

## **GAS LEAK**

1. Notify the O & M Team Leader at **(618) 395-7777, ext. 2029 or (618) 843-2151**.
2. The O & M Team Leader will notify the President.
3. The O & M Team Leader will also notify Illinois Gas Company at (800) 633-6250 or (618) 395-8588.
4. The Campus Emergency Response Team will evacuate the building immediately. Students, faculty and staff will use the nearest exit. No one is permitted to re-enter the building until notified by the President, or designee, that it is safe to do so.
5. The Campus Emergency Response Team will ensure that students and staff are a safe distance from the building.
6. The O & M Team Leader will turn off the main gas valve.