

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

October 19, 1999



Location:

**Olney Central College
305 North West Street
Olney, Illinois 62450**

**Dinner – 6 p.m. – Banquet Room
Meeting – 7 p.m. – Banquet Room**

IECC BOARD AGENDA

7 P.M.

October 19, 1999

1. Call to order & Roll Call..... Chairman Wattleworth
2. Disposition of Minutes CEO Bruce
3. Recognition..... Bruce
 - A. Visitors and Guests
 - B. IECCEA Representative
4. Public Comment
5. Reports
 - A. Report from Trustees
 - B. Report from Presidents
 - C. Report from George Woods
 - D. Report from Cabinet
6. Policy First Readings (and Possible Approval)
None
7. Staff Recommendations for Approval
 - A. Certificate of Compliance with the Truth in Taxation Act.....Allard
 - B. Certificate of Tax Levy for FY2001.....Allard
 - C. Image Architects, Inc. Contract.....Allard
 - D. Field Practice Agreement between SIU Edwardsville, School of Nursing and IECCAllard
 - E. Dual Credit Agreements with Palestine and Clay City Vespa
8. Bid Committee ReportAllard
 - Frontier Community College
 1. Audio Visual Equipment
 2. Emergency Preparedness Equipment
 3. Switching Device
 - Olney Central College
 1. Hydraulic Iron Worker
 2. 15 Passenger Van
 3. Student Digital Piano Labs
9. District Finance
 - A. Financial ReportAllard
 - B. Approval of Financial Obligations..... Bruce
10. Chief Executive Officer's Report..... Bruce
11. Executive Session Bruce
12. Approval of Executive Session Minutes Bruce
13. Approval of Personnel Report (None)..... Bruce
14. Collective Bargaining Bruce
15. Litigation Bruce
16. Acquisition & Disposition of Property Bruce
17. Other Items
18. Adjournment

Agenda Item #1

Call to Order & Roll Call

Agenda Item #2

Disposition of Minutes

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Cooperative Extension Building, at Frontier Community College, 2 Frontier Drive, Fairfield, Illinois, Tuesday, September 21, 1999.

AGENDA #1 – “Call to Order & Roll Call” - The meeting was called to order at 7:00 p.m., by Dr. Kent L. Wattleworth, Chairman.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley Kessler, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Dr. Kent L. Wattleworth, Miss Marilyn J. Wolfe. Also present was Mr. Douglas C. Dollahan, student trustee. Trustees absent: None. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Hans Andrews, President of Olney Central College.
Dr. John Arabatgis, President of Lincoln Trail College.
Dr. Harry Benson, President of Wabash Valley College.
Dr. William J. Lex, President of Frontier Community College.
Mr. George Woods, Dean of Community Development & Workforce Education.
Ms. Christine Cantwell, Associate Dean of Academic and Student Support Services.
Ms. Kathleen Vespa, Associate Dean of Education to Careers Program.
Mrs. Nancy J. Allard, Comptroller & Director of Finance.
Mrs. Marty Novak, Director of Personnel.
Mrs. Terry Stanford, Executive Secretary to the CEO.
Mr. Harry Hillis, Jr., Board Secretary.

CEO to Chair Meeting: The Chairman asked Mr. Bruce to Chair this meeting. With Board concurrence, Mr. Bruce assumed the Chair.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, held Tuesday, August 17, 1999, were presented for approval.

Board Action: Dr. Fischer made a motion to approve, as prepared, open meeting minutes of the regular meeting, Tuesday, August 17, 1999. The motion was seconded by Mr. Lane. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #3 – “Recognition” –

#3-A. Visitors & Guests: Visitors & guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” –

#4-A. Wayne County Recreation Center: Mr. Ivan Jones, Fairfield, asked Board of Trustees support for a new recreation center for Wayne County.

Board Action: Ms. Jameson made a motion directing the administration to prepare a draft letter in support of a new recreation facility for Wayne County. The motion was seconded by Mrs. Kessler. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #5 – “Reports” -

#5-A. Report from Trustees: Mr. Dollahan reviewed the recent ICCTA meeting. Miss Wolfe reported on a meeting with the President of the University of Southern Indiana.

#5-B. Report from Presidents: Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson and Dr. Lex.

#5-C. Report from George Woods: Mr. Woods presented an informational report on Workforce Education.

#5-D. Report from Cabinet: None.

AGENDA #6 – “Policy Readings” – None.

AGENDA #7 – “Staff Recommendations for Approval” - The following staff recommendations were presented for approval.

#7-A. Audit – Board Action: Following review and discussion of the annual financial audit, the CEO recommended adoption of the following resolution to accept the audit and authorize staff to forward same to the Illinois Community College Board.

Resolution of the Board of Trustees – Annual Audit

WHEREAS, Illinois Compiled Statutes, Chapter 110, Act 805/3-22.1, require the conduct of an annual audit for Illinois Eastern Community Colleges District #529.

WHEREAS, it is required that the Board of Trustees review and accept the annual audit.

WHEREAS, it is required that the audit be submitted to the Illinois Community College Board.

THEREFORE, SO BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529, accepts and approves the annual audit of the district as submitted by Clifton, Gunderson & Co. of Springfield, IL.

FURTHER, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529 authorizes the staff to submit the audit to the Illinois Community College Board.

Board Action: Mrs. Kessler made a motion to adopt the foregoing resolution relative to the annual audit. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-B. FY2000 Budget: The CEO recommended adoption of the following resolution approving the FY2000 budget.

COMMUNITY COLLEGE DISTRICT BUDGET

Budget of Illinois Eastern Community Colleges, Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000.

WHEREAS the Board of Trustees of Illinois Eastern Community Colleges, Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 21st day of September, 1999, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with:

NOW, THEREFORE, be it Resolved by the Board of Trustees of said district as follows:

Section 1. That the fiscal year of the Community College District be and the same hereby is fixed and declared to be beginning July 1, 1999 and ending June 30, 2000.

Section 2. That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this Community College District for the said Fiscal Year.

SUMMARY STATEMENT OF OPERATING FUNDS REVENUES AND EXPENDITURES

EDUCATION FUND: Revenue \$17,025,712; Expense 16,413,632; Excess (Deficiency) 612,080; Reserve for Contingency 1,929,019; Transfer-In 140,000; Transfer-Out 716,890; Fund Balance Beginning of Year 1,893,919; Fund Balance End of Year 0.

OPERATIONS & MAINTENANCE FUND: Revenue \$2,159,666; Expense 2,360,684; Excess (Deficiency) (201,018); Reserve for Contingency 0; Fund Balance Beginning of Year 201,018; Fund Balance End of Year 0.

TOTAL OPERATING FUNDS: Revenue \$19,185,378; Expense 18,774,316; Excess (Deficiency) 411,062; Transfer-In 140,000; Transfer-Out 716,890; Reserve for Contingency 1,929,019; Fund Balance Beginning of Year 2,094,937; Fund Balance End of Year 0.

SUMMARY OF SPECIAL FUNDS

OPERATIONS & MAINTENANCE FUND RESTRICTED: Revenue \$1,867,178; Expense 3,701,357.
BOND & INTEREST FUND: Revenue \$1,330,085; Expense 1,309,776.
AUXILIARY FUND: Revenue \$4,011,729; Expense 5,384,372.
WORKING CASH FUND: Revenue \$140,000; Expense 0; Transfer-Out 140,000.
AUDIT FUND: Revenue \$40,000; Expense 21,000.
LIABILITY & PROTECTION FUND: Revenue \$450,000; Expense 613,546.

Board Action: Mr. Lane made a motion to adopt the foregoing resolution and approve the annual budget as presented. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-C. 1999 Tax Levy Resolution: The CEO recommended approval of two resolutions relative to the annual tax levy, as follows:

#7-C (1). Resolution Regarding Estimated Amounts Necessary to be Levied for the Year

1999:

WHEREAS, the Truth in Taxation Law requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the aggregate amount of property taxes extended or estimated to be extended for 1998 was:

Education Purposes, \$1,653,819
Operations and Maintenance Purposes, 708,778
Liability Insurance, Workers' Compensation, Unemployment Insurance,
property insurance and Medicare Contributions, 450,781
Audit, 40,636
Other, 0
Total, \$2,854,017

WHEREAS, it is hereby determined that the estimated amount of taxes necessary to be raised by taxation for the year 1999 is as follows:

Education Purposes, \$1,820,000
Operations and Maintenance Purposes, 780,000
Liability Insurance, Workers' Compensation, Unemployment
Insurance, Property Insurance and Medicare Contributions, 435,000

Audit, 20,000
Other, 0
Total, \$3,055,000

WHEREAS, the Truth in Taxation Law, as amended, requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for the bond and interest purposes for 1998 was \$1,330,612; and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 1999 is \$1,398,410.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Illinois Eastern Community Colleges District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied for the year 1999 is \$3,055,000.

Section 2: The aggregate amount of taxes estimated to be levied for the year 1999 does exceed 105% of the taxes extended by the district in the year 1998.

Section 3: The aggregate amount of taxes estimated to be levied for the year for 1999 for debt service is a 5% increase of the taxes extended for debt service for 1998.

Section 4: Public notice shall be given in the following newspapers of general circulation in said district,

Albion Journal Register, Edwards County
Bridgeport Leader, Lawrence County
Carmi Times, White County
Clay County Republican, Clay County
Daily Republican Register, Wabash County
Lincoln Trail Publishing, Clark County
McLeansboro Times Leader, Hamilton County
Newton Press-Mentor, Jasper County
Olney Daily Mail, Richland County
Robinson Daily News, Crawford County
Toledo Democrat, Cumberland County
Wayne County Press, Wayne County

and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall be not less than 1/8 page in size, with type no smaller than twelve (12) point, enclosed in a black border not less than 1/4 inch wide and in substantially the following form:

NOTICE OF PROPOSED TAX INCREASE FOR
ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT NO. 529

I. A public hearing to approve a proposed property tax levy increase for Illinois Eastern Community Colleges District No. 529 for 1999 will be held on October 19, 1999 at 6:00 p.m. at Olney Central College, Olney, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Nancy Allard, Comptroller, 233 East Chestnut Street, Olney, IL 62450; phone: (618-393-2982).

II. The corporate and special purpose property taxes extended or abated for the year 1998 were \$2,854,017.

The proposed corporate and special purpose property taxes to be levied for 1999 are \$3,055,000. This represents a 7% increase over the previous year extension.

III. The property taxes extended for debt service for 1998 were \$1,330,612.

The estimated property taxes to be levied for debt service and public building commission leases for 1999 are \$1,398,410. This represents a 5% increase over the previous year.

IV. The total property taxes extended or abated for 1998 were \$4,184,629.

The estimated total property taxes to be levied for 1999 are \$4,453,410. This represents a 6% increase over the previous year extension.

Section 5: This resolution shall be in full force and effect forthwith upon its passage.

Board Action: Miss Wolfe made a motion to adopt the foregoing resolution regarding estimated amounts necessary to be levied for the year 1999. The motion was seconded by Mrs. Turkal and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-C (2). Resolution, Estimated 1999 Tax Levy Hearing:

BE IT RESOLVED, by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the tax levy for said community college district for the 2000-2001 fiscal year:

1. Date of Fiscal Year: July 1, 2000 - June 30, 2001.
2. Publication of Notice of Public Hearing on Tax Levy: After October 5, 1999 and before October 12, 1999.
3. Public Hearing on Tax Levy: October 19, 1999, at the hour of 6:00 p.m. to 6:30 p.m., local time, Olney Central College, 305 North West Street, Olney, Illinois.
4. Adoption of Tax Levy: October 19, 1999, following the Public Hearing.

