

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

July 21, 2015



Location:

**Frontier Community College
2 Frontier Drive
Fairfield IL 62837**

**Dinner – 6:00 p.m. – Bob Boyles Hall
Meeting – 7:00 p.m. – Bob Boyles Hall**

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

July 21, 2015

7:00 p.m.

**Frontier Community College
Bob Boyles Hall**

1. Call to Order & Roll Call Chairman Fischer
2. Disposition of Minutes Fischer
3. Recognition of Visitors and Guests Fischer
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
6. Policy First Reading (and Possible Approval) Fischer
 - A. None
7. Policy Second Reading Fischer
 - A. None
8. Staff Recommendations for Approval
 - A. 2015-2016 Catalog Hartleroad
 - B. 2015 Program Review Cantwell
 - C. Articulation Agreement between IECC and Eastern Illinois University Cantwell
 - D. Technology Plan Cline
 - E. Stericycle Agreement Amendment Fischer
9. Bid Committee Report Fischer
 - A. None
10. District Finance
 - A. Financial Report Browning
 - B. Approval of Financial Obligations Browning
11. Chief Executive Officer's Report IMT
12. Executive Session Fischer

- 13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes.....Fischer
 - B. Audio Executive Session MinutesFischer
- 14. Approval of Personnel ReportFischer
- 15. Collective BargainingFischer
- 16. LitigationFischer
- 17. Other Items
- 18. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Science Building Room 61, at Wabash Valley College, Mt. Carmel, Illinois, Tuesday, June 16, 2015.

AGENDA #1 – “Call to Order & Roll Call” – Chairman G. Andrew Fischer called the meeting to order at 7:00 p.m. and directed the Board Secretary, Renee Smith, to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

John D. Brooks, Gary Carter, Brenda K. Culver, G. Andrew Fischer, Alan Henager, Marilyn Wolfe. Also present was Drew Halter, student trustee elect. Trustees absent: Michael K. Correll. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.

Jay Edgren, President of Frontier Community College.

Matt Fowler, President of Wabash Valley College.

Kathy Harris, President of Lincoln Trail College.

Rodney Ranes, President of Olney Central College.

Roger Browning, Chief Finance Officer/Treasurer.

Chris Cantwell, Dean, Academic & Student Support Services/Chief Academic Officer.

Alex Cline, Director of Information & Communications Technology.

Robert Conn, Dean of Instruction of Wabash Valley College.

LeAnn Hartleroad, Associate Dean, Institutional Development.

Renee Smith, Executive Assistant to CEO/Board Secretary.

Michael Thomas, Dean of Workforce Education.

AGENDA #1A – “Oath of Office and Seating of Trustee Elected April 7, 2015”: The oath of office was administered to Trustee Marilyn Wolfe and she was duly seated, after subscribing to the following oath:

“I do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee, Illinois Eastern Community College District #529, to the best of my ability.”

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes as prepared for the regular meeting held May 19, 2015 were presented for disposition.

Board Action to Approve Minutes: Student Trustee Drew Halter made a motion to approve minutes of the foregoing meeting as prepared. Trustee Brenda Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized, including several college staff members.

#3-B. IECEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Electronic reports were presented from each of the colleges.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – A revised policy was presented for faculty minimum requirements and qualifications to ensure that IECC complies with The Higher Learning Commission changes to become effective January 1, 2016, regarding faculty qualifications. The CEO recommended that second reading be waived and that the following revised Board Policy 400.8, “Minimum Faculty Requirements/Qualifications”, be adopted.

HUMAN RESOURCES - 400

Minimum Faculty Requirements/Qualifications (400.8)

Date Adopted: December 19, 1989

Date Revised: November 15, 2011

Date Revised: June 16, 2015 (Pending Board approval)

Administration will determine the need for faculty personnel to fill vacancies or to meet changing enrollment or changing demands within each area of instruction and will follow the minimum qualification requirements as listed below:

Transfer Programs: Preparation shall include a master’s degree in the field of specialization for which courses are taught, except in such areas in which work experience and related training in the course area is acceptable.

Basic Skills Courses: Preparation shall include a Bachelor’s degree with course work in the academic area to be taught.

Career and Technical Education Programs: One year (2,000 hours) employment experience in the specific occupational area to be taught, and compliance with legal, governmental, and professional requirements, if applicable. For those occupations which employment or preparation is regulated by law or licensure, such laws and licensing requirements shall take precedence.

Acceptable Coursework

- A. All undergraduate credit must be earned from regionally accredited institutions in courses associated with the discipline in which the instructor shall teach.

- B. All graduate credit hours must be earned at regionally accredited institutions in courses at the graduate level with the major emphasis in either professional educational studies or the discipline in which the individual shall teach.
- C. Credit for graduate work done at foreign universities may be given at the discretion of the Board.

January 1, 2016 the following Minimum Faculty Requirements/Qualifications will be effective.

Transfer Programs: Preparation shall include a master's degree with 18 graduate hours in the academic field or discipline. The primary method of determination shall be by credentials, however other secondary methods may be considered when determining qualified faculty, such as tested work experience, related training, and academic experience in the course and/or discipline area.

Basic Skills Courses: Preparation shall include a Bachelor's degree with course work in the academic area to be taught.

Career and Technical Education Programs: One year (2,000 hours) employment experience in the specific occupational area to be taught, and compliance with legal, governmental, and professional requirements, if applicable. For those occupations which employment or preparation is regulated by law or licensure, such laws and licensing requirements shall take precedence.

Acceptable Coursework

- A. All undergraduate credit must be earned from regionally accredited institutions in courses associated with the discipline in which the instructor shall teach.
- B. All graduate credit hours must be earned at regionally accredited institutions in courses at the graduate level with the major emphasis in either professional educational studies or the discipline in which the individual shall teach.
- C. Credit for graduate work done at foreign universities may be given at the discretion of the Board.

Board Action: Trustee Brenda Culver made a motion to waive second reading and adopt revised Board Policy 400.8, "Minimum Faculty Requirements/Qualifications Policy". Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7- "Policy Second Readings" – None.

AGENDA #8 – "Staff Recommendations for Approval" – The following staff recommendations were presented for approval.

#8-A. Prevailing Rate of Wages: Roger Browning presented and recommended adoption of "An Ordinance of the Board of Trustees of Illinois Eastern Community Colleges Ascertain the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed in any Public Works of Said District." The ordinance is the same as adopted one year ago and includes attachments listing the prevailing rate of wages for Crawford, Richland, Wabash and Wayne Counties, Illinois, as determined by the Illinois Department of Labor under date of June 2015. The determination is to be on file in the District Office and available to any interested party, attached to all contract specifications, and copies are

to be mailed to the Secretary of State Index Division and Illinois Department of Labor. A notice of the determination must be published.

Recommendation: The CEO recommended approval of the Prevailing Rate of Wages as presented.

Board Action: Trustee Marilyn Wolfe made a motion to approve the Prevailing Rate of Wages as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. RAMP Document FY2017: Roger Browning reviewed IECC's Resource Allocation and Management Plan (RAMP) for FY2017, which includes two capital project requests in ranking order, as follows:

Olney Central College
Project Name: Applied Technology Center
District Priority No.: 1 of 2
Total Building Budget: \$2,252,000

Frontier Community College
Project Name: Student Education and Support Center
District Priority No.: 2 of 2
Total Building Budget: \$3,271,000

Lincoln Trail College and Wabash Valley College RAMP projects will not be submitted as they are projects already listed on Table 1, Fiscal 2017 Capital Budget Recommendation and the funding levels are set at the amounts appropriated in FY2010. ICCB will continue to list those projects in FY2017 and adjust annually for inflation. These two projects are:

IECC Lincoln Trail – Center for Technology
IECC Wabash Valley – Technology/Student Support Expansion to Main Hall and Renovation

Recommendation: The CEO recommended approval of the RAMP document for submission to the Illinois Community College Board.

