

**ILLINOIS EASTERN COMMUNITY COLLEGES**

**BOARD OF TRUSTEES  
MONTHLY MEETING**

**January 20, 2004**



**Location:**

**Wabash Valley College  
2200 College Drive  
Mt. Carmel, IL 62863**

**Dinner – 6:00 p.m. – Cafeteria  
Meeting – 7:00 p.m. – Cafeteria**

**Illinois Eastern Community Colleges  
Board Agenda**

**January 20, 2004**

**7:00 p.m.**

**Wabash Valley College**

1. Call to Order & Roll Call.....Chairman Lane
2. Disposition of Minutes..... CEO Bruce
3. Recognition of Visitors and Guests ..... Bruce
  - A. Visitors and Guests
  - B. IECEA Representative
4. Public Comment
5. Reports
  - A. Trustees
  - B. President
    - Coal Mining Technology Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
  - A. None
7. Policy Second Reading ..... Bruce
  - A. None
8. Staff Recommendations for Approval
  - A. Technology Plan FY 2005-2009 ..... Cline
  - B. Capital Project Application ..... Browning
  - C. Capital Project Resolution..... Browning
9. Bid Committee Report ..... Browning
  - IECC Computers & Network Switches
10. District Finance
  - A. Financial Report..... Browning
  - B. Approval of Financial Obligations ..... Browning
11. Chief Executive Officer's Report ..... Bruce
12. Executive Session ..... Bruce
13. Approval of Executive Session Minutes..... Bruce
14. Approval of Personnel Report ..... Bruce
15. Collective Bargaining
  - A. Approval of Faculty Contract ..... Bruce
  - B. Administrative Guideline Revision ..... Bruce
16. Litigation ..... Bruce
17. Acquisition and Disposition of Property..... Bruce
18. Other Items
19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges - Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College - Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois, Tuesday, December 9, 2003.

**Tour of Historical Society Building:** Prior to the meeting, members of the Board of Trustees and administration toured the Crawford County Historical Society Museum, located in the Lincoln Trail College North Campus Building.

**AGENDA #1 – “Call to Order & Roll Call”** – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:30 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

**Roll Call:** The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Mr. Larry Rost, Miss Marilyn J. Wolfe. Also present was Mr. Joseph Kiser, student trustee. Trustees absent at roll call: Dr. George Andrew Fischer, Mr. Kevin C. Williams. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.  
Dr. Harry Benson, President of Wabash Valley College.  
Dr. Jack Davis, President of Olney Central College.  
Dr. Michael Dreith, President of Frontier Community College.  
Dr. Carl Heilman, President of Lincoln Trail College.  
Mr. Roger Browning, Chief Finance Officer.  
Mrs. Tara Buerster, Director of Personnel.  
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.  
Ms. Kathleen Pampe, Associate Dean of Education to Careers Program.  
Ms. Pamela Schwartz, Associate Dean of Institutional Development.  
Mr. George Woods, Dean of Community Development & Workforce Education.

**AGENDA #2 – “Disposition of Minutes”** – Open meeting minutes of the Regular Meeting, Tuesday, November 18, 2003, were presented for disposition.

**Board Action:** Mrs. Culver made a motion to approve the minutes of the foregoing meeting as prepared. Mr. Koertge seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

**AGENDA #3 – “Recognition of Visitors & Guests”** –

**#3-A. Visitors & Guests:** Visitors and guests present were recognized, including two representatives of the Crawford County Historical Society.

**#3-B. IECCEA Representative:** None.

**AGENDA #4 – “Public Comment”** – None.

**AGENDA #5 – “Reports”** –

**#5-A. Report from Trustees:** None.

**#5-B. Report from Presidents:** Dr. Benson, Dr. Davis, Dr. Dreith, Dr. Heilman presented informational reports from their colleges.

**#5-C. Report from Cabinet:** Mr. Woods presented an informational report on Coal Mining Technology/Telecom.

**#5-D. Report from Correctional Centers:** Mr. Glen Donaldson, Associate Dean for the LTC Educational Programs at the Robinson and Lawrence Correctional Centers, presented a special report relative to the programs.

