

UTILITY EMERGENCIES

Power Outage

1. Notify the O & M Team Leader at ext. 3750 or (618) 263-5511.
2. The O & M Team Leader will notify the President.
3. The O & M Team Leader will also notify Mt. Carmel Public Utility at (618) 262-5151.
4. Remain where you are.
5. If notified by the President, or designee, night classes may be cancelled, if the power outage lasts a long period of time. During day time hours, classes should continue as planned.

Natural Gas Leak

1. Go to the nearest building.
2. Notify the O & M Team Leader at ext. 3750.
3. The O & M Team Leader will
 - notify the President,
 - notify Mt. Carmel Public Utility at (618) 262-5151,
 - evacuate the building immediately,
 - ensure that students and staff are a safe distance from the building,
 - will turn off the main gas valve.

Water Outage

1. Notify the O & M Team Leader at **ext. 3750 or (618) 263-5511**.
2. The O & M Team Leader will
 - notify the President,
 - notify the City of Mt. Carmel at (618) 262-7461.
3. Students, faculty, and staff will be notified by the President, or designee, if the classes are cancelled.

Water Boil Order

College will remain open. All faculty, staff, and students will be notified that the water is undrinkable.