



Illinois Eastern Community Colleges

Co-Curricular Assessment

Checklist for Co-Curricular Groups

- **Mission** – Establish a mission that is aligns with the Program Review Cycle dates.
- **Goals** – Establish multiple goals that broad and overarching and are central to the mission and duties of the group. (2-5 goals)
- **Program/Service Outcomes** - Establish student-centered outcomes that reflect the goals and mission of the group.(3-6 Outcomes)
 - o **Audience/Who** (Student or specific population of students)
 - o **Behavior/What** (What do you expect the audience to know/be able to do?)
 - o **Condition/How** (Under what conditions or circumstances will the outcome be achieved?)
 - o **Degree/How much** (How much will be accomplished, how well will the behavior need to be performed, and to what level?)
- **Outcome Assessment Results Form** – Establish a plan of assessment that effectively collects, measure, and takes actions to improve the program/service outcome being assessed. (Design a plan to assess each of your outcomes throughout a 5 year cycle.)