Board Action: Trustee Marilyn Wolfe made a motion to approve IECC's Resource Allocation and Management Plan for FY2017 as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student Advisory Vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Joint Agreement with John A. Logan College: Chris Cantwell reviewed the revised Joint Agreement for Educational Cooperation between IECC District #529 and John A. Logan College District #530. Changes to this year's agreement are:

IECC
No changes or updates from 2014

John A. Logan

Removed:	Heating and Air Conditioning	AAS/Certificate
	Heating and Air Conditioning Installer	Certificate
	Heating and Air Electrical Specialist	Certificate
	HVAC Energy Efficiency	Certificate
	HVAC Energy Management Systems	Certificate
	HVAC Green Technologies	Certificate
	HVAC Performance Systems	Certificate

Recommendation: The CEO recommended approval of the revised Joint Agreement with John A. Logan College as presented.

Board Action: Trustee Gary Carter made a motion to approve the revised Joint Agreement for Educational Cooperation with John A. Logan College as recommended. Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Joint Agreement with Kaskaskia College : Chris Cantwell reviewed the revised Joint Agreement for Educational Cooperation between IECC District #529 and Kaskaskia College District #501. Changes to this year's agreement are:

IECC

Added:	Fire Science	AAS
	Basic Fire Suppression	Certificate
	Advanced Suppression Specialist	Certificate
	Fire Service Administrator	Certificate

Kaskaskia College

Added:	Dental Assistant	AAS
	Library Technical Assistant	AAS/Certificate

Removed:	Alcohol and Other Drug Abuse	Certificate
	Culinary Arts	AAS
	Culinary Arts – Advanced Cooking	Certificate
	Culinary Arts – Basic Cooking	Certificate
	Culinary Arts – Prep Cooks	Certificate
	Culinary Management	Certificate
	Restaurant & Culinary Operations	Certificate

Recommendation: The CEO recommended approval of the revised Joint Agreement with Kaskaskia College.

Board Action: Trustee Al Henager made a motion to approve the revised Joint Agreement for Educational Cooperation with Kaskaskia College as recommended. Student Trustee Drew Halter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

Southwestern Illinois College

Removed: Ward Clerk

Certificate

Recommendation: The CEO recommended approval of the revised Joint Agreement with Southwestern Illinois College.

Board Action: Trustee Al Henager made a motion to approve the revised Joint Agreement for Educational Cooperation with Southwestern Illinois College as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-H. Newton Power Plant EAV Settlement: CEO Terry Bruce presented an agreement with the Illinois Power Generating Company, the current owner of the former Ameren Newton Power Plant. The settlement agreement is to resolve the Equalized Assessed Valuation for the 2014, 2015, and 2016 tax years. Pursuant to the settlement, the IPGC Newton Power Plant's assessment will be 2014 AV - \$67,000,000; 2015 AV - \$67,000,000; and 2016 AV - \$67,000,000.

Recommendation: The CEO recommended approval of the settlement agreement.

Board Action: Trustee Brenda Culver made a motion to approve the settlement agreement with Illinois Power Generating Company, Newton Power Plant as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-I. Miscellaneous Course Fees: New courses have been added that will require establishment of new fees and continuing courses have increased costs that require an increase in fees to be effective Fall Semester 2015.

Recommendation: The CEO recommended approval of the miscellaneous Course Fees:

Miscellaneous Course Fees (pages 37-38 of IECC catalog) – Effective Fall Semester 2015

Culinary Arts (new fees)

CUL 1201 Basic Food Service	\$50
CUL 1203 Culinary Fundamentals	\$100

Nail Technology (new fees)

COS 1261 Nail Technology I	\$50
COS 1262 Nail Technology II	\$50
COS 1263 Nail Technology III	\$50
COS 1264 Nail Technology IV	\$50

Real Estate Continuing Education (new fees)

BUS 2606 Real Estate Continuing Ed. I	\$30
BUS 2607 Real Estate Continuing Ed. 2	\$30

Welding (revised fees)

WEL 1201 Basic Welding	\$30	\$50
WEL 1203 Practical Welding	\$30	\$50
WEL 1206 Special Projects	\$30	\$50
WEL 1210 Gas Metal Arc Welding	\$30	\$50
WEL 1215 Shielded Metal Arc Welding I	\$30	\$50
WEL 1220 Metal Cutting and Preparation	\$30	\$50
WEL 1230 Shielded Metal Arc Welding II	\$30	\$50
WEL 1260 Combination Welding	\$30	\$50

Board Action: Trustee Al Henager made a motion to approve the Miscellaneous Course Fees as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8J. International Student Transportation Fee Increase: The cost of transporting International students continues to rise. To cover the cost of this service, CEO Terry Bruce recommended an increase in the International Student Transportation Fee from \$250.00 per semester to \$300.00 per semester.

International Student (page 38 of IECC catalog) – Effective Immediately

Transportation Fee (per semester)	\$250	\$300
-----------------------------------	-------	-------

Board Action: Trustee Marilyn Wolfe made a motion to approve the increase in the International Student Transportation Fee to \$300.00 per semester as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8K. Appointment of Board Audit Committee: Board members Gary Carter and John Brooks currently serve as members of the Board Audit Committee. The Committee annually meets with the District’s independent auditors to review the completed audit. Committee members then report to the Board and the Board takes action on the audit. Trustee Marilyn Wolfe made a motion to reappoint Board members Gary Carter and John Brooks to the audit committee. The motion was seconded by Trustee Al Henager. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #8L. FY2016 Budget Resolution: Roger Browning presented the following resolution. The Board is required to establish a budget for each fiscal year. The following Resolution sets forth the fiscal year, dates for publication of the notice of a public hearing on the budget, establishes a date by which a tentative budget will be available for public inspection, establishes a public hearing on the budget for September 15 at Olney Central College, and states that the budget will be adopted by the Board on September 15, 2015, following the hearing.

Recommendation: The CEO recommended approval of the following budget resolution.

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2016 fiscal year:

1. Date of Fiscal Year: July 1, 2015 – June 30, 2016.
2. Publication of Notice of Public Hearing on Budget: On or before August 7, 2015.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 7, 2015.
4. Mailing Tentative Budget to Board of Trustees: August 7, 2015.
5. Public Hearing on Budget: September 15, 2015, at the hour of 7:00 p.m. local time, Olney Central College, 305 North West Street, Olney, IL 62450.
6. Adoption of Budget: September 15, 2015, following the Public Hearing.

Board Action: Trustee Marilyn Wolfe made a motion to adopt the foregoing FY2016 Budget Resolution as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-M. Inter-Fund Loans Resolution: During each fiscal year, transfers are required to be made between existing designated funds to meet obligations of the District. Each year the Board of Trustees is asked to approve a resolution authorizing these inter-fund loans and transfers. These inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of meeting the ordinary and necessary expenditures of the district. The CEO recommended adoption of the following resolution which authorizes the Treasurer of the District to make inter-fund loans as required during FY2016 and that such inter-fund loans be repaid and retransferred to the proper fund no later than June 30, 2016.

**RESOLUTION OF THE BOARD OF TRUSTEES
INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 2016, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

SO BE IT RESOLVED, that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 2016, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED, that each such inter-fund loan must be repaid and retransferred to the proper fund no later than June 30, 2016.

Board Action: Trustee Gary Carter made a motion to adopt the foregoing Inter-Fund Loans Resolution as recommended. Student Trustee Drew Halter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-N. Building and Maintenance Fund Resolution: State statute requires that the Board of Trustees approve by a resolution the granting of authority to budget and expend funds collected from tax revenues for the purpose of operations and maintenance of the district campuses and properties. The following resolution authorizes the Chief Executive Officer of the District to budget and expend funds from a tax levied for operations, building and maintenance purposes, for the payment of salaries of maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial

supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items. The CEO recommended approval.

BOARD OF TRUSTEES
RESOLUTION
BUILDING AND MAINTENANCE FUND

WHEREAS, expenses payable from taxes levied for operations, building and maintenance purposes and for the purchase of school grounds are subject to 110 ILCS 805/3-20.3.

