

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**BOARD OF TRUSTEES**

***MONTHLY MEETING***

June 15, 1999



**Location:**

**Lincoln Trail College  
11220 State Hwy 1  
Robinson, Illinois 62454**

**Dinner – 5:30 p.m. – Robinson Correctional Center  
Meeting – 7 p.m. – Cafeteria - Lincoln Trail College**

**IECC BOARD AGENDA**  
**7 P.M.**  
**June 15, 1999**

1. Call to order & Roll Call.....Chairman Wattleworth
  2. Disposition of Minutes..... CEO Bruce
  3. Recognition..... Bruce
    - A. Visitors and Guests
    - B. IECCEA Representative
  4. Public Comment
  5. Reports
    - A. Report from Trustees
    - B. Report from Presidents
    - C. Report from George Woods
    - D. Report from Cabinet
  6. Policy First Readings (and Possible Approval)
    - A. Gift Ban Act (100.20)..... Bruce
  7. Staff Recommendations for Approval
    - A. Prevailing Rate of Wages .....Allard
    - B. Working Cash Fund.....Allard
    - C. FY99-2000 Budget Resolution.....Allard
    - D. Building & Maintenance Fund Expenditure Resolution .....Allard
    - E. Inter-Fund Loans Resolution.....Allard
    - F. FY99 Capital Renewal Grant Application.....Allard
    - G. FY99 Capital Renewal Grant Application Resolution.....Allard
    - H. Ramp 2001..... Cantwell
    - I. Constitution Fee..... Cantwell
    - J. Approval of Agreement for Single Parent Services..... Bruce
  8. Bid Committee Report .....Allard
- IECC  
Janitorial Supplies & Equipment
9. District Finance
    - A. Financial Report .....Allard
    - B. Approval of Financial Obligations..... Bruce
  10. Chief Executive Officer's Report..... Bruce
  11. Executive Session ..... Bruce
  12. Approval of Executive Session Minutes ..... Bruce
  13. Approval of Personnel Report ..... Bruce
  14. Collective Bargaining ..... Bruce
  15. Litigation ..... Bruce
  16. Acquisition & Disposition of Property ..... Bruce
  17. Other Items
  18. Adjournment

**Agenda Item #1**

**Call to Order & Roll Call**

**Agenda Item #2**

**Disposition of Minutes**

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Richland, Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Wabash, Wayne and White, and State of Illinois, held in the Cooperative Extension Building, at Frontier Community College, Frontier Drive, Fairfield, Illinois, on Tuesday, May 18, 1999.

**AGENDA #1 – “Call to Order & Roll Call”** - The meeting was called to order at 7:10 p.m., by Dr. Kent L. Wattleworth, Chairman.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Dr. G. Andrew Fischer, Ms. Karen Marie Jameson, Mrs. Shirley Kessler, Mr. James W. Lane, Jr., Mrs. Beverly L. Turkal, Dr. Kent L. Wattleworth, Miss Marilyn J. Wolfe. Also present was Mr. Douglas C. Dollahan, student trustee. Trustees absent: None. There being a quorum present, the Chairman declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.  
Dr. Hans Andrews, President of Olney Central College.  
Dr. John Arabatgis, President of Lincoln Trail College.  
Dr. Harry Benson, President of Wabash Valley College.  
Dr. William J. Lex, President of Frontier Community College.  
Mr. George Woods, Dean of Community Development & Workforce Education.  
Ms. Christine Cantwell, Associate Dean of Academic and Student Support Services.  
Ms. Pamela Schwartz, Associate Dean of Institutional Development.  
Mrs. Nancy J. Allard, Comptroller & Director of Finance.  
Mrs. Marty Novak, Director of Personnel.  
Mr. Harry Hillis, Jr., Board Secretary.

**CEO to Chair Meeting:** The Chairman asked Mr. Bruce to Chair this meeting. With Board concurrence, Mr. Bruce assumed the Chair.

**AGENDA #2 – “Disposition of Minutes”** – Open meeting minutes of the regular meeting, held on Tuesday, April 20, 1999, were presented for approval.

**Board Action:** Dr. Fischer made a motion to approve, as prepared, open meeting minutes of the regular meeting, Tuesday, April 20, 1999. The motion was seconded by Mr. Lane. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

**AGENDA #3 – “Recognition”** –

**#3-A. Visitors & Guests:** Visitors & guests present were recognized.

**#3-B. IECCEA Representative:** None.

**AGENDA #4 – “Public Comment”** – None.

**AGENDA #5 – “Reports”** -

**#5-A. Report from Trustees:** Mr. Lane reported on Community College Lobby Day activities in Springfield.

**#5-B. Report from Presidents:** Informational reports from each of the four colleges were presented by Dr. Andrews, Dr. Arabatgis, Dr. Benson and Dr. Lex.

**#5-C. Report from George Woods:** Mr. Woods presented an informational report on Workforce Education.

**#5-D. Report from Cabinet:** None.

**AGENDA #6 – “Policy Readings”** – None.

**AGENDA #7 – “Staff Recommendations for Approval”** - The following staff recommendations were presented for approval.

**#7-A. Continuation of IECC Retirees in Current Group Plan:** The CEO recommended that IECC retirees be allowed to continue under our regular group plan for health insurance, until issues are settled on a state plan to cover community college retirees. Retirees pay the full premium cost for themselves, spouses, and dependents.

**Board Action:** Mrs. Kessler made a motion to allow IECC retirees to continue under our regular group plan for health insurance as recommended. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#7-B. Long Range Plan:** The CEO recommended approval of the Long Range Plan for Illinois Eastern Community Colleges District #529, for fiscal years 2000 and 2001. The Plan is the product of college and district office-based planning. To help ensure the continued viability of District #529, it is deemed essential that the four colleges, workforce education, and the district office continue making improvements in (1) instruction, (2) student services, and (3) facilities and operations. Each of the major entities has established specific objectives designed to meet these broad-based goals. The Long Range Plan outlines these objectives. Like the two previous Long Range plans, this plan will be used as an ongoing two-year guide, with an annual review. The annual review will allow for revisions as well as adding a new year. Progress and status of the FY99 plan objectives are also listed.

**Board Action:** Mrs. Turkal made a motion to adopt the Long Range Plan for fiscal years 2000 and 2001 as presented. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. Ms. Jameson abstained. The motion having received 6 yea votes and 0 nay votes and 1 abstention, the Chair declared the motion carried.

**#7-C. Statement of Understanding Between The University of Southern Indiana and IECC:** The CEO recommended approval of the following Statement of Understanding Between The University of Southern Indiana and the Illinois Eastern Community Colleges.

## **Statement of Understanding**

### **Between**

### **The University of Southern Indiana and the Illinois Eastern**

### **Community Colleges**

### **Statement of Intent**

The purpose of this agreement is to facilitate the transfer of graduates of Illinois Eastern Community Colleges who earn associate degrees in arts and science to the baccalaureate programs at the University of Southern Indiana.

### **Principles Upon Which Articulation is Based**

This agreement, which encompasses the four degree granting institutions of Illinois Eastern Community Colleges (Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College) and the University of Southern Indiana, provides a written record of a continuing relationship centered on a mutually beneficial commitment to serving students.

The University of Southern Indiana recognizes for transfer the Illinois Articulation Initiative General Education Core Curriculum as described on pages 32-33 of the IECC 1999-2001 catalog. The specific details of the articulation between the Illinois General Education Core Curriculum are described on page 2 of this agreement.

It is the intention of both parties to extend articulation agreements at the program level. It is understood that these agreements may involve the Illinois Eastern Community Colleges system and/or individual campuses as appropriate.

**Board Action:** Mrs. Turkal made a motion to approve the Statement of Understanding Between the University of Southern Indiana and IECC. The motion was seconded by Mrs. Kessler and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#7-D. Cooperative Agreement with Kaskaskia College:** The CEO recommended adoption of the following resolution to extend the joint agreement between Kaskaskia College and IECC for a period of one year:

**Resolution on Joint Agreement with Kaskaskia College**

WHEREAS, Illinois Eastern Community Colleges and Kaskaskia College desire to provide readily accessible educational services to the greatest number of students at the lowest possible cost, and

WHEREAS, Illinois Eastern Community Colleges has certain programs that Kaskaskia College does not offer, and Kaskaskia College has certain programs that Illinois Eastern Community Colleges district does not offer.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Illinois Eastern Community Colleges District #529 authorizes the continuation of the agreement with Kaskaskia College District #501 as written and agreed to by the respective college administrators, for one year, effective July 1, 1999.

Illinois Eastern Community Colleges, District #529 agrees to accept students from Kaskaskia College, District #501 in the following programs:

Coal Mining Technology	AAS/Certificate
Diesel Equipment Technology	AAS
Hospitality Management	AAS
Machine Shop Technology	AAS/Certificate
Radio-TV Broadcasting	AAS
Telecommunications Technology	AAS/Certificate
Woodworking Technology	AAS

Kaskaskia College, District #501, agrees to accept students from Illinois Eastern Community Colleges, District #529 in the following programs:

Business Management	AAS
Music Emphasis	AA
Dental Assisting	Certificate
Certified Respiratory Therapy Technician	Certificate
Physical Therapist Assistant	AAS

**Board Action:** Miss Wolfe made a motion to adopt the foregoing resolution extending the joint agreement with Kaskaskia College. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#7-E. Lease Agreements:** The CEO recommended approval of the following leases, amended leases and subleases.

**1. Tom Fehrenbacher/OCC Cosmetology Lease:** Amended lease for the Cosmetology Program property located at 202 East Main Street, Olney. Extend lease from July 1, 1999 through June 30, 2000. Rent from \$5,175 to \$5,757.



**Board Action:** Mrs. Kessler made a motion to approve the amended lease for the Cosmetology Program property (1) as outlined. The motion was seconded by Ms. Jameson and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**2. Tom Fehrenbacher/IECC Lease:** Amendment for property located at 216 East Main Street, Olney. Extend lease through June 30, 2000. Rent remains the same at \$760 per month. Snow and ice removal will be provided by IECC.

**3. CMS IDES/IECC Lease:** Agreement with Central Management Services for Illinois Department of Employment Security, 693 square feet, property located at 216 East Main St., Olney. Extend lease from July 1, 1999 to June 30, 2000. Monthly rent remains the same at \$472.

**4. IECC/Dislocated Workers Sublease:** Sublease with Lakeland College Dislocated Workers Center for property at 216 East Main Street, Olney, 988 square feet. Extend lease from July 1, 1999 through June 30, 2000. Monthly rent remains the same at \$672.

**5. CEFS/IECC Sublease:** Sublease with CEFS Economic Opportunity Corporation for property located at 216 East Main Street, Olney, for \$175 per month.

**Board Action:** Mr. Lane made a motion to approve the foregoing lease and subleases for property at 216 East Main Street, Olney, (2,3,4,5) as outlined. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#7-F. FY2000 Department of Corrections Contract:** The CEO recommended approval of the budget for the FY2000 contract with the Illinois Department of Correction School District #428, for Lincoln Trail College to operate the educational program at the Robinson Correctional Center. The FY2000 contract provides for 35 baccalaureate courses, Business Management, Computer Technology, Horticulture, Food Service Technology, Commercial Custodial Services and pay increases. The budget is summarized as follows.

### Department of Corrections Contract FY2000 Budget Summary

1. Income (Estimated)	
ICCB	\$174,907
Plant Sales	<u>1,000</u>
Total	\$175,907
2. Expenditures	
Personal Services	\$295,700
Fringe Benefits	32,273
Equipment	-0-

Commodities	34,968
Travel	3,700
Other Costs	<u>36,337</u>
Total	\$402,978
Less Income	<u>\$175,907</u>

Amount Requested from DOC           \$227,071

**Board Action:** Mr. Lane made a motion to approve the FY2000 Department of Corrections contract budget as recommended. The motion was seconded by Mr. Dollahan and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#7-G. Board Authorization to Confer Honorary Degrees to Kent Wattleworth – OCC, and David Hart - WVC:** The CEO recommended adoption of the following resolution.

**Resolution Authorizing Honorary Degrees**

**Dr. Kent L. Wattleworth & Mr. David L. Hart**

WHEREAS, Dr. Kent L. Wattleworth and Mr. David L. Hart have given many years of dedicated service to the citizens of Illinois Eastern Community Colleges District No. 529 as members of this Board of Trustees.

WHEREAS, Dr. Wattleworth is a physician and surgeon who was elected to the first Board of the community college district in 1967, serving until April of 1975. He then returned to the Board in 1982 and has served until the present date. He was not a candidate for reelection this year and when his term expires in November, he will have served more than 25 years on the Board of Trustees, plus three years as a member of the Class II Junior College Board that operated Olney Community College before District 529 was formed, for a total of more than 28 years of service as a community college board member.

WHEREAS, Dr. Wattleworth was the Board’s first Chairman and has held that office for more than 23 years, and the main building at Olney Central College has been named Wattleworth Hall in his honor.

WHEREAS, Mr. Hart has a distinguished background in education, serving as a teacher, coach, principal, and regional superintendent of schools. Mr. Hart was elected to the Board of Trustees in April of 1971 and served continuously until November of 1997, when he was not a candidate for reelection. Thus he has served for 27 year as a member of the Board of Trustees, including 11 years as Vice Chairman.

WHEREAS, Mr. Hart is a former instructor at Wabash Valley College and the student center there has been named the David L. Hart Student Center in his honor.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of said community college district, that Dr. Wattleworth and Mr. Hart be given special recognition for their many hours of exemplary service to education in general and to the community college system in particular, as follows:

**Section 1:** Olney Central College is hereby authorized to confer an Honorary Associate Degree to Dr. Kent L. Wattleworth.

Section 2: Wabash Valley College is hereby authorized to confer an Honorary Associate Degree to Mr. David L. Hart.

**Board Action:** Miss Wolfe made a motion to adopt the foregoing resolution to confer honorary degrees to Dr. Wattleworth and Mr. Hart. The motion was seconded by Mrs. Turkal and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried. (Dr. Wattleworth abstained from voting on that part of the resolution conferring an honorary degree to himself.)

**AGENDA #8 – “Bid Committee Report”** – The Bid Committee presented the following report and recommendations, followed by Board action as recorded.

**#8-A. IECC – Student Intercollegiate & Intramural Insurance:** Bid Committee recommends acceptance of the low bid received for student intercollegiate and intramural insurance for FY1999-2000, from First Agency, Inc., Kalamazoo, Michigan, for total annual premium of \$36,549 for intercollegiate insurance and \$2,700 for intramural insurance. Source of Funds: Operating. Department: District-wide athletic insurance coverage.

**Board Action:** Dr. Fischer made a motion to accept the bid of First Agency, Inc., for student intercollegiate and intramural insurance coverage as recommended. The motion was seconded by Mr. Lane and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-B. LTC – Modular Access Flooring System:** Bid Committee recommends acceptance of the apparent low bid for the modular access flooring system for existing computer classrooms, Williams Hall, LTC, from Grunloh Construction, Inc., Effingham, Illinois, with a base bid of \$61,284, as recommended by Marion Poggas of Garrison Jones Architects Inc. Source of Funds: FY98 Technology Enhancement Grant. Department: LTC Computer Classrooms/Williams Hall.

**Board Action:** Mrs. Kessler made a motion to accept the bid of Grunloh Construction for the modular access flooring system at LTC as recommended. The motion was seconded by Dr. Fischer and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #9 – “District Finance”** – The following District financial matters were presented:

**#9-A. Financial Report:** The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$3,773,500.16, as of April 30, 1999. The reports were accepted.

**#9-B. Approval of Financial Obligations:** District financial obligations (Listing of Board Bills) for the month of May, 1999, totaling \$889,303.24, were presented for approval.

**Board Approval for Payment of Financial Obligations:** Mr. Lane made a motion to approve payment of the district financial obligations for the month of May, 1999, in the amounts listed, and payments from the revolving fund for the month of April, 1999. The motion was seconded by Miss Wolfe and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #10 – “Chief Executive Officer's Report”** - Mr. Bruce presented informational reports relative to the following topics:

1. \$1.7 Million for Learning Resource Center at FCC.
2. Leadership & Core Values Survey.
3. Banner Success.
4. Common Schedule Following Common Catalog.
5. Trustee Institute, June 3 & 4, 1999.
6. Lobby Day.
7. Tax Recovery from Lawrence County - \$42,000.
8. Mildly Ill Child Grant Status.
9. Gear-Up Data.
10. Community College System.
11. Dr. Lex - Distinguished Graduate, Community College Leadership Program.
12. Retirees Insurance.
13. Registered Nurses Shortage.
14. Upcoming Trustee Events.
15. Crawford County Bar Association Internet Seminar.
16. Request for Proposals – East St. Louis Community College Center.
17. Enrollment Comparison Report.
18. High School Counselor Appreciation Day.
19. IECC Flyer.
20. Telecom Report.
21. Our Personnel in China.

**AGENDA #11 – “Executive Session”** - The Chair recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to discuss collective negotiating matters; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act.