Board Action: Mr. Lane made a motion to adopt the foregoing resolution relative to the tax levy hearing. The motion was seconded by Mr. Dollahan and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-D. Crossroads Community Hospital Affiliation Agreement: The CEO recommended approval of the IECC Associate Degree Nursing Program Affiliation Agreement with Crossroads Community Hospital, Mt. Vernon, Illinois, to make use of the hospital's facilities for clinical nursing laboratory practice.

(Note: A copy of the foregoing Affiliation Agreement, consisting of 3 pages, is attached to the minutes or is on file, marked **Exhibit A** of this date, and is made a part of the minutes by this reference.)

Board Action: Dr. Fischer made a motion to approve the Affiliation Agreement with Crossroads Community Hospital as presented. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-E. Capital Project Application – Learning Resource Center: The CEO recommended approval of the Capital Project Application for the new Learning Resource Center Building at Frontier Community College, with an estimated cost of \$1.3 million. The Illinois First Funding through Governor Ryan's initiative will fund this project.

Resolution on Capital Project Application
Learning Resource Center, Frontier Community College

BE IT RESOLVED, by the Board of Trustees of Illinois Eastern Community Colleges, District No. 529, State of Illinois, that the Board hereby approves a Capital Project Application for the Learning Resource Center at Frontier Community College, Fairfield, Illinois, with estimated project cost of \$1.3-Million, the project to be funded by Illinois First Funding through Governor Ryan's initiative.

BE IT FURTHER RESOLVED that said Capital Project Application, along with Programmatic Justification and other supporting documentation, be submitted to the Illinois Community College Board.

Board Action: Mrs. Kessler made a motion to adopt the foregoing Capital Project Application resolution. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student Advisory Vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-F. Dual Credit Agreements with North Clay, Robinson and Red Hill: The CEO recommended approval of IECC District Dual-Credit Agreements with North Clay, Robinson and Red Hill school districts.

The agreement with each school district is to be the standard IECC District Dual-Credit Agreement as previously approved by the Board of Trustees.

Board Action: Dr. Fischer made a motion to approve Dual-Credit Agreements with North Clay, Robinson and Red Hill school districts as recommended. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-G. Memorandum of Understanding for Title III Consultants: The CEO recommended approval of a Memorandum of Understanding with Ramona Munsell & Associates, Bella Vista, AR, a consulting firm which will provide services to assist IECC in establishing eligibility and developing a Title III application.

(Note: A copy of the foregoing Memorandum of Understanding for Title III Consultants, consisting of 2 pages, is attached to the minutes or is on file, marked **Exhibit B** of this date, and is made a part of the minutes by this reference.)

Board Action: Mrs. Turkal made a motion to approve the Memorandum of Understanding for Title III Consultants as recommended. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-H. Resolution for OTDR Lease Agreement with Midwest Capital, Inc.: The CEO recommended adoption of a resolution accepting the proposal of Midwest Capital, Inc., Rochester, MI, for lease of four Optical Time Domain Reflectometers for IECC's Chrysler facility. The agreement is for 24 months, \$2,357.88 per month, with purchase option.

Board Action: Mrs. Kessler made a motion to approve the foregoing resolution for lease of four Optical Time Domain Reflectometers as recommended. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-I. Local Workforce Investment Board Appointees: The CEO recommended adoption of the following resolution to designate Dr. William Lex and Dr. Harry Benson as nominees of the Board of Trustees for appointment to the committee of the local Workforce Investment Board that covers the southern portion of the IECC District.

Resolution

WHEREAS, the Workforce Investment Act requires the community college Board of Trustees to recommend names for appointment to the Local Workforce Investment Board (LWIB), and

WHEREAS, the chief elected officials will soon make the actual appointments to such LWIB, and WHEREAS, the community college system is a significant provider of educational services to the LWIB.

THEREFORE, the Board hereby nominates the following individuals for placement on the LWIB and its subordinate committees.

Dr. William Lex as the Board nominee for placement as an adult education representative, and Dr. Harry Benson as the Board nominee for member of the youth council of the LWIB.

Board Action: Ms. Jameson made a motion to adopt the foregoing resolution to nominate Dr. Lex and Dr. Benson for appointment to the Local Workforce Investment Board. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#7-J. Water Easement for the City of Mt. Carmel: The CEO recommended approval of a request by the City of Mt. Carmel for a waterline easement to run along the south line of Risley Avenue to College Drive.

Waterline Easement

Know all men by these presents:

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to Illinois Eastern Community Colleges District 529, hereinafter referred to as Grantor, by the City of Mt. Carmel, hereinafter referred to as Grantee, the receipt of which is hereby acknowledged, the Grantor does hereby grant, bargain, sell, transfer and convey unto the Grantee, its successors and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace and remove a water transmission line over, across and through the land of the Grantor situated in the East Half of Section 18, Township 1 South, Range 12 West, Wabash County, State of Illinois, together with the right of ingress and egress over the adjacent lands of the Grantor, its successors and assigns, for the purpose of this easement, said easement being described on Exhibit A attached hereto and made a part hereof by this reference. Grantor, its successors and assigns, for the purpose of this easement, said easement being described on Exhibit A attached hereto and made a part hereof by this reference.

Grantee, within a reasonable time, shall restore said premises to its condition as it was prior to commencement of Grantee's operations to lay, install, construct, erect or maintain the said water line(s) on said premises.

The consideration hereinabove recited shall constitute payment in full for any damages to the land of the Grantor, its successors and assigns, by reason of the installation, operation and maintenance of the structures or improvements referred to herein. The Grantee covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the Grantor, its successors and assigns.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

EXHIBIT A

The North line of said easement being the South right-of-way of Risley Avenue and the Grantor's North line. The South line of said easement being a line 30 feet distant measured perpendicular to and South of the South right-of-way line of Risley Avenue. The West line of said easement being a line 389.53 feet West of the centerline of College Drive, as measured along the South right-of-way line of Risley Avenue, and the Grantor's West line. The East line of said easement being the centerline of College Drive and the Grantor's East line.

Board Action: Dr. Fischer made a motion to approve the foregoing waterline easement for the City of Mt. Carmel. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #8 – “Bid Committee Report” – The Bid Committee presented the following report and recommendations, followed by Board action as recorded.

#8-A. IECC – Desktop Computers: Bid Committee recommends acceptance of the low bid received that meets all specifications, from Charley, Inc., Robinson, Illinois, for a grand total bid of \$104,633, for desktop computers for various departments and locations throughout the district.

#8-B. IECC Laptop Computers: Bid Committee recommends acceptance of the low bid received that meets all specifications, from Charley, Inc., Robinson, Illinois, for a grand total bid of \$40,246, for laptop computers for various departments and locations throughout the district.

Board Action: Dr. Fischer made a motion to approve the bids of Charley, Inc. for desktop and laptop computers. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Olney Central College, 15 Passenger Van: Bid Committee recommended rejection of the one bid received on this vehicle.

AGENDA #9 – “District Finance” – The following District financial matters were presented:

#9-A. Financial Report: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$2,931,200.87, as of August 31, 1999. The reports were accepted.

#9-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for the month of September, 1999, totaling \$1,089,082.80, were presented for approval.

Board Approval for Payment of Financial Obligations: Mr. Lane made a motion to approve payment of the district financial obligations for the month of September, 1999, in the amounts listed, and payments from

the revolving fund for the month of August, 1999. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #10 – “Chief Executive Officer's Report” - Mr. Bruce presented informational reports relative to the following topics:

1. NCA Report Completion.
2. Faculty Distance Learning from SIU/Heidi Greer.
3. EIU and Future Course Offerings.
4. Youth For Understanding Appreciation Letter.
5. Lawrence County Enterprise Zone Expansion Status.
6. LRC and Nursing Facility.
7. University of Southern Indiana.
8. Cooperative Printing of Contract and Intranet.
9. Enrollment Comparison Charts (up 2%).
10. Progress in Hainan.
11. FY2001 ICCB Budget Request.
12. IECC Workshop Schedule.
13. Daimler Chrysler Program Expansion/Visit.

AGENDA #11 – “Executive Session” - The Chair recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to discuss collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

#11-A. Closed Meeting: Dr. Fischer made a motion to hold a closed meeting to consider the matters outlined by the Chair. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Ms. Jameson. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried. A closed meeting was held, beginning at 9:00 p.m.

#11-B. Closed Meeting Ended: Mr. Dollahan made a motion to reconvene in open session. The motion was seconded by Dr. Fischer. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 11:05 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

AGENDA #12 – “Approval of Executive Session Minutes” – Ms. Jameson made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, August 17, 1999, and to open said minutes as a part of the public record. The motion was seconded by Miss Wolfe. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

AGENDA #13 – “Approval of Personnel Report” - The CEO recommended approval of the following personnel report.

400.1. Employment of Personnel

A. Technical

1. Cynthia Spillman: Initial full-time employment as Student Advisor, Success Network. Amount: Based upon \$18,500 per fiscal year. Effective: September 22, 1999. Employment is contingent upon grant funding.

B. Clerical/Secretarial

1. Karissa Anderson: Initial full-time employment as Office Assistant at Wabash Valley College. Amount: Based upon \$14,000 per fiscal year. Effective: September 22, 1999.

C. Maintenance/Custodial

1. Pamela Felts: Initial full-time employment as Custodian at Wabash Valley College. Amount: Based upon \$14,000 per fiscal year. Effective: September 22, 1999.

400.2. Family Medical Leave

A. Professional/Non-Faculty

1. Kristi Masinelli, District Student Recruiter Coordinator, District Office, effective September 22, 1999. The leave will be unpaid for a period of twelve weeks.

400.3. FY1999-2000 Special Assignments

A. Lincoln Trail College

Athletic

Tony Kestranek, Athletic Director, \$3,500

Extra-Curricular

Linda Branch, Student Senate Advisor, \$500

Mary Jane Beckett, Student Senate Advisor, \$500

Kathy Harris, Pool Manager, \$1,000

Yvonne Newlin, Performing Arts Coord, \$1,000

B. Olney Central College

Academic-Nursing

Carolyn VonAlmen, Dept Head, Nursing/OCC, \$2,500 + 6 hrs release time

400.4. Educational Level Changes

A. Faculty

Bea Abernathy, from M+12 to M+24, \$1,000

Jerry Bayne, from M+36 to M+48, \$1,000

Lonnie Devin, from B to B+16, \$1,000

Darlene Gifford, from M+24 to M+36, \$1,000

Mary McCarthy, from M to M+12, \$1,000

* Paul McCombs, from M+36 to M+48, \$1,000

Wayne Morris, from B to B+16, \$1,000

Kay Perry, from M+36 to M+48, \$1,000

Susan Rhine, from B to B+16, \$1,000

* Contingent upon verification

400.5. Individualized Applied Music Pay Rate (external attachment)

Increase the individualized applied music pay rate to \$135 per student, per credit hour.

400.6. Non-Bargaining Unit and Part-Time Faculty Pay Rate (external attachment)

Increase the non-bargaining unit and part-time faculty pay rate to \$275 per load hour.

400.7. Non-Bargaining Unit and Part-Time Faculty Pay Rate for Teaching Distance Learning & Internet Courses (external attachment)

A. Distance Learning Courses – Faculty may be eligible for additional pay for the first time a course is taught. The maximum pay shall not exceed \$170 per load hour or a total of \$680 per course. No additional compensation shall be paid when the course is taught on subsequent occasions. Advance approval is required.

