

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

November 15, 2022



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel, IL 62863**

Dinner & Meeting – 6:15 p.m. – Main Hall 101

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

November 15, 2022

6:15 p.m.

**Wabash Valley College
Main Hall 101**

1. **Call to Order & Roll Call**Chairman Carter
2. **Welcome from the Chair**.....Chairman Carter
3. **Recognition of Visitors and Guests**..... President Fowler
 - A. Visitors and Guests
 - B. IECEA Representative
4. **Public Comment**
5. **Reports**
 - A. Trustees
 - B. Chancellor
 - C. Presidents
6. **Approval of Consent Agenda**.....Chancellor Gower
 - A. Disposition of Minutes
 - B. Articulation Agreements- EIU, ISU, McKendree, SIU
 - C. Withdrawal of Policy 200.6- Allied Health Technology Requirements
 - D. 2023 IECC Board Meeting Dates Resolution
 - E. 2023 IECC Holiday Calendar
7. **Action on Items Removed from Consent Agenda**.....Gower
8. **Policy First Reading (and Possible Approval)** Gower
 - A. None
9. **Policy Second Reading**Gower
 - A. None
10. **Staff Recommendations for Approval**
 - A. 2022 Estimated Tax Levy ResolutionGower
 - B. Marathon Property Tax AgreementGower
 - C. FY2022 Audit Hawkins

- D. Annual Financial Report..... Hawkins
- E. Purchase of Two (2) 2019 Wabash Trailers.....Gower
- F. Resolution to Invest in ISDLAF.....Gower
- 11. **Bid Committee Report**.....Gower
- 12. **District Finance**
 - A. Financial Report Hawkins
 - B. Approval of Financial Obligations Hawkins
- 13. **Executive Session**Gower
- 14. **Approval of Executive Session Minutes**
 - A. Written Executive Session Minutes.....Gower
 - B. Audio Executive Session MinutesGower
- 15. **Approval of Personnel Report**..... McDowell
- 16. **Collective Bargaining**Gower
- 17. **Litigation**Gower
- 18. **Other Items**
- 19. **Adjournment**

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Welcome from the Chair

Agenda Item #3

Recognition of Visitors and Guests

- A. Visitors and Guests**
- B. IECEA Representatives**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Trustees**
- B. Chancellor**
- C. Presidents**

Agenda Item #6

Consent Agenda

- A. Disposition of Minutes**
- B. Articulation Agreements- EIU, ISU, McKendree, SIU**
- C. Withdrawal of Policy 200.6- Allied Health Technology Requirements**
- D. 2023 IECC Board Meeting Dates Resolution**
- E. 2023 IECC Holiday Calendar**

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in OCC Banquet Room, Olney Central College, Olney, Illinois,

Tuesday, October 18, 2022.

AGENDA #1 – “Call to Order & Roll Call” – At the request of Chairman Gary Carter and by acclamation, Acting Chairperson Brenda Culver called the meeting to order at 6:15 p.m. and directed the Secretary Pro Tempore, Barbara Shimer, to call the roll.

Roll Call: The Secretary Pro Tempore called the roll of members present and the following trustees answered to their names as called and were found to be present:

John Brooks, Roger Browning, Brenda K. Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student Trustee Raechel Hnetkovsky was also present. Trustees absent: Gary Carter. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Ryan Gower, Chancellor.

Jay Edgren, President of Frontier Community College.

Matt Fowler, President of Wabash Valley College.

Zahi Atallah, President of Lincoln Trail College.

Alex Cline, Director of Information & Communications Technology.

Ryan Hawkins, Chief Financial Officer/Treasurer.

Andrea McDowell, Director of Human Resources.

AGENDA #2- “Welcome from the Chair”- Chairman Culver welcomed all who were present for the meeting.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized.

#3-B. IECEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Chancellor: Chancellor Gower provided details on opportunities and challenges in addition to his electronic report.

#5-C. Report from Presidents: Reports were presented from the Presidents.

AGENDA #6 “Consent Agenda” - The following consent agenda items were presented for approval.

#6-A. “Disposition of Minutes”: Open meeting minutes as prepared for the regular meeting held Tuesday, September 20, 2022, were presented for disposition.

#6-B. “Biennial Review Report 2022/ Drug-Free Schools and Communities Act”: Chancellor Ryan Gower recommended approval of the Drug Free Schools and Communities Act Biennial Review Report and asked the board to authorize its submission to the Department of Education. The District is required to report every two years on compliance to specific requirements set by the U.S. Department of Education. The report certifies that requirements have been met for the creation of programs that IECC has adopted and implemented to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

#6-C. “Violence Prevention Plans”: To provide a safe and secure environment and to ensure compliance with the Campus Security Enhancement Act of 2008, the Illinois Eastern Community College District maintains a Violence Prevention Plan. Chancellor Gower recommended approval of the Violence Prevention Plan as provided separately to the Board.

#6-D. “Affiliation Agreements”: Chancellor Gower recommended approval of affiliation agreements between Illinois Eastern Community Colleges and Flora Rehabilitation & Health Care Center and PT Solutions Holdings, LLC.

Board Action to Approve Consent Agenda: Trustee Roger Browning made a motion to approve the consent agenda as presented. Trustee Brady Waldrop seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #7- “Action on Items Removed from Consent Agenda”- None.

AGENDA #8- “Policy First Reading (and Possible Approval)”- None.

AGENDA #9- “Policy Second Reading”- None.

AGENDA #10- “Staff Recommendations for Approval”- The following staff recommendations were presented for approval.

#10-A. Approval to Purchase Used Vehicles: - Chancellor Gower recommended approval to seek bids and quotes to procure used vehicles that meet required specifications, while adhering to all other procurement procedures and policies, for the use of transporting students.

Board Action: Trustee Brady Waldrop made a motion to approve seeking bids and quotes. Trustee Jan Ridgely seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees Absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes the Chair declared the motion carried.

#10-B. Electricity Supplier Contract – Chief Financial Officer, Ryan Hawkins recommended a 12-month contract with DaCott Energy Services, Ltd for electric power service.

Board Action: Trustee Roger Browning made a motion to enter a 12-month contract for electric services. Trustee Barb Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees Absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes the Chair declared the motion carried.

#10-C. Health & Dental Insurance Calendar Year 2023: Ryan Hawkins reviewed information on employee health and dental insurance coverage. The current IECC Marketplace makes available four different health insurance options including a \$250 deductible plan, a \$1,500 deductible plan, a \$2,650 deductible plan, and a \$6,000 deductible plan.

The District will contribute \$937.89 per month for health benefits and \$30.25 per month for dental benefits. The calendar year 2023 premiums represent an increase of 9.8% for health insurance and a 2.3% decrease for dental insurance.

In addition to health and dental insurance, employees will continue to have the option to purchase identity theft protection services, vision, critical illness, accident, hospital indemnity, term life, and long term disability insurance at their own expense.

By choosing one of the Qualified High Deductible Plans (\$1,500, \$2,650, or \$6,000 deductible) the employee will qualify for a Health Savings Account (HSA). The District will continue to offer the Medical Reimbursement Plan (MRP) for eligible employees that waive coverage through the group health plan. The Chancellor recommended approval of the plans and premiums as negotiated with Blue Cross Blue Shield to be offered under the IECC Marketplace.

Board Action: Trustee Jan Ridgely made a motion to approve the Health and Dental Insurance plans as recommended for Calendar Year 2023. Student Trustee Raechel Hnetkovsky seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Absent. Trustees voting nay: None. Trustees absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-D. Health Savings Accounts Calendar Year 2023: Ryan Hawkins informed the Board that since February of 2010 the Board has approved the offering of a Qualified High Deductible Health Plan. The Board also implemented a plan allowing Health Savings Accounts (HSA) that enabled qualified employees to set aside money in pre-tax dollars. The Chancellor recommended that the Board make a \$1,000 contribution for Calendar Year 2023 to each qualified employee's HSA. A qualified employee being all bargaining unit faculty employees and all non-bargaining unit employees working at least 40 hours of service per week as defined in Business Procedure 300.1 for Employee Benefits.

Board Action: Trustee Roger Browning made a motion to approve a \$1,000 contribution for Calendar Year 2023 to each qualified employee's Health Savings Account. Student Trustee Raechel Hnetkovsky seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

#10-E. Affirmation of the IECC Mission, Vision, and Values: Chancellor Gower asked the board to review and affirm our mission and vision statements and the values that reflect what we expect of the organization and our employees.