**#11-A. Closed Meeting:** Mrs. Kessler made a motion to hold a closed meeting to consider the matters outlined by the Chair. The motion was seconded by Mrs. Turkal and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: Ms. Jameson. Trustees absent: None. The motion having received 6 yea votes and 1 nay vote, the Chair declared the motion carried. A closed meeting was held, beginning at 8:43 p.m.

**#11-B. Closed Meeting Ended:** Dr. Fischer made a motion to reconvene in open session. The motion was seconded by Miss Wolfe. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 8:51 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

**AGENDA #12 – "Approval of Executive Session Minutes"** – Ms. Jameson made a motion to approve, for the public record, minutes of a closed meeting held on Tuesday, April 20, 1999. The motion was seconded by Mr. Lane. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted.

**AGENDA #13 – "Approval of Personnel Report"** - The CEO recommended approval of the following personnel report.

#### **400.1. Adoption of Resolution and Reemployment of Full-Time Staff**

It is recommended that the following resolution be adopted as part of the Personnel Report. The employment of personnel whose wages are supported by Department of Corrections, grant, or auxiliary funds is completely dependent upon continued funding from those sources. Should the account terminate or revenues cease, employment is null and void and the rights of both parties are at an end.

#### **Resolution**

WHEREAS, effective July 1, 1999, the Board of Trustees desires to employ administrative, professional/non-faculty, technical, clerical/secretarial, and maintenance/custodial/security employees whose names are set forth on Appendix A, and

WHEREAS, the Board of Trustees desires to establish certain terms and conditions of employment with respect to said employees that will be in effect during the 1999-2000 fiscal year.

NOW, THEREFORE, BE IT RESOLVED:

1. Effective July 1, 1999, the employees whose names are set forth on Appendix A shall be reemployed and during their continued employment, they shall be employees-at-will and either the Board of Trustees or the employee can terminate this at-will relationship with or without cause, with or without notice, at any time. No supervisor, managerial employee, administrator or representative of Illinois Eastern Community Colleges has the authority to enter into any agreement with any employee for employment for any specified period or to make any promises contrary to the employment-at-will policy. Only the Board of Trustees has such authority.

2. The appropriation to cover the salaries of said employees does not constitute an express or implied contract and shall not create any right on the part of any such employee to demand continuous employment or compensation by reason of such appropriation if the Board determines that the employment of any such employee is no longer needed or necessary.

3. If any vacancy occurs in any of the positions held by any of the individuals listed on Appendix A, there shall be no requirement to fill any such vacancy if it is determined that there is no need or necessity to fill such vacancy.

4. Any past resolution, policy, authority or any action of the Board inconsistent with the instant Resolution is hereby amended so as to conform with this Resolution.

5. This Resolution shall be in full force and effect from and after its adoption. In the event that any past, current or future policies or procedures conflict with this Agreement, this Agreement shall govern.

## APPENDIX A

### ADMINISTRATIVE

#### FRONTIER COMMUNITY COLLEGE

Ted Davis	Director of LRC
Blenda Demaret	Assistant to the Dean of the College
Jerry Hefley	Dean of the College
Carroll Hilliard	Director of Financial Assistance & Community Services
Melanie Lee	Director of Public Info & Marketing
LaVonna Miller	Director of Business

#### LINCOLN TRAIL COLLEGE

Debbie Kull	Director of Financial Aid
Juanita Martin	Director of LRC
Gayle Saunders	Dean of the College
Lydia Williams	Director of Business, Community Services & Continuing Ed

#### OLNEY CENTRAL COLLEGE

Jack Davis	Dean of Instruction
Doug Shipman	Director of Business
Fran Stencil	Director of LRC
Chris Webber	Assistant Dean for Student Services

#### WABASH VALLEY COLLEGE

Louise Acree	Director of Public Information & Marketing
Wayne Henegar	Dean of Instruction
** Nadine Smith	Director of LRC
Diana Spear	Assistant Dean of Student Services
Cynthia Walls	Director of Business

## WORKFORCE EDUCATION

John Howard	Associate Dean, CMT
George Woods	Dean of Workforce Education

## DISTRICT OFFICE

Nancy Allard	Comptroller & Director of Finance
Chris Cantwell	Assoc Dean, Acad & Student Support Serv
Marty Novak	Director of Personnel
Pam Schwartz	Assoc Dean, Institutional Development
Kathleen Vespa	Assoc Dean, Education to Careers Prog

\*\*Retirement effective July 31, 1999.

## PROFESSIONAL/NON-FACULTY

### FRONTIER COMMUNITY COLLEGE

	Robert Boyles	Program Director, Adult & Continuing Ed
	Suzanne Brooks	Coordinator of Registration & Records
*	Bill Brower	Coordinator of Literacy Development Program (GRANT)
	Galen Dunn	Supervisor of Building & Grounds
*	Beverly Fisher	Director, Public Assistance (GRANT)
*	Brenda Helm	Director of Ad Education Recruitment & Advisement (GRANT)
*	Lawrence Houston	Director of Admissions & Special Populations (GRANT)
	Janice Tucker	Director of Recruitment & Advisement
	Wesley Weber	Program Director, Emergency Prep & Industrial Quality Management
	Jeannette Wiles	Coordinator of Student Success

### LINCOLN TRAIL COLLEGE

*	Rick Arp	Coach (AUXILIARY)
	James Chambers	Coach
*	Carol Fouts	Coordinator of Public Info & Marketing (AUXILIARY)
*	Liz Grant	Manager of Bookstore (AUXILIARY)
	Richard Kent	Building Superintendent
*	Anthony Kestranek	Fitness Center Coordinator (AUXILIARY)
	Becky Mikeworth	Director of Admissions
	Brad Musgrave	Director of Recruitment & Advisement

### OLNEY CENTRAL COLLEGE

*	Kristi Angle	Coordinator, Community Prog & Student Activities (AUXILIARY)
	Judy Burroughs	Director of the Cosmetology Program
*	Norma Clodfelter	Manager of Food Services (AUXILIARY)
	Dennis Conley	Athletic Director/Coach
	James Glash	Coach
	Jervaise McGlone	Coordinator of Student Success

Jessica Morris	Coach
Deanna Ratts	Coordinator of Public Information & Marketing
J. Robert Story	Building Superintendent
Vicki Stuckey	Financial Aid Coordinator
* Ed Wright	Manager of Bookstore (AUXILIARY)

#### WABASH VALLEY COLLEGE

James Bogard	Building Superintendent
Elaine Brown	Coordinator, Academic Assistance Center
James Cox	Director, Radio/TV Broadcasting
* Greg Goldman	Manager of Bookstore (AUXILIARY)
John Loyer	Coach
* Glenda Raber	Coordinator Radio Information Serv (GRANT)
* Judy Riggs	Manager of Food Services (AUXILIARY)
Melinda Silvernale	Financial Aid Coordinator
Stephanie Smith	Coach
Tim Zimmer	Director of Academic Advising

#### WORKFORCE EDUCATION

* Byron Brumfiel	Asst Prog Dir, Small Bus Dev Ctr (GRANT)
* Debbie Chillson	Pr Dir, Econ Dev/Sm Bus Dev Center GRANT)
John Frazier	Asst Prog Dir, Hainan Project
John Highhouse	Prog Dir, Telecommunications Training
George Kocher	Asst Prog Dir, Telecom & Ind Training
Diane Lutes	Director of Admissions & Financial Aid
* Kristi Masinelli	District Student Recruiter Coord (GRANT)
Pamela Swanson-Madden	Prog Dir, International Students/Dir of District Student Recruitment
* Carla Wesner	Dir of Business & Industry Training (GRANT)

#### DISTRICT OFFICE

Rita Adams	Program Director, College Support Services
* James Beers	Dir of the Welfare to Work Program (GRANT)
Alex Cline	Director of Information & Comm Technology
Jack Dunn	Communications Specialist
Marilyn Grove	Treasurer
* LeAnn Hartleroad	Asst Program Dir, Upward Bound (GRANT)
* Peggy Jausel	Dir of Dislocated Worker Program (GRANT)
* Susan Polgar	Project Dir, Success Network Title IV (GRANT)
* Rodney Raney	Asst Prog Dir, Educ Talent Search (GRANT)

#### TECHNICAL



### FRONTIER COMMUNITY COLLEGE

*	Jeffery Davenport	Computer Technician (GRANT)
*	Janet Herman	Literacy Development Center Tech (GRANT)
	Scott Talbert	Textbook Library/Equipment Technician

### LINCOLN TRAIL COLLEGE

	Paul Lange	Audio/Visual Technician
*	Fred Strohm	Computer Technician (GRANT)

### OLNEY CENTRAL COLLEGE

*	Joyce Nix	Special Needs/Academic Advisor (GRANT)
*	Bruce Stovall	Computer Technician (GRANT)
*	Rose Teel	Job Developer/Intake Processor (GRANT)
*	Christine Weber	Jobs Advisor (GRANT)

### WABASH VALLEY COLLEGE

	Darla Brooke	Computer Lab Technician
	Sandra Craig	Library Technician
*	Joedy Groff	Computer Technician (GRANT)
*	Jennifer Hering	Food Service Technician (9 mo)(AUXILIARY)

### WORKFORCE EDUCATION

	Kay Brown	Training Advisor – Carterville
	Shirley Buche	Training Advisor – Harrisburg
	Becky Coomer	Training Advisor – Robinson
	Mary Kay Enrietta	Training Advisor – Springfield
	Teresa Harris	International Student Liaison
	Barbara McGuire	Computer Lab Technician
*	Teresa O'Brien	Program Assistant (GRANT)
	Lynda Price	Training Advisor – Marissa
	Ada Reed	International Student Liaison

### DISTRICT OFFICE

	Charles Bennett	Systems Technician
*	Cheryl Blank	Upward Bound Student Advisor (GRANT)
	Jeff Gumbel	Webmaster
*	Stephanie Harrison	College Acad Adv, Ed Talent Search (GRANT)
	Chris Heindselman	Research Technician
*	Shirley Kessler	Student Adv, Succ Network (GRANT)(OCC)
*	Carole Kirk	Upward Bound Student Advisor (GRANT)
*	Judy Neikirk	Student Adv, Succ Network (GRANT)(WVC)
*	Carol Redman	Program Advisor, Ed Talent Search (GRANT)
*	Wilma Seiler	Case Worker (GRANT)
	Rebecca Shultz	Computer Operations Technician I

* Kathy Swinson	Case Worker (GRANT)
Paul Tait	Networking Technician
* Cora Weger	Student Adv, Succ Network (GRANT)(LTC)
* Lisa Weiler	Case Worker (GRANT)
* Janet Wellen	Student Adv, Succ Network (GRANT)(FCC)
Lucinda Wingert	Database Specialist

## CLERICAL/SECRETARIAL

### FRONTIER COMMUNITY COLLEGE

Barbara Bennett	Secretary I
Karen Bryant	Secretary I
Trena Cline	Clerk/Receptionist
Debra Dawkins	Secretary I
Tara Farleigh	Clerk/Receptionist
Denise Hilliard	Secretary II
Freda Hoffman	Secretary II
Janie Lake	Secretary II
* Amy Loss	Clerk/Receptionist (GRANT)
Renee Smith	Secretary III

### LINCOLN TRAIL COLLEGE

Sheri Bayne	Secretary I
Donna Boyd	Secretary II
Deanna Chrysler	Secretary II
Carolyn DiBeasi	Secretary I
Sharon Hanson	Clerk/Receptionist
Jamie Henry	Secretary I
Julie Higginbotham	Secretary I
Jo Wachtel	Secretary I

### OLNEY CENTRAL COLLEGE

Jean Blackford	Secretary II
Jean Duckworth	Secretary II
Jaye Fehrenbacher	Secretary II
Kathy Fehrenbacher	Secretary I
Carla Gardner	Secretary II
Tammy Harmon	Secretary II
Carla Heckenbach	Secretary II
Linda Horn	Secretary I
Cheryl Knight	Secretary II
Sara Kocher	Secretary I
Reba Stanfield	Secretary I
Betty Stout	Secretary II

WABASH VALLEY COLLEGE

Pamela Henegar	Secretary I
Betty Hocking	Secretary I
Cindy Kruse	Secretary II
Barbara Minniear	Secretary I
Jane Owen	Secretary I
Cathy Seaton	Secretary II
Audrey Tice	Secretary III
Judy Wilkinson	Secretary I

WORKFORCE EDUCATION

* Sarah Kincaid	Secretary I (GRANT)
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DISTRICT OFFICE

Amy Johnson	Clerk/Receptionist
* Jill Bloehs	Secretary I (GRANT)
* Kathy Corry	Secretary II (GRANT)
Cynde Frost	Bookkeeper II
* Beverly Hemrich	Secretary I, Success Network (GRANT) (LTC)
Eva Hubble	Secretary I
Maria Michels	Bookkeeper I
* Andrea Pampe	Secretary I, Ed Talent Search (GRANT)
Chris Raley	Secretary II
Melanie Rariden	Secretary II
Jan Robards	Bookkeeper II
Rae Rose	Bookkeeper I
Jackie Shamhart	Secretary I
* Kathy Slichenmyer	Secretary I (GRANT)
Terry Stanford	Executive Secretary
Barbara Thomas	Secretary II

MAINTENANCE/CUSTODIAL

FRONTIER COMMUNITY COLLEGE

Andy Pottorff	Custodian
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LINCOLN TRAIL COLLEGE

Douglas Edwards	Lead Custodian
Kenneth Hawkins	Maintenance
Freda Kelley	Custodian
Albert Miller	Custodian
Ricky Rich	Groundskeeper
Gary Upton	Custodian

## OLNEY CENTRAL COLLEGE

Timothy Bower	Custodian
Larry Gangloff	Maintenance
Larry Johnson	Groundskeeper
Steve Martin	Custodian
Damona Nease	Custodian
Carl Sager	Lead Custodian
John Stoll	Custodian

## WABASH VALLEY COLLEGE

Donna Schultz	Custodian
Mary Ann Fields	Lead Custodian
Lisa Fortner	Custodian
Ron Martin	Groundskeeper
Dwight Piper	Maintenance
Brenda Wren	Custodian

\*Employment is completely dependent upon continued funding from a grant or profitable operation of the auxiliary fund object account.

### **400.2. Resignations**

#### A. Professional/Non-Faculty

1. Barbara Simmons, Manager of Food Services, LTC, effective May 15, 1999.

#### B. Faculty

1. Mary Tolliver, Nursing Instructor, effective June 1, 1999.

#### C. Technical

1. Deborah Johnson, Library Technician, OCC, effective May 14, 1999.

### **400.3. Retirement**

#### A. Administrative

1. Nadine Smith, Director of LRC, WVC, effective July 31, 1999.

**Board Action to Approve Personnel Report:** Mr. Lane made a motion to approve the foregoing Personnel Report as recommended. The motion was seconded by Mrs. Kessler and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Dr. Fischer, Ms. Jameson, Mrs. Kessler, Mr. Lane, Mrs. Turkal, Dr. Wattleworth, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #14 – “Collective Bargaining”** – None.

**AGENDA #15 – “Litigation”** – None.

**AGENDA #16 – “Acquisition & Disposition of Property”** - None.

**AGENDA #17 – “Other Items”** – Mr. Bruce reviewed the construction report, outlining the status of Life Safety projects.

**AGENDA #18 – “Adjournment”** – Miss Wolfe made a motion to adjourn. The motion was seconded by Mr. Dollahan. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared that the “Ayes” have it, the motion is adopted, and the meeting adjourned at 8:56 p.m.

Approved:     Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #3**

**Recognition**

- A. Visitors and Guests**
- B. IECCEA Representative**

**Agenda Item #4**

**Public Comment**

## **Agenda Item #5**

### **Reports**

- A. Report from Trustees**
- B. Report from Presidents**
- C. Report from George Woods**
- D. Report from Cabinet**



**Agenda Item #6**

**Policy First Readings (and Possible Approval)**

**A. Gift Ban Act (100.20)**

**Agenda Item #6A**

**MEMORANDUM**

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 7, 1999  
RE: Gift Ban Act (First Reading)

Mr. Chairman, presented for first reading is a new policy - State Gift Ban Act (100.20). Since this new act becomes effective July 1, 1999, I recommended adopting the policy and waiving the second reading.

TLB/tes

State Gift Ban Act (100.20)

The Board of Trustees and Employees of the Illinois Eastern Community Colleges shall operate in compliance with the Illinois State Gift Ban Act, (Public Act 90-0737).

- A. As used in this policy, the terms “employee”, “gift”, and “prohibited source” shall be defined as in the Act.
- B. The Trustees and employees shall not accept any gifts, except as provided otherwise in section 15, and any other applicable provision of the State Gift Ban Act, from any prohibited source or in violation of any federal or state statute, rule or regulation. This ban applies to and includes spouses of an immediate family living with the Trustee or employee. (No prohibited source shall offer or make a gift that violates this section.)
- C. Any Trustee or employee that is the recipient of a gift that is given in violation of this policy may, at his or her discretion, return the item to the donor or give an amount equal to its value to an appropriate charity.
- D. The Chair of the Board shall designate an Ethics Officer for the District. The duties of the Ethics Officer shall be as provided in the Act:
  - (1) to review statements of economic interest and disclosure forms of Illinois Eastern Community Colleges Trustees and senior employees before they are filed with the Secretary of State;
  - (2) to provide guidance to Trustees and employees in the interpretation and implementation of the Gift Ban Act and this policy.