B. Internet Courses – Faculty may be eligible for additional pay the first time an Internet course is taught. The maximum pay shall not exceed \$350 per load hour. No additional compensation shall be paid when the course is taught on subsequent occasions. Advance approval is required.

400.8. Request for Approval of Proposed Non-College Employment (external attachment)

Connie Girten, Columbia Terre Haute Hospital, Terre Haute, Indiana, approximate time 24-48 hours per month.

Paul McCombs, Vincennes University, Vincennes, Indiana, approximate time 1 night per week.

Kenneth Paddick, Vincennes University, Vincennes, Indiana, approximate time 45/90 days per year.

Matthew Swinford, Vincennes University, Vincennes, Indiana, approximate time 1 night per week.

Sharon Welty, Weber Medical Clinic, Olney, Illinois, approximate time 30 hours per month.

400.9. FY1999-2000 Wage Increases for Non-Bargaining Employees

Recommended wage increases for FY1999-2000 with an effective date of July 1, 1999, unless noted. Non-Faculty employees are recommended for a 5 percent increase on the base plus a flat dollar amount distributed as follows:

1. \$500 for employees with salaries between \$13,000 and \$13,997.
2. \$400 for employees with salaries between \$14,196 and \$15,435.
3. \$300 for employees with salaries above \$16,774.

Three employees were hired between April 1 and May 31. They are recommended for an increase on their six-month anniversary dates. Employees with hire dates of July 1 and after are not recommended for an increase and their wages have not been included in the increase percent.

FRONTIER COMMUNITY COLLEGE

Administrative: Ted Davis \$37,248, Blenda Demaret \$39,605, Jerry Hefley \$69,147, Carroll Hilliard \$37,351, Melanie Lee \$28,650, William Lex \$86,885, LaVonna Miller \$37,460.

Professional/Non-Faculty: Robert Boyles \$62,001, Suzanne Brooks \$34,909, Bill Brower (gr) \$26,524, Galen Dunn \$38,398, Beverly Fisher \$29,110, Brenda Helm (gr) \$29,240, Lawrence Houston (gr) \$31,124, Janice Tucker \$37,598, Wesley Weber \$45,805, Jeanette Wiles \$22,350.

Technical: Jeffery Davenport (gr) \$21,300, Janet Herman (gr) \$17,940, Scott Talbert \$29,114.

Clerical/Secretarial: Barbara Bennett \$22,237, Karen Bryant \$24,891, Trena Cline \$15,197, Debra Dawkins \$25,010, Tara Farleigh \$14,150, Denise Hilliard \$27,689, Freda Hoffman \$27,455, Janie Lake \$27,637, Amy Loss, (gr) \$19,958, Renee Smith \$29,628.

Maintenance/Custodial: Andy Pottorff \$24,066.

LINCOLN TRAIL COLLEGE

Administrative: John Arabatgis \$86,857, Debbie Kull \$37,098, Juanita Martin \$50,402, Gayle Saunders \$63,593, Lydia Williams \$37,733.

Professional/Non-Faculty: Rick Arp (aux) \$35,029, James Chambers \$26,550, Carol Fouts \$25,502, Liz Grant (aux) \$28,032, Richard Kent \$37,372, Anthony Kestranek (aux) \$25,768, Donna Meadows (aux) (10mos) \$20,125, Becky Mikeworth \$35,957, Brad Musgrave \$30,842.

Technical: Paul Lange \$29,665, Travis Matthews \$20,000, Laura York (gr) \$20,000.

Clerical/Secretarial: Sherri Bayne \$19,316, Donna Boyd \$27,679, Deanna Chrysler \$26,880, Carolyn DiBeasi \$24,870, Sharon Hanson \$14,150, Jamie Henry \$14,990, Julie Higginbotham \$23,999, Jo Wachtel \$15,450.

Maintenance/Custodial: Douglas Edwards \$25,709, Kenneth Hawkins \$31,529, Freda Kelley \$15,435, Albert Miller \$24,707, Ricky Rich \$27,245, Gary Upton \$24,639.

OLNEY CENTRAL COLLEGE

Administrative: Hans Andrews \$91,398, Jack Davis \$71,852, Donna Henry \$61,200, Doug Shipman \$31,800, Fran Stencil \$31,800, Chris Webber \$44,686.

Professional/Non-Faculty: Judy Burroughs \$36,700, Norma Clodfelter (aux) \$34,260, Dennis Conley \$42,473, Kristi Crawford (aux) \$25,768, James Glash \$39,659, Donita Kaare \$28,000, Jervaise McGlone (gr) \$29,700, Jessica Morris \$30,750, *Deanna Ratts \$25,500, Robert Story \$45,684, Vicki Stuckey \$32,257, Ed Wright (aux) \$34,439.

Technical: Karen Devall \$13,000, Joyce Nix (gr) \$22,071, Bruce Stovall (gr) \$21,300, Rose Teel (gr) \$29,181, Christine Weber (gr) \$23,966, Olivia Zwilling \$18,500.

Clerical/Secretarial: Jean Blackford \$27,172, Jean Duckworth \$17,913, Jaye Fehrenbacher \$28,438, Kathy Fehrenbacher \$24,671, Carla Gardner \$29,403, Tammy Harmon \$27,385, Carla Heckenbach \$19,240, Linda Horn \$14,885, Cheryl Knight \$27,811, Sara Kocher \$14,675, Reba Stanfield \$15,708, Betty Stout \$28,356.

Maintenance/Custodial: Timothy Bower \$14,413, Larry Gangloff \$31,308, Larry Johnson \$26,661, Damona Nease \$25,239, Carl Sager \$25,714, John Stoll \$25,014.

* Increase effective November 1, 1999.

WABASH VALLEY COLLEGE

Administrative: Louise Acree \$38,061, Harry Benson \$91,398, Wayne Henegar \$59,739, Diana Spear \$44,752, Cynthia Walls \$37,045.

Professional/Non-Faculty: James Bogard \$46,606, Elaine Brown \$28,718, James Cox \$37,115, Greg Goldman (aux) \$24,611, *John Loyer \$34,110, Glenda Raber (gr) \$22,075, Judy Riggs (aux) (9mos) \$20,767, Melinda Silvernale \$31,517, Stephanie Smith \$29,776, Tim Zimmer \$26,550.

Technical: Darla Brooke \$27,120, Sandra Craig \$16,001, Joedy Groff \$21,300.

Clerical/Secretarial: Pam Henegar \$24,881, Betty Hocking \$24,905, Cindy Kruse \$25,130, Barbara Minniear \$24,881, Jane Owen \$14,833, Cathy Seaton \$26,078, Audrey Tice \$29,434, Judy Wilkinson \$15,450.

Maintenance/Custodial: Mary Ann Fields \$25,714, Lisa Fortner \$15,450, Ron Martin \$27,017, Dwight Piper \$31,321, Brenda Wren \$15,450.

WVJC: Robert Effland \$45,277.

* Increase effective November 1, 1999.

ROBINSON CORRECTIONAL CENTER

Administrative: Glen Donaldson \$47,012.

Professional/Non-Faculty: Aimee Arthur \$28,650.

Clerical/Secretarial: Kay Conour \$23,684.

Faculty: Alice Holtzhouser \$32,804, Harvey Ricker \$29,830, Larry Conour \$27,706, Diana Fleming \$37,107, Paul Stouse \$33,322.

(All Robinson Correctional Center Salaries Dependent Upon Department of Corrections Funding.)

WORKFORCE EDUCATION

Administration: John Howard \$75,454, George Woods \$83,264.

Professional/Non-Faculty: John Highhouse \$68,892, Diane Lutes \$41,683.

Technical: Shirley Buche \$29,013, Kay Brown \$29,013, Becky Coomer \$29,013, Mary Kay Enrietta \$29,013, Lynda Price \$29,013.

Non-Credit Faculty: George Kocher \$46,014.

Instructors: John Arview \$38,723, Jeraldine Frey \$38,723, Scott Hanson \$38,723, Earl Jennings \$38,723, Thomas Kucharik \$38,723, Randall Questelle \$38,723, Terry Russell \$38,723, Fred Schwappach \$38,723, Dennis Sileven \$38,723, Howard Stearns \$38,723, Mitchell Wolfe \$38,723.

DISTRICT OFFICE

Administrative: Nancy Allard \$75,260, Chris Cantwell \$50,700, Marty Novak \$47,461, Pam Schwartz \$47,025, Kathleen Vespa (gr) \$57,382.

Professional/Non-Faculty: Rita Adams \$42,678, James Beers (gr) \$26,550, Byron Brumfiel (gr) \$33,022, Bonita Chaplin \$26,500, Alex Cline \$52,338, Jack Dunn \$33,218, John Frazier \$32,714, Marilyn

Grove \$40,361, *LeAnn Hartleroad (gr) \$27,600, Peggy Jausel (gr) \$36,024, Pam Madden \$45,857, Kristi Masinelli (gr) \$26,463, *Susan Polgar (gr) \$39,507, *Rodney Ranes (gr) \$27,600, Carla Wesner (gr) \$39,949.

Technical: Charles Bennett \$24,450, *Cheryl Blank (gr) \$19,200, Jeff Gumbel \$21,300, Terri Harris \$25,303, *Stephanie Harrison, (gr) \$19,200, Chris Heindselman \$26,150, *Carole Kirk (gr) \$29,020, Barbara McGuire \$20,834, *Judy Neikirk (gr) \$21,742, Teresa O'Brien (gr) \$16,607, *Carol Redman (gr) \$19,200, Ada Reed \$21,137, Wilma Seiler (gr) \$19,200, Rebecca Shultz \$20,412, Kathy Swinson (gr) \$19,200, Paul Tait \$27,705, *Cora Weger (gr) \$24,778, Lisa Weiler (gr) \$22,179, *Janet Wellen (gr) \$21,137, Lucinda Wingert \$33,218.

Clerical/Secretarial: Jill Bloehs (gr) \$14,675, Kathy Corry (gr) \$15,888, Cynde Frost \$29,409, *Beverly Hemrich (gr) \$15,306, Eva Hubble \$19,362, **Amy Johnson \$14,150, Sarah Kincaid (gr) \$24,569, Maria Michels \$25,359, *Andrea Pampe (gr) \$14,885, Lona Peavler \$16,000, Chris Raley \$27,955, Melanie Rariden \$27,646, Jan Robards \$35,547, Jackie Shamhart \$14,780, *Kathy Slichenmyer (gr) \$23,054, Terry Stanford \$34,725, Barbara Thomas \$19,345.

* Increase effective September 1, 1999.

**Increase effective November 1, 1999.

(Note: Wages for grant (gr) and auxiliary (aux) fund positions are dependent upon the availability of funds in the grant or auxiliary account.)

400.10. Entry Level Wages (external attachment)

The recommendation is to increase entry level wages by 5 percent and to adjust employee wages that are below the new entry levels.

1. James Chambers, LTC Coach, current wages are \$25,000. His wages with the recommended annual increase will be \$26,550. Recommended entry level amount for Coach is \$29,400.
2. Karen DeVall, Lona Peavler and Olivia Zwilling began working after July 1, 1999, and are therefore not eligible for the recommended annual increase. Current wages for Karen DeVall, OCC Library Technician, are \$13,000, \$650 below the recommended entry level; for Lona Peavler, District Office Bookkeeper, \$16,000, \$800 below the recommended entry level; and for Olivia Zwilling, OCC Career Advisor, \$18,500, \$400 below the recommended entry level.
3. Cynthia Spillman is recommended for employment as Success Network Student Advisor. Her recommended salary is \$18,500, \$400 below the recommended entry level.