WHEREAS, funds expended for obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including cost of interior decorating and the installation, improvement, repair, replacement and maintenance of building fixtures, for the rental of buildings and property for community college purposes or for the payment of all premiums for insurance upon buildings and building fixtures shall be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds,

WHEREAS, payment of all salaries for maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers, or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment, or the cost of a professional survey of the conditions of school building, or any one or more of the preceding items may not be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds without resolution of the Board of Trustees,

SO BE IT RESOLVED, that the Board of Trustees of the Illinois Eastern Community College District No. 529 by resolution authorizes the Chief Executive Officer of the District to budget and expend funds from a tax levied for operations, building and maintenance purposes for the payment of salaries for maintenance and grounds workers, custodial employees, or any other operations and maintenance staff, engineers, or such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

Board Action: Trustee Al Henager made a motion to adopt the foregoing Building and Maintenance Fund Resolution as recommended. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8-O – Payment of Accrued Bills: The District's fiscal year ends on June 30, and under general accounting rules, the District pays bills accrued in June, but received in July, as expenses for FY2015. By July 20 all FY2015 accrued bills received during this run-out period will be paid. Therefore, these accrued bills will be paid before the Board approves them. At each regular Board meeting, the Board receives an electronic copy of bills for review and payment. At the August Board meeting, that electronic report will include current bills for approval plus all the bills that were paid in the accrual period. Each of these accrual period payments will be designated with an A (for accrual) beside the vendor. This procedure has been followed in prior years. The CEO recommended approval to pay the FY2015 accrued bills prior to Board approval, with the understanding that these bills will be made available electronically for Board review at the August Board meeting.

Board Action: Trustee Marilyn Wolfe made a motion to approve payment of accrued bills as recommended. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent:

Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8P – Working Cash Fund: Roger Browning presented the following resolution. The Board of Trustees is required to approve a resolution authorizing the transfer of interest earned in the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District. The Treasurer of the District has or will transfer approximately \$25,000 from the Working Cash fund to the General Fund prior to June 30, 2015. Only interest is transferred and the principal of the Working Cash Fund remains intact. If for any reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be depleted. A Working Cash Fund could only be reestablished by approval of a voter referendum. The CEO recommended adoption of the following resolution authorizing the Treasurer to permanently transfer approximately \$25,000 Working Cash Fund interest to the General Fund on or before June 30, 2015.

BOARD OF TRUSTEES
RESOLUTION
WORKING CASH FUND

WHEREAS, the Board of Trustees approved the permanent transfer of interest earned on the Working Cash Fund monies to the General Fund on or before June 30, 2015;

WHEREAS, the Board of Trustees initiated this transfer pursuant to 110 ILCS 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district;

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required;

SO BE IT RESOLVED that the Board of Trustees authorizes the Treasurer of the District to permanently transfer approximately \$25,000 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 2015.

Board Action: Trustee Gary Carter made a motion to adopt the foregoing Working Cash Fund Resolution as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8Q – Lease Agreements: The following IECC leases were presented for Board information and for Board of Trustees approval as indicated:

1. OCC Cosmetology Lease – lease for the Cosmetology program property located at 104 E. Main, Olney, IL to extend the lease through June 30, 2015, at the current monthly rent of \$1,250.00. Because this program is being moved to the West Richland Center, the District must notify the lessor of termination of the lease and request a month to month lease during July and August. **Board of Trustees Action is Required.**
2. OCC Phlebotomy and Massage Therapy Lease – lease for the Phlebotomy and Massage Therapy programs located at 108 East Main Street, Olney, IL extended to June 30, 2015, at the current monthly rental of \$1,500.00. Because this program is being moved to the West Richland Center, the District must notify the lessor of termination of the lease and request a month to month lease during July and August. **Board of Trustees Action is Required.**

3. IECC and Prairie State Generating Company – lease for the Coal Mining Training Program facility located in Venedy, IL, beginning November 2009 and continuing month to month until terminated by 30 days' notice of either party. No monthly rental charge is paid.
4. IECC/WVC Foundation Lease – lease for building located at 310-314 West Third Street, Mt. Carmel, IL for Advanced Manufacturing Training. Lease began on July 25, 2009 and was amended by Board action on January 17, 2012 to extend the lease to March 1, 2022. The monthly rental is \$1,401.75 and remains constant throughout the term of the lease.
5. IECC Business and Industry Training Lease – lease for building located at 218 East Main Street, Olney, IL for Business and Industry Training, Small Business Development Center, and LWIA 23 staff. The lease is hereby extended to June 30, 2016 at the current monthly rental rate of \$2,000. **Board of Trustees Action is Required.**
6. IECC/WED Girard Facility Lease – lease of facility for Workforce Education Staff and classroom space at 170 West Center Street, Girard, IL. Lease commenced on January 1, 2007 at \$700 per month. On January 1, 2009 lease increased to current \$850 per month. The lease is hereby extended to June 30, 2016 at the current monthly rental rate of \$850. **Board of Trustees Action is Required.**
7. IECC/LTC and City of Robinson - Intergovernmental Agreement between IECC/LTC and the City of Robinson, as amended by Board action on February 21, 2012, for the Lease, Operation and Use of a Fitness Center located at 501 South Cross Street until July 1, 2016.
8. IECC/WVC Foundation Lease – Wabash Valley College Administration occupies approximately 1,600 square feet of the Foundation Building at 2201 College Drive. In exchange for this use, the College District provides mowing, snow clearing and routine maintenance of the building. The lease expires June 30, 2020. **Board of Trustees Action Required.**
9. IECC/WVC WVJC Radio Tower – Lease of Property – The District leased 1.68 acres in Wabash County for thirty years for the placement of the WVJC antenna from October 1, 1976 to September 30, 2006. The current owner has agreed to extend the lease from July 1, 2013 for thirty years to June 30, 2043 at a cost of \$30.00 for the thirty year period.
10. IECC/OCC Oil Derrick Lease of Property – The District leases a 47 square foot piece of property, including access thereto, located at the North West corner of the intersection of Illinois Route 130 and St. John Street. The City of Olney has erected an oil derrick on this property for which the City pays the District rent of \$1.00 per year. The lease was extended on August 18, 2009 for twenty years to August 17, 2029.
11. IECC/C.E.F.S. Economic Opportunity Corporation WIA – IECC currently leases property at 218 East Main Street, Olney, Illinois. This Sub-Lease with C.E.F.S. for 120 square feet of office space and common space which includes break room, restrooms, and conference room for facilitation of the Workforce Investment Act. Sub-Lease period July 1, 2015 through June 30, 2016, at the current monthly rent of \$125.00. **Board of Trustees Action Required.**
12. IECC/FCC Foundation Lease – The Frontier Community College Foundation purchased a facility commonly known as Fitness Center/Theatre for the use of Illinois Eastern Community College District #529/Frontier Community College. The District leased the building on July 28, 2014. In exchange for usage of the building, the college provides maintenance to the building's interior and exterior, provides janitorial services, telephone, insurance, gas and electric service to the

Fitness Center/Theatre. The Foundation has agreed to extend the lease to June 30, 2016 under the current lease agreement. **Board of Trustees Action Required.**

Board Action: Trustee John Brooks made a motion to approve the foregoing IECC lease agreements as recommended. Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8-R. Affiliation Agreement with Medical Office of Dr. Rachel Winters: IECC wishes to enter into an affiliation agreement with the Medical Office of Dr. Rachel Winters, located in Lawrenceville, Illinois. This agreement is for the Certified Medical Assistant Program at Lincoln Trail and is the standard agreement utilized by the district. The CEO recommended approval.

Board Action: Trustee Marilyn Wolfe made a motion to approve the affiliation agreement with the Medical Office of Dr. Rachel Winters as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8-S. Affiliation Agreement with St. Anthony's Memorial Hospital: IECC wishes to enter into an affiliation agreement with St. Anthony's Memorial Hospital, located in Effingham, Illinois. This agreement is for the Certified Medical Assistant Program at Olney Central College and is the standard agreement utilized by the district. The CEO recommended approval.

Board Action: Trustee Marilyn Wolfe made a motion to approve the affiliation agreement with St. Anthony's Memorial Hospital as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8-T. Affiliation Agreement with Sarah Bush Lincoln Health Center: IECC wishes to enter into an affiliation agreement with Sarah Bush Lincoln Health Center, with facilities located in Altamont, Effingham, Mattoon, and Newton, Illinois. This agreement is for Olney Central College's Radiography Program and is the standard agreement utilized by the district. The CEO recommended approval.