**Agenda Item #7**

**Staff Recommendations for Approval**

- A. Prevailing Rate of Wages**
- B. Working Cash Fund**
- C. FY99-2000 Budget Resolution**
- D. Building & Maintenance Fund Expenditure Resolution**
- E. Inter-Fund Loans Resolution**
- F. FY99 Capital Renewal Grant Application**
- G. FY99 Capital Renewal Grant Application Resolution**
- H. Ramp 2001**
- I. Constitution Fee**
- I. Approval of Agreement for Single Parent Services**

**Agenda Item #7A**

**MEMORANDUM**

TO: Terry Bruce  
FROM: Nancy Allard  
DATE: May 27, 1999  
RE: Prevailing Rate of Wages

Each year the Illinois Department of Labor forwards to us the prevailing wage rates for the campus counties of Crawford, Richland, Wabash, and Wayne. The following letter is attached and provides the prevailing wage rates information.

The State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch 48, par. 39s-1 et seq.

The Board is advised that official action is required on this recommendation. If approved action is not taken, this could be a class “B” misdemeanor.

I recommend that the prevailing rate of wages determined by the Illinois Department of Labor be approved for the counties of Crawford, Richland, Wabash, and Wayne.

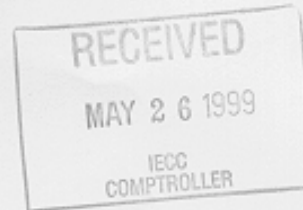
NA/mh

# IDOL

George H. Ryan, Governor  
ILLINOIS DEPARTMENT OF LABOR  
Robert M. Healey, Director

May 28, 1999

Ms. Nancy Allard, Comptroller  
Illinois Eastern Comm. College  
233 East Chestnut Street  
Olney, IL 62450-2298



Dear Ms. Allard:

Pursuant to your request for prevailing wage rates for the County(ies) of Crawford, Richland, Wabash and Wayne effective June 1, 1999, are enclosed for your information and use. IF YOU HAVE ACCESS TO THE INTERNET, PLEASE BE ADVISED THAT THE DEPARTMENT OF LABOR HAS A WEB SITE AT [HTTP://WWW.STATE.IL.US/AGENCY/IDOL](http://www.state.il.us/agency/idol). SELECT RULES AND RATES, SELECT PREVAILING WAGE, SELECT SAVE FILE. AFTER EXITING, UNZIP FILE. IF YOU PRINT THE INFORMATION YOU WILL HAVE TO PRINT LANDSCAPE STYLE AND/OR CHANGE THE FONT TO PREVENT THE INFORMATION FROM WRAPPING AROUND.

STATE OF ILLINOIS )  
DEPARTMENT OF LABOR )  
CONCILIATION AND MEDIATION DIVISION )

#### CERTIFICATE

I, Robert M. Healey, Director, Division of Conciliation and Mediation, Illinois Department of Labor, do hereby certify that I am the keeper of the records and files of said office and that the attached is a true and complete copy of the prevailing rate of wages determined by this Department for the aforesaid county or counties.

*Robert M. Healey*  
\_\_\_\_\_  
Robert M. Healey  
Director

Suite 115  
2309 West Main, Marion, IL 62959  
618-993-7090 Fax: 618-993-7258



IL. DEPT. OF LABOR PREVAILING WAGES FOR CRAWFORD COUNTY EFFECTIVE 06/01/1999  
 DIVISION OF CONCILIATION & MEDIATION PH(618-993-7271)

NAME OF TRADE	RGN	TYP	C	HOURLY-RATES		OVERTIME-RATES			HRLY-FRINGE-RATES		
				BASIC	FORMN	M-F>8	SAT	SU&HO	WLFR	PENSN	VACTN
ASBESTOS ABT-GEN		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
ASBESTOS ABT-MEC		BLD		20.800		2.0	2.0	2.0	2.000	2.980	0.000
BOILERMAKER		BLD		22.900	24.400	1.5	1.5	2.0	3.550	5.890	0.000
BRICK MASON		BLD		21.250	22.500	2.0	2.0	2.0	2.450	2.550	0.000
CARPENTER		BLD		22.740	24.490	1.5	1.5	2.0	2.450	4.020	0.000
CARPENTER		HWY		21.290	22.540	1.5	1.5	2.0	2.450	3.120	0.000
CEMENT MASON		BLD		22.630	23.630	1.5	1.5	2.0	2.450	3.000	0.000
CEMENT MASON		HWY		18.400	19.900	1.5	1.5	2.0	2.450	3.650	0.000
ELECTRICIAN		BLD		24.000	25.100	1.5	1.5	2.0	2.800	4.020	0.000
ELEVATOR CONSTRUCTOR		BLD		23.065	25.950	2.0	2.0	2.0	3.925	2.360	1.380
GLAZIER		BLD		19.610		1.5	1.5	2.0	2.250	2.000	0.000
HT/FROST INSULATOR		BLD		21.450	22.450	1.5	1.5	2.0	2.350	5.710	0.000
IRON WORKER		ALL		20.750	22.050	1.5	1.5	2.0	3.050	6.250	0.000
LABORER		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
LATHER		BLD		22.740	24.490	1.5	1.5	2.0	2.450	4.020	0.000
MACHINIST		BLD		27.200	28.950	2.0	2.0	2.0	3.100	1.700	1.880
MARBLE MASON		BLD		25.300		1.5	1.5	2.0	0.000	3.000	0.000
MILLWRIGHT		BLD		21.400	23.150	1.5	1.5	2.0	2.800	5.470	0.000
MILLWRIGHT		HWY		16.450	17.700	1.5	1.5	2.0	2.800	3.000	0.000
OPERATING ENGINEER		ALL	1	22.500		1.5	1.5	2.0	3.150	4.500	0.000
OPERATING ENGINEER		ALL	2	14.850		1.5	1.5	2.0	3.150	4.500	0.000
PAINTER		ALL		20.000	21.500	1.5	1.5	1.5	3.000	2.500	0.000
PILEDRIIVER		BLD		23.240	24.990	1.5	1.5	2.0	2.450	4.020	0.000
PILEDRIIVER		HWY		21.790	23.040	1.5	1.5	2.0	2.450	3.120	0.000
PIPEFITTER		ALL		24.220	25.970	1.5	1.5	2.0	2.700	4.250	0.000
PLASTERER		BLD		21.890	22.890	1.5	1.5	2.0	2.450	3.000	0.000
PLUMBER		ALL		24.220	25.970	1.5	1.5	2.0	2.700	4.250	0.000
ROOFER		BLD		17.750	19.250	1.5	1.5	2.0	2.450	2.500	0.000
SHEETMETAL WORKER		BLD		22.450	23.570	1.5	1.5	2.0	3.300	2.880	0.000
SPRINKLER FITTER		BLD		23.870	25.370	1.5	1.5	2.0	3.400	2.750	0.000
STONE MASON		BLD		21.250	22.500	2.0	2.0	2.0	2.450	2.550	0.000
TELECOM WORKER		BLD		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430
TELECOM WORKER		BLD	1	17.950	19.750	1.5	1.5	2.0	3.300	0.540	0.000
TERRAZZO MASON		BLD		25.300		1.5	1.5	2.0	0.000	3.000	0.000
TILE LAYER		BLD		21.650	23.000	1.5	1.5	2.0	2.450	3.020	0.000
TILE MASON		BLD		25.300		1.5	1.5	2.0	0.000	3.000	0.000
TRUCK DRIVER		ALL	1	21.440		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	2	21.840		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	3	22.040		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	4	22.290		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	5	23.040		1.5	1.5	2.0	4.360	2.225	0.000
TUCKPOINTER		BLD		21.250	22.500	2.0	2.0	2.0	2.450	2.550	0.000

\*\*\* PLEASE SEE ATTACHED FOR OVERTIME SPECIFICATIONS NOT LISTED.



IL. DEPT. OF LABOR PREVAILING WAGES FOR RICHLAND COUNTY EFFECTIVE 06/01/1999  
 DIVISION of CONCILIATION & MEDIATION PH(618-993-7271)

NAME OF TRADE	RGN	TYP	C	HOURLY-RATES		OVERTIME-RATES			HRLY-FRINGE-RATES		
				BASIC	FORMN	M-F>8	SAT	SU&HO	WLFR	PENSN	VACTN
ASBESTOS ABT-GEN		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
ASBESTOS ABT-MEC		BLD		20.800		2.0	2.0	2.0	2.000	2.980	0.000
BOILERMAKER		BLD		22.900	24.400	1.5	1.5	2.0	3.550	5.890	0.000
BRICK MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
CARPENTER		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
CEMENT MASON		BLD		22.200	22.950	1.5	1.5	2.0	0.000	2.000	0.000
CEMENT MASON		HWY		20.850	22.350	1.5	1.5	2.0	0.000	3.650	0.000
ELECTRICIAN		BLD		24.000	25.100	1.5	1.5	2.0	2.800	4.020	0.000
GLAZIER		BLD		19.610		1.5	1.5	2.0	2.250	2.000	0.000
HT/FROST INSULATOR		BLD		21.450	22.450	1.5	1.5	2.0	2.350	5.710	0.000
IRON WORKER		ALL		20.350	21.100	1.5	1.5	2.0	2.600	6.050	0.000
LABORER		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
MACHINIST		BLD		27.200	28.950	2.0	2.0	2.0	3.100	1.700	1.880
MARBLE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
MILLWRIGHT		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
OPERATING ENGINEER		ALL	1	22.500		1.5	1.5	2.0	3.150	4.500	0.000
OPERATING ENGINEER		ALL	2	14.850		1.5	1.5	2.0	3.150	4.500	0.000
PAINTER		ALL		20.000	21.500	1.5	1.5	1.5	3.000	2.500	0.000
PILEDRIIVER		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
PIPEFITTER		ALL		24.220	25.970	1.5	1.5	2.0	2.700	4.250	0.000
PLASTERER		BLD		22.300	23.050	1.5	1.5	2.0	0.000	2.000	0.000
PLUMBER		ALL		24.220	25.970	1.5	1.5	2.0	2.700	4.250	0.000
ROOFER		BLD		18.600	20.700	1.5	1.5	2.0	3.050	3.300	0.000
SHEETMETAL WORKER		ALL		22.600	23.350	1.5	1.5	2.0	3.150	3.070	1.360
SPRINKLER FITTER		BLD		23.870	25.370	1.5	1.5	2.0	3.400	2.750	0.000
STONE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
TELECOM WORKER		BLD		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430
TELECOM WORKER		BLD	1	17.950	19.750	1.5	1.5	2.0	3.300	0.540	0.000
TILE LAYER		BLD		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
TILE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
TRUCK DRIVER		ALL	1	21.440		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	2	21.840		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	3	22.040		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	4	22.290		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	5	23.040		1.5	1.5	2.0	4.360	2.225	0.000
TUCKPOINTER		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000

\*\*\* PLEASE SEE ATTACHED FOR OVERTIME SPECIFICATIONS NOT LISTED.

IL. DEPT. OF LABOR PREVAILING WAGES FOR WABASH COUNTY EFFECTIVE 06/01/1999  
 DIVISION of CONCILIATION & MEDIATION PH(618-993-7271)

NAME OF TRADE	RGN	TYP	C	HOURLY-RATES		OVERTIME-RATES			HRLY-FRINGE-RATES		
				BASIC	FORMN	M-F>8	SAT	SU&HO	WLFR	PENSN	VACTN
ASBESTOS ABT-GEN		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
ASBESTOS ABT-MEC		BLD		20.800		2.0	2.0	2.0	2.000	2.980	0.000
BOILERMAKER		BLD		22.900	24.400	1.5	1.5	2.0	3.550	5.890	0.000
BRICK MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
CARPENTER		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
CEMENT MASON		BLD		22.630	23.630	1.5	1.5	2.0	2.450	3.000	0.000
CEMENT MASON		HWY		18.400	19.900	1.5	1.5	2.0	2.450	3.650	0.000
ELECTRICIAN		BLD		24.440	25.440	1.5	1.5	2.0	2.800	4.400	0.000
GLAZIER		BLD		19.610		1.5	1.5	2.0	2.250	2.000	0.000
HT/FROST INSULATOR		BLD		21.450	22.450	1.5	1.5	2.0	2.350	5.710	0.000
IRON WORKER		ALL		20.350	21.100	1.5	1.5	2.0	2.600	6.050	0.000
LABORER		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
MACHINIST		BLD		27.200	28.950	2.0	2.0	2.0	3.100	1.700	1.880
MARBLE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
MILLWRIGHT		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
OPERATING ENGINEER		ALL	1	22.500		1.5	1.5	2.0	3.150	4.500	0.000
OPERATING ENGINEER		ALL	2	14.850		1.5	1.5	2.0	3.150	4.500	0.000
PAINTER		BLD		19.500	20.250	1.5	1.5	2.0	3.150	2.550	0.000
PAINTER		HWY		20.650	21.400	1.5	1.5	2.0	3.150	2.550	0.000
PAINTER OVER 30FT		BLD		20.250	21.000	1.5	1.5	2.0	3.150	2.550	0.000
PAINTER PWR EQMT		BLD		20.500	21.250	1.5	1.5	2.0	3.150	2.550	0.000
PAINTER PWR EQMT		HWY		21.650	22.400	1.5	1.5	2.0	3.150	2.550	0.000
PILEDRIIVER		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
PIPEFITTER		BLD		24.350	25.850	1.5	1.5	2.0	2.800	4.400	0.000
PLASTERER		BLD		21.890	22.890	1.5	1.5	2.0	2.450	3.000	0.000
PLUMBER		BLD		24.350	25.850	1.5	1.5	2.0	2.800	4.400	0.000
ROOFER		BLD		19.730	20.730	1.5	1.5	2.0	3.100	2.750	0.000
SHEETMETAL WORKER		ALL		22.600	23.350	1.5	1.5	2.0	3.150	3.070	1.360
SPRINKLER FITTER		BLD		23.870	25.370	1.5	1.5	2.0	3.400	2.750	0.000
STONE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
TELECOM WORKER		BLD		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430
TELECOM WORKER		BLD	1	18.350	19.650	1.5	1.5	2.0	0.000	0.550	0.000
TERRAZZO MASON		BLD		10.200	21.100	2.0	2.0	2.0	0.000	0.000	0.000
TILE LAYER		BLD		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
TILE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
TRUCK DRIVER		ALL	1	21.440		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	2	21.840		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	3	22.040		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	4	22.290		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	5	23.040		1.5	1.5	2.0	4.360	2.225	0.000
TUCKPOINTER		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000

\*\*\* PLEASE SEE ATTACHED FOR OVERTIME SPECIFICATIONS NOT LISTED.

IL. DEPT. OF LABOR PREVAILING WAGES FOR WAYNE COUNTY EFFECTIVE 06/01/1999  
 DIVISION of CONCILIATION & MEDIATION PH(618-993-7271)

NAME OF TRADE	RGN	TYP	C	HOURLY-RATES		OVERTIME-RATES			HRLY-FRINGE-RATES		
				BASIC	FORMN	M-F>8	SAT	SU&HO	WLFR	PENSN	VACTN
ASBESTOS ABT-GEN		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
ASBESTOS ABT-MEC		BLD		20.800		2.0	2.0	2.0	2.000	2.980	0.000
BOILERMAKER		BLD		22.900	24.400	1.5	1.5	2.0	3.550	5.890	0.000
BRICK MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
CARPENTER		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
CEMENT MASON		BLD		22.200	22.700	1.5	1.5	2.0	0.000	2.000	0.000
CEMENT MASON		HWY		20.850	22.350	1.5	1.5	2.0	0.000	3.650	0.000
ELECTRICIAN		ALL		25.360	27.520	1.5	1.5	2.0	2.800	4.560	0.000
GLAZIER		BLD		19.610		1.5	1.5	2.0	2.250	2.000	0.000
HT/FROST INSULATOR		BLD		21.450	22.450	1.5	1.5	2.0	2.350	5.710	0.000
IRON WORKER		ALL		20.350	21.100	1.5	1.5	2.0	2.600	6.050	0.000
LABORER		ALL		17.450	17.900	1.5	1.5	2.0	3.050	3.700	0.000
MACHINIST		BLD		27.200	28.950	2.0	2.0	2.0	3.100	1.700	1.880
MARBLE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
MILLWRIGHT		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
OPERATING ENGINEER		ALL	1	22.500		1.5	1.5	2.0	3.150	4.500	0.000
OPERATING ENGINEER		ALL	2	14.850		1.5	1.5	2.0	3.150	4.500	0.000
PAINTER		ALL		16.750	17.250	1.5	1.5	1.5	2.200	1.050	0.000
PAINTER OVER 30FT		ALL		19.850	20.350	1.5	1.5	1.5	2.200	1.050	0.000
PAINTER PWR EQMT		ALL		19.850	20.350	1.5	1.5	1.5	2.200	1.050	0.000
PILEDRIIVER		ALL		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
PIPEFITTER		BLD		24.500	26.000	1.5	1.5	2.0	3.550	4.850	0.000
PLASTERER		BLD		22.200	22.700	1.5	1.5	2.0	0.000	2.000	0.000
PLUMBER		BLD		24.500	26.000	1.5	1.5	2.0	3.550	4.850	0.000
ROOFER		BLD		16.100	16.900	1.5	1.5	2.0	3.100	2.650	0.000
SHEETMETAL WORKER		ALL		22.600	23.350	1.5	1.5	2.0	3.150	3.070	1.360
SPRINKLER FITTER		BLD		23.870	25.370	1.5	1.5	2.0	3.400	2.750	0.000
STONE MASON		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000
TELECOM WORKER		BLD		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430
TELECOM WORKER		BLD	1	18.250	18.750	1.5	1.5	2.0	3.800	0.550	0.000
TERRAZZO MASON		BLD		26.000	26.350	1.5	1.5	2.0	0.000	2.450	0.000
TILE LAYER		BLD		19.630	20.880	1.5	1.5	2.0	4.000	3.350	0.000
TRUCK DRIVER		ALL	1	21.440		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	2	21.840		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	3	22.040		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	4	22.290		1.5	1.5	2.0	4.360	2.225	0.000
TRUCK DRIVER		ALL	5	23.040		1.5	1.5	2.0	4.360	2.225	0.000
TUCKPOINTER		BLD		21.300	22.300	1.5	1.5	2.0	3.050	4.000	0.000

\*\*\* PLEASE SEE ATTACHED FOR OVERTIME SPECIFICATIONS NOT LISTED.