Recommended Job Titles and Annual Entry Level Salary for Exempt Positions:

Administrative

1. Chief Executive Officer/Chief Operating Officer, Salary Determined by the Board.
2. President, \$63,000.
3. Comptroller & Director of Finance, \$49,350.
4. Dean of the College, \$49,350.
5. Dean of Workforce Education, \$49,350.
6. Associate Dean, \$44,100.
7. Dean of Instruction, \$44,100.
8. Assistant Dean of Student Services, \$31,500.
9. Director of Personnel, \$31,500.
10. Assistant to the Dean of the College, \$26,250.
11. Directors, \$26,250.

Professional/Non-Faculty

1. Director of Information & Communication Technology, \$42,000.
2. Program Directors, \$31,500.
3. Coach, Athletic Director/Coach, \$29,400.
4. Assistant Program Director, \$27,300.
5. Building Superintendent, \$27,300.
6. Directors, \$26,250.
7. Communications Specialist, \$25,200.
8. Supervisor of Buildings & Grounds, \$23,100.
9. Treasurer, \$23,100.
10. Managers, Coordinators, \$22,050.
11. Youthful Offender Counselor, Negotiated with DOC.

Current Job Titles, Recommended Job Titles and Recommended Annual Entry Salary, for Non-Exempt Positions:

Classified Staff

1. Database Specialist, (Database Technician), \$21,000.
2. Networking Technician, (Same), \$21,000.
3. System Technician, (Same), \$21,000.
4. Webmaster, (Same), \$21,000.
5. Bookkeeper II, (Bookkeeper), \$18,900.
6. Bookkeeper II, (Payroll Clerk), \$18,900.
7. Career Advisor, (Same), \$18,900.
8. Case Worker, (Same), \$18,900.
9. College Academic Advisor, (Same), \$18,900.
10. Computer Technician, (Same), \$18,900.
11. Executive Secretary to CEO, (Executive Assistant to CEO), \$18,900.
12. International Student Liaison, (Same), \$18,900.
13. Jobs Advisor, (Same), \$18,900.
14. Student Advisor/Success Network, (Same), \$18,900.
15. Training Advisor, (Program Assistant), \$18,900.
16. Upward Bound Student Advisor, (Same), \$18,900.
17. Program Advisor/Ed Talent Search, (Same), \$18,900.
18. Audio-Visual Technician, (Same), \$16,800.
19. Bookkeeper I, (Accounts Payable Clerk), \$16,800.
20. Bookkeeper I, (Business Office Clerk), \$16,800.
21. Computer Operations Technician, (Computer Operator), \$16,800.
22. Job Developer/Intake Processor, (Same), \$16,800.
23. Literacy Development Center Technician, (Same), \$16,800.
24. Maintenance, (Maintenance Worker), \$16,800.
25. Research Technician, (Research Assistant), \$16,800.
26. Secretary III, (Administrative Assistant to President), \$16,800.
27. Special Needs/Academic Advisor, (Same), \$16,800.
28. Textbook/Library Equipment Technician, (Same), \$16,800.
29. Groundskeeper, (Same), \$15,500.
30. Lead Custodian, (Same), \$15,500.
31. Secretary II, (Administrative Assistant), \$15,500.
32. Computer Lab Technician, (Computer Lab Assistant), \$13,650.
33. Custodian, (Same), \$13,650.
34. Library Technician, (Library Assistant), \$13,650.

- 35. Secretary I, (Office Assistant), \$13,650.
- 36. Clerk/Receptionist, (Clerk), \$13,125.
- 37. Food Service Technician, (Food Service Assistant), \$13,125.

400.11. Resignations

A. Technical

- 1. Shirley Kessler, Student Advisor, Success Network, effective September 17, 1999.

B. Maintenance/Custodial

- 1. Donna Schultz, Custodian, WVC, effective August 18, 1999.

400.12. Retirement

A. Administrative

- 1. Juanita Martin, Director of LRC, LTC, effective December 31, 1999.

Board Action to Approve Personnel Report: Miss Wolfe made a motion to approve the foregoing Personnel Report. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #14 – “Collective Bargaining” –

#14-A. Memorandum of Agreement: In August of 1998, a Memorandum of Agreement, specifying faculty that were eligible for educational level credit for successfully completing Microsoft courses and passing the certification tests was approved by the Board and the Association. A request has been received to add two faculty, Randy Hargis and Cindy Myer, to this Agreement.

Board Action: Mr. Lane made a motion to approve the request to add Randy Hargis and Cindy Myer to the Memorandum of Agreement specifying faculty eligible for educational level credit for successfully completing Microsoft courses and passing the certification tests. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – “Litigation” – None.

AGENDA #16 – “Acquisition & Disposition of Property” - None.

AGENDA #17 – “Other Items” – None.

AGENDA #18 – “Adjournment” – Dr. Fischer made a motion to adjourn. The motion was seconded by Mr. Lane. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 11:12 p.m.

Approved: Chairman: _____

Secretary: _____

Exhibits Attached to Minutes:

Exhibit A: Crossroads Affiliation Agreement.

Exhibit B: Memo, Title III Consultants.

Agenda Item #3

Recognition

- A. Visitors and Guests**
- B. IECCEA Representative**

Agenda Item #4

Public Comment

Agenda Item #5

Reports

- A. Report from Trustees**
- B. Report from Presidents**
- C. Report from George Woods**
- D. Report from Cabinet**

Agenda Item #6

Policy First Readings (and Possible Approval)

None

Agenda Item #7

Staff Recommendations for Approval

- A. Certificate of Compliance with the Truth in Taxation Act**
- B. Certificate of Tax Levy for FY2001**
- C. Image Architects, Inc. Contract**
- D. Field Practice Agreement between SIU Edwardsville, School of Nursing and IECC**
- E. Dual Credit Agreements with Palestine and Clay City**

Agenda Item 7A

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: September 29, 1999

SUBJECT: Certificate of Compliance with the Truth in Taxation Act

Mr. Chairman, the attached is a Certificate of Compliance with the Truth in Taxation Act which requires consideration by the Board of Trustees.

I recommend approval of the Certificate of Compliance with the Truth in Taxation Act.

TLB/aj

CERTIFICATE OF COMPLIANCE WITH
THE TRUTH IN TAXATION ACT

I, the undersigned, do hereby certify that I am Chairman of the Board of Trustees of Illinois Eastern Community Colleges, District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, State of Illinois; and

I do further certify that the Board of Trustees of said district adopted a "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 1999", at a regularly convened meeting held on the 21st day of September, 1999, said date being at least twenty (20) days preceding the adoption of the aggregate tax levy of the district; and

I do further certify that public notice of the intention of the district to levy taxes in excess of 105% of the amount of taxes extended or estimated to be extended, exclusive of election costs and bond and interest costs, upon the levy of the district for 1999 was published after October 5 and before October 12, 1999, in accordance with the provisions of the Truth in Taxation Law, in newspaper of general circulation in Illinois Eastern Community College District No. 529, a copy of which published certificate is attached hereto; and

I do further certify that a public hearing on proposed tax levy was held in said district on October 19, 1999; and

I do further certify that the aggregate tax levy of the district was adopted on October 19, 1999, after public notice and hearing, all in accordance with the Truth in Taxation Act.

CHAIRMAN
BOARD OF TRUSTEES

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

COUNTIES OF RICHLAND, CLARK, CLAY,
CRAWFORD, CUMBERLAND, EDWARDS,
HAMILTON, JASPER, LAWRENCE, WABASH,
WAYNE AND WHITE

STATE OF ILLINOIS

Agenda Item #7B

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: September 29, 1999
SUBJECT: Certification of Tax Levy for FY2001

It is necessary at this time to certify our tax levies for FY2001, beginning July 1, 2000 and ending June 30, 2001. This information and that of prior years is presented for comparison on the following page.

In addition to the education and building fund, our certificate of tax levy will carry the statement that an additional levy must be made by each County Clerk for each of the outstanding bond issues, tort liability, workmen's compensation, audit, employment and other insurance.

The tax rate for FY2001 is estimated at 44 cents per \$100 in equalized assessed valuation.

Mr. Chairman, I recommend that the tax levies as presented for fiscal year 2000-2001 be certified.

TLB/aj

Fiscal Year 2000-2001 Tax Levies

It is necessary at this time to certify our tax levies for FY2001, beginning July 1, 2000 and ending June 30, 2001. This information and that of prior years is best presented in columnar form. Prior year's data is submitted to assist in evaluating next year's levy.

<u>YEAR</u>	<u>EAV</u>	<u>EDUCATIONAL</u>	<u>BUILDING</u>	<u>TOTAL</u>	<u>TOTAL TAX RATE</u>	<u>OPERATING TAX .25 EXTENSION</u>	<u>% EXTENSION IS OF LEVY</u>
83-84	876,873,850	1,650,000	715,000	2,365,000	34.5	2,184,381	96
84-85	840,556,947	1,750,000	750,000	2,500,000	34.5	2,101,392	84
85-86	823,248,303	1,660,000	710,000	2,370,000	34.7	2,058,120	87
86-87	797,820,098	1,660,000	715,000	2,375,000	39.1	1,994,550	84
87-88	731,158,156	1,601,250	686,250	2,287,500	43.5	1,827,895	80
88-89	695,402,479	1,400,000	600,000	2,000,000	44.8	1,738,506	87
89-90	679,781,864	1,400,000	600,000	2,000,000	45.35	1,699,454	85
90-91	653,538,264	1,302,000	558,000	1,860,000	45.00	1,633,846	88
91-92	671,687,523	1,302,000	558,000	1,860,000	42.80	1,679,206	90
92-93	674,813,407	1,225,000	525,000	1,750,000	43.54	1,687,034	96
93-94	690,368,534	1,225,000	525,000	1,750,000	43.28	1,725,921	99
94-95	710,255,106	1,313,000	562,000	1,875,000	43.15	1,775,637	95
95-96	743,421,002	1,330,000	570,000	1,900,000	42.08	1,888,553	99
96-97	789,479,991	1,400,000	600,000	2,000,000	42.42	1,973,618	99
97-98	840,096,133	1,555,000	667,000	2,222,000	40.32	2,100,240	95
98-99	904,660,676	1,610,000	690,000	2,300,000	45.47	2,261,652	98
99-00	945,037,299	1,800,000	765,000	2,565,000	44.28	2,362,597	92
Recommended: 00-01	1,040,000	1,820,000	780,000	2,600,000	44.00	2,600,000	

In addition to the Educational and Building Fund, our certificate tax levy will carry the statement that an additional levy must be made by each county clerk for each of the outstanding bond issues for insurance purposes:(tort liability, property, medicare, worker's compensation and occupational diseases unemployment) and for financial audit purposes. This is an estimated decrease. It is recommended that the tax levies as presented for FY00-01 be certified.

Agenda Item 7C

MEMORANDUM

TO: Terry Bruce
FROM: Nancy Allard
SUBJECT: Image Architects, Inc. Contract
DATE: October 13, 1999

Attached you will find a contract for professional services to be completed by Image Architects, Inc. for the Learning Resource Center at Frontier Community College. The basic compensation rate for this project is 7.25%. The previous contract basic compensation rate was 9%. We will mail a copy of the contract to the Board of Trustees for their review.

Please add this to the October board agenda for board approval.

Thank you.