**AGENDA #6 – “Policy First Readings (and Possible Approval)”** – None.

**AGENDA #7 – “Policy Second Readings”** – None.

**AGENDA #8 – “Staff Recommendations for Approval”** – The following staff recommendations were presented for approval.

**#8-A. Cooperative Agreements:** Ms. Cantwell reviewed updated Joint Agreements for Education Cooperation between Illinois Eastern Community Colleges, District #529, and Lake Land College, District #517, and Lewis & Clark Community College, District #536. The CEO recommended approval of the agreements as presented.

Changes and updates to these agreements from the last agreement are:

Lake Land College

IECC removed Massage Therapy/Certificate from the agreement.

Lake Land removed Telecommunications/AAS from the agreement.

Lake Land added Intro to Geographic Information System (GIS)/Certificate to the agreement.

Lake Land added GIS Raster/Certificate to the agreement.

Lake Land added GIS Vector/Certificate to the agreement.

Lewis and Clark Community College

No additions or deletions.

**IECC-Lake Land College Updated Agreement:**

Under the agreement IECC agrees to accept students from Lake Land College in the following programs:

Emergency Prep/Vol. Firefighter II (Frontier), Certificate

Air Conditioning/Refrigeration (Lincoln Trail), AAS, Certificate

Collision Repair Technology (Olney Central), AAS

Welding & Cutting (Olney Central), Certificate

Assoc in Fine Arts Music Education (Lincoln Trail & Olney Central),

AAS

Assoc in Fine Arts Music Performance (Lincoln Trail & Olney Central),

AAS

Hospitality Management (Lincoln Trail), AAS

Radiography (Olney Central), AAS

Under the agreement Lake Land College agrees to accept students from IECC in the following programs:

Civil Engineering Technology, AAS  
Dental Hygiene, AAS  
Physical Therapy Assistant, AAS  
Intro to GIS, Certificate  
GIS Raster, Certificate  
GIS Vector, Certificate

**IECC-Lewis & Clark Community College Updated Agreement:**

Under the agreement IECC agrees to accept students from Lewis and Clark Community College in the following programs:

Diesel Equipment Technology, AAS  
Mining Technology, AAS  
Radiography, AAS  
Telecommunications Technology, AAS & Certificate

Under the agreement Lewis and Clark Community College agrees to accept students from IECC in the following programs:

Dental Assisting, Certificate  
Dental Hygiene, AAS & Certificate  
Occupational Therapy Assistant, AAS

**Board Action:** Mr. Rost made a motion to approve the Joint Agreements for Education Cooperation with Lake Land College and Lewis & Clark Community College as recommended. Mr. Kiser seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-B. Affiliation and HIPAA Agreement with Pine Haven:** The CEO recommended approval of the Affiliation Agreement and Health Insurance Portability and Accountability Act (HIPAA) Agreement between Illinois Eastern Community Colleges and Pine Haven Health and Rehabilitation Center, Evansville, Indiana as presented.

**Board Action:** Mrs. Culver made a motion to approve the Affiliation Agreement and Health Insurance Portability and Accountability Act (HIPAA) Agreement with Pine Haven Health and Rehabilitation Center, Evansville, Indiana as recommended. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8-C. Payment of End of Year Bills:** Since this Board of Trustees meeting is being held on December 9, bills will be received that should be paid

before the close of the year. The CEO recommended approval be given to pay bills received after the Board meeting.

**Board Action:** Miss Wolfe made a motion to approve payment of bills received in December after this Board meeting. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**#8D. FY2005 Holiday Calendar:** The CEO recommended approval of the holiday schedule for IECC full-time employees for fiscal year 2005, as follows:

Monday, July 5, 2004 – Independence Day (Observed)  
Monday, September 6, 2004 – Labor Day  
Monday, October 11, 2004 – Columbus Day  
Thursday, November 11, 2004 – Veterans Day  
Thursday, November 25 & Friday, November 26, 2004 – Thanksgiving  
Monday-Thursday, December 20-23, 2004 – Winter Break  
Friday, December 24, 2004 – Christmas (Observed)  
Monday-Thursday, December 27-30, 2004 – Winter Break  
Friday, December 31, 2004 – New Year’s Day (Observed)  
Monday, January 17, 2005 – Martin Luther King Jr. Day  
Monday, February 21, 2005 – Presidents Day  
Friday, March 25, 2005 – Spring Break  
Monday, May 30, 2005 – Memorial Day  
Prior to June 30, 2005 – Floating Day (This replaces the former “Pulaski Day” holiday. Refer to Personnel Policy 400.4 (K) for details.)