**AN ORDINANCE OF THE BOARD OF TRUSTEES  
OF ILLINOIS EASTERN COMMUNITY COLLEGES  
COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS  
ASCERTAINING THE PREVAILING RATE OF WAGES  
FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED  
IN ANY PUBLIC WORKS OF SAID DISTRICT**

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq. and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Illinois Eastern Community Colleges District #529, counties of Crawford, Richland, Wabash and Wayne investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Board of Trustees, employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY THE CHIEF EXECUTIVE OFFICER AND BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES DISTRICT #529:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wages for construction work in Crawford, Richland, Wabash and Wayne Counties as determined by the Department of Labor of the State of Illinois as of **June of 1999**, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the BOARD OF TRUSTEES to the extent required by the aforesaid Act.

SECTION 3: The Board Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 15th day of June, 1999.

APPROVED: \_\_\_\_\_  
Chief Executive Officer of the Board of Trustees  
Illinois Eastern Community Colleges

(SEAL)

ATTEST: \_\_\_\_\_  
Board Secretary

STATE OF ILLINOIS )  
COUNTIES OF CRAWFORD, RICHLAND, WABASH, AND WAYNE) s.s.  
ILLINOIS EASTERN COMMUNITY COLLEGES )

CERTIFICATE

I, Harry Hillis, Jr., DO HEREBY CERTIFY THAT I am the Board Secretary in and for the Board of Trustees; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chief Executive Officer and Board of Trustees of Illinois Eastern Community Colleges being entitled: "AN ORDINANCE OF THE BOARD OF TRUSTEES OF ILLINOIS EASTERN COMMUNITY COLLEGES, COUNTIES OF CRAWFORD, RICHLAND, WABASH AND WAYNE, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OF SAID DISTRICT," at a regular meeting held on the 15th day of June, 1999, the ordinance being a part of the official records of said Board of Trustees.

DATED: This 15th day of June, 1999.

\_\_\_\_\_  
Board Secretary

(SEAL)

**Agenda Item #7B**

**MEMORANDUM**

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 7, 1999  
RE: Working Cash Fund

Mr. Chairman, I recommend the attached resolution be adopted authorizing the treasurer to permanently transfer approximately \$106,450 Working Cash Fund interest to the General Fund on or before June 30, 1999.

TLB/tes

## MEMORANDUM

TO: Terry Bruce  
FROM: Nancy Allard  
DATE: June 7, 1999  
SUBJECT: Working Cash Fund

State statute requires that the Board of Trustees approve by resolution the transfer of interest earned on the Working Cash Fund to the General Fund for the purpose of paying general obligations of the District. Attached is a resolution to comply with that requirement.

As everyone is aware, the District has attempted to maintain a \$1,500,000 contingency fund to meet their obligations and payroll. \$1,500,000 is approximately ½ of what the District needs to meet these obligations without difficulty. Therefore, the Working Cash Fund interest is used to assist in meeting these obligations.

Each year the principal of the Working Cash Fund remains intact. If for some reason the principal was spent and the District was unable to repay it, the Working Cash Fund would be gone. The only way for reestablishment is through voter referendum.

It is recommended that the attached resolution be adopted authorizing the treasurer to permanently transfer approximately \$106,450 Working Cash Fund interest to the General Fund on or before June 30, 1999.

Thank you.

NA/cr

Attachment



RESOLUTION OF THE BOARD OF TRUSTEES

Working Cash Fund Transfer

WHEREAS, the Board of Trustees affected the permanent transfer of interest earned on the Working Cash Fund monies to the General fund on or before June 30, 1999.

WHEREAS, the Board of Trustees initiated this transfer which is pursuant to the Illinois Revised Statutes, Chapter 110, Section 805/3-33.6 for the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the district.

WHEREAS, the Board used these funds for aforesaid purposes and no repayment of this money is required.

SO BE IT RESOLVED, that the Board of Trustees authorize the Treasurer of the District to permanently transfer approximately \$106,450 Working Cash Fund interest to the General Fund, said transfer to be made on or before June 30, 1999.

BY ORDER OF THE BOARD OF TRUSTEES,  
ILLINOIS EASTERN COMMUNITY COLLEGES,  
DISTRICT #529

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Date

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 7, 1999  
RE: FY99-2000 Budget Resolution

Mr. Chairman, I recommend approval of the attached budget resolution that outlines the schedule for the publication notice of a tentative budget, the budget hearing, and the adoption of the budget.

TLB/tes

Attachment

**Agenda Item #7C**

MEMORANDUM

TO: Terry Bruce  
FROM: Nancy Allard  
SUBJECT: FY99-2000 Budget Resolution  
DATE: May 28, 1999

Attached is the budget resolution that requires approval by the Board of Trustees. It outlines the schedule for the publication notice of a tentative budget, the budget hearing, and the adoption of the budget.

Thank you.

NA/cr

Attachment

RESOLUTION ESTABLISHING BUDGET REQUIREMENTS

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 1999-2000 fiscal year:

1. Date of Fiscal Year: July 1, 1999 - June 30, 2000
2. Publication of Notice of Public Hearing on Budget: On or before August 13, 1999.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 13, 1999.
4. Mailing Tentative Budget to Board of Trustees: August 13, 1999.
5. Public Hearing on Budget: September 21, 1999, at the hour of 6:00 p.m. to 6:30 p.m., local time, Frontier Community College, 2 Frontier Drive, Fairfield, Illinois.
6. Adoption of Budget: September 21, 1999, following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES  
ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT NO. 529

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Date

**Agenda Item #7D**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 1, 1999  
RE: Building and Maintenance Fund Resolution

Mr. Chairman, I recommend approval of the Building and Maintenance Fund Expenditure Resolution.

TLB/cr

RESOLUTION OF THE BOARD OF TRUSTEES  
BUILDING AND MAINTENANCE FUND EXPENDITURE

WHEREAS, expenses payable from taxes levied for operations, building and maintenance purposes and for the purchase of school grounds are subject to the Illinois Compiled Statutes, Chapter 110, Paragraph 805/3-20.3.

WHEREAS, funds expended for obligations incurred for the improvement, maintenance, repair or benefit of buildings and property, including cost of interior decorating and the installation, improvement, repair, replacement and maintenance of building fixtures, for the rental of buildings and property for community college purposes or for the payment of all premiums for insurance upon buildings and building fixtures shall be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds,

WHEREAS, payment of all salaries for janitors, engineers and for other custodial employees and all costs of fuel, lights, gas, water, and custodial supplies and equipment, or the cost of a professional survey of the conditions of school building, or any one or more of the preceding items may not be paid from tax levied for operations, building and maintenance purposes and the purchase of school grounds without resolution of the Board of Trustees,

SO BE IT RESOLVED, that the Board of Trustees of the Illinois Eastern Community College District No. 529 by resolution authorizes the chief executive officer of the District to budget and expend funds from tax for operations, building and maintenance purposes for the payment of salaries of janitors, engineers or other custodial employees, such other contractors as required, and all costs of fuel, lights, gas, water, and custodial supplies and equipment or the cost of a professional survey of the condition of school buildings or of any one or more of the preceding items.

BY ORDER OF THE BOARD OF TRUSTEES  
ILLINOIS EASTERN COMMUNITY COLLEGES,  
DISTRICT #529

\_\_\_\_\_  
Chairman, Board of Trustees

June 15, 1999  
Date

\_\_\_\_\_  
Secretary, Board of Trustees

June 15, 1999  
Date

**Agenda Item #7E**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 1, 1999  
RE: Inter-Fund Loans Resolution

Mr. Chairman, I recommend approval of the Inter-Fund Loans Resolution.

TLB/cr

**RESOLUTION OF THE BOARD OF TRUSTEES**

**INTER-FUND LOANS**

WHEREAS, the Board of Trustees of Illinois Eastern Community Colleges District No. 529 desires to affect certain inter-fund loans for fiscal year 1999-2000, pursuant to 110 ILCS 805/3-34, and

WHEREAS, these inter-fund loans, from any fund to any other fund maintained by the Board, are or the purpose of disbursing such funds to be used in meeting the ordinary and necessary expenditures of the District.

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the Treasurer of the District to make inter-fund loans as required for fiscal year 1999-2000, and to make the necessary transfers therefor.

BE IT FURTHER RESOLVED that each such inter-fund loan must be repaid and re-transferred to the proper fund within one year.

BY ORDER OF THE BOARD OF TRUSTEES,  
ILLINOIS EASTERN COMMUNITY COLLEGES,  
DISTRICT #529

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Date



**Agenda Item #7F**

MEMORANDUM

TO: Terry Bruce

FROM: Nancy Allard

DATE: June 8, 1999

SUBJECT: FY99 Capital Renewal Application

Enclosed is Illinois Eastern Community Colleges FY99 Capital Renewal Grant application with an estimated cost of \$104,000. The FY99 capital renewal allocated amount is \$94,000 and the remaining cost of \$10,000 will be funded by Wabash Valley College local funds. We are requesting these be presented to the Board of Trustees in June for their consideration.

NA/cr

Enclosures

**CAPITAL PROJECT APPLICATION FORM**  
(One Application Form per Project)

District/College and District #: Illinois Eastern Community Colleges Dist. #529

Contact Person: Nancy Allard Phone #618/393-2982

Project Title: FY99 Capital Renewal Projects

Project Budget \$ 94,000

Date: June 15, 1999

**Application Type (check the appropriate application type and follow instructions):**

Locally Funded New Construction--complete/submit Sections I, II, and III.

Locally Funded Remodeling--complete/submit Sections I and III.

Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.

Protection, Health and Safety--complete/submit Section I and Attachment PHS.

Capital Renewal Project--complete/submit Section I and Attachment CRG.

**Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes  No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB.  
Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes? Yes  No   
If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Attachment #1  
Project Budget**

**Check One:**

**New Construction**  
 **Remodeling**

**Project Name:** Illinois Eastern Community Colleges FY99 Capital Renewal Grant

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	N/A
Site Development	_____	N/A
Construction (including Fixed Equip.	_____	<u>\$80,800</u>
Mechanical	_____	
Electrical	_____	
General Conditions	_____	
Contingency (10%)	_____	<u>8,100</u>
A/E Professional Fees	_____	<u>15,100</u>
Total	_____	<u>104,000</u>

ATTACHMENT TO APPLICATION FOR  
 CAPITAL RENEWAL GRANT FUNDS  
 Illinois Eastern Community Colleges District No. 529  
 June 3, 1999

1. A narration which justifies the use of capital renewal funds for the project:

**Lincoln Trail College:** The roof on the Natatorium is out of warranty and is in desperate need of repair and re-coating. Structural damage is probable in the near future if repairs are not soon made.

**Olney Central College:** The main lecture/classroom building on the Olney Central College campus is Wattleworth Hall. It was built with minimum to no effort to provide acoustical treatment for lectures. It is most important that we continue to improve these classrooms through the acoustical improvement program started last year in the first floor classrooms of Wattleworth Hall. The second floor classrooms are next in line for this treatment.

**Wabash Valley College:** The parking lot to the east of Main Hall, running south of Spencer Sports Center and north of the Student Union has deteriorated with cracks and loose asphalt prevalent throughout. This project is a continuation of a planned effort on the part of the College to repair campus parking lots.

**Frontier Community College:** The parking lots and drives on campus have developed cracks in many locations, which allow water to infiltrate to below the pavement and cause further damage due to freeze/thaw cycles.

2. A project scope:

**Lincoln Trail College:** Repair and re-coat the existing spray-applied roofing system on the Natatorium (approximately 12,000 square feet). Repairs will include cleaning the existing surface, removing all wet foam, repairing all blisters and damaged areas, and re-coating the surface with a compatible spray-applied membrane.

**Olney Central College:** Provide new ceiling acoustical treatment and carpeting in selected classrooms on the second floor.

**Wabash Valley College:** Make necessary repairs to existing parking lot and install new bituminous overlay to approximately 18,800 square feet of parking surface starting from the south end of the parking lot and proceeding north, full width from east to west. Lines and graphics will be repainted to match existing.

**Frontier Community College:** Rout and fill cracks as required in parking and drive pavements (approximately 2,400 linear feet).

3. Estimated Project Budget:

LTC:	Repair and re-coat Natatorium Roof .....	\$21,900
OCC:	Install ceiling system and carpet.....	24,800
WVC:	Resurface parking lot.....	30,400
FCC:	Repair cracks in parking and drives .....	<u>3,700</u>
	Subtotal \$80,800	
	Contingency.....	8,100
	Construction Administration Fee.....	1,400
	A/E Compensation.....	8,900
	On-Site Observation & Reimbursables.....	<u>4,800</u>
	<b>Total Estimated Project Cost.....</b>	<b>\$104,000</b>
	Local Supplement .....	<u>10,000</u>
	<b>Budget FY 99 Funds .....</b>	<b>\$94,000</b>

**Attachment #2  
Funding Source**

**District/College Name:** Illinois Eastern Community Colleges #529

**Project Name:** FY99 Capital Renewal Grant

**Check the source(s) of funds:**

Available fund balance                      X   Fund name (s): Local

(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds                            \_\_\_\_\_ Type of bond issuance (s):  
(including protection, health,  
and safety bonds)

Protection, Health, and                    \_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_ Safety Tax Levy  
(ILCS 805/3-20.3.01)

Contract for Deed                        \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_ (ILCS 805/3-36)

Lending Arrangement with a            \_\_\_\_\_ Term of Lending Arrangements in months:\_(ILCS 805/3-37)  
Financial Institution

Lease Agreement                        \_\_\_\_\_ Term of Lease in months:  
(ILCS 805/3-38)

Capital Renewal Funding      X   Proposed Fiscal Year Source(s): 99

**CAPITAL RENEWAL GRANT APPLICATION**

1. Provide your preference for architectural and/or engineering services:

- Capital Development Board in-house services (skip to 2)
- Capital Development Board to select A/E firm (skip to 2)
- Using an A/E firm with whom we have a satisfactory relationship. *Attach a separate letter which states the projects completed over the last five years by the A/E firm and the college's satisfaction with that work. List the A/E firm below (only one needed).*

College recommended A/E firm (must supply the name, address, phone number, and contact person of your top three choices).

1<sup>st</sup> Choice: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3<sup>rd</sup> Choice: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Provide the following if the A/E firm was college recommended:

The firm recommended \_\_\_\_\_ is \_\_\_\_\_ (is or is not) CDB certified as a minority business enterprise/female business enterprise company.

The firm recommended was chosen using a quality-based selection process.

Yes  No

If A/E firm will use a consultant, please provide the following information:

Name of consultant/firm Garrison Jones Architects Inc.

Type of work to be performed (mechanical, electrical, etc.) Construction Percentage of work estimated to be completed by a consultant -0-

Minority or  Female owned business? Yes or No

2. Please attach a copy of the local board minutes approving the project.

*Please return this form along with any attachments and the board minutes to:*

Edward Smith  
 Associate Director for System Finances  
 Illinois Community College Board  
 401 East Capitol Avenue  
 Springfield, Illinois 62701-1711

**Resolution of the Board of Trustees**

**FY99 Capital Renewal Application**

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges, District #529, that authorization is hereby given to file this district's FY99 Capital Renewal Grant Application and attachments thereto, with an estimated cost of \$104,000, as follows:

1. The FY99 capital renewal allocated amount is \$94,000 and the remaining cost of \$10,000 will be funded by local funds.

