

IECC Board of Trustees Meeting  
Tuesday, October 17, 2023 6:15 PM Central

Wabash Valley College- WVC Cafeteria  
2200 College Drive  
Mt. Carmel, IL 62863

Guadalupe Amicone: Absent  
Susan Batchelor: Present  
John Brooks: Present  
Roger Browning: Present  
Gary Carter: Present  
Brenda Culver: Present  
Jan Ridgely: Absent  
Barbara Shimer: Present  
Present: 6, Absent: 2.

Also present at the meeting, in addition to trustees:

Ryan Gower, Chancellor  
Jay Edgren, President of Frontier Community College/Vice Chancellor Academic Affairs  
Tona Ambrose, President of Lincoln Trail College/Vice Chancellor Institutional Outreach  
Chris Simpson, President of Olney Central College/Vice Chancellor Business Operations  
Matt Fowler, President of Wabash Valley College/Vice Chancellor Student Affairs  
Ryan Hawkins, Chief Financial Officer/Treasurer  
Andrea McDowell, Director of Human Resources  
Sonja Holtz, Board Secretary

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

1. Call to Order & Roll Call - Chairman Gary Carter called the meeting to order at 6:15 p.m. and directed the Board Secretary Sonja Holtz to call the roll.
2. Welcome from the Chair - Chairman Carter welcomed all who were present for the meeting.
3. Recognition of Visitors and Guests
  - 3.A. Visitors and Guests - None
  - 3.B. IECEA Representative - None

4. Bond Hearing-

*"Conduct of Public Hearing concerning the intent of the Board of Trustees to sell \$6,500,000 Funding Bonds for the purpose of paying claims against the District"*

Motion to recess the regular meeting for the purpose of conducting a public hearing concerning the intent of the Board of Trustees of Community College District No., 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, to sell \$6,500,000 Community College Funding Bonds, for community college purposes of paying claims against the District, and that the Board

reconvene into regular session immediately following the conclusion of the hearing. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

Motion to adjourn the bond issuance hearing. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

#### 5. Public Comments - None

#### 6. Reports

6.A. Trustees - None

6.B. Chancellor - No additional information to his previously sent report.

6.C. Presidents & Divisions – Reports were presented by the Presidents.

#### 7. Approval of Consent Agenda

Motion to approve the consent agenda as presented. This motion, made by Susan Batchelor and seconded by Brenda Culver, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

7.A. Disposition of Minutes - Open meeting minutes as prepared for the regular meeting held Tuesday, September 19, 2023 were presented for approval

7.B. College Treasurer Policy – moving Policy 300.5 (College Treasurer Policy) to Policy 100.39 (College Treasurer Policy)

7.C. Policy 700.1 College Auxiliary Services – minor clarifications and revisions were made to the policy.

7.D. Assignment of Credit Hour Policy – elimination of Assignment of Credit Hour, Policy 500.7 and the subsequent creation of Credit Hour Policy, Policy 800.8

7.E. Corrected 2023-2025 Academic Calendar – the Board approved a corrected 2023-2025 Academic Calendar to reflect April 19 as the last day students may withdraw from classes for the spring semester 2024.

#### 8. Action on Items Removed from Consent Agenda - None

#### 9. Policy First Reading (and Possible Approval) - None

#### 10. Policy Second Reading - None

#### 11. Staff Recommendations for Approval

11.A. Resolution of Intent-

*“Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in a principal amount not to exceed \$6,500,000 for the purpose of paying claims against the District, and directing that notice of such intention be published as provided by law”*

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the “Act”), Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois (the “District”), is authorized to issue bonds to pay claims against the District; and

WHEREAS, the District has presently outstanding and unpaid claims in the aggregate amount of \$6,500,000 (the “Claims”), all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the “Board”) has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be paid from proceeds of bonds in the principal amount of \$6,500,000 (the “Bonds”); and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. The Claims.* The Claims are the principal of and interest due on the District’s outstanding General Obligation Debt Certificates (Limited Tax), Series 2023, and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding obligations of the District.

*Section 3. Declaration of Intent.* The Board does hereby determine and declare its intention to avail the provisions of Article 3A of the Act and to issue Bonds in the amount of \$6,500,000 for the purpose of paying the Claims.

*Section 4. Notice of Intent.* In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the *Hometown Register*, the same being a newspaper of general circulation in the District.

Motion to approve a resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of the Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in a principal amount not to exceed \$6,500,000 for the purpose of paying claims against the

District, and directing that notice of such intention be published as provided by law. This motion, made by Roger Browning and seconded by John Brooks, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea  
Yea: 6, Nay: 0, Absent: 1

#### 11.B. Lease for Crawford County Recreation Center

Motion to approve a lease agreement pertaining to the newly constructed recreational facility at Lincoln Trail College.

This motion, made by Roger Browning and seconded by Barbara Shimer, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea  
Yea: 6, Nay: 0, Absent: 1

#### 11.C. Electrical Distribution Systems Course Fees

Motion to approve the enhancement to the Electrical Distribution Systems (EDS) program.

This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea  
Yea: 6, Nay: 0, Absent: 1

#### 11.D. Health & Dental Insurance

Motion to approve the health and dental insurance costs that were negotiated with Blue Cross Blue Shield as presented. This motion, made by Brenda Culver and seconded by Barbara Shimer, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea  
Yea: 6, Nay: 0, Absent: 1

#### 11.E. Resolution of Support- FCC Bobcat Den

Resolution affirming Illinois Eastern Community Colleges' support for the construction of the Bobcat Den at Frontier Community College.

WHEREAS, Illinois Eastern Community Colleges is dedicated to enhancing the educational experience and enriching the lives of our students and communities; and

WHEREAS, A Civil Rights Compliance review has identified multiple deficiencies in the existing Bobcat Den facility at Frontier Community College, necessitating extensive and costly renovations; and

WHEREAS, the students and Foundation of Frontier Community College have expressed both the need and interest in an expanded facility that would improve the campus experience of its students and athletes; and

WHEREAS, the outstanding volleyball program is an integral part of our student body, and they are currently compelled to practice and compete in a local high school due to inadequate facilities, and

WHEREAS, the Frontier Community College Foundation has expressed a strong desire to support fundraising efforts, pledging up to \$700,000 to enable the construction of amore expansive facility that could serve as both a student life center and a versatile multipurpose gym; and

WHEREAS, the future enrollment goals of Frontier Community College include attracting students from beyond our region, out of state, and internationally, necessitating the provision of amenities such students expect in a campus experience; and

WHEREAS, the Foundation of Frontier Community College would like to begin a capital campaign to raise funds for the project and a resolution of support from the IECC Board of Trustees would lend greater credibility to their efforts;

NOW, THEREFORE, BE IT RESOLVED that the IECC Board of Trustees endorses this resolution, affirming our support for the construction of a new Bobcat Den at Frontier Community College, recognizing its significance in fostering a conducive and enriched educational environment for our students and the broader community, and supports the construction of a more expansive facility should the Frontier Community College be able to locally raise necessary dollars to support the expanded construction costs.

Motion to approve a non-binding resolution of support to facilitate and lend credibility to the local fundraising efforts, as developed in collaboration with key stakeholders, for construction of a new facility to serve as the Bobcat Den at Frontier Community College as presented. This motion, made by Susan Batchelor and seconded by John Brooks, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

## 12. Bid Committee Report

### A. FCC New Dry Van Trailer

Motion to accept the bid from Vaughan's Equipment, Inc. for a total of \$52,924 for the purchase of a new dry van trailer for Frontier Community College. This motion, made by Brenda Culver and seconded by Roger Browning, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

## 13. District Finance

Motion to approve payment of district financial obligations for October 2023 in the total amount of \$1,951,156.48. This motion, made by Barbara Shimer and seconded by Susan Batchelor, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

14. Executive Session – The Board of Trustees went into executive session under Open Meetings Act exceptions 2(c)(1) Employment/Appointment Matters, 2(c)(2) Collective Negotiating Matters, and 2(c)(12) Litigation at 7:37 p.m. and the executive session was adjourned at 8:20 p.m. and returned to regular session.

Motion to enter Executive Session at 7:37 p.m. This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

Motion to adjourn at 8:20 p.m. This motion, made by Brenda Culver and seconded by Barbara

Shimer, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

## 15. Approval of Executive Session Minutes

15.A. Written Executive Session Minutes – It was recommended that the written minutes of the executive session held on September 19, 2023 be approved and remain closed.

15.B. Audio Executive Session Minutes – It was recommended that the recorded audio minutes of the September 19, 2023 executive session meeting be approved and remain closed.

This motion, made by Susan Batchelor and seconded by Barbara Shimer, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea

Yea: 6, Nay: 0, Absent: 1

## 16. Approval of Personnel Report

### 400.1 Employment of Personnel

#### A. Professional, Non-Faculty, Exempt

1. Holly O'Brien, Mental Health Specialist, DO effective November 20, 2023

#### B. Professional, Non-Faculty, Non-Exempt

1. Emily Rivera, Coordinator of International Students, Athletics, & Student Activities, FCC effective October 23, 2023

#### C. Classified, Non-Exempt

1. Robin Johnson, Business Office Assistant, FCC effective October 23, 2023

### 400.2 Change in Status

#### A. Professional, Non-Faculty, Non-Exempt

1. Jodi Robinson, Administrative Assistant, FCC to Coordinator of Academic Affairs effective October 23, 2023

### 400.3 Wage Increase and Change in Position Title

- A. Jamie Carman, wage increase and change in position title from Director of Academic Records to Director of Academic Advising & Academic Records effective October 23, 2023

### 400.4 One-time Pay for MIT Instructors

### 400.5 Resignation Ratification

1. Alyssa Maglone, Assistant Dean of Academic Services effective October 13, 2023

Motion to approve the foregoing Personnel Report as presented. This motion, made by Roger Browning and seconded by Susan Batchelor, Carried.

Jan Ridgely: Absent, Brenda Culver: Abstain (With Conflict), Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Barbara Shimer: Yea  
Yea: 5, Nay: 0, Absent: 1, Abstain (With Conflict): 1

17. Collective Bargaining - None

18. Litigation - None

19. Other Items - None

20. Adjournment

Motion to adjourn at 8:24 p.m. This motion, made by Brenda Culver and seconded by Roger Browning, Carried.

Jan Ridgely: Absent, Susan Batchelor: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Brenda Culver: Yea, Barbara Shimer: Yea  
Yea: 6, Nay: 0, Absent: 1

Approved:

Chairman:

  
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Secretary:

  
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