**Board Action:** Miss Wolfe made a motion to approve the FY2005 Holiday Calendar for full-time employees as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #9 – “Bid Committee Report”** – The following Bid Committee report was presented, followed by Board of Trustees action as recorded:

**#9-A. OCC – Two 15-Passenger Vans:** Mr. Browning presented the recommendation of the Bid Committee to accept the bid from Eagleson Oldsmobile Cadillac Chevrolet, Olney, IL, for a 2003 15-passenger Chevy van with 2,260 miles and a 2003 15-passenger Chevy van with 2,207 miles for a total bid of \$35,700. Bid includes trade-in of a 1993 Chevy Turtle Top bus. Source of Funds: 75% Athletic Transfer Account, 25% Educational Fund. Department: 75% Athletics, 25% Faculty/Staff.

**Board Action:** Mrs. Culver made a motion to accept the recommendation of the Bid Committee and purchase two 15-passenger vans for Olney Central

College as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #10 – “District Finance”** – The following district financial matters were presented:

**#10-A. Financial Reports:** The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$10,839,532.82, as of November 30, 2003.

**#10-B. Approval of Financial Obligations:** District financial obligations (Listing of Board Bills) for the month of December 2003, totaling \$678,858.53, were presented for approval.

**Board Approval for Payment of Financial Obligations:** Miss Wolfe made a motion to approve payment of the district financial obligations for the month of December 2003, in the amounts listed, and payments from the revolving fund for the month of November 2003. Mr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #11 – “Chief Executive Officer's Report”** – Mr. Bruce presented informational reports relative to the following topics:

1. Mt. Carmel TIF District.
2. Fairfield Rotary Bucket Brigade.
3. Enrollment Report – District Up 2%.

**AGENDA #12 – “Executive Session”** – The CEO recommended that a closed meeting be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters; and, under Section 2(c)(5) of the Open Meetings Act to consider purchase or lease of real property for the use of the community college district; and, under Section 2(c)(11) of the Open Meetings Act to consider pending litigation against, affecting or on behalf of the District or litigation which is probable or imminent; and, under Section 2(c)(21) of the Open Meetings Act to consider and approve minutes of meetings lawfully closed under the Act; and to conduct the semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Act.

**#12-A. Closed Meeting:** Mr. Koertge made a motion to hold a closed meeting to consider the matters outlined by the CEO. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:



Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried and a closed meeting was held beginning at 8:10 p.m.

**#12-B. Closed Meeting Ended:** Mr. Rost made a motion to reconvene in open session. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 8:40 p.m.

(Note: Separate minutes have been prepared for the foregoing closed meeting.)

**AGENDA #13 – "Executive Session Minutes"** – The following actions were taken relative to closed meeting minutes.

**#13-A. Approval of Executive Session Minutes:** The CEO recommended that minutes of a closed meeting held during the regular meeting, Tuesday, November 18, 2003 be approved and remain closed at this time.

**Board Action:** Mr. Koertge made a motion to approve, as prepared, minutes of a closed meeting held Tuesday, November 18, 2003, but that closed meeting minutes of that date will remain closed and not be opened to public inspection at this time. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared the "Ayes" have it and the motion is adopted.

**#13-B. Semi-Annual Review of Closed Meeting Minutes:** The Board of Trustees having conducted a semi-annual review of closed meeting minutes as mandated by Section 2.06 of the Open Meetings Act, the CEO presented the following recommendations:

Minutes of closed meetings of the following dates will be opened and made a part of the public record:

1. Tuesday, March 18, 2003.
2. Tuesday, April 15, 2003.
3. Tuesday, May 20, 2003.
4. Thursday, May 22, 2003.
5. Thursday, May 29, 2003.
6. Wednesday, June 4, 2003.

Minutes of closed meetings of the following dates will remain closed and not be made a part of the public record because of a need for continued confidentiality at this time:

1. Tuesday, June 17, 2003.
2. Tuesday, August 19, 2003.
3. Tuesday, September 16, 2003.

**Board Action:** Miss Wolfe made a motion to approve the foregoing recommendations as outlined, for minutes of closed meetings held on the dates listed. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion is adopted.