2. The estimated project budget is approved in the following amounts:

LTC: Repair & Re-coat Natatorium Roof	\$21,900
OCC: Install Ceiling System & Carpet	24,800
WVC: Resurface Parking Lot	30,400
FCC: Repair Cracks in Parking & Drives	<u>3,700</u>
Subtotal	\$80,800
Contingency	8,100
Construction Administration Fee	1,400
A/E Compensation	8,900
On-Site Observation & Reimbursables	<u>4,800</u>
<b>Total Estimated Project Cost</b>	<b>\$104,000</b>
Local Supplement	<u>10,000</u>
<b>Budget FY99 Funds</b>	<b>\$ 94,000</b>

3. The Board of Trustees certifies that local funds in the amount budgeted are available and use of said funds for this purpose is hereby authorized.

Resolution adopted by roll call vote this 15<sup>th</sup> day of June, 1999.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #7H**

**MEMORANDUM**

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 8, 1999  
RE: RAMP FY2001

Mr. Chairman, IECC's RAMP (Resource Allocation and Management Plan) for FY2001 includes 5 capital project requests from FCC, LTC, and OCC. Wabash Valley College had no capital requests at this time. The RAMP document has been sent to you under separate cover.

The 5 capital project requests (in priority order) are:

1. Frontier Community College  
Project Name: Learning Resource Center  
District Priority No.: 1 out of 5  
Total Building Budget: \$1,750,200
2. Lincoln Trail College  
Project Name: Center for Technology  
District Priority No.: 2 out of 5  
Total Building Budget: \$7,643,000
3. Olney Central College  
Project Name: Applied Technology Center  
District Priority No.: 3 out of 5  
Total Building Budget: \$1,241,215
4. Lincoln Trail College  
Project Name: Child Care Center  
District Priority No. 4 out of 5  
Total Building Budget: \$1,186,500
5. Lincoln Trail College  
Project Name: Scene Shop/Addition to Theater  
District Priority No.: 5 out of 5  
Total Building Budget: \$762,700



**Agenda Item #7I**

**MEMORANDUM**

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 8, 1999  
RE: Constitution Exam Fee

Mr. Chairman, I recommend charging a \$10 administration fee to students who choose to take IECC's Constitution exam which was included in the catalog change approved by the Board of Trustees at the April Board meeting.

The Cabinet has approved this fee implementation.

**Agenda Item #7J**

**MEMORANDUM**

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: June 8, 1999  
RE: Single Parent Contractual Agreement with Area High Schools

Mr. Chairman, I recommend approval of the following agreement for services to single parents with the Board of Control for Clay, Jasper, Richland and North Wayne School Districts. This agreement will continue the current level of services for single parents in high school and will include services to be provided by the Women's Center at Olney Central College.

**TLB/tes**

MEMO

To: Terry Bruce  
From: Pamela Schwartz  
Date: June 7, 1999  
RE: Single Parent Contractual Agreement with Area High Schools

As a result of changes in Perkins Legislation, the disbursement of Perkins funds changed from IECC to secondary and post secondary education units. Because secondary schools are required to provide services to single parent which are now provided by IECC, the following agreement for services to single parents has been developed with the Board of Control for Clay, Jasper, Richland and North Wayne School Districts.

This agreement will continue the current level of services for single parents in high school and will include the following services to be provided by the Women's Center at Olney Central College.

For single parents and pregnant teens in Clay, Jasper, Richland and North Wayne school systems, the Women's Center, located at Olney Central College, will provide the following services for the 1999-2000 school term:

1. 10 visits per school – minimum of one per month August – May.
2. Support group meetings – arranged at the school convenience program. Meetings include intake, problem solving skills, conflict management, communication skills, and parenting skills.
3. Referral and resource assistance to include child care, housing, medical assistance, adoption options, and other social service agencies.
4. Printed materials on healthy pregnancy and parenting skills, and career exploration.
5. Career exploration and job seeking skills assistance.
6. All reporting for Perkins III requirements for single parent population
7. Final report on program activities and outcomes to Superintendents by July 30, 2000.
8. Cost of the services will be \$10,000.00.

The Board of Control approved the agreement on June 1, 1999.

I have included a contractual agreement for the IECC Board of Trustees approval.

Single Parent Contractual Agreement between  
Illinois Eastern Community Colleges, Olney Central College, and the  
Board of Control of Clay Jasper, Richland, and North Wayne Counties  
August 1, 1999 – June 30, 2000

The Women's Center Program at Olney Central College will provide the following services for single parents and pregnant teens in Clay, Jasper, Richland and North Wayne school systems for the 1999-2000 school term:

1. 10 visits per school – minimum of one per month August – May.
2. Support group meetings – arranged at the school convenience program. Meetings include intake, problem solving skills, conflict management, communication skills, and parenting skills.
3. Referral and resource assistance to include child care, housing, medical assistance, adoption options, and other social service agencies.
4. Printed materials on healthy pregnancy, parenting skills, and career exploration.
5. Career exploration and job seeking skills assistance.
6. All reporting for Perkins III requirements for single parent population
7. Final report on program activities and outcomes to Superintendents by July 30, 2000.

The contract amount for the Clay, Jasper, Richland and North Wayne Delivery System is \$10,000.00. The contract dates are August 1, 1999 – June 30, 1999.

\_\_\_\_\_ Date \_\_\_\_\_  
Board of Control Chairman

\_\_\_\_\_ Date \_\_\_\_\_  
IECC Board of Trustee Chairman

**Agenda Item #8**

**Bid Committee Report**

**June 15, 1999**

Illinois Eastern Community Colleges

1. Janitorial Supplies & Equipment

TO: Board of Trustees  
 FROM: Bid Committee  
 SUBJECT: Bid Recommendation - Janitorial Equipment & Supplies  
 DATE: **June 15, 1999**

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality, and serviceability.

Bid Committee recommends acceptance of the following low bids to meet specs:

**JANITORIAL EQUIPMENT:**

<b><u>Item #</u></b>	<b><u>Qty</u></b>	<b><u>Description</u></b>	<b><u>Bid Amount</u></b>
		<b>Hesco Niles, IL</b>	
4	2	Blower	\$283.00
		<b>Hillyard Effingham, IL</b>	
6	1	24" Gym Floor Finish Applicator	\$210.00
		<b>HP Products Indianapolis, IN</b>	
1	16	Upright Vacuums	\$6,564.32
5	13	35 Quart Non-Metal Mop Buckets	<u>725.66</u>
			\$7,289.98
		<b>Industrial Soap St Louis, MO</b>	
7	1	Lambs Wool Pads	\$22.85
<b>JANITORIAL EQUIPMENT TOTAL:</b>			<b>\$7,805.83</b>

**JANITORIAL SUPPLIES:**

<b><u>Item #</u></b>	<b><u>Qty</u></b>	<b><u>Description</u></b>	<b><u>Bid Amount</u></b>
		<b>All-Type Vacuum St Louis, MO</b>	
9	22	8 oz Measuring Cups	\$5.70
		<b>Cyclonic Industrial Sales St Louis, MO</b>	
24	5	Rubber Overshoes-L	\$35.00
		<b>E-Z Clean Terre Haute, IN</b>	
34	12	32 oz Plastic Funnel	\$27.72
		<b>Grainger Decatur, IL</b>	
7	4	Stiff Bristle Deck Brush	\$12.80
		<b>Hesco Niles, IL</b>	
22	48	Stiff Putty Knives	\$40.80
		<b>HP Products Indianapolis, IN</b>	
8	48	24 oz Plastic Spray Bottles	\$11.52
23	24	Reusable Rubber Gloves-XL	7.20
33	24	16 oz Plastic Funnel	<u>27.60</u>
		\$46.32	
		<b>Industrial Soap St Louis, MO</b>	
3	4	36" Large Street Broom	\$43.96
4	3	24" Street Broom	20.01
5	28	Counter Brushes	47.04
6	24	Non-metal Dust Pans	37.20
10	24	Spraymakers for 24 oz Poly Bottle	6.00
11	5	19" Red Buffing Pads	56.10
12	5	20" Burnishing Pads	60.65
20	8	Green Utility Scrub Pads	12.24
21	9	Brown Utility Scrub Pads	15.39
25	4	16 qt Divided Plastic Bucket	22.88
28	30	14 qt Deluxe Heavy Duty Bucket	104.10
30	12	1 gal Plastic Bottle	7.92
31	12	20 oz Looped & Banded Wet Mop	46.92
32	12	24 oz Looped & Banded Wet Mop	<u>47.52</u>
			\$527.93

**Janitorial Supplies Cont'd:**

<b><u>Item #</u></b>	<b><u>Qty</u></b>	<b><u>Description</u></b>	<b><u>Bid Amount</u></b>
<b>Lorenz Wholesale Mattoon, IL</b>			
16	108	Net Sponges	\$178.20
27	4	Stretch & Dust Treated Polishing Cloth	<u>4.95</u>
			\$183.15
<b>Moore Research St Louis, MO</b>			
26	62	Wool Felt Chalkboard Erasers	\$108.00
<b>Schnaible Service &amp; Supply Evansville, IN</b>			
15	5	Supply Carrier 6 Position Type	\$23.10
<b>JANITORIAL SUPPLIES TOTAL:</b>			<b>\$1,010.52</b>

**CONSUMABLES:**

<b><u>Item #</u></b>	<b><u>Qty</u></b>	<b><u>Description</u></b>	<b><u>Bid Amount</u></b>
<b>HP Products Indianapolis, IN</b>			
2	156	Roll Paper Towels	\$3,600.48
5	26	38 x 60 Trash Bags	408.72
6	1	Wax Bags	11.32
7	27	Sani Fresh Handsoap	829.44
10	20	120 Grit Sanding Screens	64.00
13	1	24" Lambs Wool Applicator Pads	<u>39.00</u>
			\$4,952.96
<b>Industrial Soap St Louis, MO</b>			
3	10	24 x 22 x 50 Trash Bags	\$92.30
8	6	9 x 13 Wypall Towels	173.46
9	348	"D" Alkaline Batteries	222.72
11	6	19" Black Stripping Pads	67.56
12	6	19" Green Scrubbing Pads	67.56
14	152	Double "A" Alkaline Batteries	71.44
15	56	Triple "A" Batteries	<u>28.56</u>
			\$723.60
<b>Royal Wholesale Mt Vernon, IL</b>			
1	245	Jumbo Junior Toilet Paper	\$5,000.45
4	12	33 x 40 Trash Bags	<u>130.92</u>
			\$5,131.37
<b>CONSUMABLES TOTAL:</b>			<b>\$10,807.93</b>



Bid Committee recommends to reject the following bids:

Equipment: #2 & 3

Supplies: #1, 2, 13, 17, 18, 19 & 29

Chemicals: All bids

Consumables: #16

Totals:	Equipment	\$7,805.83
	Supplies	\$1,010.52
	Chemicals	0
	Consumables	\$10,807.93

Grand Total:	\$19,624.28
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A tabulation sheet is attached.

Respectfully submitted,

Nancy Allard  
Jim Bogard  
Galen Dunn  
Harry Hillis, Jr.  
Richard Kent  
Bob Story

Source of Funds: Operations & Maintenance Fund

Department: Maintenance

The "Advertisement for Bid" was placed in the Wayne County Press for (1) day

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**JANITORIAL EQUIPMENT**

Item #	Description	Qty	All-Type Vacuum St Louis, MO	Chemical Industries Golden Gate, IL	Chemical Maintenance Inc Champaign, IL	ChemWorld Buffalo Grove, IL	Cyclonic Industrial Sales St Louis, MO	Drummond American Corp Benton, IL	E-Z Clean Terre Haute, IN	Grainger Decatur, IL	Grainger Evansville, IN	Hesco Niles, IL	Hillyard Effingham, IL	HP Products Indianapolis, IN	Industrial Soap St Louis, MO	Landmark Chemical Marion, IL	Lorenz Wholesale Mattoon, IL	Moore Research St Louis, MO	O.K. Vacuum & Janitor Supply St Louis, MO	Royal Papers St Louis, MO	Royal Wholesale Mt Vernon, IL	Schnaible Serv & Supply Evansville, IN	Universal Glen Ellyn, IL
1	UPRIGHT VACUUMS	16	5,040.00		5,568.00		5,360.00		7,192.00	7,174.24	7,174.24	4,301.60	7,040.00	6,564.32	5,096.48		7,146.24	5,812.16	7,440.00	7,257.76	6,508.32	4,998.40	
2	6" ROTO	1					250.00							355.39				433.11	550.00	543.60			
3	20" ROTO	1	850.00				795.00					688.63	1,204.00	885.07			844.69	1,333.85	695.00	765.13	907.48	795.80	985.00
4	BLOWER	2	538.00		420.00		410.00		419.90	536.02	536.02	283.00	718.00	436.16	336.00	379.80	457.38	359.00	390.00	414.28	480.00	380.60	378.00
5	35 QUART NON-METAL MOP BUCKETS	13	780.00		994.50		585.00		890.50	381.03	825.50	790.27	715.00	725.66	731.64		733.46	761.80	975.00	920.79	816.66	726.31	
6	24" GYM FLOOR FINISH APPLICATOR	1			238.00		225.00						210.00	438.77	212.00	299.00	253.15	287.11	480.00	644.29	253.44		
7	LAMBS WOOL PADS (PACKED 12)	1			69.84		50.00						96.00	207.72	22.85	78.00	4.79	61.68	198.00	156.00	54.41		
	<b>TOTAL</b>	<b>35</b>	<b>#####</b>		<b>#####</b>		<b>#####</b>		<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>

**JANITORIAL SUPPLIES**

Item #	Description	Qty	All-Type Vacuum St Louis, MO	Chemical Industries Golden Gate, IL	Chemical Maintenance Inc Champaign, IL	ChemWorld Buffalo Grove, IL	Cyclonic Industrial Sales St Louis, MO	Drummond American Corp Benton, IL	E-Z Clean Terre Haute, IN	Grainger Decatur, IL	Grainger Evansville, IN	Hesco Niles, IL	Hillyard Effingham, IL	HP Products Indianapolis, IN	Industrial Soap St Louis, MO	Landmark Chemical Marion, IL	Lorenz Wholesale Mattoon, IL	Moore Research St Louis, MO	O.K. Vacuum & Janitor Supply St Louis, MO	Royal Papers St Louis, MO	Royal Wholesale Mt Vernon, IL	Schnaible Serv & Supply Evansville, IN	Universal Glen Ellyn, IL
1	5 X 24" DUST MOP HEADS	72	138.00		160.56	153.60	60.00		170.40	196.80	141.12	135.60	165.36	81.36	86.88		150.96	182.16		201.84	146.40		
2	56" DAMP MOP HANDLES	4	39.00		42.60	31.96	28.00			29.28	27.04	49.52	72.80	53.92	31.96		37.40	43.00		30.16	35.12		
3	36" LARGE STREET BROOM	4	61.00		120.76		84.00		85.12	92.84	106.16	72.80	100.00	69.44	43.96		57.80	71.12		65.20	61.52		
4	24" STREET BROOM	3	25.80		58.11		54.00		38.25	43.86	47.13	24.60	69.00	27.27	20.01		24.27	36.18		32.67	26.49	29.70	
5	COUNTER BRUSHES	28	64.40		109.20		112.00		109.76	103.04	103.04	76.16	207.76	69.16	47.04		80.36	85.40		77.84	85.96	102.20	
6	NON-METAL DUST PANS	24	42.00		58.56		48.00		45.12	51.12	51.12	42.24	50.40	44.64	37.20		45.36	41.52		37.92	60.72	44.64	
7	STIFF BRISTLE DECK BRUSH	4	26.60		32.00		32.00		22.80	12.80	66.64	14.56	32.00	23.12	15.96		24.84	30.80		22.64	19.72	354.72	
8	24 OZ PLASTIC SPRAY BOTTLES	48	14.88				33.00		15.84	63.84	121.92	13.44	18.72	11.52	15.36		21.60	23.04		19.20	27.84	14.88	
9	8 OZ MEASURING CUPS	22	5.70						8.14	14.52		40.32	48.40	24.20			15.18	11.88		15.62	14.96		
10	SPRAYMAKERS FOR 24 OZ POLY BOTTLE	24	12.00						14.88		29.04	7.68	16.56	10.56	6.00		14.40	12.24		19.68	18.72	11.04	

#	19" RED BUFFING PADS (PACKED 5)	5	88.25		95.90		75.00		104.40	88.70	88.70	65.35	85.00	68.60	56.10		68.20	69.75		74.55	77.00	68.75	
#	20" BURNISHING PADS (PACKED 5)	5	97.00		95.90		90.00		108.30	97.50	97.80	74.35	85.00	74.55	60.65		109.35	77.75		87.15	83.60	74.80	
#	19" CARPET CLEANING PADS (PACKED 5)	7	455.00		677.95		119.00		559.65	775.32	124.81	451.15	99.75	354.62	369.25		85.19	371.00		102.62	421.05	477.05	
#	VACUUM CLEANER BAGS (PACKED 10)	42	367.50		472.50		329.70		632.94			209.58	441.00	323.40	343.98		351.96	323.40		700.56	460.32		
#	SUPPLY CARRIER 6 POSITION TYPE	5	33.25							28.80	28.80		32.50	25.85			32.95	53.00		28.15	30.85	23.10	
#	NET SPONGES - 4 X 6 X 1"	108					108.00			58.32	108.36	72.36	102.60				178.20	70.20		125.28	236.52		

**JANITORIAL SUPPLIES**

Item #	Description	Qty	All-Type Vacuum St Louis, MO	Chemical Industries Golden Gate, IL	Chemical Maintenance Inc Champaign, IL	ChemWorld Buffalo Grove, IL	Cyclonic Industrial Sales St Louis, MO	Drummond American Corp Benton, IL	E-Z Clean Terre Haute, IN	Grainger Decatur, IL	Grainger Evansville, IN	Hesco Niles, IL	Hillyard Effingham, IL	HP Products Indianapolis, IN	Industrial Soap St Louis, MO	Landmark Chemical Marion, IL	Lorenz Wholesale Mattoon, IL	Moore Research St Louis, MO	O.K. Vacuum & Janitor Supply St Louis, MO	Royal Papers St Louis, MO	Royal Wholesale Mt Vernon, IL	Schnaible Serv & Supply Evansville, IN	Universal Glen Ellyn, IL
# # #	WALL WASHING KIT PADS	24					48.00		151.92		123.12	141.84		111.12			129.36	112.80			106.08	134.40	
# # #	19" STEEL WOOL PADS PREFORMED	20			80.60		60.00						122.00	57.70	46.00		96.00	114.96					
20	GREEN UTILITY SCRUB PADS - 6 X 9" (PACKED 12)	8	75.05				80.00		46.08	56.56	64.16	264.00	20.00	21.12	12.24		23.84	17.92				77.76	100.80
# # #	BROWN UTILITY SCRUB PADS - 6 X 9" (PACKED 12)	9	82.95				90.00		51.84	79.65	63.63	386.64	35.10	100.44	15.39		32.04	27.00				87.48	113.04
# # #	STIFF PUTTY KNIVES (PACKED 12)	48	93.60				72.00		904.32	154.56	145.44	40.80	139.20	1,560.96	98.40		114.72	111.84			1,428.48	100.32	
# # #	REUSABLE RUBBER GLOVES X-LRG	24	17.28				48.00		55.92	94.08	78.72	12.96	24.00	7.20	9.36		12.96	11.76			12.82	42.00	
# # #	RUBBER OVERSHOES LRG	5	66.50			142.50	35.00		84.75	37.95	37.95		72.50	54.90			95.25	115.00			89.05	82.90	
# # #	16 QT DIVIDED PLASTIC BUCKET	4	42.48				48.00		51.52	38.44	38.44	34.92	39.60	35.24	22.88		49.60	37.96			37.80	41.52	
# # #	WOOL FELT CHALKBOARD ERASERS	62					186.00											108.00				125.24	
# # #	STRETCH & DUST TREATED POLISHING CLOTH	4					112.00					19.12	29.96	38.03	20.68		4.95 40/pack	30.00			146.25	44.07	
# # #	14 QT DELUXE HEAVY DUTY BUCKET	30	201.00						224.40		184.20	165.90		161.70	104.10		184.50	169.50			178.80	192.30	
# # #	POLYPROPYLENE BLOCK BRUSHES	20							119.00			83.20		47.00	63.00		117.80	150.00			55.20	112.00	
30	1 GALLON PLASTIC BOTTLE	12	12.36				24.00		22.68	141.36				10.80	7.92			46.80					
# # #	20 OZ LOOPED & BANDED WET MOP	12	43.80		49.50		66.00		102.12	77.52	77.52	63.96	95.88	42.12	46.92		48.60	792.00			61.65	50.64	54.00
# # #	24 OZ LOOPED & BANDED WET MOP	12	52.80		53.20		84.00		114.24	97.68	97.68	81.48	95.88	51.96	47.52		56.40	912.00			68.33	62.28	63.60



**CHEMICALS**

Item #	Description	Qty	All-Type Vacuum St Louis, MO	Chemical Industries Golden Gate, IL	Chemical Maintenance Inc Champaign, IL	ChemWorld Buffalo Grove, IL	Cyclonic Industrial Sales St Louis, MO	Drummond American Corp Benton, IL	E-Z Clean Terre Haute, IN	Grainger Decatur, IL	Grainger Evansville, IN	Hesco Niles, IL	Hillyard Effingham, IL	HP Products Indianapolis, IN	Industrial Soap St Louis, MO	Landmark Chemical Marion, IL	Lorenz Wholesale Mattoon, IL	Moore Research St Louis, MO	O.K. Vacuum & Janitor Supply St Louis, MO	Royal Papers St Louis, MO	Royal Wholesale Mt Vernon, IL	Schnaible Serv & Supply Evansville, IN	Universal Glen Ellyn, IL
1	DAILY BATHROOM BOWL CLEANER	332	382.00	1,004.56	382.80		487.20	1,524.00	301.60	452.40	415.28	270.00	308.56	197.20	204.16	271.44	273.76	197.20		353.60	561.44	250.80	
2	SANITIZING SOLUTION	100	725.00	1,114.00	945.00		798.00	3,788.00	715.00	840.00	715.00	405.00	977.00	741.00	232.00	770.00	625.00	599.00		875.00	656.00	372.50	
3	GLASS CLEANER SOLUTION	50		665.00	266.50		273.00	1,026.50	357.50	297.00	351.50	181.50	487.00	268.00	144.00	145.00	1,513.00	226.50		250.00	460.00	278.46	
4	STAINLESS STEEL POLISH	8	80.00	87.52			90.00		149.60	153.68	14.32	93.20		47.76	31.76		87.68	133.60		80.90	128.16		
5	GRAFFITI REMOVER	12	34.20	69.00	51.96		37.00	120.24	23.52	38.40	38.40	26.88	24.96	21.60	33.60		35.76	28.80		32.70	21.96	27.85	
6	BASEBOARD FINISH REMOVER	2	63.60	7.32	93.60		72.00	210.48	96.00	8.94	8.94	5.10	49.92	39.80	2.84	132.00	57.36	42.00		53.72	92.64	41.58	
7	DUST MOP TREATMENT OIL	10	86.50	115.50	104.00		100.00		89.00				97.70	95.70	35.80	66.00	83.10	59.90		51.90	72.00	41.40	
8	WOODEN GYM FLOOR DUST MOP OIL	5	43.25	57.75	52.00		38.40		44.50			42.40	48.85	47.85	17.90	33.00	41.55	29.75		31.90	32.85		
9	FLOOR STRIPPER	70	542.50	602.00	700.00	700.00	386.40	1,974.70	578.20	890.40	624.40	1,540.00	388.50	508.20	163.80	252.00	545.30	420.00		389.20	639.80	307.30	
10	FLOOR FINISH	90	958.50	1,558.80	936.00	1,350.00	1,134.00		1,260.00	956.70	796.50	708.30	732.60	757.80	801.90	702.00	893.70	891.00		753.84	887.40	711.18	
#	FLOOR SCRUBBING SOLUTION	75	431.25	618.00	371.25	675.00	373.50		342.75	954.00	557.25	572.25	327.00	282.00	136.50	199.50	316.50	303.75		359.25	429.75	210.75	
#	FLOOR CLEANING SOLUTION	215	967.50	1,889.95	1,064.25	1,720.00	1,070.00	5,078.30	982.55		1,498.55	675.10	937.40	928.80	391.30	623.50	907.30	1,021.25		872.90	1,075.00	804.06	
#	RTU LIQUID ALL PURPOSE CLEANER	204	524.08	762.96	795.60		357.00		322.32	1,515.72	595.68	662.59	558.96	220.32	161.16	248.88	791.52	714.00		345.27	473.28	149.09	
#	FLOOR FINISH	70	752.50	1,212.40	682.50	1,050.00	812.00		793.10	619.50	619.50	504.00	569.80	589.40	623.70	518.00	893.70	1,130.50		586.32	625.80	454.30	
#	URINAL DEODORIZER BLOCKS (PACKED 12)	2	9.50	58.52	14.66		12.00		10.00	13.32	13.32	7.40	7.20	6.62	6.16	12.00	8.32	7.00		9.38	9.96	51.58	
#	BOWL BLOCKS	792	831.60	1,702.80			990.00	5,250.96	443.52	1,351.68	578.82	320.10	328.02	364.32	253.44		322.08	348.48		854.04	324.72	820.38	
	<b>TOTAL</b>	<b>###</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>

**CONSUMABLES**



Item #	Description	Qty	All-Type Vacuum St Louis, MO	Chemical Industries Golden Gate, IL	Chemical Maintenance Inc Champaign, IL	ChemWorld Buffalo Grove, IL	Cyclonic Industrial Sales St Louis, MO	Drummond American Corp Benton, IL	E-Z Clean Terre Haute, IN	Grainger Decatur, IL	Grainger Evansville, IN	Hesco Niles, IL	Hillyard Effingham, IL	HP Products Indianapolis, IN	Industrial Soap St Louis, MO	Landmark Chemical Marion, IL	Lorenz Wholesale Mattoon, IL	Moore Research St Louis, MO	O.K. Vacuum & Janitor Supply St Louis, MO	Royal Papers St Louis, MO	Royal Wholesale Mt Vernon, IL	Schnaible Serv & Supply Evansville, IN	Universal Glen Ellyn, IL
1	JUMBO JUNIOR TOILET PAPER - 12 ROLLS PER CS	245	2,205.00			5,916.75	5,328.00					7,411.25		5,115.60	5,551.70		5,483.10	6,088.25		6,049.05	5,000.45	6,107.85	
2	ROLL PAPER TOWELS - 12 ROLLS PER CASE	156	4,524.00			4,906.20	4,134.00				3,307.20	3,198.00		3,600.48	3,790.80		3,703.44	5,023.20		4,572.36	4,269.72	4,503.72	
3	24 X 22 X 50 TRASH BAGS - 100 PER CASE - 1.5 MIL.	10	203.50				180.00			204.90	136.40	170.40	220.00	167.10	92.30		108.60	186.00		198.00	134.90	120.80	
4	33 X 40 TRASH BAGS - 250 PER CASE - 16 MICRON	12	133.50			191.40	180.00			241.44	195.12	211.32	152.28	134.52	239.04		142.32	194.40		217.68	130.92	156.48	
5	38 X 60 TRASH BAGS - 150 PER CASE - 24 MICRON	26	533.00			518.70	598.00			532.74	470.08	640.90	656.50	408.72	460.20		479.70	622.70		765.96	553.02	474.76	
6	WAX BAGS - 250 PER CASE - 9 3/4 X 2 3/4 X 9 7/8	1	26.00				15.00				11.65	16.20	18.42	11.32	15.21			16.00		14.00	18.71		
7	SANI FRESH HANDSOAP - 12 PER CASE - 27 FLUID OUNCE BOXES	27	796.50				621.00		997.65			77.76	1,032.48	829.44	859.95		926.64	1,053.00		1,032.48	1,133.73	701.73	
8	9 X 13 WYPALL TOWELS	6	312.00				90.00			243.24	350.04		231.00	230.88	173.46			330.00		384.84	319.38		
9	"D" ALKALINE BATTERIES	348	414.70			643.80				261.00	261.00			339.88	222.72		487.20	713.40		5.22	487.20		
10	120 GRIT SANDING SCREENS	20	212.00		154.00	120.00	400.00		97.60			76.78	77.60	64.00	118.00		145.00	79.80		77.80	162.80	968.00	
#	19" BLACK STRIPPING PADS (PACKED 5)	6	102.00		95.58		90.00		125.28	216.42	108.24	78.42	102.00	82.32	67.56		81.84	77.40		89.46	92.40	82.50	
#	19" GREEN SCRUBBING PADS (PACKED 5)	6	102.00		95.58		90.00		125.28	106.98	106.98	78.42	102.00	82.32	67.56		81.84	77.40		98.04	92.40	82.50	
#	24" LAMBS WOOL APPLICATOR PADS	1			60.00		20.00		81.00		10.04	13.30	96.00	39.00	2.04		4.79	61.68		11.38	54.41		
#	DOUBLE "A" ALKALINE BATTERIES	152	116.85			328.32				722.00	83.60			87.78	71.44		118.56	235.60			148.96		
#	TRIPLE "A" BATTERIES	56	38.50			120.96				266.00	33.04			32.90	28.56		53.20	94.08		43.68	54.88		
#	SUPER SCRUB LIQUID HAND SOAP W/ PUMICE	4	196.00				92.00							172.32	212.00			199.60			209.04	161.92	

TOTAL	###	#####	\$405.16	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####
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(TOTALS ARE BASED  
ON USING LOWEST  
PRICED PRODUCT  
WHERE MORE THAN  
ONE ITEM IS BID)

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**Agenda Item #9**

**District Finance**

- A. Financial Report**
- B. Approval of Financial Obligations**

**Agenda Item #9**

**MEMORANDUM**

**TO: Board of Trustees**

**FROM: Terry L. Bruce**

**DATE: June 1, 1999**

**RE: Financial Report**

**Mr. Chairman, the district's financial report is presented for your information.**

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**DISTRICT 529**

**TREASURER'S REPORT May 31, 1999**

<b><u>FUND</u></b>	<b><u>BALANCE</u></b>
Educational	\$2,305,237.83
Operations & Maintenance	\$294,670.12
Operations & Maintenance (Restricted)	\$40,156.91
Bond & Interest	(\$16,012.79)
Auxiliary	\$262,503.05
Restricted Purposes	\$286,808.77
Working Cash	\$28,947.58
Trust & Agency	\$131,664.94
Audit	\$3,035.87
Liability, Protection & Settlement	\$16,015.63
<b>TOTAL ALL FUNDS</b>	<b>\$3,353,027.91</b>

**Respectfully submitted,**

**Marilyn Grove, Treasurer**

**LIST OF INVESTMENTS**

**May, 1999**

<b>Date Purchased</b>	<b>Maturity Date</b>	<b>Rate of Interest</b>	<b>Bank</b>	<b>Cost</b>	<b>Value</b>
<u>Education Fund</u>					
5/25/99	8/23/99	5.18	Trust Bank (CD)	\$1,000,000	\$1,012,950
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	\$32,000	\$33,619
<u>Operations &amp; Maintenance Fund</u>					
5/25/99	8/23/99	5.18	Trust Bank (CD)	\$100,000	\$101,295
<u>Operations &amp; Maint. Fund (Rest)</u>					
3/9/99	6/7/99	4.97	Olney Trust Bank (CD)	\$2,000,000	\$2,024,850
<u>Auxiliary Fund</u>					
5/25/99	8/23/99	5.18	Trust Bank (CD)	\$400,000	\$405,180
<u>Working Cash Fund</u>					
4/17/98	10/17/99	5.59	Security Bank & Trust (CD)	\$675,000	\$734,738
12/16/98	6/16/99	4.75	Mercantile Bank (CD)	\$43,000	\$44,021
12/16/98	6/16/00	5.10	Old National Bank (CD)	\$1,515,000	\$1,630,898
3/9/99	6/7/99	4.97	Olney Trust Bank (CD)	\$33,000	\$33,410
<u>Trust &amp; Agency Fund</u>					
5/5/99	5/5/2000	5.06	Civitas Bank (CD)	\$118,000	\$123,971
<u>Liability &amp; Protection Fund</u>					
3/9/99	6/7/99	4.97	Olney Trust Bank (CD)	\$150,000	\$151,864





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ILLINOIS EASTERN COMMUNITY COLLEGES  
OPERATING FUNDS  
COMPARISON REPORT FY97-99

College	Category	FISCAL YEAR 1997			FISCAL YEAR 1998			FISCAL YEAR 1999				Sum. & Fall Sem. Hours	Cost per Semester Hour
		Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	Annual Budget	Spent Thru May	% of Bdgt	% of Year		
Frontier	Bills		\$320,663			\$439,997		\$610,475					
	Payroll		1,266,545			1,336,445		1,397,021					
	Totals	\$1,669,767	1,587,208	95%	\$1,982,133	1,776,442	90%	\$2,077,018	2,007,496	97%	92%	14,629	\$137.23
Lincoln Trail	Bills		399,178			683,797		798,139					
	Payroll		1,284,695			1,572,997		1,711,583					
	Totals	1,891,732	1,683,873	89%	2,602,512	2,256,794	87%	2,697,681	2,509,722	93%	92%	12,922	194.22
Olney Central	Bills		555,454			857,292		875,989					
	Payroll		2,108,410			2,410,485		2,533,180					
	Totals	3,051,721	2,663,864	87%	3,700,904	3,267,777	88%	3,761,268	3,409,169	91%	92%	18,299	186.30
Wabash Valley	Bills		353,648			633,124		764,243					
	Payroll		1,611,085			1,881,509		1,999,512					
	Totals	2,216,259	1,964,733	89%	2,822,934	2,514,633	89%	2,944,978	2,763,755	94%	92%	16,037	172.34
Workforce Educ.	Bills		203,274			223,124		645,978					
	Payroll		1,135,187			1,239,972		1,225,046					
	Totals	1,534,554	1,338,461	87%	1,608,675	1,463,096	91%	1,769,316	1,871,024	106%	92%	13,028	143.62
District Office	Bills		214,420			234,513		220,878					
	Payroll		617,865			597,583		600,629					
	Totals	904,204	832,285	92%	910,368	832,096	91%	930,251	821,507	88%	92%		
District Wide	Bills		870,826			1,722,874		685,057					
	Payroll		213,290			217,970		251,440					
	Totals	1,378,951	1,084,116	79%	2,037,720	1,940,844	95%	1,401,496	936,497	67%	92%		
O & M	Bills		1,122,702										
	Payroll		567,246										
	Totals	1,904,920	1,689,948	89%									
GRAND TOTALS		14,552,108	12,844,488	88%	15,665,246	14,051,682	90%	15,582,008	14,319,170	92%	92%	74,915	191.14

ILLINOIS EASTERN COMMUNITY COLLEGES  
OPERATING FUNDS  
ANNUAL COMPARISON REPORT FY95-96

FISCAL YEAR 1995

FISCAL YEAR 1996

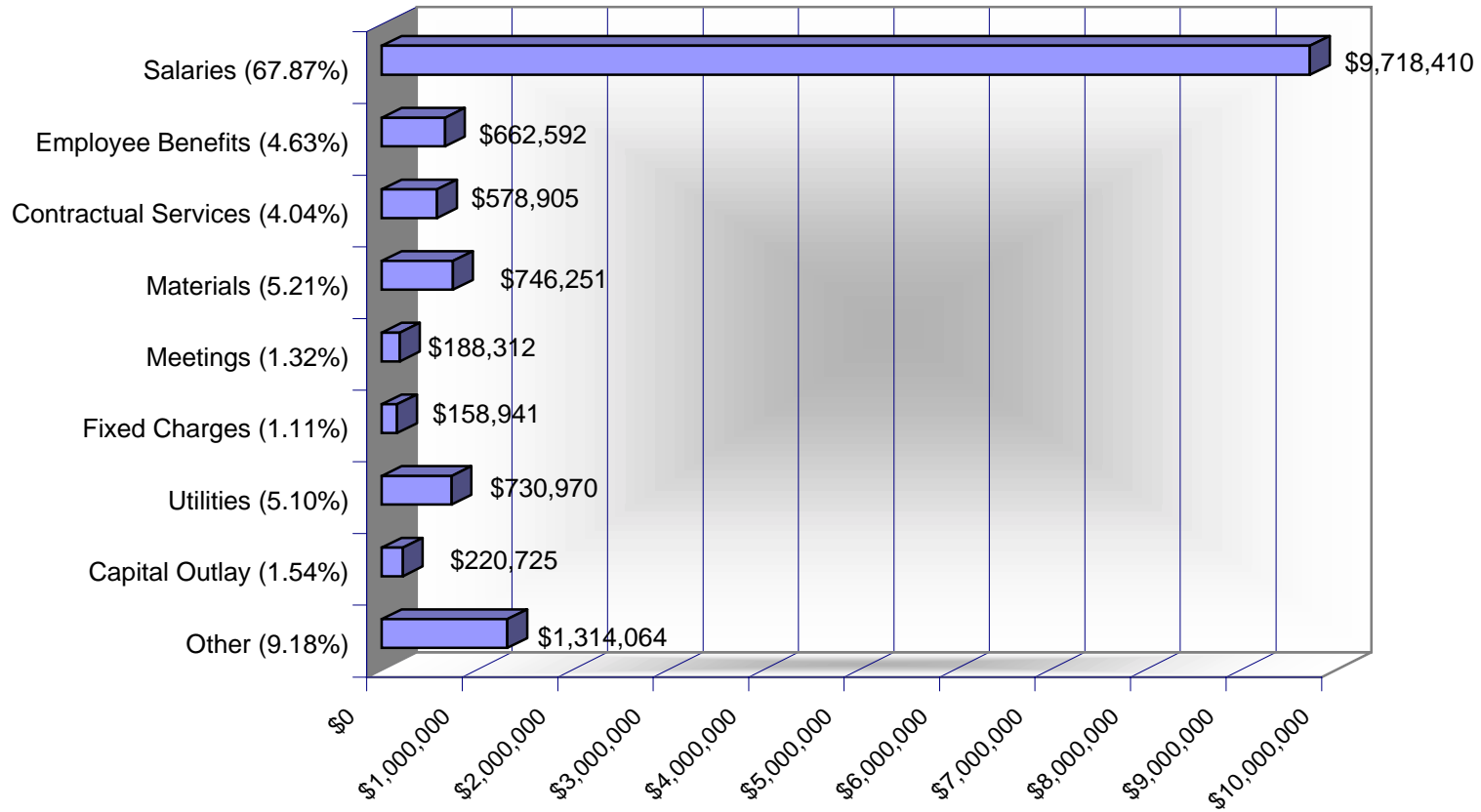
College	Category	Annual Budget	Spent Thru FY95	% of Bdgt.	Annual Budget	Spent Thru FY96	% of Bdgt.
Frontier	Bills		194,073			280,697	
	Payroll		1,197,955			1,261,346	
	Totals	1,413,998	1,392,028	98%	1,584,532	1,542,043	97%
Lincoln Trail	Bills		231,088			376,901	
	Payroll		1,399,336			1,451,821	
	Totals	1,695,376	1,630,424	96%	1,910,994	1,828,722	96%
Olney Central	Bills		278,903			508,385	
	Payroll		2,366,536			2,444,855	
	Totals	2,671,812	2,645,439	99%	2,992,001	2,953,240	99%
Wabash Valley	Bills		332,642			414,722	
	Payroll		1,863,163			1,827,712	
	Totals	2,207,561	2,195,805	99%	2,282,100	2,242,434	98%
Workforce Educ.	Bills		79,829			195,431	
	Payroll		1,139,903			1,301,780	
	Totals	1,219,803	1,219,732	100%	1,519,113	1,497,211	99%
District Office	Bills		159,613			210,287	
	Payroll		532,416			601,776	
	Totals	715,838	692,029	97%	816,740	812,063	99%
District Wide	Bills		1,155,991			520,503	
	Payroll		245,934			211,558	
	Totals	1,418,897	1,401,925	99%	838,763	732,061	87%
O & M	Bills		1,086,710			1,248,157	
	Payroll		588,897			594,759	
	Totals	1,680,635	1,675,607	100%	1,908,058	1,842,916	97%
GRAND TOTALS		13,023,920	12,852,989	99%	13,852,301	13,450,690	97%



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# Illinois Eastern Community Colleges FY99 Operating Funds



Illinois Eastern Community Colleges Dist. #529

As of May 31, 1999 - \$14,319,170





ILLINOIS EASTERN COMMUNITY COL  
Statement of Rev,Exp,Other  
Revenues, Expenditures, Other Changes  
AS OF 31-MAY-1999

Percentage of time remaining through the Budget: 8.219

11 GENERAL FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	2,291,000.00	2,301,438.92	10,438.92	.456
STATE GOVT SOURCES	11,855,009.00	11,562,837.59	-292,171.41	-2.465
STUDENT TUITION & FEES	1,786,000.00	5,194,113.26	3,408,113.26	190.824
SALES & SERVICE FEES	.00	1,048.40	1,048.40	#####
FACILITIES REVENUE	.00	3,195.40	3,195.40	#####
INVESTMENT REVENUE	50,000.00	53,317.03	3,317.03	6.634
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	13,143.60	13,143.60	#####
OTHER REVENUES	200,000.00	61,716.18	-138,283.82	-69.142
DUMY	.00	.00	.00	.000
	-----	-----	-----	-----
TOTAL REVENUES:	16,182,009.00	19,190,810.38	3,008,801.38	18.593
EXPENDITURES:				
INSTRUCTION	8,215,497.15	7,011,371.51	-1,204,125.64	-14.657
ACADEMIC SUPPORT	546,377.74	481,154.27	-65,223.47	-11.937
STUDENT SERVICES	825,148.01	743,773.95	-81,374.06	-9.862
PUBLIC SERV/CONT ED	45,874.31	48,416.83	2,542.52	5.542
AUXILIARY SERV	.00	.00	.00	.000
OPER & MAINT PLANT	2,194,047.14	1,789,927.68	-404,119.46	-18.419
INSTITUTIONAL SUPPORT	3,755,064.79	3,005,436.41	-749,628.38	-19.963
SCH/STUDENT GRNT/WAIVERS	.00	1,239,089.53	1,239,089.53	#####
	-----	-----	-----	-----
TOTAL EXPENDITURES:	15,582,009.14	14,319,170.18	-1,262,838.96	-8.104
TRANSFERS AMONG FUNDS:				
INTERFUND TRANSFERS	611,185.00	611,185.00	.00	.000
	-----	-----	-----	-----
TOTAL TRANSFERS AMONG FUNDS:	611,185.00	611,185.00	.00	.000
NET INCREASE/DECREASE IN NET ASSETS	-11,185.14	4,260,455.20	4,271,640.34	#####

ILLINOIS EASTERN COMMUNITY COL  
Statement of Rev,Exp,Other  
Revenues, Expenditures, Other Changes  
AS OF 31-MAY-1999  
Percentage of time remaining through the Budget: 8.219

97            OBM RESTRICTED

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	.00	.00	.00	.000
STATE GOVT SOURCES	1,066,800.00	1,066,400.00	-400.00	-.037
STUDENT TUITION & FEES	.00	.00	.00	.000
INVESTMENT REVENUE	100,000.00	112,256.15	12,256.15	12.256
OTHER REVENUES	.00	1,855.00	1,855.00	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,166,800.00	1,180,511.15	13,711.15	1.175
EXPENDITURES:				
INSTRUCTION	.00	.00	.00	.000
OPER & MAINT PLANT	670,976.00	385,407.29	-285,568.71	-42.560
INSTITUTIONAL SUPPORT	3,661,907.00	1,784,823.62	-1,877,083.38	-51.260
	-----	-----	-----	-----
TOTAL EXPENDITURES:	4,332,883.00	2,170,230.91	-2,162,652.09	-49.913
NET INCREASE/DECREASE IN NET ASSETS	-3,166,083.00	-989,719.76	2,176,363.24	68.740

ILLINOIS EASTERN COMMUNITY COL  
Statement of Rev,Exp,Other  
Revenues, Expenditures, Other Changes  
AS OF 31-MAY-1999  
Percentage of time remaining through the Budget: 8.219

95            BOND AND INTEREST

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	1,371,466.00	1,379,150.45	7,684.45	.560
INVESTMENT REVENUE	.00	5,080.02	5,080.02	#####
OTHER REVENUES	.00	7,218.84	7,218.84	#####
	-----	-----	-----	-----
TOTAL REVENUES:	1,371,466.00	1,391,449.31	19,983.31	1.457
EXPENDITURES:				
INSTITUTIONAL SUPPORT	1,415,409.00	1,288,631.88	-126,777.12	-8.957
	-----	-----	-----	-----
TOTAL EXPENDITURES:	1,415,409.00	1,288,631.88	-126,777.12	-8.957
NET INCREASE/DECREASE IN NET ASSETS		-43,943.00	102,817.43	146,760.43    #####

ILLINOIS EASTERN COMMUNITY COL  
Statement of Rev,Exp,Other  
Revenues, Expenditures, Other Changes  
AS OF 31-MAY-1999  
Percentage of time remaining through the Budget: 8.219

31           AUXILIARY FUNDS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
STATE GOVT SOURCES	.00	.00	.00	.000
STUDENT TUITION & FEES	601,325.34	472,361.58	-128,963.76	-21.447
SALES & SERVICE FEES	2,389,162.54	1,844,851.26	-544,311.28	-22.783
FACILITIES REVENUE	1,128.00	15,766.00	14,638.00	###.###
INVESTMENT REVENUE	24,877.00	45,277.69	20,400.69	82.006
NON-GOVT GIFTS, GRANTS & BEQUESTS	.00	150.00	150.00	#####
OTHER REVENUES	322,173.95	656,225.83	334,051.88	103.687
	-----	-----	-----	-----
TOTAL REVENUES:	3,338,666.83	3,034,632.36	-304,034.47	-9.106
AUXILIARY ENTERPRISES:				
SALARIES	1,147,937.92	779,485.83	-368,452.09	-32.097
EMPLOYEE BENEFITS	45,428.00	45,094.52	-333.48	-.734
CONTRACTUAL SERVICES	146,786.36	128,425.11	-18,361.25	-12.509
GEN. MATERIAL & SUPPLIES	2,109,483.35	1,442,406.55	-667,076.80	-31.623
CONF/TRAVEL MEETING EXPENSE	197,584.76	171,351.53	-26,233.23	-13.277
FIXED CHARGES	18,600.00	18,671.70	71.70	.385
UTILITIES	22,647.00	22,547.57	-99.43	-.439
CAPITAL OUTLAY	114,608.13	83,359.54	-31,248.59	-27.266
OTHER EXPENDITURES	146,776.48	100,635.99	-46,140.49	-31.436
	-----	-----	-----	-----
TOTAL AUXILIARY ENTERPRISES:	3,949,852.00	2,791,978.34	-1,157,873.66	-29.314
NET INCREASE/DECREASE IN NET ASSETS	-611,185.17	242,654.02	853,839.19	#####

ILLINOIS EASTERN COMMUNITY COL  
 FISCAL YEAR 99  
 Statement of Rev,Exp,Other Revenues, Expenditures, Other Changes  
 AS OF 31-MAY-1999  
 Percentage of time remaining through the Budget: 8.219

81 WORKING CASH

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
INVESTMENT REVENUE	-140,000.00	104,947.58	244,947.58	#####
TOTAL REVENUES:	----- -140,000.00	----- 104,947.58	----- 244,947.58	----- #####
NET INCREASE/DECREASE IN NET ASSETS	-140,000.00	104,947.58	244,947.58	#####

ILLINOIS EASTERN COMMUNITY COL  
Statement of Rev,Exp,Other  
Revenues, Expenditures, Other Changes  
AS OF 31-MAY-1999  
Percentage of time remaining through the Budget: 8.219

AUDIT

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	30,000.00	30,296.05	296.05	.987
INVESTMENT REVENUE	.00	39.43	39.43	#####
	-----	-----	-----	-----
TOTAL REVENUES:	30,000.00	30,335.48	335.48	1.118
EXPENDITURES:				
INSTITUTIONAL SUPPORT	24,342.00	21,641.22	-2,700.78	-11.095
	-----	-----	-----	-----
TOTAL EXPENDITURES:	24,342.00	21,641.22	-2,700.78	-11.095
NET INCREASE/DECREASE IN NET ASSETS	5,658.00	8,694.26	3,036.26	53.663

ILLINOIS EASTERN COMMUNITY COL  
Statement of Rev,Exp,Other  
Revenues, Expenditures, Other Changes  
AS OF 31-MAY-1999  
Percentage of time remaining through the Budget: 8.219

23            LPS

	ADJUSTED BUDGET -----	YEAR-TO-DATE ACTUAL -----	VARIANCE TO BUDGET -----	PERCENT OF BUDGET -----
REVENUES:				
LOCAL GOVT SOURCES	450,000.00	454,560.66	4,560.66	1.013
INVESTMENT REVENUE	.00	3,203.85	3,203.85	#####
	-----	-----	-----	-----
TOTAL REVENUES:	450,000.00	457,764.51	7,764.51	1.725
EXPENDITURES:				
INSTITUTIONAL SUPPORT	518,564.00	359,299.47	-159,264.53	-30.713
	-----	-----	-----	-----
TOTAL EXPENDITURES:	518,564.00	359,299.47	-159,264.53	-30.713
NET INCREASE/DECREASE IN NET ASSETS	-68,564.00	98,465.04	167,029.04	#####

ILLINOIS EASTERN COMMUNITY COL  
 Combined Balance Sheet--All Fund Types and Account Groups  
 June 30, 1999  
 (With comparative totals for June 30, 1998 )  
 (amounts expressed in dollars)  
 Governmental Fund Types