Board Action: Trustee Marilyn Wolfe made a motion to approve the affiliation agreement with Sarah Bush Lincoln Health Center as recommended. Trustee Brenda Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – "Bid Committee Report" – None.

AGENDA #10 – "District Finance" – The following District financial matters were presented.

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of May 31, 2015.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for June, 2015, totaling \$822,637.60, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Marilyn Wolfe made a motion to approve payment of district financial obligations for June, 2015, in the amounts listed. Trustee Gary Carter seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – CEO Terry Bruce provided a report covering the following items:

Olney Greenhouse Property
Electrical Problem at WVC
Clay County Property Tax Appeal
Jasper County Tax Levy
ACT Enrollment Planners Conference – Hnetkovsky and Spannagel
ICCB Fiscal Year 2015 Spring Enrollment Report
Enrollment

AGENDA #12 – “Executive Session” – The Board of Trustees did not hold an executive session at this meeting.

AGENDA #13 – “Approval of Executive Session Minutes” .

#13-A – “Written Executive Session Minutes” – No executive session was held during the regular meeting, May 19, 2015.

#13-B - “Audio Executive Session Minutes” - No executive session was held during the regular meeting, May 19, 2015.

#13-C – “Semi-Annual Review of Executive Session Minutes” – The Board of Trustees, having conducted a semi-annual review of executive session minutes as mandated by Section 2.06 of the Open Meetings Act, the CEO presented the following report and recommendations:

A. The following written executive session minutes were reviewed in December 2014 and the decision was made at that time to keep them closed:

1. Tuesday, June 20, 1995.
2. Tuesday, August 15, 1995.
3. Tuesday, September 19, 1995.
4. Friday, August 2, 1996.
5. Tuesday, January 20, 1998.
6. Tuesday, June 15, 1999.
7. Tuesday, July 20, 1999.
8. Tuesday, February 20, 2001.
9. Tuesday, March 20, 2001.
10. Tuesday, June 19, 2001.
11. Tuesday, July 17, 2001.
12. Tuesday, August 21, 2001.

13. Tuesday, September 18, 2001.
14. Tuesday, June 18, 2002.
15. Tuesday, July 16, 2002.
16. Tuesday, August 20, 2002.
17. Tuesday, September 17, 2002.
18. Tuesday, December 10, 2002.
19. Tuesday, February 18, 2003.
20. Tuesday, June 17, 2003.
21. Tuesday, August 19, 2003.
22. Tuesday, September 16, 2003.
23. Tuesday, August 17, 2004.
24. Tuesday, December 14, 2004.
25. Tuesday, June 21, 2005.
26. Tuesday, July 19, 2005.
27. Tuesday, August 16, 2005.
28. Tuesday, April 18, 2006.
29. Tuesday, November 21, 2006.
30. Tuesday, October 15, 2013.
31. Tuesday, March 18, 2014.
32. Tuesday, April 15, 2014.
33. Tuesday, May 8, 2014 – 4:00 p.m.
34. Tuesday, May 8, 2014 – 6:00 p.m.
35. Tuesday, May 12, 2014
36. Tuesday, May 20, 2014

B. The following written executive session minutes have been approved, but remain closed, and are being subjected to the semi-annual review for the first time in June 2015:

1. Tuesday, November 18, 2014.

C. The following written executive session minutes have been approved and opened to the public record:

1. None.

D. Audio recordings of previously approved executive sessions will remain closed to the public record and these audio executive session recordings will remain in the custody of the Board Secretary until 18 months following the executive session at which the audio recordings were made:

1. Tuesday, October 15, 2013.
2. Tuesday, March 18, 2014.
3. Tuesday, April 15, 2014.
2. Tuesday, May 8, 2014 – 4:00 p.m.
3. Tuesday, May 8, 2014 – 6:00 p.m.
4. Tuesday, May 12, 2014.
7. Tuesday, May 20, 2014.
8. Tuesday, November 18, 2014.

E. As part of the Board of Trustees semi-annual review of executive sessions, the Board notes that the audio tape recordings of the following meetings have been held by the Secretary for more than the 18 months required, and the Secretary is directed to destroy these recordings after this meeting:

1. Tuesday, October 15, 2013.

F. As part of the Board of Trustees semi-annual review of executive session minutes, the Board notes that executive sessions were not held on the following dates:

1. Tuesday, December 9, 2014.
2. Tuesday, January 20, 2015.
3. Tuesday, February 17, 2015.
4. Tuesday, March 17, 2015.

5. Monday, April 20, 2015.
6. Tuesday, May 19, 2015.

G. It is recommended that the following previously approved closed meeting minutes be open to the public record:

1. Tuesday, March 18, 2014.
2. Tuesday, April 15, 2014.
3. Tuesday, May 8, 2014 – 4:00 p.m.
4. Tuesday, May 8, 2014 – 6:00 p.m.
5. Tuesday, May 12, 2014.
6. Tuesday, May 20, 2014.
7. Tuesday, November 18, 2014.

Board Action: Trustee Gary Carter made a motion to adopt the foregoing report and recommendations as outlined, for minutes of executive sessions held on the dates listed. Trustee Marilyn Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Approval of Personnel Report” – CEO Terry Bruce presented the following Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Faculty

1. David Crites, Physical Science Instructor, LTC, effective August 13, 2015
2. Heather Ackman, Nursing Instructor, OCC, effective August 13, 2015, salary of \$50,500, based on Bachelor’s + 16 degree, or salary of \$52,000, pending receipt of Master’s transcript

400.2. Special Assignments (Attachment)

400.3 Approval of Proposed Non-College Employment

A. Faculty

<u>Name</u>	<u>Employer</u>	<u>Hours per Calendar Year</u>
Shirley Smithenry	Richland Memorial Hospital Olney, IL	384-576

400.4. Annual Review of FMLA leave taken during 2015 fiscal year (External Report)

400.5. Resignation Ratification

A. Faculty

1. Holly Farley, Nursing Instructor, OCC, effective June 1, 2015

B. Classified

1. Kaitlyn McKinney, Office Assistant, WVC, effective June 26, 2015

400.6. Retirement Ratification

A. Faculty

1. James Burnett, Life Sciences Instructor, OCC, effective August 12, 2015

#14-A. Board Action to Approve Personnel Report with Exception of 400.1 A. 1: Trustee John Brooks made a motion to approve the Personnel Report with the Exception of Item 400.1 A. 1. Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#14-B. Board Action to Approve Personnel Report: Trustee Gary Carter made a motion to approve the Personnel Report in its entirety (including Item 400.1 A. 1) as presented. Trustee Al Henager seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Gary Carter, Brenda Culver, Andrew Fischer, Al Henager, Marilyn Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Michael Correll. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Collective Bargaining” – None.

AGENDA #16 – “Litigation” – None.

AGENDA #17 – “Other Items” – None.

AGENDA #18 – “Adjournment” – Trustee Gary Carter made a motion to adjourn. Student Trustee Drew Halter seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 8:55 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Presidents**
- C. Cabinet**

Agenda Item #6

Policy First Reading (and Possible Approval)

None

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

2015-2016 Catalog

MEMORANDUM

TO: Board of Trustees
DATE: July 21, 2015
RE: 2015-2016 IECC Catalog

The District's catalog sets forth the courses, programs, degrees and certificates, and establishes the District policies that apply to the operation of the District and its students. Throughout the year, the Board has approved changes to the catalog, which are added as they occur, to the electronic version of the District's catalog on the IECC website. This amended electronic version becomes the binding document for the District's relationship with students, faculty, and staff.

Because high school counselors continue to use the catalog when advising students, the District will print 2,240 catalogs for a price of \$6,488.29.

A link to the amended catalog has been sent to the Board for review and is posted on the IECC website. The document which follows sets forth the changes made since the approval of the 2015-16 catalog.

I ask for the Board's approval to print the 2015-2016 IECC catalog.

/rs

IECC Catalog Changes 2015- 2016

Added Sport Management SPORT D424, FCC, LTC,OCC, WVC	8/14
Revised Gunsmithing C573 & D572 – WVC.....	8/14
Revised Social Services Specialist D425 –WVC	8/14
Revised Administration page	8/14
Revised Inside Cover Page	8/14
Revised Index	8/14
Fixed course # 2201 on Information Systems Technology IST D217 – OCC.....	9/14
Fixed type error on Phlebotomy PHB C339 – OCC.....	9/14
Revised FIRES C403 Outline for 3 rd semester EPF 2207 changed to EPF 1207	9/14
Corrected C205, C206 and D206 Construction LTC, FCC for typing error.....	10/14
Revised Radiography Section of Allied Health Prospective Student Section OCC.....	10/14
Revised Real Estate RES C181 WVC	10/14
Financial section updated for Allied Health and Out of District, Out of State, and International Tuition	12/14
Revised Marketing Business Management MARKT D235 -WVC.....	1/15
Added Petroleum Drilling Technology PET D304 – LTC	1/15
Corrected error on Transfer Program Outline section	1/15
Update inside front cover	1/15
Updated Index.....	1/15
Updated Board of Trustees Page	2/15
Revised Agriculture Technology/ Business Degree D 115 and Agriculture Technology/Production Degree APG D125 WVC	2/15
Revised Allied Health Requirements for Associate Degree in Nursing D350 OCC.....	2/15
Financial Section updated with new fees, book rental and tuition cap waiver.....	3/15
Revised Entrepreneurship ENT C182 at FCC,LTC OCC,& WVC.....	3/15
Added Security and Loss Prevention JUS C394 – OCC	3/15
Corrected Youth Supervisor D391 & Parole office D392 courses names	3/15
Updated Inside Cover, Content, Financial, Course Description, Joint Agreement, Appendices divider pages and Index.....	3/15
Revised Cosmetology C260, Welding & Cutting C570, Massage Therapy C338, Auto Service Technology C531, Auto Service Technology II C532, Auto Service Technology D520	4/15
Added Nail Technology NAILS C259 – OCC	4/15
Revised Financial to add Student ID Replacement Fee and Gunsmithing course fees and removed Late Registration fee and Course Add/Drop fee from Financial Section.....	4/15
Removed Entrepreneur C183 at WVC from catalog.....	4/15
Updated Inside Front Cover page	4/15
Revised Index	4/15
Revised ADV Suppression Specialist FIRES C403,– FCC, and Coal Mining Technology Maint CMM1 C505,- WVC.....	5/15
Revised Joint Agreements.....	6/15
Culinary Arts programs added	6/15

Agenda Item #8B

2015 Program Review

MEMORANDUM

TO: Board of Trustees
DATE: July 21, 2015
RE: 2015 Program Review Report

The IECC Program Review Report contains a detailed review of specific career and technical education programs and an academic transfer discipline based on quality, cost, and need. This report also includes a review of cross-disciplinary instruction and student and academic support services.

During this year's review of programs and services, the District and the colleges reviewed 14 career and technical education degrees and certificates as well as humanities and fine arts, vocational skills, assessment of student learning, bookstores, community education and non-credit, financial aid and scholarships, food services, and marketing and public service.

Program review provides an opportunity to up-date curricula to accommodate changes in the field and identify resource needs as well as assess support services that contribute to academic programs and the achievement of IECC's mission.

Previously, a electronic copy of the 2015 Program Report was sent to the Board. Printed copies of the 2015 Program Review will be available at the Board meeting.

The report was approved by the Cabinet on July 13, 2015, and is due to the Illinois Community College Board by August 1, 2015.

I ask the Board's approval for submission of this report to the Illinois Community College Board.

/rs

Agenda Item #8C

Articulation Agreement between IECC and Eastern Illinois University

MEMORANDUM

TO: Board of Trustees

DATE: July 21, 2015

SUBJECT: Articulation Agreement between IECC and Eastern Illinois University

The following program-level articulation agreement between Illinois Eastern Community Colleges and Eastern Illinois University facilitates transfer from IECC's Associate Degree in Nursing to EIU's Bachelor of Science in Nursing.

Through this agreement, IECC and EIU are forming a cooperative relationship to better serve our students with an effective and efficient transfer experience which will minimize duplication of instruction and build on community and university learning experiences. This program-level articulation agreement is an ongoing outcome of IECC's and EIU's shared interest and focus on articulation and outreach.

I recommend the Board's approval of this agreement.

/rs

Attachment

Articulation Agreement
between
Eastern Illinois University
and

Illinois Eastern Community Colleges

The Illinois Eastern Community Colleges (IECC) and the Board of Trustees of Eastern Illinois University (EIU) form a cooperative relationship through this articulation agreement to serve better our public constituents, to smooth transfer, to minimize duplication of instruction, and to build on community college and university learning experiences. Both institutions recognize that working together, their collective efforts are stronger than their individual efforts.

The two institutions agree to the following:

1. Any student who has completed a transferable associate in arts, associate in science or associate in science and arts degree at IECC consistent with the Illinois Articulation Initiative (with the required 2.00 GPA) and submits required application and supporting documentation will automatically be admitted to EIU at the junior level and will be deemed to have met EIU's lower division general education requirement.
2. Acceptance into a specific EIU program is based on the individual transferring student meeting the conditions and considerations listed for that program. Specifically, students completing the **Nursing AAS (ADN)** program at IECC will be admitted to the baccalaureate **Nursing BS** program at EIU upon completion of program admission requirements.
3. The courses listed in the attached prescribed IECC Nursing AAS transfer guide have been reviewed and accepted for transfer to EIU.
4. Relationships between IECC and EIU faculty and administration are in the spirit of cooperation and provide the basis for this agreement.
5. Representatives of both institutions agree to meet on a regular basis to assess curricular changes and other conditions that may affect the nature of this agreement.
6. This agreement does not preclude either institution from making curriculum changes as it may solely deem appropriate in which case appropriate prior notice will be given to the operative academic personnel at the cooperating institution.
7. Appropriate publications and promotional materials regarding this agreement will be made available to all IECC students.
8. Either EIU or IECC may dissolve this agreement by giving one year's advance notice to the cooperating institution's president or academic vice president.
9. This agreement is effective with the 2015-2016 academic year and is subject to renewal every five years.

EASTERN ILLINOIS UNIVERSITY

ILLINOIS EASTERN COMMUNITY COLLEGES

David Glassman, President Date

Terry L. Bruce, CEO Date

Blair M. Lord, Provost and Date
Vice President for Academic Affairs

Chris Cantwell, Dean Date
Academic & Student Support Services

Agenda Item #8D

Technology Plan

MEMORANDUM

TO: Board of Trustees
DATE: July 21, 2015
RE: Technology Plan

Beginning in 1996, the District initiated a program of improving internal telecommunication programs and the District's computer system. By 2001, the District began expending \$440,000.00 per year on its five-year technology plan. Since 2001, the District has adopted annually its forecast expenditures for the year and for each of the next four years.

The Technology Plan for FY2016 through FY2020 was developed by the Technology Committee and established a blueprint that sets forth IECC's Information Technology vision, its strategic directions, and the action plans for supporting the academic experience of students and strengthening the educational mission of faculty and staff.

The Technology Plan is grouped into the categories of administrative systems, networking infrastructure, telecommunications, software, and other technology resources. The plan reviews the progress on FY2015 projects and sets the goals for FY2016-FY2020.

The Technology Plan from 2012-2016 contemplates expenditures of \$340,000.00 in FY 2016 and \$540,000.00 for fiscal years 2017-2020 for a total anticipated expenditure of \$2,500,000.00.

The Board's approval of the Technology Plan is requested.

/rs

Attachment



Illinois Eastern Community Colleges

Technology Plan 2016-2020

7/6/2015

Frontier Community College – Fairfield, Illinois
Lincoln Trail College – Robinson, Illinois
Olney Central College - Olney, Illinois
Wabash Valley College – Mt. Carmel, Illinois

TABLE OF CONTENTS

Technology Committee 1

Information Technology Staff 1

Mission Statement 2

Executive Summary 3

Technology Vision 3

Fiscal Year 2015 Technology Plan Accomplishments 4

 Network Infrastructure 4

 Telecommunications 4

 Software 4

 Other Technology Resources 5

Five Year Technology Goals: FY 2016-2020 5

 Administrative Systems 5

 Network Infrastructure 5

 Telecommunications 5

 Software 6

 Other Technology Resources 6

Budget 7

Appendix A – FY 2015 Computer Replacements 8

Appendix B – Server List 9

Appendix C WAN Map 10

TECHNOLOGY COMMITTEE MEMBERS

The IECC staff and students wish to express a special thank you to the Technology Committee members and the technology staff

Roger Browning, DO
David Carpenter, LTC
Alex Cline, DO
Robert Conn, WVC
Jeff Cutchin, OCC
Matt Fowler, WVC
LeAnn Hartleroad, DO
Travis Matthews, LTC
Jay Edgren, FCC
Kristi Urfer, OCC/DO
Brandon Weger, TRIO

INFORMATION TECHNOLOGY STAFF

IECC is fortunate to have very skilled and dedicated professionals to support the technology needs of the district. These employees do an excellent job of implementing technology solutions in support of IECC's mission.

District Office

Jack Dunn, Communications Analyst
Jeff Gumbel, Coordinator of Web/Online Learning Services
Carrie Hallam, IT Trainer/Support
Cindy Westendorf, Help Desk/Computer Technician
Paul Tait, Systems Administrator
Cindy Wingert, Database Specialist
Dave Wingert, IT Technician
Jay Zwilling, Systems Administrator

FCC

Chad Noble, IT Technician

LTC

Chuck Bennett, IT Technician

OCC

Chad Schuetz, IT Technician

WVC

Bobby Moyes, IT Technician

Submitted to Cabinet:

Submitted to Board of Trustees:

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT No. 529**

MISSION

Our mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

Purposes

The District is committed to high academic standards for pre-baccalaureate, career and technical education that sustain and advance excellence in learning. The mission is achieved through a variety of programs and services that include, but are not limited to:

- educational programs, including pre-baccalaureate, career and technical degrees and certificates that prepare a diverse student body for transfer to a four-year institution of higher education or entry into a multicultural global workplace;
- program, course and institutional goals that have identifiable and measurable learning outcomes that are clearly understood by students;
- utilization of resource-sharing partnerships to expand, retrain, and strengthen the industrial base of southeastern Illinois;
- development of partnerships with pre-K through high schools allowing for the smooth transition and progression of students through lifelong learning;
- academic programs and institutional services that are reviewed and revised on a scheduled time frame with a focus on accountability relative to planning, student and program assessment, and learning outcomes;
- adult and continuing education designed to meet the immediate and long-term needs of the residents in the District;
- programs in remedial education, which assist District residents in attaining skills and abilities needed to enter and complete college-level programs;
- student advisement, counseling, and placement services for the purpose of assisting students in choosing a program of study, transferring to a four-year institution, entering employment, or completing certificate or course goals;
- curricula and services that are developed and updated, as necessary, to meet both short- and long-term needs of the residents of the District;
- community education and community service activities that provide a cultural and intellectual resource center for the area as well as identifying and honoring multiculturalism and diversity within our communities;
- professional enrichment and growth experiences for college, faculty, administrators, and staff which will improve and enhance instruction and service; and,
- resources, facilities, staff, and equipment to support all program and service components of the college.

TECHNOLOGY PLAN FY 2016-2020

EXECUTIVE SUMMARY

With the support and commitment of the Board of Trustees, staff, faculty and administration, IECC continues to improve the technological resources available throughout the district. The FY 2016 – FY 2020 Technology Plan serves as a review of FY 2015 technology projects and outlines current and future technological needs. The goal of the plan is to improve technological services for faculty, staff, and students within the projected budget.

A Technology Committee comprised of employees throughout the IECC District provided input and guidance for the plan. This Committee identified technological resources needed to better serve the citizens of District 529 and developed a Technology Plan that:

- is supported by the four colleges, workforce education, and district office and includes their full commitment to the implementation of the adopted plan.
- is cost-effective, with regard given to present and anticipated financial resources.
- is developed with input from key officers from each college and the district office with full consideration given to the American Disabilities Act and the need to accommodate access for the physically challenged.
- ensures investments in technologies that will provide a sound, reliable infrastructure.
- focuses on major technology needs outside of the normal operating budget and grant funds.

TECHNOLOGY VISION AND MISSION FOR ILLINOIS EASTERN COMMUNITY COLLEGES

IECC has actively built a substantial technology foundation rapidly adopting a significant amount of technology. The district must continue to upgrade technology in order to maximize the educational benefits to the citizens of District 529.

Technology changes on a regular basis; therefore, the Technology Plan is a “living” document that will be updated on an annual basis. The plan is a blueprint for tomorrow that sets forth IECC’s information technology vision, strategic directions, and action plans for achieving the empowerment of the district’s community through information technology.

The vision of IECC’s Technology Plan is to create a sustainable environment that integrates technology into the framework of the institution and provides our students, faculty and staff with the information, tools and services where and when needed.

The mission of the Information Technology Plan is to provide secure, reliable and accessible technology services in support of the overall mission of Illinois Eastern Community Colleges.

FISCAL YEARS 2015 TECHNOLOGY PLAN ACCOMPLISHMENTS

The Technology Plan projects are grouped in the following categories: administrative systems, network infrastructure, telecommunications, software, and other technology resources. Below are status updates for the 2015 projects.

STATUS UPDATE

Administrative Systems

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Banner Hardware Upgrade	• In Progress	New hardware is on-site. Working with Dell and Ellucian to setup and test new servers. Plan to test in the summer of 2015 and migrate after testing is completed.

Network Infrastructure

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Network Equipment	✓ Completed	Purchased network equipment and software.
Network Servers and Storage	✓ Completed	Purchased sever, network and storage equipment and services to support district-wide technology services.
Network Power Backup and Surge Protection	✓ Completed	Purchased battery backups for various equipment rooms.

Telecommunications

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Emergency Notification System	✓ Completed	Purchased the Regroup emergency notification system.

Software

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Computer Software Licenses	✓ Completed	The following District-wide software licenses were purchased: Microsoft Desktop Bundle, Antivirus, Ghost, Deepfreeze, Backup Exec, Adobe Connect and D2L.
Online Software Subscriptions	✓ Completed	The following district-wide LRC software subscriptions were also purchased: American History, World History, World News, Issues and Controversies, Today's Science, Literary Reference Center, Small Business Reference Center, Oxford English Dictionary, Lexis Nexis, Access Science, The Chronicle and CQ Researcher.

Other Technology Resources

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Personal Computer Replacements	✓ Completed	Purchased computer and monitor replacements. See Appendix A.
Other Technology Needs	✓ Completed	Purchased technology equipment and software based on campus needs.
Computer Projection Units	✓ Completed	Purchased projectors and TVs for classroom use.

FIVE YEAR TECHNOLOGY GOALS FY 2016 – FY 2020

The improvements and recommendations established through the Technology Plan are listed below as goals in the areas of administrative systems, network infrastructure, telecommunications, software, and other technology resources. The goals and activities of the Technology Plan are not a wish list, but represent the cost for improvements, upgrades and maintenance necessary to provide the technological resources required by the IECC district. These projects represent technology needs outside the normal operating budget and grant funds.

Note: Please refer to the budget on page 8 to see the year in which each project is scheduled.

GOAL 1: MAINTAIN AND UPGRADE SYSTEMS IN SUPPORT OF ADMINISTRATIVE OPERATIONS

Activity 1: Upgrade the hardware and software that supports Banner, the centralized administrative software system. This system contains the core information required for day-to-day operations at IECC including financials, human resources, student records, and financial aid. Additional software demands from Banner upgrades, web access, online reporting, and imaging system access require additional computing capacity.

GOAL 2: MAINTAIN AND UPGRADE THE DISTRICT'S NETWORK INFRASTRUCTURE

Activity 1: Upgrade the existing wired and wireless network equipment. Increases in both instructional and administrative network applications drive the need for faster network and additional wireless access; therefore, we must annually upgrade the networking equipment to accommodate the demands.

Activity 2: Upgrade network servers and data storage equipment to support various applications throughout the district. See Appendix B for a detailed equipment list.

Activity 3: Upgrade battery backup and surge protection systems throughout the district.

GOAL 3: ENHANCE THE CURRENT TELECOMMUNICATIONS NETWORK

Activity 1: Purchase annual subscription for emergency notification system that can send text and voice messages to cell phones.

GOAL 4: UPGRADE SOFTWARE LICENSING

Activity 1: Purchase software applications such as the Learning Management System, Adobe Connect, the Microsoft Office Suite, Microsoft Windows Servers and Norton Antivirus. These applications are installed on almost every computer throughout the district. As with all areas of technology, software applications change rapidly. IECC must teach and use the most current software applications to give both students and employees the tools needed to compete in today's marketplace

Activity 2: Many research materials are now available online and are accessible by purchasing annual software subscriptions. Purchasing access to the online materials as a district provides district-wide access to the information and takes advantage of quantity discounts. Subscriptions include: The Chronicle of Higher Education, CQ Researcher, and Lexis-Nexis Academic Universe.

GOAL 5: MAINTAIN AND UPGRADE OTHER TECHNOLOGY RESOURCES

Activity 1: Replace desktop computers that no longer meet minimum requirements. The lifecycle of a desktop computer ranges from three to five years depending on application requirements. A line item to ensure the replacement of outdated computers is critical. See Appendix B. IT is also researching the feasibility of installing a virtual desktop environment to reduce PC cost but increase server cost.

Activity 2: Due to the elimination of the ICCB Advanced Technology Grant funding, the Committee recommends allocating funds to support technology needs previously funded by the grant. Purchases from this line item will be based on the Advanced Technology Grant guidelines and left to the discretion of the CEO, CFO, Director of IT, College Presidents, and College Deans. The distribution will be: FCC: \$20,000, LTC: \$20,000, OCC: \$20,000, WVC: \$20,000, WE: \$20,000.

Activity 3: Purchase projectors, televisions, cameras, and video equipment required to enhance classroom technology.

Technology Plan Budget FY 2016 - 2020

Administrative Systems

<u>Activity</u>	<u>Description</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTALS</u>
1	Banner System Upgrades and Consulting	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$175,000.00
	Administrative Systems Totals	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$175,000.00

Network Infrastructure

<u>Activity</u>	<u>Description</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTALS</u>
1	Network Equipment	\$10,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$110,000.00
2	Network Servers and Storage	\$35,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$195,000.00
3	Network Power Backup and Surge Protection		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$20,000.00
	Network Infrastructure Totals	\$45,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$325,000.00

Telecommunications

<u>Activity</u>	<u>Description</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTALS</u>
1	Emergency Notification System	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$25,000.00
	Telecommunications Totals	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$25,000.00

Software

<u>Activity</u>	<u>Description</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTALS</u>
1	Computer Software Licenses	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$625,000.00
2	Online Software Subscriptions	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$125,000.00
	Software Totals	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$750,000.00

Other Technology Resources

<u>Activity</u>	<u>Description</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTALS</u>
1	Computer Replacements	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$600,000.00
2	Other Technology Needs	\$100,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$560,000.00
3	Computer Display Units & Video Equipment	\$5,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$65,000.00
	Other Tech Resources Totals	\$105,000.00	\$280,000.00	\$280,000.00	\$280,000.00	\$280,000.00	\$1,225,000.00
	Totals	\$340,000.00	\$540,000.00	\$540,000.00	\$540,000.00	\$540,000.00	\$2,500,000.00

Appendix A – FY 2015 Computer Replacements

FY 2015 Technology Plan Computer Replacements (8079D5)				
Location	Description	Cost	Quantity	Total
DO	Desktop - Dual Video Card	\$620.00	2	\$1,240.00
FCC	Desktop	\$599.00	7	\$4,193.00
LTC	Desktop - Dual Video Card	\$620.00	8	\$4,960.00
LTC	Desktop	\$599.00	50	\$29,950.00
LTC	Laptop	\$897.00	11	\$9,867.00
OCC	Desktop	\$599.00	80	\$47,920.00
WVC	Desktop	\$599.00	87	\$52,113.00
	Computer Total		245	\$150,243.00

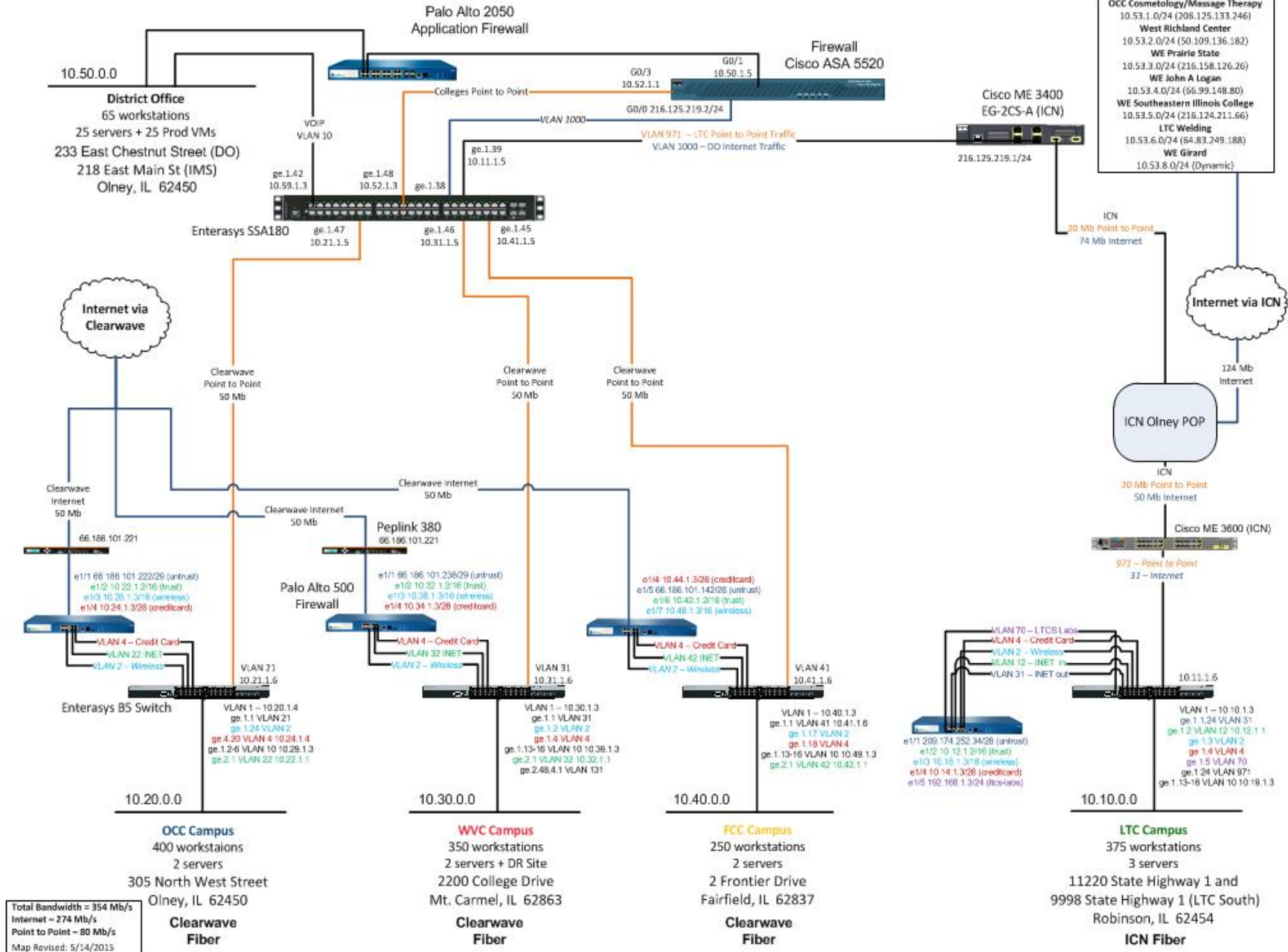
Appendix B – Server List

Server Name	Description	Implementation Date	Estimated Purchase Date	Approx. Cost
SAN	Storage - SAN		FY2016	\$40,000.00
ESXi1	Virtual Infrastructure Servers/VMWare	July 1, 2011	FY2017	\$7,500.00
ESXi2	Virtual Infrastructure Servers/VMWare	July 1, 2011	FY2017	\$7,500.00
DSDO	Active Directory Server	July 1, 2011	FY2017	\$5,000.00
DSWVC	Active Directory Server	July 1, 2011	FY2017	\$5,000.00
VDI	Virtual Desktop Servers		FY2017	\$15,000.00
ESXi4	Virtual Infrastructure Servers/VMWare		FY2018	\$10,000.00
VDI	Virtual Desktop Servers		FY2018	\$30,000.00
WEB	Web Server	January 1, 2013	FY2019	\$7,500.00
FMS	Web Database Server	January 1, 2013	FY2019	\$7,500.00
SAN	Storage - SAN		FY2019	\$17,500.00
ESXi3	Virtual Infrastructure Servers/VMWare	January 1, 2013	FY2019	\$7,500.00
VDI	Virtual Desktop Servers		FY2020	\$40,000.00