NA/cr

Attachment

Agenda Item 7D

MEMORANDUM

TO: Terry Bruce

FROM: Nancy Allard

SUBJECT: SIU Edwardsville Field Practice Agreement

DATE: October 13, 1999

The attached Field Practice Agreement is between SIU Edwardsville and IECC. IECC nursing faculty will be supervising IECC graduate students and will be entitled to tuition waivers to take classes at SIU in Edwardsville. Tuition for graduate-level course work shall be waived for persons who serve as directly assigned "supervisory personnel" in the agencies and institutions that cooperate in the SIUE nursing program. Tuition shall be waived for two 3-hour graduate courses for each nine-(9) credit hours of work performed under the supervision of the cooperating supervisory personnel. Mentors in the school nurse program will receive waivers for three courses for supervising a full-time student nurse internship. This waiver must be used for an academic term beginning within three years of its issuance.

This document has been reviewed by our attorney.

We will mail a copy of this contract to the Board for their consideration at the October meeting.

NA/cr

Attachment

Agenda Item #7E

Agenda Item #7E

Dual Credit Agreements with Palestine and Clay City

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: October 7, 1999

RE: Dual Credit Agreements with Palestine and Clay City

Mr. Chairman, I recommend approval of the dual credit agreements with Palestine and Clay City High Schools.

Illinois Eastern Community Colleges District 529
Dual-Credit Agreement

STATEMENT OF AGREEMENT

The Board of Trustees of Illinois Eastern Community Colleges District 529 and the Board of Education for [high school district] agree to enter into a partnership to provide dual-credit courses for academic and occupational courses that will be accessible and beneficial to high school students within the boundaries of the Illinois Eastern Community Colleges District. This agreement shall become effective on [date].

I. STATEMENT OF PURPOSE

Dual-credit courses expand student access to affordable higher education, provide challenging academic and occupational experiences to qualified high school students during their junior and senior years, and reduce the costs of a college education for students and their families. Successful completion of transfer courses will enable students to simultaneously earn college credit transferable to two- and four-year colleges and universities and to satisfy high school graduation requirements. Successful completion of occupational courses will allow students to simultaneously earn college credits, to satisfy high school graduation requirements, and to assist in the transition to the community college or job opportunities and careers. Dual-credit courses are important transitional links in the Illinois Education-to-Careers System for young people moving from secondary schools to colleges and universities and high-skill, high-wage careers.

II. GUIDELINES

- A. Dual-credit courses are governed by the policies and regulations of the Illinois Community College Board, the Illinois State Board of Education, the North Central Association, and the policies and standards of Illinois Eastern Community Colleges and the [high school board of education]. These policies, regulations, and standards apply to students, faculty, staff, instructional procedures, academic standards, and course offerings, whether courses are offered at the college campus, at off-campus sites, including distance learning and Internet, or at secondary schools.
- B. The Illinois Eastern community college and the high school will jointly select dual-credit courses in both transfer and occupational areas. Transfer courses offered for dual-credit should be articulated with Illinois colleges and universities.

Occupational courses offered for dual-credit should be first-year courses in ICCB approved associate in applied science degree and certificate programs.

- C. Students enrolling in dual-credit courses must satisfy course placement tests or course prerequisites when applicable.
- D. High school students who wish to enroll in dual-credit courses must be recommended and approved by their high school counselor and principal.
- E. Academic advising services and course registration assistance will be provided jointly by the Illinois Eastern community college and the high school.
- F. Matters of student discipline will be handled cooperatively between the Illinois Eastern community college and the high school.
- G. Tuition for high school students who enroll in dual-credit courses will be based upon the following:
 - 1. Tuition is waived for students for day (regular school day) courses taught at either the high school or community college.
 - 2. Students will pay regular tuition rates for night classes (any class after 3:00 p.m.) or summer classes. Note: High school students enrolled in dual-credit courses are not eligible for state or federal financial assistance.
- H. A dual-credit course will be identified on the college transcript in the standard format and will not be identified as dual-credit course.
- I. Faculty teaching dual-credit courses will satisfy the Illinois State Board of Education requirements and the educational and professional standards and requirements of the North Central Association, the Illinois Community College Board, Illinois Eastern Community Colleges District, and the [high school].
- J. The Illinois Eastern community college and the [high school] will jointly supervise faculty teaching dual-credit courses. Full time high school faculty members who teach dual-credit courses as part of their regular teaching assignment will not receive additional compensation. Illinois Eastern community college part-time and full-time faculty who teach dual-credit courses, will be compensated according to the policy approved by the IECC Board of Trustees.
- K. Dual-credit courses offered during the regular school day shall have equipment and classroom/laboratory space provided by the host site at no charge to the other institution.

- L. The Illinois Eastern community college and the [high school] will jointly conduct monitoring and evaluation of dual-credit courses.
- M. There is a minimum enrollment of eight (8) students for dual-credit courses.
- N. Consultation and mutual agreement with the CEO of the Illinois Eastern Community Colleges District and the Superintendent of the Unit School District, or their designees, may address items not covered in this agreement.
- O. This agreement shall remain in effect until cancelled by official action by either the Board of Education or the Illinois Eastern Community Colleges Board of Trustees or by notice of the Superintendent of Schools or the CEO of Illinois Eastern Community Colleges of their intent to cancel this agreement.

III. BOARD APPROVAL

The Board of Trustees of Illinois Eastern Community Colleges District #529

By:

President	Date
[Community Unit District # Board of Education]	

By:

President	Date
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Agenda Item #8

Bid Committee Report

October, 1999

Frontier Community College

1. Audio Visual Equipment
2. Emergency Preparedness Equipment
3. Switching Device

Olney Central College

1. Hydraulic Iron Worker
2. 15 Passenger Van
3. Student Digital Piano Labs

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Audio Visual Equipment for Frontier Community College
DATE: October 14, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the following low bids to meet all specifications:

- | | | |
|--------|---|-------------|
| Item 1 | Schiller's Imaging Group
St. Louis, MO | \$1,348.00 |
| Item 2 | Central Indiana Marketing
Evansville, IN | \$14,796.00 |
| Item 3 | Beatty Televisual
Springfield, IL | \$3,982.84 |

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Harry Hillis, Jr.
William Lex
LaVonna Miller

Source of Funds: Advanced Technology Grant

Department: Office Careers and Computer Networking Specialist

Rationale for Purchase: TV's with integrated VCR'S will be utilized in Office Careers classes, primarily in off campus locations. They are very convenient to transport, set up and operate. 2) One video projector will be placed in the Cisco lab and remaining three will be available to a waiting list of instructors who need to use the projectors in off-campus locations for Office Careers classes. 3) Electronic writing boards will be used in Office Careers courses to provide a more technology-oriented environment in off-campus teaching locations where training sites often have very limited equipment.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day

Frontier Community College

Audio Visual Equipment

Bid Tabulation

Company	Item #1 (4)	Item #2 (4)	Item #3 (2)	Total Bid
Beatty Televisual Springfield, IL	\$1,519.80	\$16,495.00	\$3,982.84	\$21,997.64
Central Indiana Mrktg Evansville, IN	1,448.40	14,796.00	2,876.00	19,120.40
Gateway Collinsville, IL	1,580.00	15,780.00	N/A	17,360.00
Longs Electric Irondale, AL	1,435.00	16,938.32	N/A	18,373.32
Schiller's Imaging Group St. Louis, MO	1,348.00	13,540.00	2,774.00	17,662.00
School Specialty Appleton, WI	1,341.48	1,268.04	N/A	2,609.52

NOTE: Lower bids do not meet specifications.

Audio Visual Equipment Specifications:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	4	TV/VCR Combo to include 20" diagonal color stereo TV, auto clock set with 24-hour backup, front panel audio/video input jacks, earphone jacks, 181 channel digital quartz tuner, 1 month/8 program timer, all channel auto set, 4 head stereo VCR with FM radio, built-in antenna, VCR in middle of unit on the bottom, video head sensor system, VCR plus + programming, icon menu, game mode, auto repeat mode, on-timer cable box universal remote	_____	_____
2	4	Video Projector to include true SVGA 800 x 600 resolution, automatic image configuration: plug & project, auto synchronization, auto tracking, auto positioning, auto source detect, auto black/white level detect, must have Cablewizard II, brightness 750 ANSI lumens, zoom lens, 3-watt built-in speaker system, compatible with IBM PC and Macintosh computers, video/audio inputs, each projector to include SP-LAMP-7E, deluxe travel case with pull-out handle and wheels, SVGA/MAC computer cables, PC audio cable, mouse cable, video/audio cables, wireless remote/mouse, weight to be no more than 12 pounds, two-year warranty: vendor must provide in-service training, tech support and a loaner during any down time, vendor must provide free pick-up and delivery in and out of warranty.	_____	_____
3	2	Electronic Writing Board to include 71" x 36" writing surface mounted on a T-shaped stand with locking casters, three operating key controls, sheet drive key to move the screen, a 1-screen and a 2-screen reduction key, and an on/off key, recording density: 152 dots/inch, recording speed: 11 seconds/screen, two screens, recording paper size: 8.5" x 11" (100 yard capacity)	_____	_____

ALL FREIGHT, DELIVERY AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. YOUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Emergency Preparedness Equipment for Frontier Community College
DATE: October 14, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the following low bids to meet all specifications:.

Items 1 – 6	Armstrong Medical Lincolnshire, IL	\$14,577.00
Item 7	Laerdal Medical Corp. Wappingers Falls, NY	\$1,473.00
Item 8	Armstrong Medical Lincolnshire, IL	\$2,016.00

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Harry Hillis, Jr.
William Lex
Wes Weber

Source of Funds: Advanced Technology Grant

Department: Emergency Preparedness

Rationale for Purchase: The equipment recommended for purchase will be utilized in the Emergency Preparedness Program. Specifically, the paramedic, emergency medical technician, and the first responder courses plan to use the new equipment. New Illinois Department of Public Health requirements addressing Automated External Defibrillation training will be satisfied.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day

Frontier Community College
Emergency Preparedness Equipment

Bid Tabulation

Company	Item #1 (1)	Item #2 (1)	Item #3 (1)	Item #4 (1)	Item #5 (5)	Item #6 (3)	Item #7 (3)	Item #8 (4)	Total Bid
Armstrong Medical Lincolnshire, IL	\$1,895.00	\$1,995.00	\$2,439.00	\$1,448.00	\$1,730.00	\$3,054.00	\$1,509.00	\$2,016.00	\$16,086.00
Everready First Aid/Dixie Brooklyn, NY	660.00	910.00	2,565.00	2,788.00	1,525.00	N/A	1,551.00	1,800.00	11,799.00
Laerdal Medical Corp Wappingers Falls, NY	N/A	N/A	N/A	895.50	2,137.50	955.80	1,473.00	2,124.00	7,585.80
M & S Fire & Safety Inc Evansville, IN	N/A	N/A	2,574.00	2,126.80	N/A	N/A	2,054.25	N/A	6,755.05
Medical Plastics Lab Gatesville, TX	1,762.00	1,002.30	4,395.00	2,956.05	2,400.00	N/A	1,657.50	N/A	14,172.85
Nasco Fort Atkinson, WI	N/A	N/A	3,100.00	2,621.25	N/A	N/A	N/A	N/A	5,721.25

NOTE: Lower bids do not meet specifications.