Board Action: Trustee Jan Ridgely made a motion to affirm the mission, vision, and values of the District. Trustee Roger Browning seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Bid Committee Report” – Chancellor Gower recommended approval of the bid committee report based on the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

The Bid Committee recommends accepting the bid from Laerdal Medical Corporation for a total of \$77,268.38.

SimMom Manikin	
Tuesday, October 11, 2022 @ 2:00 p.m. DO Conference Room	
Company	Bid
Laerdal Medical Corporation Wappingers Falls, NY	\$77,268.38

Respectfully submitted,

Ryan Gower

Ryan Hawkins

Department: Olney Central College Nursing program.

Source of Funds: Pipeline for the Advancement of the Healthcare Workforce (PATH) grants passed through the Illinois Community College Board.

Rationale for Purchase: The proposal from Laerdal Medical Corporation was the lowest responsible bidder in conformity with the bid specifications.

The “Advertisement for Bids” was placed in The Hometown Register for one (1) day. In addition, individual invitations to bid were sent directly to potential vendors.

AGENDA #12 – “District Finance” – The following district financial matters were presented by CFO and Treasurer, Ryan Hawkins:

#12-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing the balance in all funds as of September 30, 2022.

#12-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for October 2022, totaling \$1,500,109.83, were presented for approval.

Board Approval for Payment of Financial Obligations: Trustee Jan Ridgely made a motion to approve payment of district financial obligations for October 2022, in the amounts listed. Trustee Barb Shimer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #13 – “Executive Session” – The Board of Trustees went into executive session at 7:49 p.m. and the executive session was adjourned at 8:56 p.m. and returned to regular session. Separate minutes for the closed executive session meeting have been prepared for this meeting.

AGENDA #14 – “Approval of Executive Session Minutes” – Trustee Roger Browning made motion to approve written and audio executive session minutes of a closed session held during the regular meeting, Tuesday, September 20, 2022, as presented. Trustee Brady Waldrop seconded the motion and the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Gary Carter, None. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Approval of Personnel Report” – Andrea McDowell reviewed the following Personnel Report and the Chancellor recommended approval.

400.1. Employment of Personnel

A. Professional, Non-Faculty, Exempt

1. Jamie Carman, Director of Academic Records, DO, effective November 7, 2022.

B. Classified

1. Sueko Davis, Custodian, LTC, effective October 24, 2022.
2. Avery Miller, Custodian, OCC, effective October 24, 2022.
3. Leticia Avila, Custodian, WVC, effective October 24, 2022.

400.2. Change in Status

A. Faculty

1. Maverick Fisher, Welding Specialist, Title III, OCC, to Welding Instructor, OCC, effective January 9, 2023.

400.3. Special Assignments (Attachment)

400.4. Approval of Proposed Non-College Employment

<u>Name</u>	<u>Employer</u>	<u>Days per Academic Year</u>
Tracy Smith	SSM Health – Good Samaritan Mount Vernon, IL	18

400.5. Resignation Ratifications

A. Faculty

1. Stephen Murray, Workforce Education Instructor, effective September 30, 2022.

B. Professional, Non-Faculty, Exempt

1. James Brenneman, Head Baseball Coach, FCC, effective September 30, 2022.
2. Michael Carpenter, Head Men's Basketball Coach, WVC, effective September 23, 2022.
3. John Asa Deffendall, Bookstore Manager, WVC, effective October 7, 2022.

C. Professional, Non-Faculty, Non-Exempt

1. Michele Anderson, Coordinator, Employment & Benefits, DO, effective October 14, 2022.
2. Laurie Perry, HR Coordinator, DO, effective November 18, 2022.

C. Classified

1. Adam Roesch, O & M Team Leader, WVC, effective October 18, 2022.

ADDENDUM

400.7. Approval to Hire Assistant Director of Human Resources, DO, Prior to November Board Meeting

#15- Board Action to Approve Personnel Report: Trustee John Brooks made a motion to approve the Personnel Report as presented. Trustee Jan Ridgely seconded the motion, and on a recorded roll call vote ordered by the Chair the following trustees voted yea: John Brooks, Roger Browning, Brenda Culver, Jan Ridgely, Barbara Shimer, Brady Waldrop. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Gary Carter. The motion having received 6 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #16 – “Collective Bargaining” None.

AGENDA #17 – “Litigation” – Chancellor Gower provided an update on ongoing litigation.

AGENDA #18 – “Other Items” – None.

AGENDA #19 – “Adjournment” – Trustee Culver made a motion to adjourn. Student Trustee Raechel Hnetkovsky seconded the motion. The Chair asked trustees in favor of the motion to say

“Aye” and those opposed to say “No.” The voice vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting was adjourned at 9:09 p.m.

MEMORANDUM

TO: Board of Trustees
 FROM: Ryan Gower
 DATE: November 15, 2022
 RE: Program Articulation Agreements

Illinois Eastern Community Colleges has aligned several programs with local university partners. These cooperative relationships better serve IECC students by facilitating transfer, minimizing duplication of instruction, and building on community college and university learning experiences.

- **Eastern Illinois University**
 - o Associates degrees to BA Interdisciplinary Studies
- **Indiana State University**
 - o AAS Unmanned Aerial Technology to BS Unmanned Systems
- **McKendree University**
 - o AAS Physical Therapist Assistant to BA Healthcare Management
 - o AAS Physical Therapist Assistant to BBA Management
 - o AAS Physical Therapist Assistant to BS Health
- **Southern Illinois University-Carbondale**
 - o AAS Marketing Business Management to BS Marketing
 - o AAS Industrial Maintenance Tech to BS Technical Resource Management
 - o AAS Industrial Maintenance Technology to BS Industrial Management and Applied Engineering
 - o AAS Industrial Maintenance Technology to BS Electrical Engineering Technology
 - o ASA to BA Economics/BS Business Analytics/BS Finance/BS Management/BS Marketing

I ask the Board’s acceptance of these Program Articulation Agreements between IECC and Eastern Illinois University, Indiana State University, McKendree University, and Southern Illinois University -Carbondale. A copy of the articulation agreements have been sent to the Board under separate cover prior to the meeting.

RG/sc

Attachments

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: Withdrawal of Allied Health Technology Requirements Policy 200.6

This policy was under review for revision due to inclusion considerations of the Physical Therapist Assistant program. Upon further scrutiny, a determination was made as to the possible precedent set by initiating a dedicated policy for a required program fee.

The withdrawal of this policy does not affect the continued requirement of Allied Health Students to possess an iPad. The dissemination of this requirement and fee are publicized in the three program handbooks. Additionally, the fee is published in the college catalog and on the website.

The proposed withdrawal has been approved by Cabinet. I would ask the Board to waive the second reading and approve the withdrawal of Policy 200.6 as presented.

RG/am

Attachment

Allied Health Technology Requirements Policy (200.6)

Date Adopted: December 12, 2017

Deleted by Board Action: November 15, 2022 (Pending Board Approval)

~~In pursuit of advancing technology within academic programs, the Allied Health Department has instituted technology requirements for enrollment in the Associate in Applied Science in Radiography and Associate Degree in Nursing programs. Allied Health is preparing nursing and radiography students for technology usage in the classroom and clinical setting. This initiative assists in meeting learning outcomes, provides a consistent testing platform, and prepares students for employment in their field.~~

~~Effective July 1, 2018, students who enroll in these programs will be required to purchase an Apple iPad that meets the minimum technology requirements as outlined yearly by the Allied Health Department. The purchase of iPads will be coordinated by the Allied Health department and the Illinois Eastern Community Colleges Information Technology staff. Students who currently own an Apple iPad must present their machine for review by IT and AH staff to see if it meets the current minimum technology requirements.~~

~~Allied Health Technology Fee~~

~~Students in Allied Health programs will be charged a one-time fee based on the actual cost of an Apple iPad and an Apple Care warranty.~~

~~The following stipulations are in effect for this initiative:~~

~~No exchange or refunds will be provided once the iPad is signed out by the student at the beginning of the academic program.~~

~~Devices should be registered with the manufacturer upon setup.~~

~~Defective devices should be reported to the manufacturer per the warranty directions.~~

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: Board Meeting Dates and Locations for 2023

The Illinois Community College Act requires that the Board annually set meeting dates, times, and locations of Board meetings for the upcoming calendar year. The attached resolution sets forth that the Trustees will meet on the third Tuesday of every month except the April meeting shall be the fourth Tuesday of the month and the December meeting shall be the second Tuesday of the month. The following are the meeting dates and locations for the IECC Board of Trustees for 2023.