**AGENDA #14 – “Approval of Personnel Report”** – The CEO presented the following amended Personnel Report and recommended approval.

**400.1. FY03-04 Special Assignment**

A. District Office

1. Cynde Frost, End-of-Calendar Year Assignment, \$2,000.

**400.2. Leave Request (external report)**

A. Classified

1. Ruth Trowbridge, District Office, Family Medical Leave, effective on or about December 12, 2003 with up to 12 weeks of leave. The requested leave is unpaid with allowance for substitution of paid leave time.

**Personnel Report Addendum**

**400.3. Approval to Hire Faculty Prior to Start of Spring Semester**

The CEO is authorized to hire faculty as needed prior to the start of the spring semester.

**400.4. Amendment to Resignation Date**

A. Administrative

1. Gayle Lawn-Day, Dean of the College, Lincoln Trail College, change from effective date January 30, 2004 to February 9, 2004.

**400.5. Resignation**

A. Faculty

1. Mary McCarthy, Life Science Instructor, Olney Central College, effective December 31, 2003.

**Board Action to Amend Personnel Report:** Miss Wolfe made a motion to amend the Personnel Report, to add an addendum containing Sections 400.3, 400.4 and 400.5 as recommended. Mr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the “Ayes” have it and the motion is adopted.

**Board Action to Approve Amended Personnel Report:** Mr. Rost made a motion to approve the foregoing amended Personnel Report as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Mr. Koertge, Mr. Lane, Mr. Rost, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: Dr. Fischer, Mr. Williams. The motion having received 5 yea votes and 0 nay votes, the Chair declared the motion carried.

**AGENDA #15 – “Collective Bargaining”** – None.

**AGENDA #16 – “Litigation”** – None.

**AGENDA #17 – “Acquisition & Disposition of Property”** – None.

**AGENDA #18 – “Other Items”** – None.

**AGENDA #19 – “Adjournment”** – Mr. Koertge made a motion to adjourn. Mrs. Culver seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken. The Chair declared the “Ayes” have it, the motion is adopted, and the meeting adjourned at 8:47 p.m.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #1**

**Call to Order & Roll Call**

**Agenda Item #2**

**Disposition of Minutes**

**Agenda Item #3**

**Recognition of Visitors and Guests**

- A. Visitors and Guests**
- B. IECEA Representatives**

**Agenda Item #4**

**Public Comment**

**Agenda Item #5**

**Reports**

- A. Trustees**
  - B. Presidents**
  - C. Cabinet**
- Coal Mining Technology/Telecom**



**Agenda Item #6**

**Policy First Reading (and Possible Approval)**

**Agenda Item #7**

**Policy Second Reading**

**Agenda Item #8**

**Staff Recommendations for Approval**

**Agenda Item #8A**

**Technology Plan FY 2005-2009**

**MEMORANDUM**

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: January 20, 2004  
RE: FY 2005-2009 Technology Plan

Mr. Chairman, I recommend approval of the attached Technology Plan for FY2005-2009.

TLB/rs

Attachment

# Illinois Eastern Community Colleges

## TECHNOLOGY PLAN FY 2005 - 2009



**F**

Frontier Community College

**L**

Lincoln Trail College

**O**

Olney Central College

**W**

Wabash Valley College

## TABLE OF CONTENTS

Technology Committee .....	1
Mission Statement.....	2
Executive Summary .....	3
Technology Vision .....	3
Fiscal Year 2004 Technology Plan Accomplishments.....	4
Administrative Systems .....	4
Network Infrastructure .....	4
Telecommunications.....	4
Software .....	4
Other Technology Resources .....	5
Five Year Technology Goals: FY 2005-2009 .....	6
Administrative Systems .....	6
Network Infrastructure .....	6
Telecommunications.....	7
Software .....	7
Other Technology Resources .....	7
Budget.....	8

The IECC staff and students wish to express a special thank you to the Technology Committee members.