Emergency Preparedness Equipment Specifications:

<u>Item #</u>	<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	1	<u>Rhythm SIM 820 Patient Simulator or equivalent:</u> Six channel ECG, arrhythmia, pressure patient simulator, to simulate NSR, sinus tachycardia, sinus bradycardia, asystole, atrial flutter, atrial fibrillation, 1 st , 2 nd & 3 rd degree AV blocks, ventricular tachycardia, ventricular fibrillation, atrial tachycardia, including pediatric, bundle branch block, junctional rhythms, pacemaker rhythms, st elevation & st depression, size and rate to be adjustable for all arrhythmias, multiple PVC scenarios can be enacted, artifacts can be inserted into any rhythm, hooks up to standard television via interface device.	_____	_____
2	1	<u>Rhythm SIM 900 TV Interface or equivalent:</u> Device for connecting patient simulator to conventional TV, to include on-screen .2 second grid, ECG and two blood pressure channels, 200M capabilities, cascade capabilities freeze and cursors, required cables for blood pressure modules.	_____	_____
3	1	<u>Crisis ACLS Manikin or equivalent:</u> Manikin to teach the complete resuscitation system, manikins to include airway management, defibrillation with 16 ACLS arrhythmias, IV therapy, blood pressure and CPR capabilities, manikins also to include ECG simulator and hard carrying case	_____	_____
4	1	<u>MPL Babycode or equivalent:</u> Baby sized manikin to teach intubation and ECG simulation on infants, to include intubation, IV and ECG simulation capabilities, also to include carrying case.	_____	_____
5	5	<u>Laerdal AED Trainer or equivalent:</u> Defibrillation trainer to meet the requirements of AHA courses, to include voice and screen prompts, realistic battery and medical control features, at least 10 programmable scenarios, training battery, practice manikin and carrying case.	_____	_____
6	3	<u>Chris Clean Sanitary CPR Manikin or equivalent:</u> To include hard carrying case, reversible chest piece, removable mouth/nose piece and the following landmarks: ribs and rib margins, xiphoid, sternum and sternal notch, clavicle and navel, open nose and mouth, adam's apple, carotid pulse on both sides, inflatable "lungs" and abdomen, also to include at least 35 nose/mouth pieces and at least 500 air head bags (lungs).	_____	_____
7	3	<u>Laerdal Resusci Junior Model 18 00 01 or equivalent:</u> With plastic carrying case, youth size manikin for teaching CPR, includes: suit, carotid pulse simulator, constricted-dilated pupils, chest with realistic anatomical landmarks, heart compression system, individual disposable lungs (from stomach roll).	_____	_____
8	4	<u>Chris Clean Sanitary Infant CPR Manikin or equivalent:</u> To include hard carrying case and removable mouth/nose piece with air bag, anatomical features include: simulated airway obstruction lever, realistic rib cage, visible stomach movement, air exhaled through nose and mouth, and the head can be turned sideways, also to include 20 nose/mouth pieces and at least 500 air head bags (lungs).	_____	_____

-OVER-

ALL FREIGHT, DELIVERY AND INSTALLATION CHARGES ARE INCLUDED IN BID. OUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: Please submit bid in duplicate.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Switching Device for Frontier Community College
DATE: October 14, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from **Imprint Enterprises, in Naperville, Illinois** for a total of **\$9,262.00**.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Harry Hillis, Jr.
William Lex
LaVonna Miller

Source of Funds: Program Improvement

Department: Office Careers

Rationale for Purchase: Equipment will connect 24 student stations in a computer laboratory to the instructor's station. The instructor can view each student's screen from his/her own monitor. This will enable the instructor to monitor student progress more efficiently, provide a means of offering assistance without having to pause instruction to go to the students' computer, and offers a method of controlling inappropriate Internet usage.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day

Frontier Community College

Switching Device

Bid Tabulation

Company	Total Bid
Creative Computer/CCIT Elk Grove Village, IL	\$10,099.00
Imprint Enterprises Naperville, IL	\$9,262.00
MicroPower Computer Systems Springfield, IL	\$10,215.00
Raritan Somerset, NJ	\$10,364.50

Switching Device Specifications:

Qty Description

- 1** **Switching device** to provide central viewing of multiple workstations. To include 16 channels, password security, on-screen user interface, supports high resolution video to 1,600 x 1,280, 30' cables and splitters to connect 24 personal computers to 1 personal computer, view mode only.

ALL FREIGHT, DELIVERY AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. YOUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR EIGHT WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL PACKAGE BID \$ _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____ DATE _____

NOTE: PLEASE SUBMIT BID IN **DUPLICATE**.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Hydraulic Iron Worker for Olney Central College
DATE: October 14, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Hardware Supply Co. of Terre Haute, Indiana for a total of \$9,645.00.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Hans Andrews
Harry Hillis, Jr.
Russ Jausel

Source of Funds: Advanced Technology Equipment Grant

Department: Industrial Maintenance Technology

Rationale for Purchase: The hydraulic iron worker will be used in Industrial Maintenance Technology courses to provide students with skills using the machine to enhance their present employment and advancement opportunities.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

Olney Central College

Hydraulic Iron Worker

Bid Tabulation

Company	Total Bid
Arc Welding Inc Vincennes, IN	\$11,494.00
Hardware Supply Co Terre Haute, IN	\$9,645.00
Miller Industrial Supply Decatur, IL	\$9,789.20
Praxair Mt Vernon, IL	\$9,953.20
West Industrial Supp & Equip Vincennes, IN	\$10,800.00

HYDRAULIC IRONWORKER SPECIFICATIONS:

65 ton Hydraulic Ironworker bid specifications

1. Scotchman Hydraulic Ironworker Model 6509 or equivalent
2. 65 ton or greater capacity
3. 3ph/5 HP motor
4. Tool table area capable of accepting 24 inch optional press brake attachment if not included as standard feature.
5. Guaranteed 24 hour parts delivery
6. 1 year warranty
7. 2 stage hydraulic pump
8. 6"x6"x3/8" or 5"x5"x1/2" angle shear capacity
9. 9 inch punch throat capacity
10. Total physical weight must be at least 2400 pounds
11. One 1/2 inch punch and die included
12. 24" flat bar shear
13. 1" x 6" bar stock shear capacity
14. 3/4" x 8" bar stock shear capacity
15. 1/4" x 24" plate shear capacity
16. All necessary ANSI-B-11-S safety guards
17. Adjustable stroke control
18. Electrical box supplied with emergency palm button and lock-out/tag-out accommodations

ALL FREIGHT, DELIVERY AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. OUR BID AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR SIX WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: Please submit bid in duplicate.

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – 15 Passenger Van for Olney Central College
DATE: October 14, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid to meet specifications from Rice Ford Chrysler in Carmi, Illinois for a total of \$19,985.00. They submitted a bid for a 1999 Dodge 15-Passenger Wagon with 22,000 mileage.

Please note this bid recommendation is **pending inspection** of the van.

A bid tabulation is attached.

Respectfully submitted,

Nancy Allard
Hans Andrews
Harry Hillis, Jr.
Doug Shipman

Source of Funds: Athletics/Carry Over Funds

Department: Primary Athletics, also faculty and staff

Rationale for Purchase: To transport athletic teams to games, and for faculty and staff use.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

Olney Central College
15 Passenger Van
Bid Tabulation

Company	Year	Make/Model	Mileage	Bid
Burger Chrysler-Plymough Dodge, Olney, IL	1998	Dodge 3500 SLT	27,732	\$17,000.00**
Kenny Shreve Ford, Inc. McLeansboro, IL	1999	Ford E-350 XLT	14,283	\$22,325.00
Rice Ford Chrysler Carmi, IL	1999	Dodge 15 Passenger Wagon	22,000	\$19,985.00

**does not meet specs, specified less than 25,000 miles

**15 PASSENGER VAN MODEL PROGRAM
SPECIFICATIONS:**

- (1) 15 Passenger Van, 1997 or Newer, 25,000 or Less Miles
(in-stock) meeting the following specifications:

Specify remaining warranty
Gas V8 (350 Cu. In. or Larger)
Automatic 4-speed
Power Brakes
Power Steering
Cruise Control
Tilt Steering Wheel
AM/FM Radio
Tinted Glass
Rubber Floor Mats
Front and Rear Heat
Front and Rear Air Conditioning

NOTE: Following Board approval, bid will be awarded on **October 20, 1999.**

All freight, delivery, license and title charges are included in bid.

YEAR _____ MAKE _____ MODEL _____

COLOR _____ MILEAGE _____

TOTAL BID _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

Note: Please submit bid in **duplicate.**

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation – Student Digital Piano Labs for Olney Central College
DATE: October 14, 1999

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the low bid received that meets all specifications from Samuel Music of Effingham, Illinois for a total of \$15,781.64.

A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard
Hans Andrews
Harry Hillis, Jr.
Steve Marrs

Source of Funds: Educational Fund

Department: Music

Rationale for Purchase: These electronic keyboards will be used to teach various piano keyboarding courses. The keyboarding courses will be especially beneficial to students pursuing the Associate in Fine Arts Degree at OCC with plans of transferring to Eastern Illinois University or another 4-year college or university.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day

Olney Central College

Digital Piano Labs

Bid Tabulation

Company	Total Bid
Ebony & Ivory Terre Haute, IN	\$24,566.00
Meridian Music Indianapolis, IN	\$23,565.00
Samuel Music Effingham, IL	\$15,781.64
Schuttler Music Evansville, IN	\$24,020.62

TEN STUDENT DIGITAL PIANO LAB (YAMAHA or Equivalent):

Qty Description

- 1 Teacher unit** includes 88-key graded hammer affect with 4 position touch sensitivity, AWM sound generation with stereo sampling, LCD, guide lamps with 3 guide modes, 133 instrument voices with 480XG voices, 32 note polyphony, pc interface, dual voice, keyboard split, digital reverb, 40 pianist styles, 100 built-in rhythm styles, 12 AWM keyboard drum kits, auto accompaniment, virtual arranger, 200 one-touch settings, built in 16 track recording, 2 headphone jacks, 30W x 2 amplifier with 2 speakers, sliding key cover, XG/DOC/Piano soft music software, 3 guide functions matching bench, expression pedal jack

- 10 Student unit** includes musical instrument digital interface, 88 weighted keys, 5 AWM voices, matching bench, dark rosewood grain finish, aux input/output

- 10 Interface unit** includes interface between student instrument and headphone, mic unit to allow connection to main communications controller console and connects each student model to main teaching console

- 1 Communications controller console** controls all communications between instructor and students, can handle 16 student keyboards and is expandable up to 32 pianos, allows for full communication between teacher and student, student and teacher and student to student, provides for pairing and grasping of students within the class according to levels of experience and proficiency

- 11 Headphones and microphones** allows each student to work with the teacher independently or individually

- 10 Connector cables** connects interface units from each student to main communications controller console

- 1 Midi controlled key/note visualizer** allows the student to follow along visually as well as audibly with the teacher and the music, display appears on keyboard or music staff or both, includes hold footswitch and midi cables

- 1 Upgraded teacher unit** with 300 one-touch settings vs 200, 4 speakers vs 2, sliding key cover

ALL FREIGHT, DELIVERY AND/OR INSTALLATION CHARGES ARE INCLUDED IN BID. YOUR QUOTATION AS SUBMITTED ON THIS FORM WILL REMAIN FIRM FOR EIGHT WEEKS FROM THE DATE QUOTATION IS RECEIVED BY ILLINOIS EASTERN COMMUNITY COLLEGES.

TOTAL PACKAGE BID \$ _____

SIGNATURE _____

COMPANY _____

ADDRESS _____

TELEPHONE _____

DATE _____

NOTE: PLEASE SUBMIT BID IN DUPLICATE.