I recommend approval of this resolution.

RG/sc

Attachment

Board Meeting Dates

2023

Tuesday, January 17, 2023, 6:15 p.m., Olney Central College

Tuesday, February 21, 2023, 6:15 p.m., Wabash Valley College

Tuesday, March 21, 2023, 6:15 p.m., Frontier Community College

Tuesday, April 25, 2023, 6:15 p.m., Lincoln Trail College

Tuesday, May 16, 2023, 6:15 p.m., Olney Central College

Tuesday, June 20, 2023, 6:15 p.m., Wabash Valley College

Tuesday, July 18, 2023, 6:15 p.m., Frontier Community College

Tuesday, August 15, 2023, 6:15 p.m., Lincoln Trail College

Tuesday, September 19, 2023, 6:15 p.m., Olney Central College

Tuesday, October 17, 2023, 6:15 p.m., Wabash Valley College

Tuesday, November 21, 2023, 6:15 p.m., Frontier Community College

Tuesday, December 12, 2023, 6:15 p.m., Lincoln Trail College

11/2022

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: 2023 Holiday Calendar

Attached is a proposed schedule of holidays for Illinois Eastern Community Colleges' full-time staff for Calendar Year 2023.

I request Board approval of the 2023 Holiday Calendar.

RG/sc

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES

Holidays for Administrative, Technical, Professional Non-Faculty, Clerical & Maintenance Staff

Calendar Year 2023

Monday	January 16	Martin Luther King Jr. Day
Monday	February 20	President's Day
Friday	April 7	Spring Holiday
Monday	May 29	Memorial Day
Monday	June 19	Juneteenth Observed
Tuesday	July 4	Independence Day
Monday	September 4	Labor Day
Monday	October 9	Columbus Day
Friday	November 10	Veterans Day
Thursday	November 23	Thanksgiving
Friday	November 24	Thanksgiving
	December 19-22	Winter Break
Monday	December 25	Christmas Day
	December 26-29	Winter Break
Monday	January 1	New Year's Day

Agenda Item #7

Action on Items Removed from Consent Agenda

Agenda Item #8

Policy First Reading (and Possible Approval)

Agenda Item #9

Policy Second Reading

Agenda Item #10

Staff Recommendations for Approval

Agenda Item #10A
2022 Estimated Tax Levy

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: 2022 Estimated Tax Levy Resolution

Each year the Board of Trustees certifies the District's estimated tax levy for the year. The 2022 estimated tax levy resolution for taxes due and collectible in 2023 follows this memo.

The resolution establishes the levy for the education fund and the operations and maintenance fund. In addition, the District's certificate of tax levy will carry a statement that an additional levy must be made by each county clerk for each of the outstanding bonds, tort liability, workers' compensation, audit, protection, health and safety, and unemployment and other insurance.

The attached chart shows the historical tax levy of the District. The estimated tax rate for the 2022 levy is 41.91 cents per \$100 in equalized assessed valuation.

I ask the Board's approval of this Estimated Tax Levy Resolution.

RG/akb
Attachment

**RESOLUTION REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2022**

WHEREAS, the Truth in Taxation Law requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended or estimated to be extended for 2021 was:

Education Purposes	\$3,175,000
Operations and Maintenance Purposes	1,375,000
Liability Insurance, Workers' Compensation, Unemployment Insurance, Property Insurance and Medicare Contributions	1,040,000
Protection, Health, and Safety Purposes	200,000
Audit	<u>70,000</u>
 Total	 \$5,860,000

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 2022 is as follows:

Education Purposes	\$3,325,000
Operations and Maintenance Purposes	1,435,000
Liability Insurance, Workers' Compensation, Unemployment Insurance, Property Insurance and Medicare Contributions	1,135,000
Protection, Health and Safety Purposes	200,000
Audit	<u>50,000</u>
 Total	 \$6,145,000

WHEREAS, the Truth in Taxation Law, as amended, requires that all taxing districts in the State of Illinois provide a date in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended, after abatement, for the bond and interest purposes for 2021 was \$1,934,211; and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2022 is \$1,896,618.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Illinois Eastern Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 2022, exclusive of bond and interest costs, is \$6,145,000.

Section 2: The aggregate amount of taxes estimated to be levied for the year 2022, exclusive of bond and interest costs, does not exceed 105% of the taxes extended by the district in the year 2021.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2022 for debt service is a 1.9% decrease from the taxes extended for debt service for 2021.

Section 4: In light of Section 2 above, the Provisions of Section Five through Seven of the Truth in Taxation Act do not apply to the adoption of the 2022 aggregate levy, and the District is not required to publish notice of or to conduct a hearing thereon.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 15th day of November 2022.

BOARD OF TRUSTEES
ILLINOIS EASTERN COMMUNITY COLLEGES
COUNTIES OF RICHLAND, CLARK, CLAY,
CRAWFORD, CUMBERLAND, EDWARDS,
HAMILTON, JASPER, LAWRENCE, WABASH,
WAYNE, AND WHITE
STATE OF ILLINOIS

By: _____
Chairman

ATTEST:

Pro Tempore Secretary

**Illinois Eastern Community Colleges
Tax Levy History**

It is necessary to certify our tax levies for tax year 2022. This information and that of prior years is presented below to assist in evaluating next year's levy.

TAX YEAR	ACTUAL EAV	EDUCATIONAL LEVY	BUILDING LEVY	OPERATING LEVY	OPERATING TAX EXTENSION	ACTUAL EXTENSION TAX RATE	
2000	1,010,227,912	1,837,500	787,500	2,625,000	2,525,570	45.13	
2001	1,019,727,226	1,925,000	825,000	2,750,000	2,549,318	44.41	
2002	1,034,733,922	1,925,000	825,000	2,750,000	2,586,835	44.44	
2003	1,023,487,154	1,925,000	825,000	2,750,000	2,558,718	43.72	
2004	1,077,939,382	1,925,000	825,000	2,750,000	2,694,848	44.99	
2005	1,101,476,437	2,100,000	900,000	3,000,000	2,753,691	42.55	
2006	1,109,341,717	2,135,000	915,000	3,050,000	2,773,354	42.71	
2007	1,203,320,686	2,450,000	1,050,000	3,500,000	3,008,302	42.11	
2008	1,373,502,477	2,135,000	915,000	3,050,000	3,019,810	39.36	
2009	1,268,645,929	2,450,000	1,050,000	3,500,000	3,171,615	41.63	
2010	1,266,328,720	2,450,000	1,050,000	3,500,000	3,165,822	43.84	
2011	1,289,013,277	2,450,000	1,050,000	3,500,000	3,202,552	44.46	
2012	1,313,132,171	2,353,750	1,008,750	3,362,500	3,263,408	44.46	
2013	1,316,174,679	2,450,000	1,050,000	3,500,000	3,287,696	46.45	
2014	1,355,971,691	2,450,000	1,050,000	3,500,000	3,389,930	46.01	
2015	1,434,729,746	2,450,000	1,050,000	3,500,000	3,535,634	45.19	
2016	1,487,918,606	2,625,000	1,125,000	3,750,000	3,683,392	43.98	
2017	1,518,650,175	2,712,500	1,162,500	3,875,000	3,793,344	44.44	
2018	1,582,056,888	2,825,000	1,226,500	4,051,500	3,955,636	43.95	
2019	1,676,407,734	2,925,000	1,270,000	4,195,000	4,182,306	42.95	
2020	1,761,041,185	3,115,000	1,325,000	4,440,000	4,402,603	42.38	
2021	1,840,036,736	3,175,000	1,375,000	4,550,000	4,550,000	42.36	
						43.71	Average
Estimated:							
2022	1,918,852,753	3,325,000	1,435,000	4,760,000	4,760,000	41.91	(Estimated)

In addition to the Educational and Building Fund, our certificate of tax levy will carry the statement that an additional levy must be made by each county clerk for each of the outstanding bond issuances, for insurance purposes: (tort liability, Medicare, worker's compensation and unemployment), for protection health and safety purposes, and for financial audit purposes.