**TECHNOLOGY COMMITTEE MEMBERS**

Bob Boyles

Roger Browning

Chris Cantwell

Alex Cline, Chairperson

Galen Dunn

Matt Fowler

John Highhouse

Jervaise McGlone

Laura Johnson

Charlotte Bruce

George Woods

Submitted to Cabinet:

Submitted to Board of Trustees:



## **Illinois Eastern Community Colleges MISSION STATEMENT**

**The mission of Illinois Eastern Community Colleges District 529** is to provide excellence in teaching, learning, public service, and economic development.

### **PURPOSES**

The District is committed to high academic standards for pre-baccalaureate, career, and technical education that sustain and advance excellence in learning. The mission is achieved through a variety of programs and services that include, but are not limited to:

- educational programs, including pre-baccalaureate, career, and technical degrees and certificates that prepare a diverse student body for transfer to a four-year institution of higher education or entry into a multi-cultural global workplace;
- program, course, and institutional goals that have identifiable and measurable learning outcomes that are clearly understood by students;
- utilization of resource-sharing partnerships to expand, retrain, and strengthen the industrial base of southeastern Illinois;
- academic programs and institutional services that are reviewed and revised on a scheduled timeframe with a focus on accountability relative to planning, student and program assessment, and learning outcomes;
- development of partnerships with pre-K through high schools allowing for the smooth transition and progression of students through life-long learning;
- adult and continuing education designed to meet the immediate and long-term needs of the residents in the District;
- programs in remedial education, which assist District residents in attaining skills and abilities needed to enter and complete college-level programs;
- student advisement, counseling, and placement services for the purpose of assisting students in choosing a program of study, transferring to a four-year institution, entering employment, or completing certificate or course goals;
- curricula and services that are developed and updated, as necessary, to meet both short- and long-term needs of the residents of the District;
- community education and community service activities that provide a cultural and intellectual resource center for the area as well as identifying and honoring multi-cultural and diversity within our communities;
- professional enrichment and growth experiences for college, faculty, administrators, and staff which will improve and enhance instruction and service; and,
- resources, facilities, staff, and equipment to support all program and service components of the college district.

**TECHNOLOGY PLAN FY 2005 – FY 2009**

## *EXECUTIVE SUMMARY*

With the support and commitment of the Board of Trustees, staff, faculty and administration, IECC continues to improve the technological resources available throughout the district. The FY 2005 – FY 2009 Technology Plan serves as a review of FY 2004 technology projects and outlines current and future technological needs. The goal of the plan is to improve technological services for faculty, staff, and students within the projected budget.

A Technology Committee comprised of employees throughout the IECC District provided input and guidance for the plan. This Committee identified technological resources needed to better serve the citizens of District 529 and developed a Technology Plan that:

- is supported by the four campuses, workforce education, and district office and includes their full commitment to the implementation of the adopted plan.
- is cost-effective, with regard given to present and anticipated financial resources.
- is developed with input from key officers from each campus and the district office with full consideration given to the American Disabilities Act and the need to accommodate access for the physically challenged.
- ensures investments in technologies that will provide a sound, reliable infrastructure.
- focuses on major technology needs outside of the normal operating budget and grant funds.

## **TECHNOLOGY VISION FOR ILLINOIS EASTERN COMMUNITY COLLEGES**

IECC has actively built a substantial technology foundation rapidly adopting a significant amount of technology. The district now must accomplish the task of utilizing the power of the new technology in order to maximize the educational benefits to the citizens of District 529.

Technology changes on a regular basis, therefore, the Technology Plan is a “living” document that will be updated on an annual basis. The plan is a blueprint for tomorrow that sets forth IECC’s information technology vision, strategic directions, and action plans for achieving the empowerment of the district’s community through information technology. Empowering IECC through information technology entails supporting the academic experience for students, strengthening the mission of faculty and staff, and expanding the district’s ability to serve the community.

*FISCAL YEAR 2004 TECHNOLOGY PLAN ACCOMPLISHMENTS*

The Technology Plan projects are grouped in the following categories: administrative systems, network infrastructure, telecommunications, software, and other technology resources. Below are status updates for the FY 2004 projects.

**STATUS UPDATE**

**Administrative Systems**

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
IT Security Implementation	● <b>In Progress</b>	New firewall purchased and installed. Reviewing intrusion detection software.

**Network Infrastructure**

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Networking Equipment	● <b>In Progress</b>	Bids out to vendors in January 2004.
Network Server	✓ <b>Completed</b>	Upgraded the central network operating system server and tape backup system.
Network Power Backup and Surge Protection	● <b>In Progress</b>	Reviewing power backup needs. Plan to order in January 2004.

**Telecommunications**

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Upgrade PBX Software	✓ <b>Completed</b>	Upgraded all six PBX systems to version 25.4

**Software**

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Computer Software Licenses	● <b>In Progress</b>	The following District-wide software licenses were purchased: Microsoft Windows 2003 Server and Clients, Microsoft Exchange 2003 Server and Clients, Norton Antivirus, and WebCT. Microsoft SMS Desktop Management is Planned.

### Other Technology Resources

<i><b>PROJECT</b></i>	<i><b>STATUS</b></i>	<i><b>NOTES</b></i>
Personal Computer Replacements	✓ <b>Completed</b>	Purchased and installed 199 desktop computers.
Other Technology Needs	• <b>In Progress</b>	Purchased technology equipment and software based on campus needs.

*FIVE YEAR TECHNOLOGY GOALS*  
**FY 2005 – FY 2009**

The improvements and recommendations established through the Technology Plan are listed below as goals in the areas of administrative systems, network infrastructure, telecommunications, software, and other technology resources. The goals and activities of the Technology Plan are not a wish list, but represent the cost for improvements, upgrades and maintenance necessary to provide the technological resources required by the IECC district. These projects represent technology needs outside the normal operating budget and grant funds.

*GOAL 1: MAINTAIN AND UPGRADE SYSTEMS IN SUPPORT OF ADMINISTRATIVE OPERATIONS*

**Activity 1:** Upgrade the hardware that supports Banner, the centralized administrative software system. This system contains the core information required for day-to-day operations at IECC including financials, human resources, student records, and financial aid. Additional software demands from Banner upgrades, web access, online reporting, and imaging system access require additional computing capacity.

**Activity 2:** The IECC district utilizes laptops to communicate with the Board of Trustees. As with all personal computers, the laptops must be upgraded every four to five years.

*GOAL 2: MAINTAIN AND UPGRADE THE DISTRICT'S NETWORK INFRASTRUCTURE*

**Activity 1:** Upgrade the existing local area network equipment. Increases in both instructional and administrative network applications drive the need for faster network access; therefore, we must annually upgrade the networking switches and routers to accommodate the traffic demands.

**Activity 2:** Upgrade the multiple rack-mounted web servers to provide system load balancing protection against equipment failure. This hardware is required to support online information.

**Activity 3:** Upgrade the campus administrative file servers. Each campus utilizes file servers for network user and directory services, domain name service, print services and storage. As the data storage needs grow, the server hardware must be upgraded.

**Activity 4:** Upgrade the central network operating system servers to support: network user and directory services, domain name service, print services and storage.

**Activity 5:** Upgrade the battery backup and surge protection devices in equipment closets to prevent equipment damage caused by power fluctuations.

**Activity 6:** Upgrade the campus instructional network file servers to provide network user and directory services, domain name service, print services and storage.

### **GOAL 3: ENHANCE THE CURRENT TELECOMMUNICATIONS NETWORK**

**Activity 1:** Install Call-Pilot software to integrate voice-mail and email applications. This software will allow staff to retrieve voice mail messages using the email system and provide fax delivery to the desktop. This system will allow the district to greatly reduce the number of fax lines throughout the district. Nortel is phasing out the Meridian Mail voice mail system currently used at IECC and migrating to Call Pilot.

**Activity 2:** Upgrade the Telephone PBX software and hardware to most current releases. The telephone PBXs are very similar to other computer equipment and require periodic updates.

### **GOAL 4: UPGRADE SOFTWARE LICENSING**

**Activity 1:** As with all areas of technology, software applications change rapidly. IECC must teach and use the most current software applications to give both students and employees the tools needed to compete in today's marketplace. Applications such as the Microsoft Office Suite, Microsoft Windows and Norton Antivirus, just to name a few, are installed on almost every computer throughout the district. WebCT, the district's course management software, also requires an annual licensing fee. Therefore, an annual line item to upgrade and maintain software applications is needed.

### **GOAL 5: MAINTAIN AND UPGRADE OTHER TECHNOLOGY RESOURCES**

**Activity 1:** Replace 200 desktop computers per year. The lifecycle of a desktop computer ranges from three to five years. A line item to ensure the replacement of outdated computers is critical.