ILLINOIS EASTERN COMMUNITY COLLEGES

DISTRICT 529

TREASURER'S REPORT September 30, 1999

<u>FUND</u>	<u>BALANCE</u>
Educational	\$585,135.47
Operations & Maintenance	\$137,538.80
Operations & Maintenance (Restricted)	\$888,013.83
Bond & Interest	\$301,321.03
Auxiliary	\$585,666.78
Restricted Purposes	(\$30,149.58)
Working Cash	\$28,895.37
Trust & Agency	\$45,945.39
Audit	(\$11,058.91)
Liability, Protection & Settlement	\$303,970.48
TOTAL ALL FUNDS	<u>\$2,835,278.66</u>

Respectfully submitted,

Marilyn Grove, Treasurer

LIST OF INVESTMENTS

September, 1999

Date Purchased	Maturity Date	Rate of Interest	Bank	Cost	Value	Interest to be Earned
Education Fund						
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	32,000	33,619	1,619
8/31/99	11/2/99	5.57	Community Bank & Trust (CD)	1,500,000	1,513,925	13,925
Operations & Maintenance Fund						
8/31/99	11/2/99	5.57	Community Bank & Trust (CD)	150,000	151,393	1,393
Operations & Maintenance Fund (Rest)						
6/9/99	12/9/99	5.05	Mercantile Bank (CD)	500,000	512,625	12,625
8/31/99	2/29/00	5.71	Community Bank & Trust (CD)	300,000	308,565	8,565
Bond & Interest						
8/31/99	11/2/99	5.57	Community Bank & Trust (CD)	100,000	100,928	928
Auxiliary Fund						
8/31/99	12/2/99	5.62	Community Bank & Trust (CD)	600,000	608,430	8,430
Restricted Purposes						
8/31/99	12/2/99	5.62	Community Bank & Trust (CD)	350,000	354,917	4,917
Working Cash Fund						
4/17/98	10/17/99	5.59	Security Bank & Trust (CD)	675,000	734,738	59,738
12/16/98	6/16/00	5.10	Old National Bank (CD)	1,515,000	1,630,898	115,898
Trust & Agency Fund						
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	118,000	123,971	5,971
8/31/99	2/29/00	5.71	Community Bank & Trust (CD)	100,000	102,855	2,855
Liability & Protection Fund						

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,178,463	2,273,540
CASH IN BANK		
IMPREST FUND	1,100	1,100
CHECK CLEARING	2,000	2,000
INVESTMENTS	2,932,000	3,740,000
RECEIVABLES	1,939,591	5,007,421
INTERFUND RECEIVABLES	627	6,067
TOTAL ASSETS AND OTHER DEBITS:	7,053,781	11,030,128
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	88,969	2,988
CURRENT OBLIGATIONS PAYABLE	24,786	24,786
ACCOUNTS PAYABLE	-151,037	265,719
ACCRUED EXPENSE		
INTERFUND PAYABLES	627	6,067
DEFERRED REVENUE		4,113,673
OTHER LIABILITIES	116,409	679,848
TOTAL LIABILITIES:	79,755	5,093,080
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	-2,060,509	-11,940,573
RESERVE FOR ENCUMBRANCES	9,034,535	17,877,620
TOTAL EQUITY AND OTHER CREDITS:	6,974,026	5,937,047
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	7,053,781	11,030,128
	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Proprietary Fund Types

	AUXILIARY FUNDS	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:			
ASSETS:			
CASH	581,694	581,694	-571,912
CASH IN BANK			
IMPREST FUND	20,500	20,500	20,500
CHECK CLEARING			
INVESTMENTS	600,000	600,000	750,000
RECEIVABLES	223,997	223,997	49,635
INTERFUND RECEIVABLES			
INVENTORY	371,248	371,248	348,431
TOTAL ASSETS AND OTHER DEBITS:	1,797,439	1,797,439	596,654
Liabilities, equity and other credits			
LIABILITIES:			
PAYROLL DEDUCTIONS PAYABLE			
CURRENT OBLIGATIONS PAYABLE			
ACCOUNTS PAYABLE	-4,112	-4,112	65,708
ACCRUED EXPENSE			
INTERFUND PAYABLES			
DEFERRED REVENUE			
OTHER LIABILITIES			-687,555
TOTAL LIABILITIES:	-4,112	-4,112	-621,846
EQUITY AND OTHER CREDITS:			
INVESTMENT IN PLANT	1,333,763	1,333,763	899,315
REVENUE CONTROL	467,789	467,789	319,185
Fund Balances:			
FUND BALANCE			
RESERVE FOR ENCUMBRANCES			
TOTAL EQUITY AND OTHER CREDITS:	1,801,551	1,801,551	1,218,501
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	1,797,439	1,797,439	596,654
	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	28,895	45,945	74,841	228,762
CASH IN BANK		--		
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,190,000	218,000	2,408,000	2,241,000
RECEIVABLES		6,843	6,843	
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,218,895	270,789	2,489,684	2,469,762
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
CURRENT OBLIGATIONS PAYABLE		--		
ACCOUNTS PAYABLE		--		7,828
ACCRUED EXPENSE		--		
INTERFUND PAYABLES		139,950	139,950	139,950
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		7,707
TOTAL LIABILITIES:		139,950	139,950	155,485
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
REVENUE CONTROL		--		
Fund Balances:				
FUND BALANCE	2,218,895	115,846	2,334,742	2,294,960
RESERVE FOR ENCUMBRANCES		14,992	14,992	19,318
TOTAL EQUITY AND OTHER CREDITS:	2,218,895	130,839	2,349,734	2,314,277
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	2,218,895	270,789	2,489,684	2,469,762
	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL
 Combined Balance Sheet--All Fund Types and Account Groups
 June 30, 2000
 (With comparative totals for July 01, 1999)
 (amounts expressed in dollars)

Memorandum Only

	Current Year 2000	Prior Year 1999
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,834,998	1,930,389
CASH IN BANK		
IMPREST FUND	21,600	21,600
CHECK CLEARING	2,000	2,000
INVESTMENTS	5,940,000	6,731,000
RECEIVABLES	2,170,431	5,057,056
INTERFUND RECEIVABLES	627	6,067
INVENTORY	371,248	348,431
TOTAL ASSETS AND OTHER DEBITS:	11,340,904	14,096,544
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	88,969	2,988
CURRENT OBLIGATIONS PAYABLE	24,786	24,786
ACCOUNTS PAYABLE	-155,149	339,255
ACCRUED EXPENSE		
INTERFUND PAYABLES	140,577	146,017
DEFERRED REVENUE		4,113,673
OTHER LIABILITIES	116,409	
TOTAL LIABILITIES:	215,593	4,626,719
EQUITY AND OTHER CREDITS:		
INVESTMENT IN PLANT	1,333,763	899,315
REVENUE CONTROL	467,789	319,185
Fund Balances:		
FUND BALANCE	274,233	-9,645,613
RESERVE FOR ENCUMBRANCES	9,049,528	17,896,937
TOTAL EQUITY AND OTHER CREDITS:	11,125,312	9,469,825
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:	11,340,904	14,096,544
	=====	=====

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

GENERAL FUNDS

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	VARIANCE TO BUDGET	PERCENT OF BUDGET
	-----	-----	-----	-----
REVENUES:				
LOCAL GOVT SOURCES	2,407,000.00	748,914.04	-1,658,085.96	-68.886
STATE GOVT SOURCES	11,982,378.00	2,992,675.88	-8,989,702.12	-75.024
STUDENT TUITION & FEES	4,606,000.00	2,808,852.54	-1,797,147.46	-39.018
FACILITIES REVENUE	40,000.00	6,593.50	-33,406.50	-83.516
INVESTMENT REVENUE	50,000.00	16,751.60	-33,248.40	-66.497
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	18,536.38	18,536.38	#####
OTHER REVENUES	100,000.00	40,522.31	-59,477.69	-59.478
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	19,185,378.00	6,632,846.25	-12,552,531.75	-65.428
EXPENDITURES:				
INSTRUCTION	8,252,784.55	1,631,418.43	-6,621,366.12	-80.232
ACADEMIC SUPPORT	535,698.50	126,170.02	-409,528.48	-76.448
STUDENT SERVICES	878,043.94	223,592.06	-654,451.88	-74.535
PUBLIC SERV/CONT ED	61,189.00	15,675.06	-45,513.94	-74.383
OPER & MAINT PLANT	2,499,584.00	487,741.04	-2,011,842.96	-80.487
INSTITUTIONAL SUPPORT	4,720,016.01	872,650.32	-3,847,365.69	-81.512
SCH/STUDENT GRNT/WAIVERS	1,827,000.00	758,733.96	-1,068,266.04	-58.471
	-----	-----	-----	-----
TOTAL EXPENDITURES:	18,774,316.00	4,115,980.89	-14,658,335.11	-78.077
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	576,890.00	716,890.00	140,000.00	24.268
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	576,890.00	716,890.00	140,000.00	24.268
NET INCREASE/DECREASE IN NET ASSETS	-165,828.00	1,799,975.36	1,965,803.36	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

OBM RESTRICTED

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	1,867,178.00	.00	-1,867,178.00	-100.000
INVESTMENT REVENUE	.00	12,219.87	12,219.87	#####
OTHER REVENUES	.00	9,886.00	9,886.00	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,867,178.00	22,105.87	-1,845,072.13	-98.816
EXPENDITURES:				
OPER & MAINT PLANT	1,493,254.00	73,556.93	-1,419,697.07	-95.074
INSTITUTIONAL SUPPORT	2,208,103.00	96,468.79	-2,111,634.21	-95.631
	-----	-----	-----	-----
TOTAL EXPENDITURES:	3,701,357.00	170,025.72	-3,531,331.28	-95.406
NET INCREASE/DECREASE IN NET ASSETS	-1,834,179.00	-147,919.85	1,686,259.15	91.935

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

BOND AND INTEREST

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,330,085.00	416,023.96	-914,061.04	-68.722
INVESTMENT REVENUE	.00	10.47	10.47	#####
TOTAL REVENUES:	----- 1,330,085.00	----- 416,034.43	----- -914,050.57	----- -68.721
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,309,776.00	.00	-1,309,776.00	-100.000
TOTAL EXPENDITURES:	----- 1,309,776.00	----- .00	----- -1,309,776.00	----- -100.000
NET INCREASE/DECREASE IN NET ASSETS	20,309.00	416,034.43	395,725.43	###.###

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

AUXILIARY FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STUDENT TUITION & FEES	760,175.00	32,165.33	-728,009.67	-95.769
SALES & SERVICE FEES	2,538,873.00	697,021.67	-1,841,851.33	-72.546
FACILITIES REVENUE	1,800.00	455.00	-1,345.00	-74.722
INVESTMENT REVENUE	.00	10,284.81	10,284.81	#####
OTHER REVENUES	710,881.00	16,595.15	-694,285.85	-97.666
	-----	-----	-----	-----
TOTAL REVENUES:	4,011,729.00	756,521.96	-3,255,207.04	-81.142
AUXILIARY ENTERPRISES:				
SALARIES	1,135,419.78	185,927.55	-949,492.23	-83.625
EMPLOYEE BENEFITS	67,590.00	12,687.89	-54,902.11	-81.228
CONTRACTUAL SERVICES	292,478.50	36,518.69	-255,959.81	-87.514
GEN. MATERIAL & SUPPLIES	2,847,911.27	687,444.88	-2,160,466.39	-75.861
CONF/TRAVEL MEETING EXPENSE	236,012.00	30,764.64	-205,247.36	-86.965
FIXED CHARGES	38,700.00	7,438.40	-31,261.60	-80.779
UTILITIES	25,543.45	4,961.03	-20,582.42	-80.578
CAPITAL OUTLAY	388,210.00	26,218.95	-361,991.05	-93.246
INTERFUND TRANSFERS	716,890.00	-716,890.00	-1,433,780.00	#####
OTHER EXPENDITURES	352,507.00	13,661.42	-338,845.58	-96.124
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	6,101,262.00	288,733.45	-5,812,528.55	-95.268
NET INCREASE/DECREASE IN NET ASSETS	-2,089,533.00	467,788.51	2,557,321.51	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	40,000.00	10,202.91	-29,797.09	-74.493
INVESTMENT REVENUE	.00	453.34	453.34	#####
TOTAL REVENUES:	----- 40,000.00	----- 10,656.25	----- -29,343.75	----- -73.359
EXPENDITURES:				
INSTITUTIONAL SUPPORT	21,000.00	19,190.91	-1,809.09	-8.615
TOTAL EXPENDITURES:	----- 21,000.00	----- 19,190.91	----- -1,809.09	----- -8.615
NET INCREASE/DECREASE IN NET ASSETS	19,000.00	-8,534.66	-27,534.66	#####