TOTALS:

	FY2016	\$40,000.00
	FY2017	\$40,000.00
	FY2018	\$40,000.00
	FY2019	\$40,000.00
	FY2020	\$40,000.00

IECC WAN MAP



Agenda Item #8E

Stericycle Agreement Amendment

Agenda Item #8E

MEMORANDUM

TO: Board of Trustees
DATE: July 21, 2015
RE: Stericycle Multi-Site Service Agreement – First Amendment

Although the Phlebotomy programs and the Allied Health/Nursing programs produce a very small amount of medical waste, IECC is required by the State of Illinois' Environmental Protection Agency to properly dispose of this medical waste. Illinois Potentially Infectious Medical Waste Manifests are inspected at each college during EPA visits. A majority of this waste is in the form of sharps used during class and laboratory sessions.

Stericycle has served as the disposal agency for these materials since the original service agreement in 2006. Currently, the District utilizes Stericycle Multi-Site Service Agreement that the Board approved effective October 1, 2014. This agreement was developed to establish a consistent monthly charge for disposal of sharps and medical waste produced by the Phlebotomy programs and the Allied Health/Nursing programs at all four Illinois Eastern Community Colleges.

The move of the OCC Phlebotomy Program to the West Richland Center makes it necessary to add West Richland Center as an additional location at a monthly rate of \$65.00. This is the only change to the current agreement.

I ask the Board's acceptance of the Stericycle Service Agreement addendum for Phlebotomy and Allied Health.

/rs

Attachment

FIRST AMENDMENT TO
STERICYCLE SERVICE AGREEMENT
BETWEEN
STERICYCLE, INC.
AND
Illinois Eastern Community Colleges.

This amendment ("Amendment") is effective 7/01/2015 (the "Amendment Effective Date") and amends that certain Stericycle Service Agreement effective as of 10/01/2014, between Illinois Eastern Community Colleges and Stericycle, Inc. (the "Agreement").

WHEREAS, the parties desire to amend the Agreement and to clarify certain provisions of the Agreement;

NOW, THEREFORE, the parties agree as follows:

1. Capitalized terms not otherwise defined in this Amendment shall have the meanings given to them in the Agreement.

2. The parties agree to make the following changes to the Agreement referenced above:

a) New add site 20332799. West Richland Center. 320 East North Ave. Noble, IL 62868 Select 2 stops per year. 8 Containers per year. Monthly Fee \$65.00. Additional Stop charge ON MASTER. Additional container charge ON MASTER

3. Except as herein provided, the Agreement shall remain unchanged and in full force and effect. In the event of any inconsistency or discrepancy between the Agreement and this Amendment, the terms and conditions set forth in this Amendment shall control.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first written above.

STERICYCLE, INC.

Illinois Eastern Community Colleges

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Agenda Item #9

Bid Committee Report

None

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

**TREASURER'S REPORT
June 30, 2015**

FUND	BALANCE
Educational	\$4,168,624.72
Operations & Maintenance	\$1,642,633.88
Operations & Maintenance (Restricted)	\$3,747,275.80
Bond & Interest	\$180,237.98
Auxiliary	\$259,961.06
Restricted Purposes	\$14,639.19
Working Cash	\$185,644.52
Trust & Agency	\$409,949.69
Audit	\$0.00
Liability, Protection & Settlement	\$654,103.16
TOTAL ALL FUNDS	\$11,263,070.00

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
June 30, 2015

(Prior to the accrual run and year-end adjusting journal entries)

	ALL FUNDS
	Fiscal Year 2015
ASSETS:	
CASH	11,263,070
IMPREST FUND	21,400
CHECK CLEARING	12,500
INVESTMENTS	22,590,000
RECEIVABLES	3,975,944
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	159,256
INVENTORY	729,697
OTHER ASSETS	647,260
TOTAL ASSETS AND OTHER DEBITS:	39,399,127
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	237,959
ACCOUNTS PAYABLE	11,486
ACCRUED EXPENSES	-
INTERFUND PAYABLES	-
DEFERRED REVENUE	3,651,658
OTHER LIABILITIES	858,708
TOTAL LIABILITIES:	4,759,811
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	3,083,078
PR YR BDGTED CHANGE TO FUND BALANCE	(87,218)
 FUND BALANCES:	
FUND BALANCE	27,244,049
RESERVE FOR ENCUMBRANCES	4,399,407
TOTAL EQUITY AND OTHER CREDITS	34,639,316
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	39,399,127

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF June 30, 2015

(Prior to the accrual run and year-end adjusting journal entries)

ALL FUNDS

FY 2015
 YEAR-TO-DATE

REVENUES:

LOCAL GOVT SOURCES	10,896,466
STATE GOVT SOURCES	9,467,374
STUDENT TUITION & FEES	13,067,557
SALES & SERVICE FEES	3,286,839
FACILITIES REVENUE	5,550
INVESTMENT REVENUE	191,989
OTHER REVENUES	480,896
TOTAL REVENUES:	37,396,671

EXPENDITURES:

INSTRUCTION	11,893,830
ACADEMIC SUPPORT	474,826
STUDENT SERVICES	1,811,876
PUBLIC SERV/CONT ED	63,799
OPER & MAINT PLANT	2,901,757
INSTITUTIONAL SUPPORT	8,819,544
SCH/STUDENT GRNT/WAIVERS	6,860,478
AUXILIARY SERVICES	4,966,665
TOTAL EXPENDITURES:	37,792,775

TRANSFERS AMONG FUNDS:

INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0

NET INCREASE/DECREASE IN NET ASSETS	-396,104
-------------------------------------	----------

Illinois Eastern Community Colleges
Operating Fund Analysis
CASH BASIS
July 1, 2014 -- June 30, 2015

6/30/2015

REVENUES:	Education Fund	O & M Fund	Total Operating Funds
Local Government Sources	2,746,830	1,176,974	3,923,804
State Government Sources - Current Year	7,667,131	1,800,243	9,467,374
State Government Sources - Prior Year	4,544,272	-	4,544,272
Net Tuition and Fees	5,702,784	-	5,702,784
Sales & Service Fees	27,231	-	27,231
Facilities Revenue	-	4,690	4,690
Investment Revenue	88,676	39,044	127,720
Other Revenues	133,229	139,428	272,657
TOTAL REVENUES:	<u>20,910,153</u>	<u>3,160,379</u>	<u>24,070,532</u>
EXPENDITURES:			
Salaries	14,791,715	823,591	15,615,306
Employee Benefits	2,247,622	191,639	2,439,261
Contractual Services	548,556	453,665	1,002,221
Materials	1,433,334	249,109	1,682,443
Travel & Staff Development	278,218	5,210	283,428
Fixed Charges	117,905	55,077	172,982
Utilities	65,956	1,040,176	1,106,132
Capital Outlay	185,912	30,589	216,501
Other	106,676	65	106,741
TOTAL EXPENDITURES:	<u>19,775,894</u>	<u>2,849,121</u>	<u>22,625,015</u>
TRANSFERS :			
Interfund Transfers	(1,273,403)	-	(1,273,403)
TOTAL TRANSFERS:	<u>(1,273,403)</u>	<u>-</u>	<u>(1,273,403)</u>
NET INCREASE/DECREASE IN NET ASSETS	<u>(139,144)</u>	<u>311,258</u>	<u>172,114</u>

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Other Items

Agenda Item #18

Adjournment