	GENERAL FUNDS	GRANTS	AUDIT	LPS	BOND AND INTEREST	OBM RESTRICTED
ASSETS and OTHER DEBITS:						
ASSETS:						
CASH	2,599,908	286,809	3,036	16,016	-16,013	40,157
CASH IN BANK		--	--	--	--	--
IMPREST FUND	1,100	--	--	--	--	--
CHECK CLEARING	2,000	--	--	--	--	--
INVESTMENTS	1,132,000	--	--	150,000	--	2,000,000
RECEIVABLES	5,791,282	447,973	30,035	450,521	--	26,550
INTERFUND RECEIVABLES		6,067	--	--	--	--
INVENTORY		--	--	--	--	--
TOTAL ASSETS AND OTHER DEBITS:	9,526,290	740,849	33,071	616,537	-16,013	2,066,707
Liabilities, equity and other credits						
LIABILITIES:						
PAYROLL DEDUCTIONS PAYABLE	55,047	--	--	--	--	--
CURRENT OBLIGATIONS PAYABLE		--	--	--	24,786	--
ACCOUNTS PAYABLE	125,402	4,666	--	-1,013	--	--
ACCRUED EXPENSE	426,018	7,923	--	--	--	--
INTERFUND PAYABLES	6,067	--	--	--	--	--
DEFERRED REVENUE	3,633,117	--	30,035	450,521	--	--
OTHER LIABILITIES		--	--	--	--	--
TOTAL LIABILITIES:	4,245,652	12,589	30,035	449,508	24,786	



EQUITY AND OTHER CREDITS:						
INVESTMENT IN PLANT		--	--	--	--	--
REVENUE CONTROL		--	--	--	--	--
Fund Balances:						
FUND BALANCE	3,954,541	163,937	3,036	167,029	-40,799	1,579,481
RESERVE FOR ENCUMBRANCES	1,326,097	564,323	--	--	--	487,226
TOTAL EQUITY AND OTHER CREDITS:	<u>5,280,638</u>	<u>728,260</u>	<u>3,036</u>	<u>167,029</u>	<u>-40,799</u>	<u>2,066,707</u>
TOTAL LIABILITIES,	<u>9,526,290</u>	<u>740,849</u>	<u>33,071</u>	<u>616,537</u>	<u>-16,013</u>	<u>2,066,707</u>
EQUITY AND OTHER CREDITS:	=====	=====	=====	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL  
 Combined Balance Sheet--All Fund Types and Account Groups  
 June 30, 1999

(With comparative totals for June 30, 1998 )  
 (amounts expressed in dollars)

Governmental Fund Types

	Current Year 1999	Prior Year 1998
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	2,929,912	
CASH IN BANK		
IMPREST FUND	1,100	
CHECK CLEARING	2,000	
INVESTMENTS	3,282,000	
RECEIVABLES	6,746,360	
INTERFUND RECEIVABLES	6,067	
TOTAL ASSETS AND OTHER DEBITS:	12,967,440	
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	55,047	
CURRENT OBLIGATIONS PAYABLE	24,786	
ACCOUNTS PAYABLE	129,055	
ACCRUED EXPENSE	433,941	
INTERFUND PAYABLES	6,067	
DEFERRED REVENUE	4,113,673	
OTHER LIABILITIES		
TOTAL LIABILITIES:	4,762,569	
EQUITY AND OTHER CREDITS:		
Fund Balances:		
FUND BALANCE	5,827,224	
RESERVE FOR ENCUMBRANCES	2,377,646	
TOTAL EQUITY AND OTHER CREDITS:	8,204,871	

TOTAL LIABILITIES,  
EQUITY AND OTHER CREDITS:

12,967,440

ILLINOIS EASTERN COMMUNITY COL  
 Combined Balance Sheet--All Fund Types and Account Groups  
 June 30, 1999  
 (With comparative totals for June 30, 1998 )  
 (amounts expressed in dollars)

Proprietary Fund Types

AUXILIARY FUNDS	Current Year 1999	Prior Year 1998
ASSETS and OTHER DEBITS:		
ASSETS:		
CASH	262,503	262,503
CASH IN BANK		
IMPREST FUND	20,500	20,500
CHECK CLEARING		
INVESTMENTS	400,000	400,000
RECEIVABLES	106,095	106,095
INTERFUND RECEIVABLES		
INVENTORY	348,431	348,431
TOTAL ASSETS AND OTHER DEBITS:	1,137,529	1,137,529
Liabilities, equity and other credits		
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE		
CURRENT OBLIGATIONS PAYABLE		
ACCOUNTS PAYABLE	-20,859	-20,859
ACCRUED EXPENSE	4,143	4,143
INTERFUND PAYABLES		
DEFERRED REVENUE		
OTHER LIABILITIES		
TOTAL LIABILITIES:	-16,716	-16,716
EQUITY AND OTHER CREDITS:		

INVESTMENT IN PLANT	899,315	899,315	
REVENUE CONTROL	254,930	254,930	
Fund Balances:			
FUND BALANCE			
RESERVE FOR ENCUMBRANCES			
TOTAL EQUITY AND OTHER CREDITS:	<u>1,154,245</u>	<u>1,154,245</u>	<u>                    </u>
TOTAL LIABILITIES,	<u>1,137,529</u>	<u>1,137,529</u>	<u>                    </u>
EQUITY AND OTHER CREDITS:	=====	=====	=====

ILLINOIS EASTERN COMMUNITY COL  
 Combined Balance Sheet--All Fund Types and Account Groups  
 June 30, 1999 (With comparative totals for June 30, 1998 )  
 (amounts expressed in dollars)

Fiduciary Fund Types

	WORKING CASH	TRUST AND AGENCY	Current Year 1999	Prior Year 1998
ASSETS and OTHER DEBITS:				
ASSETS:				
CASH	28,948	131,665	160,613	
CASH IN BANK		--		
IMPREST FUND		--		
CHECK CLEARING		--		
INVESTMENTS	2,266,000	118,000	2,384,000	
RECEIVABLES		3,021	3,021	
INTERFUND RECEIVABLES		--		
INVENTORY		--		
TOTAL ASSETS AND OTHER DEBITS:	2,294,948	252,686	2,547,634	
Liabilities, equity and other credits				
LIABILITIES:				
PAYROLL DEDUCTIONS PAYABLE		--		
CURRENT OBLIGATIONS PAYABLE		--		
ACCOUNTS PAYABLE		-29	-29	
ACCRUED EXPENSE		--		
INTERFUND PAYABLES		139,950	139,950	
DEFERRED REVENUE		--		
OTHER LIABILITIES		--		
TOTAL LIABILITIES:		139,921	139,921	
EQUITY AND OTHER CREDITS:				
INVESTMENT IN PLANT		--		
REVENUE CONTROL		--		
Fund Balances:				
FUND BALANCE	2,294,948	104,559	2,399,506	
RESERVE FOR ENCUMBRANCES		8,207	8,207	
TOTAL EQUITY AND OTHER CREDITS:	2,294,948	112,765	2,407,713	

TOTAL LIABILITIES,  
EQUITY AND OTHER CREDITS:

<u>2,294,948</u>	<u>252,686</u>	<u>2,547,634</u>	<u>          </u>
=====	=====	=====	=====

**Agenda Item #10**

**Agenda Item #10**

**Chief Executive Officer's Report**



**Agenda Item #11**

**Agenda Item #11**

**Executive Session**

**Agenda Item #12**

**Agenda Item #12**

**Approval of Executive Session Minutes**

**Agenda Item #13**

**Agenda Item #13**

**Approval of Personnel Report**

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Terry Bruce  
**DATE:** June 9, 1999  
**RE:** Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. The resignation letters will be mailed with the employment packets.

mr

Attachment

# **PERSONNEL REPORT**

## **INDEX**

- 400.1. Employment of Personnel**
- 400.2. Change in Status**
- 400.3. Reassignment**
- 400.4. Change in Base Salary**
- 400.5. Robinson Correctional Center  
FY2000 Reemployment**
- 400.6. 1999-00 Special Assignments**
- 400.7. Resignations**

## PERSONNEL REPORT

### 400.1. Employment of Personnel

#### A. Faculty

1. Robert Mason: Initial full-time employment as Physics Instructor. Amount: Based upon \$28,193 per academic year. Effective: August 16, 1999.  
Code: 012-4008O-1301-101
2. Ryan Petty: Initial full-time employment as Auto Body Instructor. Amount: Based upon \$26,643 per academic year. Effective: August 16, 1999.  
Code: 012-4706O-1301-103
3. Rebecca Sparks: Initial full-time employment as Nursing Instructor. Amount: Based upon \$36,322 per academic year. Effective: August 16, 1999.  
Code: 012-5116O-1301-104

#### B. Professional/Non-Faculty

1. Donita Kaare: Initial full-time employment as Director of the Learning Skills Center at Olney Central College. Amount: Based upon \$28,000 per fiscal year. Effective: July 1, 1999.  
Code: 652610-5261OI-1201-109  
660250-6025O-1201-308

### 400.2. Change in Status

#### A. Administrative

1. Donna Henry, Nursing Instructor, to Associate Dean of Nursing & Allied Health at Olney Central College. Amount: Based upon \$58,000 per fiscal year. Effective: July 6, 1999.  
Code: 012-5116O-1101-104

### **400.3 Reassignment**

#### **A. Faculty**

1. George Kocher, Assistant Program Director, Telecommunications & Industrial Training, Workforce Education, to full-time instructor for the Detroit Chrysler project. Amount: Based upon \$46,014 (no change from current salary) with overload to be paid upon the completion of 19 weeks of classes. Effective: July 1, 1999.  
Code: 54020E-4020E-1301-109

### **400.4. Change in Base Salary**

#### **A. Professional/Non-Faculty**

1. Glenda Raber, Coordinator of Radion Information Services (gr). Amount: Based upon \$21,738 per fiscal year. Effective: July 1, 1999.  
Code: 65048W-5048W-1201-804  
013-0907W-1201-101

### **400.5. Robinson Correctional Center FY2000 Reemployment**

#### **A. Administrative**

1. Glen Donaldson Associate Dean

#### **B. Professional/Non-Faculty**

1. Aimee Arthur Youthful Offender Counselor

#### **C. Clerical/Secretarial**

1. Kay Conour Secretary I

#### **D. Faculty**

1. Larry Conour Computer Technology Instructor
2. Diana Fleming Food Service Technology Instructor
3. Alice Holtzhouser Business Management Instructor
4. Harvey Ricker Commercial Custodial Services Instructor
5. Paul Stouse Horticulture Instructor

**400.6.1999-00 Special Assignments**

**Special Assignments**

**Frontier Community College**

		<b>Recommended</b>	
<b>Extra-Curricular</b>		<b>1998-99</b>	<b>1999-00</b>
1. Kathy Doty	College Bowl Team Advisor	\$ 300	\$ 300

6-4-99



## Special Assignments

### Lincoln Trail College

		<b>Recommended</b>	
<b>Academic</b>		<b>1998-99</b>	<b>1999-00</b>
1. Linda Branch	Lead Inst, Occ	\$ 550	\$ 550
2. Lonnie Devin	Lead Inst, QIS	450	450
3. Paul Jenkins	Lead Inst, ACR	450	450
4. Jason Potts	Lead Inst, Drafting Tech	450	450
5. Lisa Brooks	Lead Inst, Hospitality Mgmt	450	450
<b>Athletic</b>			
1. Kathy Harris	Athletic Director	\$ 3,500	\$ 3,500
<b>Extra Curricular</b>			
1. Lonnie Devin	Scholastic Bowl Coordinator	\$ 350	\$ 350
2. Carolyn DiBeasi	Scholastic Bowl Coordinator	350	350
3. Searoba Mascher	Phi Theta Kappa Advisor	300	300
4. TBD	Student Senate Advisor	0	500

## Special Assignments

### Olney Central College

		<b>Recommended</b>	
<b>Academic</b>		<b>1998-99</b>	<b>1999-00</b>
1. Russ Jausel	Lead Inst, Industrial Maint Tech	\$ 450	\$ 500
*2. Ray Lynn	Lead Inst, Auto Mechanics	450	225
3. Art Miller	Lead Inst, Office Occup/Clerical	500	500
4. TBD	Lead Inst, Accounting	500	450
5. Jennifer Spengler	Lead Inst, Sec & Med Ofc Occup	500	450
6. TBD	Lead Inst, Auto Body	0	450
 <b>Academic - Nursing</b>			
1. Carolyn VonAlmen	Dept Head, Nursing/OCC	\$ 1,875 + 4.5hrs rel time	\$ 1,875 + 4.5hrs rel time
2. Genevieve Bruce	Dept Head, Nursing/FCC	\$ 2,500 + 6hrs rel time	\$ 2,500 + 6hrs rel time
3. Sandra Burtron	Dept Head, Nursing/LTC	\$ 2,500 + 2/5 release time	\$ 2,500 + 12hrs rel time
4. Lovell Vallette	Dept Head, Nursing/WVC	\$ 2,500 + 2/5 release time	\$ 2,500 + 12hrs rel time
 <b>Athletic</b>			
1. Ed Wright	W Tennis Coach	\$ 2,000	\$ 2,000
2. Jessica Morris	W Volleyball Coach	0	3,000
 <b>Extra Curricular</b>			
1. Lisa Benson	WYSE Coordinator	\$ 100	\$ 100
2. Lucille Lance	Phi Theta Kappa Advisor	300	300
3. Bill Peacy	WYSE Coordinator	100	100

\* One-half year; retirement effective 12-21-99.  
6-4-99

## Special Assignments

### Wabash Valley College

#### Recommended

#### Academic

1998-99

1999-00

1. Judy Brewster	Lead Inst, Social Services	\$ 450	\$ 450
2. Byford Cook	Lead Inst, Machine Shop	500	500
3. Lance Trousdale	Lead Inst, Manufacturing Tech	450	450
4. Dan Edwards	Lead Inst, Radio/TV	450	450
5. Bob Effland	Lead Inst, Electronics	500	500
	WVJC Engineer	6,500 +	6,500 +
		1/2 rel time	1/2 rel time
6. Larry Hoeszle	Lead Inst, Diesel Equipment	500	500
7. Linda Kolb	Lead Inst, Early Child Dev	450	450
	Small World	2,400	2,400
8. TBD	Lead Inst, Office Occup	450	450
9. Don Mersinger	Lead Inst, Agriculture	500	500
10. David Wilderman	Lead Inst, Marketing	450	450

#### Athletic

1. Paul Schnarre	Athletic Director	\$ 3,500	\$ 3,500
	Head W Softball Coach	3,000	3,000

#### Extra Curricular

1. Louise Acree	Scholar Classic	\$ 700	\$ 700
2. Jerry Bayne	Community Service Director	1/2 rel time	1/2 rel time
	Student Publications Advisor	1,000	1,000
3. James Cox	Theatre House Manager	5,000	5,000
4. Brenda Phegley	Phi Theta Kappa Advisor	300	300

6-4-99

**Special Assignments**

**Workforce Education**

		<b>Recommended</b>	
<b>Academic</b>		<b>1998-99</b>	<b>1999-00</b>
1. Susan Rhine	TOEFL Testing & ESL	\$ 450	\$ 450
1. Don Mersinger	Int'l Soccer Coach	\$ 1,500	\$ 1,500

#### **400.7. Resignations**

A. Faculty

1. Kathleen Carot, Music/Theatre Instructor, effective August 3, 1999.

B. Professional/Non-Faculty

1. Debbie Chillson, Program Director, Economic Development/Small Business Development Center, effective June 30, 1999.

C. Maintenance/Custodial

1. Steven Martin, Custodian, Olney Central College, effective May 26, 1999.

**Agenda Item #15**

**Collective Bargaining**

**Agenda Item #16**

**Litigation**

**Agenda Item #17**

**Acquisition & Disposition of Property**



**Agenda Item #18**

**Other Items**

**Agenda Item #19**

**Adjournment**

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**TENTATIVE  
Protection, Health, and Safety  
Projects Schedule  
Phase IV**

**Phase IV**

<b>MECHANICAL &amp; ELECTRICAL PROJECTS:</b>	<b>Estimated Budget</b>										
Replace Rooftop Units LTC	\$363,000										
Replace Rooftop Units OCC	\$779,300										
HVAC/Dehumidification Upgrades – WVC	\$284,300										
HVAC Replacement FCC	\$137,900										
Fire Alarm & Emergency Lighting Replacement LTC & WVC	\$382,000										
Electrical Renovations WVC	\$284,300										
Furnace Replacement FCC	\$84,700										
Lighting & Fire Alarm Upgrades - FCC & OCC	\$69,600										
<b>TOTALS :</b> ESTIMATED BUDGET \$3,781,600 BID AMOUNT \$2,727,815			<b>Board Approval</b>	<b>Materials</b>	<b>Begin Construction</b>	<b>30% Completed</b>	<b>60% Completed</b>	<b>80% Completed</b>	<b>100% Completed</b>	<b>Partial Accepted</b>	<b>Fully Accepted</b>

6/8/99

**Protection, Health, and Safety  
Projects Schedule  
Phase III & IV**

**Phase III**

<b>ENVIRONMENTAL BARRIER PROJECTS &amp; MISCELLANEOUS:</b>	<b>Estimated Budget</b>										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										

**Phase IV**

Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications - WVC	\$61,700										
Replace Stage Curtains OCC & WVC	\$55,700										
Stage Floor Replacement OCC	\$48,400										
Flooring Replacements Asbestos - WVC	\$105,000										
Roof Replacements OCC & WVC	\$128,400										

Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted
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