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

WORKING CASH

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	140,000.00	28,895.37	-111,104.63	-79.360
	-----	-----	-----	-----
TOTAL REVENUES:	140,000.00	28,895.37	-111,104.63	-79.360
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	-140,000.00	.00	140,000.00	100.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	-140,000.00	.00	140,000.00	100.000
NET INCREASE/DECREASE IN NET ASSETS	280,000.00	28,895.37	-251,104.63	-89.680

ILLINOIS EASTERN COMMUNITY COL
Statement of Rev,Exp,Other
Revenues, Expenditures, Other Changes
AS OF 30-SEP-1999
Percentage of time remaining through the Budget: 75.068

LPS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	450,000.00	140,954.69	-309,045.31	-68.677
INVESTMENT REVENUE	.00	464.70	464.70	#####
	-----	-----	-----	-----
TOTAL REVENUES:	450,000.00	141,419.39	-308,580.61	-68.573
EXPENDITURES:				
INSTITUTIONAL SUPPORT	613,546.00	-6,824.33	-620,370.33	#####
	-----	-----	-----	-----
TOTAL EXPENDITURES:	613,546.00	-6,824.33	-620,370.33	#####
NET INCREASE/DECREASE IN NET ASSETS	-163,546.00	148,243.72	311,789.72	#####

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
COMPARISON REPORT FY98-00

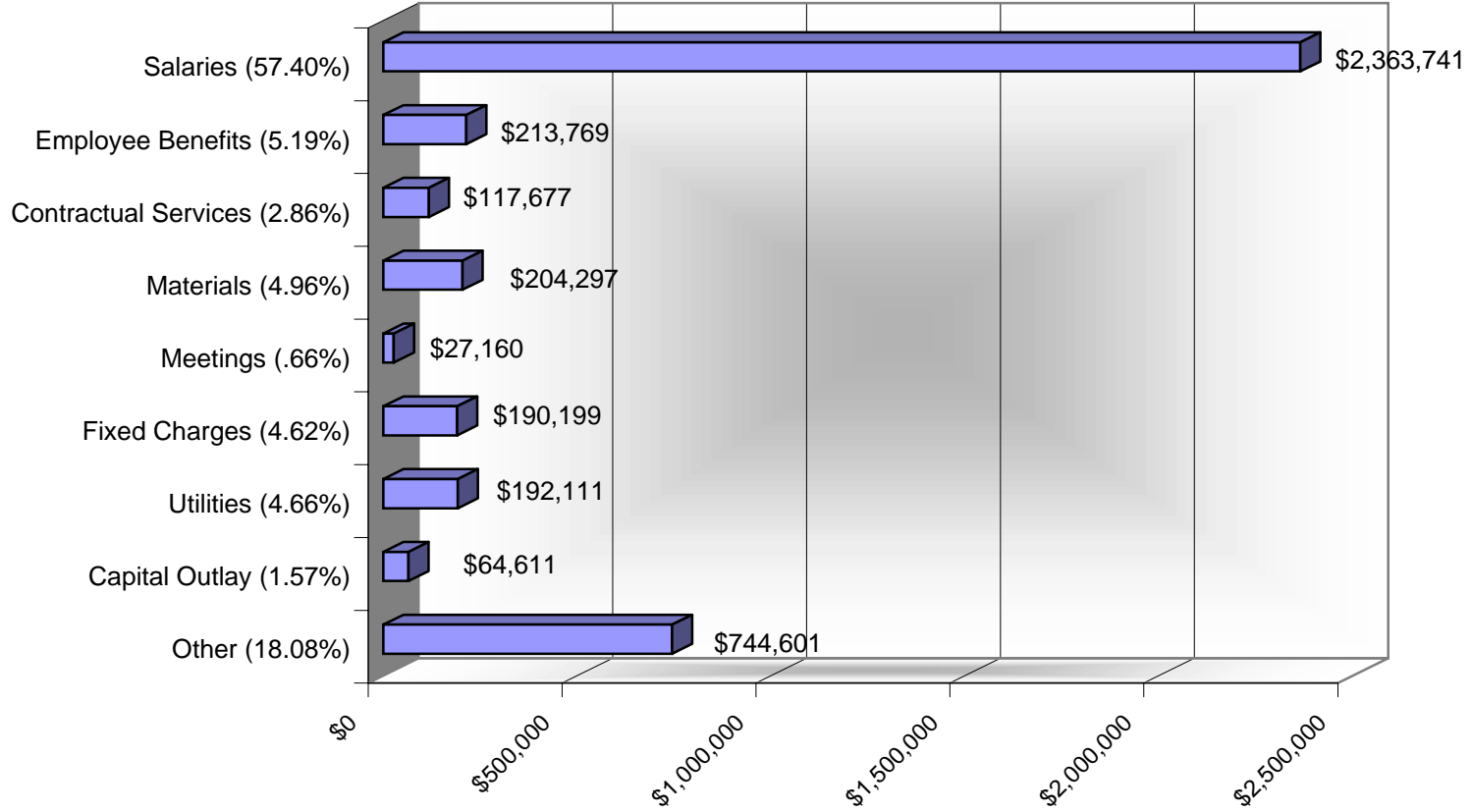
College	Category	FISCAL YEAR 1998			FISCAL YEAR 1999			FISCAL YEAR 2000				Summer Hours	Cost per Semester Hour
		Annual Budget	Spent Thru September	% of Bdgt	Annual Budget	Spent Thru September	% of Bdgt	Annual Budget	Spent Thru September	% of Bdgt	% of Year		
Frontier	Bills		\$78,558			\$76,418			\$282,415				
	Payroll		295,455			355,241			352,055				
	Totals	\$1,982,133	374,013	19%	\$2,077,018	431,659	21%	\$2,562,393	634,470	25%	25%	3,676	\$172.60
Lincoln Trail	Bills		146,463			138,609			204,548				
	Payroll		297,424			361,490			422,377				
	Totals	2,602,512	443,887	17%	2,697,681	500,099	19%	3,120,825	626,925	20%	25%	1,832	342.21
Olney Central	Bills		212,290			127,769			335,103				
	Payroll		471,423			547,026			605,477				
	Totals	3,700,904	683,713	18%	3,761,268	674,795	18%	4,354,420	940,580	22%	25%	3,633	258.90
Wabash Valley	Bills		177,971			119,469			183,097				
	Payroll		374,682			446,644			488,144				
	Totals	2,822,934	552,653	20%	2,944,978	566,113	19%	3,551,542	671,241	19%	25%	3,101	216.46
Workforce Educ.	Bills		59,362			33,199			322,326				
	Payroll		274,655			306,471			212,538				
	Totals	1,608,675	334,017	21%	1,769,316	339,670	19%	1,619,930	534,864	33%	25%	3,732	143.32
District Office	Bills		69,020			49,942			58,374				
	Payroll		156,539			170,336			173,654				
	Totals	910,368	225,559	25%	924,251	220,278	24%	1,072,747	232,028	22%	25%		
District Wide	Bills		792,580			396,462			368,562				
	Payroll		55,182			10,830			109,496				
	Totals	2,037,720	847,762	42%	1,407,496	407,292	29%	2,492,459	478,058	19%	25%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		15,665,246	3,461,604	22%	15,582,008	3,139,906	20%	18,774,316	4,118,166	22%	25%	15,974	257.80

Excludes DOC

ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS
ANNUAL COMPARISON REPORT FY96-97

College	Category	FISCAL YEAR 1996			FISCAL YEAR 1997		
		Annual Budget	Spent Thru FY96	% of Bdgt.	Annual Budget	Spent Thru FY97	% of Bdgt.
Frontier	Bills		280,697			329,606	
	Payroll		1,261,346			1,329,343	
	Totals	1,584,532	1,542,043	97%	1,669,767	1,658,949	99%
Lincoln Trail	Bills		376,901			413,208	
	Payroll		1,451,821			1,469,308	
	Totals	1,910,994	1,828,722	96%	1,891,732	1,882,516	100%
Olney Central	Bills		508,385			587,464	
	Payroll		2,444,855			2,436,174	
	Totals	2,992,001	2,953,240	99%	3,051,721	3,023,638	99%
Wabash Valley	Bills		414,722			375,255	
	Payroll		1,827,712			1,803,006	
	Totals	2,282,100	2,242,434	98%	2,216,259	2,178,261	98%
Workforce Educ.	Bills		195,431			229,218	
	Payroll		1,301,780			1,391,784	
	Totals	1,519,113	1,497,211	99%	1,534,554	1,621,002	106%
District Office	Bills		210,287			230,566	
	Payroll		601,776			639,092	
	Totals	816,740	812,063	99%	904,204	869,658	96%
District Wide	Bills		520,503			933,803	
	Payroll		211,558			259,357	
	Totals	838,763	732,061	87%	1,378,951	1,193,160	87%
O & M	Bills		1,248,157			1,199,831	
	Payroll		594,759			618,734	
	Totals	1,908,058	1,842,916	97%	1,904,920	1,818,565	95%
GRAND TOTALS		13,852,301	13,450,690	97%	14,552,108	14,245,749	98%

Illinois Eastern Community Colleges FY2000 Operating Funds



Illinois Eastern Community Colleges Dist. #529
As of September 30, 1999 - \$4,118,166

Agenda Item #10

Chief Executive Officer's Report

Agenda Item #11

Executive Session

Agenda Item #12

Approval of Executive Session Minutes

Agenda Item #13

Approval of Personnel Report

No Personnel Report for October.

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition & Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

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**Protection, Health, and Safety
Projects Schedule
Phase III & IV**

Phase III

ENVIRONMENTAL BARRIER PROJECTS & MISCELLANEOUS:	Estimated Budget										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

Phase IV

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications - WVC	\$61,700										
Replace Stage Curtains OCC & WVC	\$55,700										
Stage Floor Replacement OCC	\$48,400										
Flooring Replacements Asbestos - WVC	\$105,000										
Roof Replacements OCC & WVC	\$128,400										

Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
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TENTATIVE
Protection, Health, and Safety
Projects Schedule
Phase IV

Phase IV

MECHANICAL & ELECTRICAL PROJECTS:	Estimated Budget										
Replace Rooftop Units LTC	\$363,000										
Replace Rooftop Units OCC	\$779,300										
HVAC/Dehumidification Upgrades – WVC	\$284,300										
HVAC Replacement FCC	\$137,900										
Fire Alarm & Emergency Lighting Replacement LTC & WVC	\$382,000										
Electrical Renovations WVC	\$284,300										
Furnace Replacement FCC	\$84,700										
Lighting & Fire Alarm Upgrades - FCC & OCC	\$69,600										
TOTALS : ESTIMATED BUDGET \$3,781,600 BID AMOUNT \$2,727,815			Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted