at the 200+ and 300+ level [6 hours]
3. Embedded Experiences: Global course [3 hours]
4. Embedded Experiences: Diversity course [3 hours]
5. World Languages Requirement: 9 credit hours

The World Languages requirement can be completed either on the community college campuses (with appropriately articulated courses) or at the University of Southern Indiana. Students earning a BA at USI must successfully complete a four-course sequence in the same language through Language 204 or higher. The IECC equivalent would be a four-course language sequence through Language 2121 [FRE 2121, SPA 2121; German students would need to complete their 200-level language sequence at USI].

IECC students who complete an IECC-approved Human Diversity course can earn credit for USI's diversity embedded experience.

ADDITIONAL POLICIES FOR TRANSFER STUDENTS FROM IECC

1. This articulation agreement applies to the University of Southern Indiana's Core 39 general education curriculum which went into effect in Fall 2014.
2. The effective date for this agreement is August 16, 2016. The agreement will be reviewed in five years (i.e., the 2021 Spring Semester).
3. IECC students who transfer to USI may transfer an unlimited number of credit hours from the community college but must meet the minimum residence, core requirements, upper division requirements and other degree requirements in effect at the University to receive a degree.
4. Program-specific course requirements found within Core 39 must be satisfied to complete the program.

5. IECC students must complete one of the following articulated courses to receive credit for USI's foundational mathematics requirement: MTH 1102 [USI MATH 111], MTH 1104 [USI MATH 114], MTH 1152 [USI MATH 215] OR MTH 1171 [USI MATH 230].
6. IECC transfer students will need to complete the equivalent of USI's KIN 192 or KIN 281 to fulfill the University's Physical Activity and Wellness requirement.
7. All students must complete six hours of writing intensive embedded experiences. The 200-level writing intensive course may be completed on either the community college campus (with an appropriately articulated course) or at USI. The 300+ writing intensive course must be taken at USI or at another four-year institution.
8. All students must complete a three credit hour global embedded experience and a three credit hour diversity embedded experience. IECC transfer students may complete their diversity course at their community college by completing an IECC-approved Human Diversity course.
9. For the following similar courses, students can receive Core 39 credit for only one of the two courses:
 - a. CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
 - b. GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

CORE CURRICULUM CHECKSHEET: IECC ASSOCIATE IN SCIENCE TO USI BACHELOR OF SCIENCE

IECC ASSOCIATE IN SCIENCE	HOURS	USI FOUNDATION REQUIREMENTS
<input type="checkbox"/> ENG 1111	3	USI FOUNDATIONS: COMPOSITION 1
<input type="checkbox"/> ENG 1121	3	USI FOUNDATIONS: COMPOSITION 2
<input type="checkbox"/> SPE 1101	3	USI FOUNDATIONS: COMMUNICATION
<input type="checkbox"/> MTH 1102, 1104, 1152, <u>or</u> 1171	3-4	USI FOUNDATIONS: MATHEMATICS
TOTAL HOURS FROM IECC	12-13	

IECC ASSOCIATE IN SCIENCE	HOURS	USI WOK AND BS REQUIREMENTS
<input type="checkbox"/> PHYSICAL AND LIFE SCIENCES [MUST INCLUDE ONE LAB COURSE]	8	USI BS TRACK: NS AND NSL REQUIREMENT
<input type="checkbox"/> HUMANITIES AND FINE ARTS [TAKE ONE COURSE WITH PHIL PREFIX]	9	USI BS TRACK: WLC REQUIREMENT [3 HOURS] WOK: CAE REQUIREMENT [3 HOURS] WOK: MER REQUIREMENT [3 HOURS]
<input type="checkbox"/> SOCIAL AND BEHAVIORAL SCIENCES	9	WOK: HI REQUIREMENT [3 HOURS] WOK: SI REQUIREMENT [3 HOURS] USI BS TRACK: SS REQUIREMENT [3 HOURS]
TOTAL HOURS FROM IECC	26	

IECC ASSOCIATE IN SCIENCE	HOURS	USI EMBEDDED EXPERIENCES
<input type="checkbox"/> HUMAN DIVERSITY REQUIREMENT	3	EMBEDDED EXPERIENCE DIVERSITY

ADDITIONAL COURSES TO FULFILL USI'S CORE 39 REQUIREMENTS		
<input type="checkbox"/> USI: KIN 192 OR USI 281	1	USI FOUNDATIONS: PAW REQUIREMENT
<input type="checkbox"/> USI: TWO WRITING INTENSIVE EE COURSES	6	USI: WI EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: GLOBAL EE COURSE	3	USI GLOBAL EMBEDDED EXPERIENCE
TOTAL HOURS TO COMPLETE CORE 39	10	

For the following similar courses, students can receive Core 39 credit for only one of the two courses:

- CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
- GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

CORE CURRICULUM CHECKSHEET: IECC ASSOCIATE IN SCIENCE TO USI BACHELOR OF ARTS

IECC ASSOCIATE IN SCIENCE	HOURS	USI FOUNDATION REQUIREMENTS
<input type="checkbox"/> ENG 1111	3	USI FOUNDATIONS: COMPOSITION 1
<input type="checkbox"/> ENG 1121	3	USI FOUNDATIONS: COMPOSITION 2
<input type="checkbox"/> SPE 1101	3	USI FOUNDATIONS: COMMUNICATION
<input type="checkbox"/> MTH 1102, 1104, 1152, or 1171	3-4	USI FOUNDATIONS: MATHEMATICS
TOTAL HOURS FROM IECC	12-13	

IECC ASSOCIATE IN SCIENCE	HOURS	USI WOK AND BA REQUIREMENTS
<input type="checkbox"/> PHYSICAL AND LIFE SCIENCES [MUST INCLUDE ONE LAB COURSE]	8	USI BA TRACK: NSL REQUIREMENT [4 HOURS] WOK: SMI REQUIREMENT [3 HOURS]
<input type="checkbox"/> HUMANITIES AND FINE ARTS	9	WOK: CAE REQUIREMENT [3 HOURS]
<input type="checkbox"/> SOCIAL AND BEHAVIORAL SCIENCES	9	WOK: HI REQUIREMENT [3 HOURS] WOK: SI REQUIREMENT [3 HOURS]
TOTAL HOURS FROM IECC	26*	*INCLUDES ELECTIVE CREDITS

IECC ASSOCIATE IN SCIENCE	HOURS	USI EMBEDDED EXPERIENCES
<input type="checkbox"/> HUMAN DIVERSITY REQUIREMENT	3	EMBEDDED EXPERIENCE DIVERSITY

ADDITIONAL COURSES TO FULFILL USI'S CORE 39 REQUIREMENTS		
<input type="checkbox"/> USI: KIN 192 OR USI 281	1	USI FOUNDATIONS: PAW REQUIREMENT
<input type="checkbox"/> USI OR IECC: WORLD LANGUAGE	12	USI BA TRACK: WLC REQUIREMENT
<input type="checkbox"/> USI: TWO WRITING INTENSIVE EE COURSES	6	USI: WI EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: GLOBAL EE COURSE	3	USI GLOBAL EMBEDDED EXPERIENCE
TOTAL HOURS TO COMPLETE CORE 39	22	

For the following similar courses, students can receive Core 39 credit for only one of the two courses:

- CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
- GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

NOTE: The World Languages requirement can be completed either on the community college campuses (with appropriately articulated courses) or at the University of Southern Indiana. Students earning a BA at USI must successfully complete a four-course sequence in the same language through Language 204 or higher. The IECC equivalent would be a four-course language sequence through Language 2121 [FRE 2121, SPA 2121; German students would need to complete their 200-level language sequence at USI].

CORE CURRICULUM CHECKSHEET: IECC ASSOCIATE IN ARTS TO USI BACHELOR OF SCIENCE

IECC ASSOCIATE IN ARTS	HOURS	USI FOUNDATION REQUIREMENTS
<input type="checkbox"/> ENG 1111	3	USI FOUNDATIONS: COMPOSITION 1
<input type="checkbox"/> ENG 1121	3	USI FOUNDATIONS: COMPOSITION 2

<input type="checkbox"/> SPE 1101	3	USI FOUNDATIONS: COMMUNICATION
<input type="checkbox"/> MTH 1102, 1104, 1152, <u>or</u> 1171	3-4	USI FOUNDATIONS: MATHEMATICS
TOTAL HOURS FROM IECC	12-13	

IECC ASSOCIATE IN ARTS	HOURS	USI WOK AND BS REQUIREMENTS
<input type="checkbox"/> PHYSICAL AND LIFE SCIENCES [MUST INCLUDE ONE LAB COURSE]	7	USI BS TRACK: NS AND NSL REQUIREMENT
<input type="checkbox"/> HUMANITIES AND FINE ARTS	9	WOK: CAE REQUIREMENT [3 HOURS] WOK: MER OR WLC REQUIREMENT [3 HOURS]
<input type="checkbox"/> SOCIAL AND BEHAVIORAL SCIENCES	9	WOK: HI REQUIREMENT [3 HOURS] WOK: SI REQUIREMENT [3 HOURS] USI BS TRACK: SS REQUIREMENT [3 HOURS]
<input type="checkbox"/> FOREIGN LANGUAGE	8	USI BS TRACK: WLC REQUIREMENT [3 HOURS] USI EMBEDDED EXPERIENCE: DIVERSITY
TOTAL HOURS FROM IECC	33*	*INCLUDES ELECTIVE CREDITS

ADDITIONAL COURSES TO FULFILL USI'S CORE 39 REQUIREMENTS		
<input type="checkbox"/> USI: KIN 192 OR USI 281	1	USI FOUNDATIONS: PAW REQUIREMENT
<input type="checkbox"/> USI: TWO WRITING INTENSIVE EE COURSES	6	USI: WI EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: GLOBAL EE COURSE	3	USI GLOBAL EMBEDDED EXPERIENCE
TOTAL HOURS TO COMPLETE CORE 39	10	

For the following similar courses, students can receive Core 39 credit for only one of the two courses:

- CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
- GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

CORE CURRICULUM CHECKSHEET: IECC ASSOCIATE IN ARTS TO USI BACHELOR OF ARTS

IECC ASSOCIATE IN ARTS	HOURS	USI FOUNDATION REQUIREMENTS
<input type="checkbox"/> ENG 1111	3	USI FOUNDATIONS: COMPOSITION 1
<input type="checkbox"/> ENG 1121	3	USI FOUNDATIONS: COMPOSITION 2
<input type="checkbox"/> SPE 1101	3	USI FOUNDATIONS: COMMUNICATION
<input type="checkbox"/> MTH 1102, 1104, 1152, or 1171	3-4	USI FOUNDATIONS: MATHEMATICS
TOTAL HOURS FROM IECC	12-13	