Agenda Item #10B

Marathon Property Tax Agreement

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: November 15, 2022

RE: Marathon Real Property Tax Assessment Settlement Agreement

The Crawford County Taxing Districts have been in negotiation with Marathon Petroleum Company LP (Marathon) regarding the property tax assessment of their two main parcels (the Refinery) for the four upcoming tax years. The Taxing Districts have reached a real property settlement agreement with Marathon that will provide for a combined assessment of \$213,559,751 for tax years 2023 through 2026.

The proposed assessed valuation represents an approximate 2.1% increase over the previous assessed valuation for tax year 2022. The valuation in the settlement remains constant for the life of the agreement. This increase in assessed valuation will provide for just under \$275,000 in additional property tax payments by Marathon, with approximately \$18,000 of that coming to the District.

I ask the Board approve the Marathon Petroleum Company LP Robinson Refinery Real Property Tax Assessment Settlement Agreement for the four year period (tax years 2023 – 2026).

RG/akb

Attachment

**MARATHON PETROLEUM COMPANY LP
ROBINSON REFINERY REAL PROPERTY TAX
ASSESSMENT SETTLEMENT AGREEMENT**

THIS ROBINSON REFINERY REAL PROPERTY TAX ASSESSMENT
SETTLEMENT AGREEMENT (“Agreement”) is made as of the ___ day of November, 2022,
by and between Marathon Petroleum Company LP (“Marathon”) and affiliates, Crawford
County, Robinson Township, Robinson Township Road District, Illinois Eastern Community
College District No.529, Robinson Community Unit School District No. 2, Robinson Public
Library District, Robinson Township Fire Protection District, Crawford County Hospital District,
Crawford County Forest Preserve District, and the Crawford County Airport Authority
(collectively, the “Taxing Districts”), the Supervisor of Assessments of Crawford County (the
“Supervisor of Assessments”), and the Crawford County Board of Review (the “Board of
Review”).

WITNESSETH

WHEREAS, Marathon, the Taxing Districts, the Supervisor of Assessments, and the
Board of Review (hereinafter referred to collectively as the “Parties”, and individually as
“Party”), now voluntarily enter into this Agreement pursuant to the Illinois Property Tax Code
(35 ILCS 200/1, *et. seq.*), Article VII, Section 10(a) of the Illinois Constitution (Ill. Const. Art.
VII, §10(a)), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, *et. seq.*), and all
other applicable authority of the Parties; and

WHEREAS, Marathon owns certain real property located within Crawford County,
Illinois, which is operated by Marathon as a petroleum refinery, the permanent index real estate

tax numbers of which are 05-1-34-000-021-000 and 05-1-34-100-021-000 (collectively, the “Refinery”); and

WHEREAS, Marathon owns certain real property located within the Refinery, which has been certified by the Illinois Pollution Control Board as pollution control facilities under the Illinois Property Tax Code (35 ILCS 200/11-10), the permanent index real estate tax number of which is 05-1-34-000-021-001 (the “Pollution Control Facilities”); and

WHEREAS, the Taxing Districts constitute all of the entities with jurisdiction to levy *ad valorem* real property taxes against the Refinery and the Pollution Control Facilities; and

WHEREAS, the Supervisor of Assessments and the Board of Review are the duly appointed officials responsible for establishing the assessed value of the Refinery; and

WHEREAS, the Supervisor of Assessments and Board of Review execute this Agreement solely for the purpose of agreeing to implement the terms of **Paragraph 2** of this Agreement as requested by the Parties; and

WHEREAS, the Parties acknowledge that they are entering into this Agreement voluntarily;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the sufficiency and receipt of which is hereby acknowledged, the Parties, intending to be legally bound, do hereby agree as follows:

1. The recitals set forth above are incorporated herein as an agreed statement of facts

and the Parties stipulate that they are true and correct.

2. Except as provided for in **Paragraph 2(c)**, for tax years 2019 through 2022, the Equalized Assessed Value of the Refinery shall be set at the following values:

(a) Tax Year 2023

Equalized Assessed Value:

PIN 05-1-34-000-021-000	\$212,708,317
PIN 05-1-34-100-021-000	<u>\$851,434</u>
TOTAL	\$213,559,751

Tax Year 2024

Equalized Assessed Value:

PIN 05-1-34-000-021-000	\$212,708,317
PIN 05-1-34-100-021-000	<u>\$851,434</u>
TOTAL	\$213,559,751

Tax Year 2025

Equalized Assessed Value:

PIN 05-1-34-000-021-000	\$212,708,317
PIN 05-1-34-100-021-000	<u>\$851,434</u>
TOTAL	\$213,559,751

Tax Year 2026

Equalized Assessed Value:

PIN 05-1-34-000-021-000 \$212,708,317

PIN 05-1-34-100-021-000 \$851,434

TOTAL \$213,559,751

- (b) It is the intent of the Parties that the equalized assessed values specified in **Paragraph 2(a)** above will be the final assessments after imposition of all multipliers. If the imposition of a multiplier by the Department of Revenue or any other agency of the State of Illinois would result in an equalized assessed value which differs from the amount specified in this Agreement, the Parties shall make all efforts to correct the assessed value by any statutory means available (such as Certificate of Error) or other means prior to the due date of tax payments.
- (c) The equalized assessed values set forth in **Paragraph 2(a)** above do not include the value of any new improvements, replacements, or additions to the Refinery under construction as of January 1, 2023 or any new improvements, replacements, or additions to the Refinery on which construction commences after January 1, 2023. Any new improvements, replacements, or additions to the Refinery completed subsequent to January 1, 2023 shall be assessed by the Supervisor of Assessments in the year first following completion of the new improvement, replacement, or addition. However, the taxes attributable to the resulting increase in assessed value shall be abated pursuant to the existing, or any succeeding, Robinson/Crawford County Enterprise Zone Ordinance. Furthermore, the equalized assessed values set for in Paragraph 2(a) above shall not be

reduced as the result of any new or additional items at the Refinery being certified as pollution control facilities by the Illinois Pollution Control Board.

- (d) For tax years 2027 and thereafter, the equalized assessed value of the Refinery shall be determined in accordance with the provisions of the Illinois Property Tax Code. The terms and conditions of this Agreement shall not affect the determination of the equalized assessed value, or bar any Party from advocating any value for: (1) new improvements, replacements, or additions to the Refinery under construction as of January 1, 2023; (2) any new improvements, replacements, or additions to the Refinery on which construction commences after January 1, 2023; (3) the Refinery as a whole; or (4) the Pollution Control Facilities, after tax year 2026.

3. The equalized assessed values set forth in **Paragraph 2(a)** above do not include the value of any improvements which have been certified by the Illinois Pollution Control Board as pollution control facilities. For tax years 2023 through 2026, the equalized assessed value of the Pollution Control Facilities shall be as determined and published by the Illinois Department of Revenue.

4. The Parties agree that if any legislative or administrative changes occur in any statutes, laws, rules, regulations, or by court or administrative decisions which would have an effect of increasing or decreasing the equalized assessed value of the Refinery, the equalized assessed value of the Refinery shall remain as specified in this Agreement for tax years 2023 through 2026. The Parties further agree to cooperate in the pursuit of a legal or administrative remedy so as to achieve the equalized assessed values provided in **Paragraph 2(a)** above.

5. If an accidental event such as a fire or natural disaster renders the Refinery unfit for customary use, Marathon may file an application for assessment reduction pursuant to the provisions of 35 ILCS 200/9-180.

6. The Parties agree not to challenge the terms of this Agreement, directly or indirectly, and shall not provide any financial support for litigation or otherwise participate directly or indirectly in litigation seeking to increase or decrease the assessed values set in conformity with **Paragraphs 2 and 3** above, or to increase or decrease any tax payments made or to be made by Marathon as a result of this Agreement. Notwithstanding the foregoing, if any non-party to this Agreement files an appeal or complaint or petition seeking to increase or decrease the assessed value of the Refinery or the assessed value of the Pollution Control Facilities, then the Parties shall have the right and obligation to appear in the proceeding for the purpose of advising the court or administrative agency that they support the validity and enforceability of this Agreement and the assessments set forth in **Paragraph 2(a)** above and taxes to be paid by Marathon as a result of this Agreement. If the Taxing Districts, or any of them, file an appeal, complaint or petition seeking to increase the assessment of the Refinery or the Pollution Control Facilities, Marathon shall have the right to intervene in any such proceedings to enforce the terms of this Agreement and to respond to any and all such allegations. If Marathon files an appeal, complaint or petition seeking to decrease the assessment of the Refinery or the Pollution Control Facilities, any one or more of the Taxing Districts shall have the right to intervene in any such proceedings to enforce the terms of this Agreement and to respond to any and all such allegations.

7. The Agreement shall be in full force and effect until December 31, 2027.

Notwithstanding termination of this Agreement:

- (a) Each Party may exercise its rights under this Agreement and each Party shall have all its obligations under this Agreement after December 31, 2027, but only with respect to levies, assessments, and taxes or litigation associated therewith for tax years 2013 through 2026; and
- (b) Each Party may initiate litigation with regard to any claim of breach of any terms or conditions of this Agreement by any other Party within the applicable time period of any statute of limitations or statute of repose, but in no event later than December 31, 2027; and
- (c) It is expressly understood that prior to termination of this Agreement any Party to this Agreement has the right to prepare for matters relating to the assessed valuation of the Refinery and Pollution Control Facilities for tax years 2027 and thereafter.

8. This Agreement shall become effective upon execution of the Agreement by all Parties and shall be null and void and of no force or effect whatsoever unless all Parties approve and execute this Agreement in full.

9. Marathon shall not file, nor be a party to, nor provide any financial support to, any tax rate objection or tax objection complaint against any of the Taxing Districts for tax years

2023 through 2026.

10. The Parties acknowledge that the assessments set forth in **Paragraph 2(a)** are the result of a compromise relating to the real property tax assessment of the Refinery and the Pollution Control Facilities. The terms and conditions of this Agreement shall not affect the determination of the equalized assessed value, or bar any Party from advocating any value of the Refinery or Pollution Control Facilities, after tax year 2026.

11. The Parties to this Agreement acknowledge and agree that the legal remedies available to the Parties for a breach of this Agreement are inadequate and that each Party may seek and is entitled to the remedy of specific performance, injunctive relief, and any other appropriate remedy. Should any Party or Parties breach this Agreement, all the other Parties agree to join in any action to enforce this Agreement.

12. If a court of competent jurisdiction determines that any provision of this Agreement is void or unenforceable, then this entire Agreement shall be void and unenforceable.

13. To the extent permitted by law, the provisions of this Agreement shall supersede any and all legislation, statutes, ordinances, policies, resolutions, codes, and regulations that may conflict with the provisions of this Agreement.

14. The Parties to this Agreement shall take all actions reasonable and necessary to defend the validity of this Agreement and to defend all actions taken and all documents executed pursuant to or in connection with this Agreement, and shall take no action, directly or indirectly,

to seek to frustrate the terms or intent of this Agreement.

15. The execution of this Agreement has been duly authorized by the governing Board of each of the Taxing Districts and by the corporate authorities of Marathon.

16. This Agreement may be executed in any number of counterparts with the same effect as if the signature to each counterpart were upon the same instrument.

17. This Agreement shall bind and inure to the benefit of the Parties hereto and their respective heirs, successors, transferees, and assigns. The Parties hereto intend that the provisions hereof shall benefit only the Parties hereto and do not intend this Agreement to benefit any person or entity that is not a party to this Agreement.

18. This Agreement contains the complete and entire agreement of the Parties and supersedes any prior understandings, agreements, or representations by or between the Parties, written or oral, which may be related in any way to the subject matter hereof.

19. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois, the State in which this Agreement is deemed to have been executed and delivered.

20. The Parties agree that any disputes arising out of, related to, or in any way connected to the subject matter of this Agreement shall be litigated, if at all, solely in the Circuit Court for the Second Judicial Circuit, Crawford County, Illinois.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed
on the day and year first written above.

Marathon Petroleum Company LP

By: _____

Title: _____

Date: _____

Robinson Community Unit School District No. 2

By: _____

Title: _____

Date: _____

Crawford County

By: _____

Title: _____

Date: _____

Robinson Township

By: _____

Title: _____

Date: _____

Robinson Township Road District

By: _____

Title: _____

Date: _____

Robinson Public Library District

By: _____

Title: _____

Date: _____

**Robinson Township Fire Protection
District**

By: _____

Title: _____

Date: _____

Crawford County Hospital District

By: _____

Title: _____

Date: _____

Crawford County Airport Authority

By: _____

Title: _____

Date: _____

**Illinois Eastern Community College District No.
529**

By: _____

Title: _____

Date: _____

Crawford County Board of Review

By: _____

Title: _____

Date: _____

Crawford County Forest Preserve District

By: _____

Title: _____

Date: _____

Supervisor of Assessments of

Crawford County

By: _____

Title: _____

Date: _____

Agenda Item #10C

FY2022 Audit

Agenda Item #10C

MEMORANDUM

TO: Board of Trustees

FROM: Ryan Gower

DATE: November 15, 2022

RE: FY2022 Audit

Martin Hood LLC has completed the financial statement audit of Illinois Eastern Community Colleges for the year ended June 30, 2022. The audit team spent a total of two weeks on site performing their audit over the financial statements and the federal awards schedule.

The Audit Committee comprised of Trustee John Brooks and Trustee Jan Ridgley met with the Chief Financial Officer and the independent auditors November 14, 2022.

I ask that the Board pass the resolution to accept the audit and have it forwarded to the Illinois Community College Board by December 31, 2022.

RG/akb

Attachment

Agenda Item #10D

Annual Financial Report

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: Annual Financial Report

Pursuant to Section 3-22.2 of the Public Community College Act, each district is required to annually publish a financial statement prior to December 31, in a newspaper of general circulation in the district. A copy of this publication must be filed with the ICCB by December 31.

Attached is the Annual Financial Report for IECC that will be published.

Mr. Chairman, I recommend the Board approve the Annual Financial Report for IECC so that it may be published locally and filed with the ICCB on a timely basis.

RG/akb

Attachment

ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529
ANNUAL FINANCIAL REPORT
For the Fiscal Year Ended June 30, 2022

Community College District No. 529 Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne, and White, State of Illinois

Total District Assessed Valuation: \$ 1,840,036,736
 Total District Bonded Debt: \$ 5,395,000

Tax Revenues:	<u>Extensions</u>	<u>Rates</u>
Education Fund	\$ 3,175,000	0.00175
Operations and Maintenance Fund	\$ 1,375,000	0.00075
Bond and Interest Fund	\$ 1,934,212	0.00105
Liability, Protection, and Settlement Fund	\$ 1,040,000	0.00057
Audit Fund	\$ 70,000	0.00004
Protection, Health, and Safety	\$ 213,741	0.00038

STATEMENT OF REVENUE AND EXPENDITURES
For the Fiscal Year Ended 2022

<u>REVENUE BY SOURCE</u>	<u>Education Fund</u>	<u>Operations & Maintenance Fund</u>	<u>Debt Service Fund</u>	<u>Other Tax Funds</u>
Local Government	\$ 4,195,823	\$ 2,502,276	\$ 1,854,968	\$ 1,304,198
State Government	13,407,632	-	-	-
Federal Government	2,465,463	305,732	-	622,693
Student Tuition and Fees	10,998,060	1,047,083	-	-
Other Sources	480,829	117,679	-	76,916
TOTAL REVENUE	31,547,807	3,972,770	1,854,968	2,003,807
 <u>EXPENDITURES BY PROGRAM</u>				
Instruction	12,571,796	-	-	-
Academic Support	486,835	-	-	-
Student Services	2,005,422	-	-	-
Public Services	4,234	-	-	-
Auxiliary Enterprises	9,099	-	-	-
Operation and Maintenance of Plant	47,952	3,257,718	-	-
Institutional Support	6,658,119	343,228	1,818,370	4,048,638
Scholarships, Student Grants, and Waivers	4,917,633	-	-	-
TOTAL EXPENDITURES	26,701,090	3,600,946	1,818,370	4,048,638
 OTHER FINANCING USES: Operating Transfers-In / (Out)	 (1,247,461)	 -	 -	 -
 Excess (or Deficiency) of Revenue over Expenditures and Other Financing Uses	 3,599,256	 371,824	 36,598	 (2,044,831)
 FUND BALANCE (Deficit), July 1, 2021	 14,584,646	 3,531,656	 481,485	 7,295,750
 FUND BALANCE (Deficit), June 30, 2022	 \$ 18,183,902	 \$ 3,903,480	 \$ 518,083	 \$ 5,250,919

Illinois Eastern Community Colleges District 529 is one of thirty-nine tax supported community college districts in the State recognized by the Illinois Community College Board and Illinois Board of Higher Education, and offers a wide variety of educational opportunities. IECC delivers educational offerings from its four locations; Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College, in all or portions of 12 counties.

