



ILLINOIS EASTERN COMMUNITY COLLEGES

Internal Job Application

(For use by current IECC employees only)

Employee Name: _____

Phone Number: _____ Email Address: _____

Current Position: _____ College/Location: _____

Initial Hire Date: _____

Position you are applying for: _____

Describe your current qualifications for this position. (Include education, skills, abilities, work habits, and work experience). Submit resume or CV.

Explain why you are applying for this position. Submit letter of interest.

Employee Signature: _____ Date: _____

To be considered for this position, please submit the following required documents to iecchr@iecc.edu.

- Internal Job Application
- Letter of Interest
- Resume or CV

If you would like any information (i.e., transcripts) copied from your personnel file for your applicant file, complete a Personnel Record Authorization form.

IECC is an equal opportunity employer. IECC does not discriminate on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category.