IECC ASSOCIATE IN ARTS	HOURS	USI WOK AND BA REQUIREMENTS
<input type="checkbox"/> PHYSICAL AND LIFE SCIENCES [MUST INCLUDE ONE LAB COURSE]	7	USI BA TRACK: NSL REQUIREMENT [4 HOURS] WOK: SMI REQUIREMENT [3 HOURS]
<input type="checkbox"/> HUMANITIES AND FINE ARTS	9	WOK: CAE REQUIREMENT [3 HOURS]
<input type="checkbox"/> SOCIAL AND BEHAVIORAL SCIENCES	9	WOK: HI REQUIREMENT [3 HOURS] WOK: SI REQUIREMENT [3 HOURS]
<input type="checkbox"/> FOREIGN LANGUAGE	8	USI BA TRACK: LANGUAGE 100-LEVEL USI EMBEDDED EXPERIENCE: DIVERSITY
TOTAL HOURS FROM IECC	33*	*INCLUDES ELECTIVE CREDITS

ADDITIONAL COURSES TO FULFILL USI'S CORE 39 REQUIREMENTS		
<input type="checkbox"/> USI: KIN 192 OR USI 281	1	USI FOUNDATIONS: PAW REQUIREMENT
<input type="checkbox"/> USI OR IECC: LANGUAGE 200-LEVEL	6	USI BA TRACK: LANGUAGE 200-LEVEL
<input type="checkbox"/> USI: TWO WRITING INTENSIVE EE COURSES	6	USI: WI EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: GLOBAL EE COURSE	3	USI GLOBAL EMBEDDED EXPERIENCE
TOTAL HOURS TO COMPLETE CORE 39	16	

For the following similar courses, students can receive Core 39 credit for only one of the two courses:

- CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
- GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

NOTE: The World Languages requirement can be completed either on the community college campuses (with appropriately articulated courses) or at the University of Southern Indiana. Students earning a BA at USI must successfully complete a four-course sequence in the same language through Language 204 or higher. The IECC equivalent would be a four-course language sequence through Language 2121 [FRE 2121, SPA 2121; German students would need to complete their 200-level language sequence at USI].

CORE CURRICULUM CHECKSHEET: IECC ASSOCIATE IN SCIENCE AND ARTS TO USI BACHELOR OF SCIENCE

IECC ASSOCIATE IN SCIENCE AND ARTS	HOURS	USI FOUNDATION REQUIREMENTS
<input type="checkbox"/> ENG 1111	3	USI FOUNDATIONS: COMPOSITION 1
<input type="checkbox"/> ENG 1121	3	USI FOUNDATIONS: COMPOSITION 2
<input type="checkbox"/> SPE 1101	3	USI FOUNDATIONS: COMMUNICATION
<input type="checkbox"/> MTH 1102, 1104, 1152, <u>or</u> 1171	3-4	USI FOUNDATIONS: MATHEMATICS
TOTAL HOURS FROM IECC	12-13	

IECC ASSOCIATE IN SCIENCE AND ARTS	HOURS	USI WOK AND BS REQUIREMENTS
<input type="checkbox"/> PHYSICAL AND LIFE SCIENCES [MUST INCLUDE ONE LAB COURSE]	7	USI BS TRACK: NS AND NSL REQUIREMENT
<input type="checkbox"/> HUMANITIES AND FINE ARTS [TAKE ONE COURSE WITH PHIL PREFIX]	9	USI BS TRACK: WLC REQUIREMENT [3 HOURS] WOK: CAE REQUIREMENT [3 HOURS] WOK: MER REQUIREMENT [3 HOURS]
<input type="checkbox"/> SOCIAL AND BEHAVIORAL SCIENCES	9	WOK: HI REQUIREMENT [3 HOURS] WOK: SI REQUIREMENT [3 HOURS] USI BS TRACK: SS REQUIREMENT [3 HOURS]
TOTAL HOURS FROM IECC	25	

ADDITIONAL COURSES TO FULFILL USI'S CORE 39 REQUIREMENTS		
<input type="checkbox"/> USI: KIN 192 OR USI 281	1	USI FOUNDATIONS: PAW REQUIREMENT
<input type="checkbox"/> USI: TWO WRITING INTENSIVE EE COURSES	6	USI: WI EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: DIVERSITY EE COURSE	3	USI DIVERSITY EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: GLOBAL EE COURSE	3	USI GLOBAL EMBEDDED EXPERIENCE
TOTAL HOURS TO COMPLETE CORE 39	13	

For the following similar courses, students can receive Core 39 credit for only one of the two courses:

- CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
- GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

NOTE: IECC transfer students may complete their diversity course at their community college by completing an IECC-approved Human Diversity course.

CORE CURRICULUM CHECKSHEET: IECC ASSOCIATE IN SCIENCE AND ARTS TO USI BACHELOR OF ARTS

IECC ASSOCIATE IN SCIENCE AND ARTS	HOURS	USI FOUNDATION REQUIREMENTS
<input type="checkbox"/> ENG 1111	3	USI FOUNDATIONS: COMPOSITION 1
<input type="checkbox"/> ENG 1121	3	USI FOUNDATIONS: COMPOSITION 2
<input type="checkbox"/> SPE 1101	3	USI FOUNDATIONS: COMMUNICATION
<input type="checkbox"/> MTH 1102, 1104, 1152, <u>or</u> 1171	3-4	USI FOUNDATIONS: MATHEMATICS
TOTAL HOURS FROM IECC	12-13	

IECC ASSOCIATE IN SCIENCE AND ARTS	HOURS	USI WOK AND BA REQUIREMENTS
<input type="checkbox"/> PHYSICAL AND LIFE SCIENCES [MUST INCLUDE ONE LAB COURSE]	7	USI BA TRACK: NSL REQUIREMENT [3 HOURS] WOK: SMI REQUIREMENT [3 HOURS]
<input type="checkbox"/> HUMANITIES AND FINE ARTS [TAKE ONE COURSE WITH PHIL PREFIX]	9	WOK: CAE REQUIREMENT [3 HOURS]
<input type="checkbox"/> SOCIAL AND BEHAVIORAL SCIENCES	9	WOK: HI REQUIREMENT [3 HOURS] WOK: SI REQUIREMENT [3 HOURS]
TOTAL HOURS FROM IECC	25*	*INCLUDES ELECTIVE CREDIT

ADDITIONAL COURSES TO FULFILL USI'S CORE 39 REQUIREMENTS		
<input type="checkbox"/> USI: KIN 192 OR USI 281	1	USI FOUNDATIONS: PAW REQUIREMENT
<input type="checkbox"/> USI OR IECC: WORLD LANGUAGE	12	USI BA TRACK: WORLD LANGUAGES
<input type="checkbox"/> USI: TWO WRITING INTENSIVE EE COURSES	6	USI: WI EMBEDDED EXPERIENCE
<input type="checkbox"/> USI: GLOBAL EE COURSE	3	USI GLOBAL EMBEDDED EXPERIENCE
TOTAL HOURS TO COMPLETE CORE 39	22	

For the following similar courses, students can receive Core 39 credit for only one of the two courses:

- CHEM 103 or CHEM 107 [IECC equivalent: CHM 1110 or CHM 1112]
- GEOL 151 or GEOL 161 [IECC equivalent: GEL 1112]

NOTE: The World Languages requirement can be completed either on the community college campuses (with appropriately articulated courses) or at the University of Southern Indiana. Students earning a BA at USI must successfully complete a four-course sequence in the same language through Language 204 or higher. The IECC equivalent would be a four-course language sequence through Language 2121 [FRE 2121, SPA 2121; German students would need to complete their 200-level language sequence at USI].

Agenda Item #8C

Strategic Plan 2015 Status Report

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 15, 2016
RE: 2015 Strategic Plan Status Report

The Strategic Planning Committee continues to monitor the Strategic Plan goals and activities through reports and assessments submitted by staff responsible for each activity. IECC's Strategic Plan has been linked directly to the Higher Learning Commission's Criteria for Accreditation.

Thirty four initiatives, actions, or activities, were identified to meet the strategic plan objectives and goals. Thirty one of thirty four (91%) of the activities have been implemented and are in progress, are on-going, or have been completed.

Mission: Progress and Accomplishments

- IECC Literature has been updated to include the new mission statement
- The new mission statement is displayed at each college and the District Office
- The Open Pathway Comprehensive Evaluation is articulated and guides the institution's operations.

Integrity: Ethical and Responsible Conduct

- HLC Compliance Requirements reviewed and updated constantly
- Students Right to Know available on line with constant updates
- Violence Prevention Plan and Threat Assessment Behavior Team (TABIT) updates approved by Board of Trustees
- Identity Theft Prevention Report approved by Board of Trustees
- HLC Evaluation found IECC acts with integrity and ethically

Teaching and Learning: Quality, Resources, and Support

- Board approval of Program Review, Distance Delivery Plan, and New Certificate or Degree Programs
- Retention Coordinators increase retention and student completion rates
- HLC's Evaluation found That IECC provides high quality education

Teaching and Learning: Quality Evaluation and Improvement

- Continued participation in Academy for Persistence and Completion, Students First Curricular and Co-Curricular Retreats
- Faculty/Staff discussion of assessment activities
- IECC accepts responsibility for the quality of its educational programs and appropriately evaluates effectiveness for student learning

Resources: Planning and Institutional Effectiveness

- Career and Technical Education Advisory Councils continuously review curriculum and equipment needs
- Board approved an emergency succession plan
- The District continues collaborative relationships with all local and regional economic development offices and local employers
- The HLC found that IECC's resources were sufficient to fulfill its mission

IECC has made significant progress on the Strategic Plan focus areas and goals in the past four years. This 2015 Status Report provides a summary of the progress made in achieving the IECC Strategic Plan activities and initiatives since the 2014 update.

I ask the Board's acceptance of the attached 2015 Strategic Plan Status Report.

TLB/rs

Attachment

IECC STRATEGIC PLAN 2015 STATUS REPORT MARCH 2016

Our mission is to deliver exceptional education and services to improve the lives of our students and strengthen our communities.

Strategic Planning at IECC

The purpose of IECC's Strategic Plan is to prepare for the future, prioritize issues, and create strategies that will lead the District in successfully meeting its mission to provide excellence in teaching, learning, public service, and economic development. IECC's Strategic Plan was developed through a district-wide process which identified critical focus areas, established strategic goals and objectives, and developed actions and activities to achieve these objectives, as well as establish targets and indicators to measure success and to ensure the Plan's ongoing review and renewal. IECC's Strategic Plan is designed as a "work in progress" that is annually reviewed as IECC makes progress towards these strategic goals and objectives and sets new goals for the future. When developing IECC's Strategic Plan, a six-step process is used that includes: environmental scanning, evaluation, forecasting, goal setting, implementation, monitoring and assessment.

Strategic planning has allowed the District to assess where it is, determine where it wants to be, and define the steps necessary to get there. Strategic planning is helping IECC face a variety of emerging educational challenges that include changing student demographics, declining district-wide population, emerging models of higher education, and decreasing state funding.

Strategic Plan Status

Over the past four years, the Strategic Planning Committee has monitored the Strategic Plan goals and activities through reports and assessments submitted by staff responsible for each activity. Progress is assessed at appropriate intervals, and this 2015 Status Report provides a summary of the progress made in achieving IECC Strategic Plan initiatives since the 2014 update. In 2016, the strategic plan will be updated and revised to include new emergent strategies, focus areas, goals and activities relating to and impacting IECC's mission.



Strategic Plan Status Report

Throughout both its development and implementation, IECC's Strategic Plan has linked the goals, objectives and activities of the institution directly to the Higher Learning Commission's Criteria for Accreditation.

Criterion One:	Mission
Criterion Two:	Integrity: Ethical and Responsible Conduct
Criterion Three:	Teaching and Learning: Quality, Resources, and Support
Criterion Four:	Teaching and Learning: Evaluation and Improvement
Criterion Five:	Resources, Planning, and Institutional Effectiveness



IECC has made significant progress on the Strategic Plan focus areas and goals in the past three years, despite the economic climate and the State budget deficit that directly affects the District.

Thirty-four initiatives, actions, or activities were identified to meet the Strategic Plan objectives and goals. Ninety-one percent (31/34) of the activities have been implemented and are in progress, are ongoing or have been completed. One activity has been put on hold due to budget limitations, however this activity will be addressed and implemented in 2016.

1. To present green practices and information at the IECC Annual Professional Development Day.

The following provides a summary of the continued progress made toward the achievement of the IECC Strategic Plan initiatives during 2015.

Focus Area:	Mission
HLC Criterion 1:	The institution's mission is clear and articulated publicly; it guides the institutions operations.

Progress and accomplishments in 2015 include:

- IECC catalog, brochures, websites, and other documents have been updated to include the new mission statement.
- The revised Mission Statement, signed by all employees in attendance at the 2015 Professional Development Day, is displayed at each college and the District Office.
- The Higher Learning Commission's Open Pathway Comprehensive Evaluation found that IECC's mission is clear, is articulated publicly, and guides the institution's operations.

Focus Area:	Integrity: Ethical and Responsible Conduct
HLC Criterion 2:	The institution acts with integrity; its conduct is ethical and responsible.

Progress and accomplishments in 2015 include:

- HLC federal compliance requirements continue to be reviewed with updates made, as changes occur.
- Disclosures/Students Rights to Know continues to be available online and in the catalog, with updates made as changes occur.
- Board of Trustees approval of updates to the Violence Prevention Plan and Threat Assessment and Behavioral Intervention Team (TABIT) on 5/19/2015.
- Board of Trustees approval of the Identity Theft Prevention Program 2015 Status Report on 2/17/15.
- The Higher Learning Commission's Open Pathway Comprehensive Evaluation found that IECC acts with integrity and that its conduct is ethical and responsible.

FOCUS AREA:	Teaching and Learning: Quality, Resources and Support
HLC Criterion 3:	The institution provides high quality education, wherever and however its offerings are delivered.

Progress and accomplishments in 2015 include:

- Board of Trustees approval of a 2015 Program Review on 7/21/15.
- Board of Trustees approval of a 2015 Distance Delivery Plan on 4/20/15.
- Establishment of the following new certificate or degree programs:
Certificate Programs - Automotive Repair Technician, Basic Cook, Baking & Pastry Arts, Security & Loss Prevention, Nail Technology, Precision Agriculture and Educational Leadership.
Degree Programs: - Culinary Arts.
- Retention Coordinators continue to work with students, encourage faculty to utilize early alert progress reports, collect and analyze retention and student completion data for the district.
 1. In the last year, the number of early alert progress reports submitted has increased by 21%.
 2. Since 2012, the number of early alert progress reports submitted has increased by 34%.

Year	Progress Reports Submitted
Fall 2012	955
Fall 2013	1,091
Fall 2014	1,149
Fall 2015	1,451
34% Increase since Fall 2012	

Source: Progress Report Data as of 12/2015

- The Higher Learning Commission’s Open Pathway Comprehensive Evaluation found that IECC provides high quality education, wherever and however its offerings are delivered.

FOCUS AREA: Teaching and Learning: Quality, Evaluation and Improvement
HLC Criterion 4: The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and evaluates their effectiveness for student learning through processes designed to promote continuous improvement.

Progress and accomplishments in 2015 include:

- IECC continues participation in the HLC Academy for Persistence and Completion.
- A Students First Curricular retreat, addressing the progress, problems, results and continued assessment activities, was held on August 17-18, 2015.
- A Students First Co-Curricular retreat, addressing the progress, problems, results and continued assessment activities, was held on September 17-18, 2015.
- A Students First Curricular and Co-Curricular groups met at the 10/6/15 District Faculty/Staff Professional Development Day to discuss proposed assessment activities.
- The Higher Learning Commission’s Open Pathway Comprehensive Evaluation found that IECC demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.

FOCUS AREA: Resources, Planning and Institutional Effectiveness
HLC Criterion 5: The institution’s resources, structure, and processes are sufficient to fulfill its mission, improve the quality of its education offerings, and respond to future challenges. The institution plans for the future.

Progress and accomplishments include:

- CTE Advisory Councils made up of faculty, industry representatives, and Perkins staff continue to review curriculum and assess equipment with both the CTE faculty and Deans of Instruction reviewing all Advisory Council minutes.
- Associate Dean of Grants and Institutional Development continues to assist the district and colleges in grant proposal development and submission.
- Board of Trustees approval of an Emergency Succession Policy on 10/20/15 addressing key positions of the District and requiring the Cabinet to develop succession plans for additional positions/areas.
- Cabinet approval of a Succession Plan for areas Outside of Key Administrative and Professional Function Areas on 12/3/15.

- IECC received \$2,529,922 in grant funds for 2015 (Federal - \$1,908,348, State - \$516,412, other - \$105,162).
- IECC maintained collaborative relationships with the Illinois Department of Commerce and Economic Development, local and regional WIA offices, the East Central Illinois Super Region Coalition, numerous business/industrial associations and local employers.
- IECC continues to promote sustainability by hosting Smart Grid Technology presentations throughout the District.
- The Higher Learning Commission's Open Pathway Comprehensive Evaluation found that IECC's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.

Agenda Item #8D

Affiliation Agreements

**Jasper County Health Department
Lawrenceville CVS**

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: March 15, 2016
RE: Affiliation Agreements

An Affiliation Agreement is a formal contract between the educational institution and the facility or business where the student(s) will have the experience. It identifies the responsibilities and liabilities of the various parties covered by the contract. Students engaged in these placements are not paid and the experience is required for completion of the program.

IECC wishes to enter into affiliation agreements with the following facilities:

Jasper County Health Department – Newton, IL – Medical Assistant (LTC)
CVS Pharmacy – Lawrenceville, IL – Pharmacy Technician (LTC)

I ask the Board's approval of these affiliation agreements.

TLB/rs

Attachments

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
CERTIFIED MEDICAL ASSISTANT PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 16 day of May, 2016, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529/LINCOLN TRAIL COLLEGE, for its Certified Medical Assistant Program (CMA) (hereinafter referred to as COLLEGE) and Jasper County Health Department, Newton, IL (hereinafter referred to as AGENCY).
[Insert: Agency, City, and State Above]

WITNESSETH THAT:

WHEREAS, the COLLEGE desires to make use of the AGENCY's facilities for clinical medical assistant laboratory practice by students of the Certified Medical Assistant Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the medical assistant students of the COLLEGE for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care that are appropriate educational experiences for observation and participation by the students of the COLLEGE'S CMA Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical medical assistant laboratory practice, and will be available to the medical assistant students.

The specific assignment of learning experiences to specific students will be made and arranged by the Certified Medical Assistant Faculty on behalf of the COLLEGE, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the CMA students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of medical assistant care and safeguard of patients assigned to students. The AGENCY personnel will retain full and final decisions for patient care assigned to CMA students.
5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

CMA students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in CMA practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in CMA practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, the COLLEGE will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the requirements required by the AGENCY.

The students are responsible for health care costs related to student injury or illness occurring in the agency.

The AGENCY may terminate a student from the facility when his or her performance is unsatisfactory to AGENCY or his or her behavior is deemed disruptive or detrimental to AGENCY and/or its patients. In such event, student participation in the AGENCY shall immediately cease. Only the COLLEGE can dismiss the student from the COLLEGE CMA program.

To the extent permitted by applicable law and without waiving any defenses, the COLLEGE shall indemnify and hold harmless AGENCY and its officers, medical and nursing staff, representatives and employees from and against all liabilities, claims, damages and expenses, including reasonable attorneys' fees, relating to or arising out of any act or omission of the COLLEGE or any of its faculty, Program Participants, agents, representatives and employees under this Agreement, including, but not limited to, claims for personal injury, professional liability, or with respect to the failure to make proper payment of required taxes, withholding, employee benefits or statutory or other entitlements. AGENCY shall indemnify COLLEGE against liabilities, claims, damages, and expenses, including reasonable attorney's fees, incurred by the COLLEGE in defending or compromising actions brought against COLLEGE arising out of or related to the AGENCY'S performance of duties hereunder.

6. The faculty of the COLLEGE participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.

7. The COLLEGE will provide orientation of the educational program for the AGENCY staff.
8. The students and instructors will safeguard the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Certified Medical Assistant Faculty and CMA students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2016.

AGENCY

ILLINOIS EASTERN COMMUNITY
COLLEGE DIST. #529/LINCOLN TRAIL
COLLEGE

Medical Services Director

Certified Medical Assistant
Faculty Member

Agency Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges Dist.#529

5/13/2014

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529
LINCOLN TRAIL COLLEGE
PHARMACY TECHNICIAN PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made and entered into this 16 day of May, 2016, by and between ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529/LINCOLN TRAIL COLLEGE, for its Pharmacy Technician Program (hereinafter referred to as the COLLEGE) and CVS Pharmacy, Lawrenceville, IL (hereinafter referred to as AGENCY).
[Identify Above: Agency, City, and State]

WITNESSETH THAT:

WHEREAS, the COLLEGE desires to make use of the AGENCY's facilities for clinical pharmacy technician laboratory practice by students of the Pharmacy Technician Program for the COLLEGE and

WHEREAS, the AGENCY has agreed to make its facilities available to the pharmacy technician students of the COLLEGE for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of pharmacy service for observation and participation by the students and faculty of the COLLEGE'S Pharmacy Technician Program subject to the conditions and limitations contained herein.
2. The arrangements for use of said facilities of the AGENCY will be made by the Dean of the College on behalf of Lincoln Trail College and the Administrative Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.
3. The AGENCY will be responsible for the supervision and guidance of the students in the clinical pharmacy technician laboratory practice, and will be available to the pharmacy technician students.

The specific assignment of learning experiences to specific students will be made and arranged by the Pharmacy Technician Faculty on behalf of the COLLEGE, in consultation with the Administrative Supervisor or Coordinator on behalf of the AGENCY. The Administrative Supervisor assumes full responsibility and supervision of the Pharmacy Technician students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity *with all applicable rules, regulations, and policies of the AGENCY, and the Administrative Supervisor on behalf of the AGENCY will be responsible for maintaining proper standards of pharmacy technician services and safeguard of clients served by*

students. The AGENCY personnel will retain full and final decisions for client care assigned to Pharmacy Technician students.

5. Students are responsible for seeking health care if the need arises. Students are encouraged to carry their own health insurance and are required to pay their own health care fees.

Pharmacy Technician students assigned to, or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

Students who have physical or emotional disabilities which may negate success in pharmacy technician practice will not be permitted to use the AGENCY'S facilities. Students who have disabilities which may not negate success in pharmacy technician practice may participate in the contemplated program if approved by the AGENCY.

Prior to the use of any AGENCY facilities, under the contemplated program, the COLLEGE will furnish the AGENCY, upon request, a medical record, proof of insurance, and a letter of good standing for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

The students are responsible for health care costs related to student injury or illness occurring in the agency.

The AGENCY may terminate a student from the facility when his or her performance is unsatisfactory to AGENCY or his or her behavior is deemed disruptive or detrimental to AGENCY and/or its patients. In such event, student participation in the AGENCY shall immediately cease. Only the COLLEGE can dismiss a student from the COLLEGE Pharmacy Technician program.

To the extent permitted by applicable law and without waiving any defenses, the COLLEGE shall indemnify and hold harmless AGENCY and its officers, medical and nursing staff, representatives and employees from and against all liabilities, claims, damages and expenses, including reasonable attorneys' fees, relating to or arising out of any act or omission of the COLLEGE or any of its faculty, Program Participants, agents, representatives and employees under this Agreement, including, but not limited to claims for personal injury, professional liability, or with respect to the failure to make proper payment of required taxes, withholding, employee benefits or statutory or other entitlements. AGENCY shall indemnify COLLEGE against liabilities, claims, damages, and expenses, including reasonable attorney's fees, incurred by the COLLEGE in defending or compromising actions brought against COLLEGE arising out of or related to the AGENCY'S performance of duties hereunder.

6. The faculty of the COLLEGE participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff.
7. The COLLEGE will provide orientation to the educational program for the AGENCY staff.

8. The students and instructors will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.
9. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program. Pharmacy Technician students shall be covered by malpractice insurance prior to any assignment for practice at the AGENCY.
10. Automatic renewal of the agreement will be made each summer. Either party hereto may terminate this AGREEMENT with a 90 day written termination notice to the other party.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials the ____ day of _____, 2016.

AGENCY

LINCOLN TRAIL COLLEGE

Pharmacy Director

Pharmacy Technician Faculty Member

Pharmacy Administrator

College Dean

College President

Chairman, Board of Trustees
Illinois Eastern Community Colleges

psq:5/13/14

Agenda Item #9

Bid Committee Report

None

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

**TREASURER'S REPORT
February 29, 2016**

FUND	BALANCE
Educational	\$4,160,823.02
Operations & Maintenance	\$1,024,888.66
Operations & Maintenance (Restricted)	\$223,111.63
Bond & Interest	\$641,987.41
Auxiliary	\$835,131.03
Restricted Purposes	(\$118,794.58)
Working Cash	\$204,104.88
Trust & Agency	\$523,635.97
Audit	(\$9,682.07)
Liability, Protection & Settlement	\$753,238.96
TOTAL ALL FUNDS	\$8,238,444.91

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
February 29, 2016

	ALL FUNDS
	Fiscal Year 2016
ASSETS:	
CASH	8,238,445
IMPREST FUND	21,400
CHECK CLEARING	12,500
INVESTMENTS	17,590,000
RECEIVABLES	2,249,045
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	605,104
OTHER ASSETS	607,971
TOTAL ASSETS AND OTHER DEBITS:	29,324,465
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	232,676
ACCOUNTS PAYABLE	414,868
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	-
OTHER LIABILITIES	-
TOTAL LIABILITIES:	647,544
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	2,700,929
PR YR BDGTD CHANGE TO FUND BALANCE	850,614
 FUND BALANCES:	
FUND BALANCE	19,574,036
RESERVE FOR ENCUMBRANCES	5,551,342
TOTAL EQUITY AND OTHER CREDITS	28,676,921
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	 29,324,465

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF February 29, 2016

ALL FUNDS

FY 2016
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	6,831,700
STATE GOVT SOURCES	0
STUDENT TUITION & FEES	12,354,162
SALES & SERVICE FEES	2,824,639
FACILITIES REVENUE	7,545
INVESTMENT REVENUE	118,948
OTHER REVENUES	<u>176,531</u>
TOTAL REVENUES:	22,313,525

EXPENDITURES:

INSTRUCTION	7,418,915
ACADEMIC SUPPORT	303,286
STUDENT SERVICES	1,200,254
PUBLIC SERV/CONT ED	36,122
OPER & MAINT PLANT	1,922,037
INSTITUTIONAL SUPPORT	9,009,281
SCH/STUDENT GRNT/WAIVERS	6,111,323
AUXILIARY SERVICES	<u>3,673,972</u>
TOTAL EXPENDITURES:	29,675,190

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	<u>0</u>
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	<u>-7,361,665</u>
-------------------------------------	-------------------

**Illinois Eastern Community Colleges
Operating Fund Analysis
CASH BASIS**

July 1, 2015 -- February 29, 2016

	Education Fund	O & M Fund	Total Operating Funds
REVENUES:			
Local Government Sources	2,535,477	1,086,028	3,621,505
State Government Sources - Current Year	-	-	-
State Government Sources - Prior Year	2,165,592	-	2,165,592
Net Tuition and Fees	3,969,668	-	3,969,668
Sales & Service Fees	75,033	-	75,033
Facilities Revenue	-	6,255	6,255
Investment Revenue	54,184	18,406	72,590
Other Revenues	68,277	74	68,351
TOTAL REVENUES:	<u>8,868,231</u>	<u>1,110,763</u>	<u>9,978,994</u>
EXPENDITURES:			
Salaries	9,462,348	570,134	10,032,482
Employee Benefits	1,584,553	133,227	1,717,780
Contractual Services	361,385	209,253	570,638
Materials	711,750	109,090	820,840
Travel & Staff Development	129,708	2,817	132,525
Fixed Charges	123,995	20,274	144,269
Utilities	46,174	690,358	736,532
Capital Outlay	96,164	53,817	149,981
Other	50,867	307	51,174
TOTAL EXPENDITURES:	<u>12,566,944</u>	<u>1,789,277</u>	<u>14,356,221</u>
TRANSFERS :			
Interfund Transfers	(1,439,897)	-	(1,439,897)
TOTAL TRANSFERS:	<u>(1,439,897)</u>	<u>-</u>	<u>(1,439,897)</u>
NET INCREASE / (DECREASE)	<u><u>(5,138,610)</u></u>	<u><u>(678,514)</u></u>	<u><u>(5,817,124)</u></u>

**OPERATING FUNDS
COMPARISON REPORT FY14-16**

College	Category	FISCAL YEAR 2014			FISCAL YEAR 2015			FISCAL YEAR 2016			% of Year
		Anticipated Budget	Spent Thru February	% of Bdgt	Anticipated Budget	Spent Thru February	% of Bdgt	Anticipated Budget	Spent Thru February	% of Bdgt	
Frontier	Bills		\$ 856,881			\$ 1,205,807		\$ 1,187,146			
	Payroll		1,257,514			1,353,843		1,432,147			
	Totals	\$ 3,458,802	2,114,395	61%	\$ 4,283,530	2,559,650	60%	\$ 4,230,407	2,619,293	62%	67%
Lincoln Trail	Bills		1,278,465			1,467,512		1,357,769			
	Payroll		1,646,980			1,468,197		1,456,758			
	Totals	\$ 4,494,153	2,925,445	65%	\$ 4,540,934	2,935,709	65%	\$ 4,505,520	2,814,527	62%	67%
Olney Central	Bills		1,865,628			1,822,499		1,723,478			
	Payroll		3,591,433			2,973,445		2,906,892			
	Totals	\$ 7,839,976	5,457,061	70%	\$ 7,866,901	4,795,944	61%	\$ 7,696,886	4,630,370	60%	67%
Wabash Valley	Bills		1,931,984			2,110,886		2,209,570			
	Payroll		2,120,022			1,959,820		2,004,610			
	Totals	\$ 6,078,045	4,052,006	67%	\$ 6,111,313	4,070,706	67%	\$ 6,176,922	4,214,180	68%	67%
Workforce Educ.	Bills		3,218,877			2,403,764		2,546,057			
	Payroll		1,050,703			910,257		859,934			
	Totals	\$ 6,193,255	4,269,580	69%	\$ 5,577,344	3,314,021	59%	\$ 5,467,706	3,405,991	62%	67%
District Office	Bills		217,622			218,020		220,101			
	Payroll		648,557			665,595		691,059			
	Totals	\$ 1,298,178	866,179	67%	\$ 1,318,178	883,615	67%	\$ 1,351,446	911,160	67%	67%
District Wide	Bills		1,270,724			1,272,646		1,190,941			
	Payroll		507,117			564,795		681,082			
	Totals	\$ 2,753,908	1,777,841	65%	\$ 2,791,650	1,837,441	66%	\$ 2,771,727	1,872,023	68%	67%
GRAND TOTALS		\$32,116,317	\$ 21,462,507	67%	\$32,489,850	\$ 20,397,086	63%	\$ 32,200,613	\$20,467,544	64%	67%

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Expense Report
February 29, 2016

	<u>FY 2016</u>		<u>FY 2015</u>		<u>Increase</u>
	<u>Amount</u>	<u>% of Total</u>	<u>Amount</u>	<u>% of Total</u>	<u>(Decrease)</u>
Salaries	10,032,482	49.02%	9,895,952	48.52%	136,530
Employee Benefits	1,717,780	8.39%	1,643,232	8.06%	74,548
Contractual Services	570,638	2.79%	533,272	2.61%	37,366
Materials	820,840	4.01%	1,183,829	5.80%	(362,989)
Travel & Staff Development	132,525	0.65%	171,572	0.84%	(39,047)
Fixed Charges	144,269	0.70%	136,738	0.67%	7,531
Utilities	736,532	3.60%	732,849	3.59%	3,683
Capital Outlay	149,981	0.73%	133,771	0.66%	16,210
Other	6,162,497	30.11%	5,965,871	29.25%	196,626
	<u>20,467,544</u>	<u>100.00%</u>	<u>20,397,086</u>	<u>100.00%</u>	<u>70,458</u>

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Other Items

Agenda Item #18

Adjournment

**Locally Funded, CDB, & PHS Projects
Projects Schedule**

	Funding Source	Estimated Budget								
Student Center - WVC	CDB	\$4,029,400	████████							
Temp Building Replacement - LTC	CDB	\$1,495,500	████████							
Center for Technology - LTC	CDB	\$7,569,800	████████							
GRAND TOTAL		\$13,094,700	Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Fully Accepted

2/29/2016