The District offers degrees in Associate in Arts, Associate in Science, Associate in Science and Arts, Associate in General Studies, Associate Degree Nursing, Certificate in General Studies and Certificates in (8) eight Vocational Skills areas and GECC Credential.

Frontier Community College offers (17) seventeen Certificates in Career and Technical Education and (7) seven Associate in Applied Science degrees.

Lincoln Trail College offers (19) nineteen Certificates in Career and Technical Education and (5) five Associate in Applied Science Degrees in Career and Technical Education.

Olney Central College offers (27) twenty-seven Certificates in Career and Technical Education and (14) fourteen Associate in Applied Science Degrees in Career and Technical Education.

Wabash Valley College offers (29) twenty-nine Certificates in Career and Technical Education and (14) fourteen Associate in Applied Science Degrees in Career and Technical Education.

Annual Enrollment Data by Semester, including Summer Term:

Headcount: 17,241	Full-time Equivalent: 2,927
Staff Data: Full-time 287	Part-time: 538

All accounts of said Illinois Eastern Community Colleges District No. 529 were audited by Martin Hood LLC, Certified Public Accountants, for the fiscal year July 1, 2021, through June 30, 2022.

Dated at Olney, Illinois, this 15th day of November 2022.

Chairman, Board of Trustees: _____

Gary Carter

Pro Tempore Secretary, Board of Trustees: _____

Barbara Shimer

Treasurer, Board of Trustees: _____

Ryan Hawkins

Illinois Eastern Community Colleges District No. 529 does not discriminate on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon requests. Inquiries regarding compliance with the policy may be directed to:

Equal Opportunity Officers:

Bonnie Chaplin, IECC District Office, Olney, IL

Paul Bruinsma, Frontier Community College, Fairfield, IL

Jackie Shamhart, Lincoln Trail College, Robinson, IL

Michael Conn, Olney Central College, Olney, IL

Katie Hinderliter, Wabash Valley College, Mt. Carmel, IL

Agenda Item #10E

Purchase of Two (2)

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: Purchase of Two (2) 2019 Wabash Trailers

The Illinois Eastern Community Colleges Truck Driving Program has been in search for updated trailers to use in driver training for several years. Wabash Valley College has located two such trailers available from Boyd Transportation Services, Inc., out of Washington, Indiana.

Both trailers are 2019 Wabash Trailers, in good to excellent working condition, and represent a substantial upgrade to the current trailers being utilized by the program.

Under 110 ILCS 805/3-27.1 and Board Policy 300.6, limited exceptions exist that allow the Board to approve purchases of equipment previously owned by some other entity than the District itself without bidding the item (805/3-27.1(i)). The purchase price of each trailer is \$37,500.

I ask the Board to approve the purchase of two (2) 2019 Wabash Trailers from Boyd Transportation Services, Inc.

RG/akb

Agenda Item #10F

Resolution to Invest in ISDLF

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: Illinois School District Liquid Asset Fund Plus (ISDLAF+)

The Illinois School District Liquid Asset Fund (ISDLAF) is an investment opportunity available to Illinois school districts and community colleges. The fund invests in money market instruments, fixed income securities, and term series pools comprised of statute allowable investments.

The ISDLAF was established in 1984. Today, the fund includes more than 500 Illinois school districts and community colleges. Investments to the fund can be made in liquid instruments, withdrawn on demand, or invested for longer time periods to maximize rates of return. Recent daily rates available to participating entities have been above 3%. The Standard and Poor's (S&P) rating for ISDLAF is AAAM, the highest principal stability fund rating available from S&P.

PMA is the broker of record for the ISDLAF fund. To participate in the fund, PMA requires an authorizing resolution from each applicant to establish an account. The attached resolution was provided by ISDLAF and PMA.

I ask the Board's approval of the Authorizing Resolution to allow the Treasurer of the Board to utilize the ISDLAF as an additional investment source for the District.

RG/akb

Attachment

**RESOLUTION AUTHORIZING OR REAUTHORIZING
PARTICIPATION IN "THE FUND"**

**A RESOLUTION FOR FORMAL APPROVAL OF THE TREASURER'S PARTICIPATION IN THE FUND BY THE
BOARD OF THE SCHOOL DISTRICT OR COMMUNITY COLLEGE ON BEHALF OF WHICH THE TREASURER
ACTS**

WHEREAS this Board deems it to be in the best interest of Illinois Eastern Community Colleges District #529, (*insert name of School District or Community College*) to participate in the **Illinois School District Liquid Asset Fund Plus** (the "Fund"); and

WHEREAS, this Board deems it to be in the best interest of this school entity for its Treasurer to make use of, from time to time, the Fund and its programs, including the Multi-Class Series (Liquid Class and MAX Class), Term Series, Fixed Income Investments, and other Fund services that may be offered by the Trustees of the Fund; and

WHEREAS, this Board deems it to be in the best interest of this school entity for its Treasurer to make use of, from time to time, PMA Financial Network, LLC, PMA Securities, LLC, Prudent Man Advisors, LLC and Harris N.A., and/or their successors; and

WHEREAS, various materials regarding the Fund have been presented to this Board, including copies of its Information Statement and Declaration of Trust,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD:

- That the Board authorizes (or reauthorizes) its participation in the Fund by the Treasurer of this school entity; and
- That the Treasurer or those acting on behalf of the Treasurer shall invest the school entity's available funds from time to time and withdraw such funds from time to time in accordance with the provisions of the Declaration of Trust; and
- That the Treasurer or those acting on behalf of the Treasurer shall make use of, from time to time, Fixed Income Investments offered by the Fund and which are legal under Illinois investment statutes, including but not limited to 30 ILCS235 and that which are also permitted by this school entity's investment policy; and
- That monies of this entity may be invested at the discretion of the Treasurer or those acting on behalf of the Treasurer through the intermediaries PMA Securities, LLC, PMA Financial Network, LLC, and Prudent Man Advisors, LLC and/or their successors; and
- That the entity may open depository accounts, make permitted investments, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, and lockbox agreements with institutions participating in Fund programs including Harris N.A., its successor, or programs of PMA Financial Network, LLC and PMA Securities, LLC, and that any depository institutions shall be deemed eligible depositories for District funds per Illinois School Code Section 8-7. Monies of this entity may be deposited in financial institutions, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed Income Investment Program available to participants of the Fund through the intermediaries PMA Financial Network, LLC and PMA Securities, LLC PMA Financial Network LLC and/or PMA Securities, LLC are authorized to act on behalf of this school entity as its agent with respect to such accounts and agreements; and
- That the Treasurer or those acting on behalf of the Treasurer may execute documents, financial planning contracts, financial advisory contracts and other applicable agreements, as necessary, with PMA Financial Network, LLC, PMA Securities, LLC, Prudent Man Advisors, LLC, and BMO Harris Bank, and/or their successors. The following individuals, or their successors, currently holding the office or position are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies, contracts and agreements on behalf of this school entity.

Name: Ryan Hawkins **Position:** CFO **Signature:** _____

Name: Ryan Gower **Position:** Chancellor **Signature:** _____

It is hereby certified that Illinois Eastern Community Colleges District #529, **the Treasurer of which is** Ryan Hawkins **adopted this Resolution at a duly convened meeting of the Board of the entity held on the** 15th **day of** November, **20** 22, **and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.**

Secretary of the Board

Agenda Item #11

**Bid Committee Report
None.**

Agenda Item #12

District Finance

A. Financial Report

B. Approval of Financial Obligations

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529**

**TREASURER'S REPORT
October 31, 2022**

FUND	BALANCE
Educational	\$ 9,441,481.62
Operations & Maintenance	2,665,402.53
Operations & Maintenance (Restricted)	363,054.20
Bond & Interest	1,268,204.62
Auxiliary	2,082,884.57
Restricted Purposes	30,114.22
Working Cash	23,662.89
Trust & Agency	767,368.79
Audit	14,024.14
Liability, Protection & Settlement	668,827.07
TOTAL ALL FUNDS	\$ 17,325,024.65

Respectfully submitted,

Ryan Hawkins, Treasurer

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
October 31, 2022

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
ASSETS						
Cash	\$ 9,456,782	\$ 2,665,403	\$ 363,054	\$ 1,268,205	\$ 2,103,385	\$ 30,114
Investments	8,005,195	1,506,152	-	500,000	5,348,103	-
Accounts Receivable	1,013,893	151,914	-	-	380,563	-
Other Receivables	609,647	-	225,159	-	-	72,339
Restricted Cash	-	-	3,908,104	-	-	-
Inventory	-	-	-	-	610,360	-
Other Assets	169,515	-	-	-	-	454,866
Due From Other Funds	-	-	-	-	-	-
Total Assets	\$ 19,255,032	\$ 4,323,469	\$ 4,496,317	\$ 1,768,205	\$ 8,442,411	\$ 557,319
LIABILITIES						
Accounts Payable	\$ 14,971	\$ 5,666	\$ 237,562	\$ -	\$ (1,477)	\$ 5,514
Accrued Payroll Liabilities	(208)	-	-	-	-	-
Other Accrued Liabilities	118,404	-	32,998	-	31,292	59,182
Due to Other Funds	-	-	-	-	-	-
Total Liabilities	133,167	5,666	270,560	-	29,815	64,696
FUND BALANCES						
Non-Spendable	-	-	-	-	610,360	-
Restricted						
Board Designated	12,741,184	1,222,316	-	-	-	-
Other Purposes	-	3,095,487	4,225,757	1,768,205	-	492,623
Unassigned	6,380,681	-	-	-	7,802,236	-
Total Fund Balances	19,121,865	4,317,803	4,225,757	1,768,205	8,412,596	492,623
Total Liabilities and Fund Balances	\$ 19,255,032	\$ 4,323,469	\$ 4,496,317	\$ 1,768,205	\$ 8,442,411	\$ 557,319

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
October 31, 2022

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
ASSETS					
Cash	\$ 23,663	\$ 767,369	\$ 14,024	\$ 668,827	\$ 17,360,826
Investments	6,287,716	-	-	500,000	22,147,166
Accounts Receivable	-	-	-	-	1,546,370
Other Receivables	5,029	56,288	-	6,448	974,910
Restricted Cash	-	-	-	-	3,908,104
Inventory	-	-	-	-	610,360
Other Assets	-	-	-	-	624,381
Due From Other Funds	-	-	-	-	-
Total Assets	\$ 6,316,408	\$ 823,657	\$ 14,024	\$ 1,175,275	\$ 47,172,117
LIABILITIES					
Accounts Payable	\$ -	\$ -	\$ -	\$ 6,448	\$ 268,684
Accrued Payroll Liabilities	-	-	-	-	(208)
Other Accrued Liabilities	-	-	-	-	241,876
Due to Other Funds	-	-	-	-	-
Total Liabilities	-	-	-	6,448	510,352
FUND BALANCES					
Non-Spendable	6,315,000	-	-	-	6,925,360
Restricted					-
Board Designated	-	-	-	-	13,963,500
Other Purposes	1,408	-	14,024	1,168,827	10,766,331
Unassigned	-	823,657	-	-	15,006,574
Total Fund Balances	6,316,408	823,657	14,024	1,168,827	46,661,765
Total Liabilities and Fund Balances	\$ 6,316,408	\$ 823,657	\$ 14,024	\$ 1,175,275	\$ 47,172,117

Illinois Eastern Community Colleges
 Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
 For the Period Ended October 31, 2022

		Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
REVENUES							
Property Taxes		\$ 2,039,340	\$ 874,002	\$ 164,584	\$ 1,248,437	\$ -	\$ -
Replacement Taxes		259,703	259,703	-	-	-	-
ICCB Grants		4,753,942	-	149,747	-	-	425,135
Federal Grants		-	-	-	-	-	4,813,059
Tuition & Fees		6,716,198	625,980	-	-	319,032	-
Charges for Services		-	-	-	-	1,096,540	-
Interest		38,428	5,752	12,970	1,685	8,374	2,946
Other Revenues		47,027	111,975	-	-	24,335	33,789
	Total Revenues	<u>13,854,638</u>	<u>1,877,412</u>	<u>327,301</u>	<u>1,250,122</u>	<u>1,448,281</u>	<u>5,274,929</u>
EXPENDITURES							
Payroll		4,494,558	366,866	-	-	637,723	604,783
Benefits		692,361	74,851	-	-	55,973	139,499
Contractual Services		464,335	162,207	149,747	-	98,547	103,926
Supplies		664,842	117,606	2,215	-	933,359	54,037
Travel		57,953	175	-	-	125,181	20,638
Fixed		7,434	-	-	-	125,341	4
Utilities		15,833	316,572	-	-	-	-
Capital Outlay		24,876	118,666	316,521	-	22,900	237,212
Other		58,780	415	-	-	36,416	662,189
Scholarships, Student Grants, & Waivers		2,236,724	-	-	-	126,632	3,483,336
	Total Expenditures	<u>8,717,696</u>	<u>1,157,358</u>	<u>468,483</u>	<u>-</u>	<u>2,162,072</u>	<u>5,305,624</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures		<u>5,136,942</u>	<u>720,054</u>	<u>(141,182)</u>	<u>1,250,122</u>	<u>(713,791)</u>	<u>(30,695)</u>
TRANSFERS							
Net Transfers		(1,733,516)	-	-	-	1,733,516	-
	Total Transfers	<u>(1,733,516)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,733,516</u>	<u>-</u>
Net Change in Fund Balance		<u>3,403,426</u>	<u>720,054</u>	<u>(141,182)</u>	<u>1,250,122</u>	<u>1,019,725</u>	<u>(30,695)</u>
Fund Balance - Beginning		15,718,439	3,597,749	4,366,939	518,083	7,392,871	523,318
Fund Balance - Ending		<u>\$ 19,121,865</u>	<u>\$ 4,317,803</u>	<u>\$ 4,225,757</u>	<u>\$ 1,768,205</u>	<u>\$ 8,412,596</u>	<u>\$ 492,623</u>

Illinois Eastern Community Colleges							
Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)							
For the Period Ended October 31, 2022							
		Working Cash	Trust & Agency		Liability,		
		Fund	Fund	Audit Fund	Protection and		
					Settlement Fund		Total Funds
REVENUES							
	Property Taxes	\$ -	\$ -	\$ 46,059	\$ 671,514		\$ 5,043,936
	Replacement Taxes	-	-	-	-		519,406
	ICCB Grants	-	-	-	-		5,328,824
	Federal Grants	-	-	-	-		4,813,059
	Tuition & Fees	-	-	-	-		7,661,210
	Charges for Services	-	8,143	-	-		1,104,683
	Interest	1,720	1,466	45	1,624		75,010
	Other Revenues	-	534,916	-	2,738		754,780
	Total Revenues	1,720	544,525	46,104	675,876		25,300,908
EXPENDITURES							
	Payroll	-	-	-	-		6,103,930
	Benefits	-	-	-	47,660		1,010,344
	Contractual Services	-	8,920	52,000	133,484		1,173,166
	Supplies	-	15,001	-	-		1,787,060
	Travel	-	321	-	-		204,268
	Fixed	-	-	-	189,965		322,744
	Utilities	-	-	-	-		332,405
	Capital Outlay	-	-	-	-		720,175
	Other	-	-	-	-		757,800
	Scholarships, Student Grants, & Waivers	-	242,352	-	-		6,089,044
	Total Expenditures	-	266,594	52,000	371,109		18,500,936
	Excess (Deficiency) of Revenues Over (Under) Expenditures	1,720	277,931	(5,896)	304,767		6,799,972
TRANSFERS							
	Net Transfers	-	-	-	-		-
	Total Transfers	-	-	-	-		-
	Net Change in Fund Balance	1,720	277,931	(5,896)	304,767		6,799,972
	Fund Balance - Beginning	6,314,688	545,726	19,920	864,060		39,861,793
	Fund Balance - Ending	\$ 6,316,408	\$ 823,657	\$ 14,024	\$ 1,168,827		\$ 46,661,765

ILLINOIS EASTERN COMMUNITY COLLEGES
Comparative Combined Balance Sheets - All Funds
October 31, 2022

	ALL FUNDS	
	Fiscal	Fiscal
	Year	Year
	2023	2022
ASSETS:		
CASH	\$ 17,325,025	\$ 22,255,493
IMPREST FUND	21,300	21,300
CHECK CLEARING	14,500	14,500
CDB PROJECT TRUST	3,908,105	4,012,361
PREPAID EXPENSES	169,515	
INVESTMENTS	22,147,165	12,229,047
RECEIVABLES	2,516,052	2,055,907
ACCRUED REVENUE	5,229	38,120
INVENTORY	610,360	749,825
OTHER ASSETS	454,866	484,144
FIXED ASSETS (Net of Depr)	19,693,831	16,613,692
TOTAL ASSETS AND OTHER DEBITS:	\$ 66,865,948	\$ 58,474,389
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	\$ (208)	\$ (9,427)
ACCOUNTS PAYABLE	445,989	2,071,615
DEFERRED REVENUE	64,572	108,371
L-T DEBT GROUP (FUND 9)	6,138,092	6,181,062
OPEB (Prior Year Restated for GASB 75 Implementation)	13,963,316	15,176,595
TOTAL LIABILITIES:	20,611,761	23,528,216
FUND BALANCES:		
FUND BALANCE	27,729,090	25,381,042
INVESTMENT IN PLANT (Net of Depr)	19,693,831	16,613,692
OTHER FUND BALANCES RECOGNIZED AS A LIABILITY (FUND 9)	(20,101,408)	(21,357,657)
RESERVE FOR ENCUMBRANCES	18,932,674	14,309,096
TOTAL EQUITY AND OTHER CREDITS	46,254,187	34,946,173
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 66,865,948	\$ 58,474,389

**ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS ONLY
COMPARISON TO BUDGET REPORT FOR FISCAL YEARS 2021-2023**

College	Category	FISCAL YEAR 2021			FISCAL YEAR 2022			FISCAL YEAR 2023			
		Budget	Spent Thru October	% of Budget	Budget	Spent Thru October	% of Budget	Budget	Spent Thru October	% of Budget	% of Year
Frontier	Bills		\$ 185,496			\$ 188,703			\$ 231,291		
	Payroll		603,450			580,699			656,080		
	Waivers		318,273			368,029			343,971		
	Totals	\$ 3,899,789	1,107,219	28%	\$ 3,873,183	1,137,431	29%	\$ 3,873,183	1,231,342	32%	33%
Lincoln Trail	Bills		\$ 355,876			\$ 319,986			\$ 322,779		
	Payroll		671,609			703,486			669,269		
	Waivers		672,706			436,553			397,552		
	Totals	\$ 4,943,901	1,700,191	34%	\$ 4,727,391	1,460,025	31%	\$ 4,727,391	1,389,600	29%	33%
Olney Central	Bills		\$ 443,771			\$ 494,346			\$ 528,028		
	Payroll		1,265,776			1,234,272			1,328,100		
	Waivers		510,634			338,415			384,149		
	Totals	\$ 7,047,772	2,220,181	32%	\$ 7,402,072	2,067,033	28%	\$ 7,402,072	2,240,277	30%	33%
Wabash Valley	Bills		\$ 404,754			\$ 375,337			\$ 433,113		
	Payroll		902,637			912,363			948,741		
	Waivers		751,512			728,814			665,585		
	Totals	\$ 5,978,433	2,058,903	34%	\$ 6,271,689	2,016,514	32%	\$ 6,271,689	2,047,439	33%	33%
Workforce Educ.	Bills		\$ 53,827			\$ 77,583			\$ 52,224		
	Payroll		272,262			267,042			198,790		
	Waivers		368,975			231,271			414,795		
	Totals	\$ 3,349,386	695,064	21%	\$ 2,761,446	575,896	21%	\$ 2,761,446	665,809	24%	33%
District Office	Bills		\$ 74,482			\$ 135,906			\$ 234,093		
	Payroll		312,463			414,993			448,921		
	Waivers		-			-			-		
	Totals	\$ 1,410,117	386,945	27%	\$ 2,334,026	550,899	24%	\$ 2,334,026	683,014	29%	33%
District Wide	Bills		\$ 673,225			\$ 1,316,923			\$ 975,377		
	Payroll		256,430			400,716			611,522		
	Waivers		75,896			106,229			30,671		
	Totals	\$ 3,576,315	1,005,551	28%	\$ 7,711,317	1,823,868	24%	\$ 7,711,317	1,617,570	21%	33%
GRAND TOTALS		\$30,205,713	\$ 9,174,054	30%	\$ 35,081,124	\$ 9,631,666	27%	\$35,081,124	\$ 9,875,051	28%	33%

ILLINOIS EASTERN COMMUNITY COLLEGES

Operating Funds Expense Report

October 31, 2022

	FY 2023		FY 2022		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
Salaries	\$ 4,861,423	49.23%	\$ 4,513,571	46.86%	\$ 347,852	7.707%
Employee Benefits	767,212	7.77%	673,415	6.99%	93,797	13.929%
Contractual Services	626,542	6.34%	628,478	6.53%	(1,936)	-0.308%
Materials	782,448	7.92%	1,053,876	10.94%	(271,428)	-25.755%
Travel & Staff Development	58,127	0.59%	42,347	0.44%	15,780	37.264%
Fixed Charges	7,434	0.08%	23,413	0.24%	(15,979)	-68.248%
Utilities	332,405	3.37%	340,000	3.53%	(7,595)	-2.234%
Capital Outlay	143,542	1.45%	106,783	1.11%	36,759	34.424%
Other	2,295,918	23.25%	2,249,783	23.36%	46,135	2.051%
	<u>\$ 9,875,051</u>	<u>100.00%</u>	<u>\$ 9,631,666</u>	<u>100.00%</u>	<u>\$ 243,385</u>	<u>2.527%</u>

**Locally Funded, CDB, & PHS Projects
Projects Schedule**

	Funding Source	Estimated Budget										
Student Center - WVC	CDB	\$4,029,400	_____									
Temp Building Replacement - LTC	CDB	\$1,495,500	_____									
Center for Technology - LTC	CDB	\$11,160,000	_____	_____								
Applied Arts Building Roof - WVC	CDB	\$295,000	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Applied Technology Center - OCC	CDB	\$3,076,400	_____	_____								
Power Hub - WVC	CDB	\$300,000	_____	_____								
Parking Lot Resurfacing	CDB	\$918,392	_____	_____								
DW - HVAC Replacements	PHS	\$1,786,230	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
WVC - Pool Infill	PHS	\$285,500	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
LTC - Crawford County Recreational Center	Local	\$4,700,000	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
GRAND TOTAL		\$28,900,222	Board Approval	Preliminary Design	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Fully Accepted	

Agenda Item #13

Executive Session

Agenda Item #14

Approval of Executive Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #15

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees
FROM: Ryan Gower
DATE: November 15, 2022
RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the November Personnel Report. Additional information for items 400.1, 400.2, 400.3, 400.4, 400.5, and 400.6 have been sent under separate cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Temporary Employment**
- 400.4. Special Assignment (Attachment)**
- 400.5. Prior Approval to Hire**
- 400.6. Resignation Ratification**
- 400.7. Retirement Ratifications**

PERSONNEL REPORT

400.1. Employment of Personnel

D. Faculty

1. Kristina Isaac, Nursing Instructor, OCC/WVC, effective January 3, 2023.
2. Benjamin Bomer, Chemistry Instructor, WVC, effective January 3, 2023.

E. Professional, Non-Faculty, Exempt

2. Matthew McCue, Head Baseball Coach, FCC, effective October 24, 2022.
3. Sonja Music, Assistant Director, HR, Employee Achievement, DO, effective November 21, 2022.

F. Classified

1. Jennifer Dunn, Student Services Specialist, FCC/DO, effective November 21, 2022.
2. Donna Sigler, Office Assistant, WVC, effective November 21, 2022.

400.2. Change in Status

A. Professional, Non-Faculty, Exempt

1. Tabatha Niduaza, Director of Academic Success Center, WVC, to Director of Instructional Services, WVC, effective November 21, 2022.

400.3. Temporary Employment

A. Professional, Non-Faculty, Non-Exempt

1. Fawna Forrest, HR Coordinator, DO, effective January 3, 2023.

400.4. Special Assignment (Attachment)

400.5. Approval to Hire Prior to December Board Meeting, Student Success Coach, WVC-FCC & LTC-OCC

400.6. Resignation Ratification

A. Faculty

1. Heather Sandy, Art Instructor, OCC, effective December 31, 2022.

400.7. Retirement Ratification

A. Faculty

1. Wanda Douglas, Nursing Instructor, OCC, effective January 1, 2023.

B. Classified

1. Lawrence Harbaugh, Jr., Custodian, OCC, effective November 1, 2022.

Agenda Item #16

Collective Bargaining

Agenda Item #17

Litigation

Agenda Item #18

Other Items

Agenda Item #19

Adjournment