**Activity 2:** Due to the elimination of the ICCB Advanced Technology Grant funding, the Committee recommends allocating funds to support technology needs previously funded by the grant. Purchases from this line item will be based on the Advanced Technology Grant guidelines and left to the discretion of the CEO, CFO, Director of IT, College Presidents, and College Deans. The distribution will be: FCC: \$20,000, LTC: \$20,000, OCC: \$20,000, WVC: \$20,000, WE: 10,000.

**Activity 3:** Purchase computer projection units to display computer images on a large screen.

# Technology Plan Budget FY 2005 - 2009

## 1 Administrative Systems

Activity	Description	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
1	HP 9000 Hardware Upgrade	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00
2	Laptop Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Administrative Systems Totals</b>		<b>\$0.00</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## 2 Network Infrastructure

Activity	Description	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
1	Network Equipment	\$50,000.00	\$60,000.00	\$40,000.00	\$0.00	\$0.00
2	Web Servers	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00
3	Campus Administrative File Servers	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00
4	Network Servers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Network Power Backup and Surge Protection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	Instructional File Servers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Network Infrastructure Totals</b>		<b>\$50,000.00</b>	<b>\$60,000.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## 3 Telecommunications

Activity	Description	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
1	Call Pilot Voice/Email/Fax Integration Software	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Telephone System Software Upgrades	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00
<b>Telecommunications Totals</b>		<b>\$80,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## 4 Software

Activity	Description	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
1	Software Upgrades	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00
<b>Software Totals</b>		<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## 5 Other Technology Resources

Activity	Description	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
1	PC Replacements - 200 Per Year @ \$750 each	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	\$0.00
2	Other Technology Needs	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00
3	Computer Projection Units	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
<b>Other Technology Resources Totals</b>		<b>\$260,000.00</b>	<b>\$260,000.00</b>	<b>\$260,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Totals</b>		<b>\$440,000.00</b>	<b>\$440,000.00</b>	<b>\$440,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



**Agenda Item #8B**

**Phase VII Carryover Funds, Project Applications**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: January 20, 2004  
SUBJECT: Phase VII Carryover Funds, Project Applications

Under the Protection, Health, and Safety bonding authority afforded the Board of Trustees, the Board issued \$3.5 million worth of PHS bonds in December of 2002. Because of the nature of the bids on the original thirteen (13) projects, and because the projects were completed efficiently with minimal change orders, we have in excess of \$1 million worth of PHS funds available to be carried over and additional projects completed.

Roger Browning, the Presidents, and the college building superintendents, have prepared a list of projects that could be completed with these excess funds. These projects have been incorporated into the four (4) Capital Project Applications attached.

Subject to the Board's approval of these project applications, the projects will be submitted to the Illinois Community College Board for their approval. If the project applications are approved by the ICCB, then we will proceed to bid and complete the projects.

I ask the Board's approval of the Capital Project Application Forms for submittal to the Illinois Community College Board.

TB/cr

Attachments

(Revised 11/3/99)

## CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Illinois Eastern Community Colleges District 528

Contact Person Mr. Roger Browning Phone # 618-393-2982

Project Title Carpet Replacement – Lincoln Trail College

Project Budget \$225,060 ( ) check  here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2

Date January 12, 2004

### **Application Type (check the appropriate application type and follow instructions):**

Locally Funded New Construction--complete/submit Sections I, II, and II.

Locally Funded Remodeling--complete/submit Sections I and III.

Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.

Protection, Health and Safety--complete/submit Section I and Attachment PHS.

Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.

ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

### **Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

### **Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes  No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?  
Yes  No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

### **Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Carpet Replacement – Lincoln Trail College**  
**Project Budget \$225,060**

**Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The carpets in the Theater and in Williams are original to the building. They have deteriorated badly, with wrinkling, adhesive failure and holes throughout. As testament to the tripping hazards for building visitors and occupants due to the poor condition of the carpet, there have been two recent incidents where a staff member has tripped and fallen, once due to the condition of the existing carpet and once due to an attempt at a temporary solution.

**Scope of Work**

Provide an explanation of the specific work to be performed as part of this project.

Remove existing carpeting and replace with new carpeting or other appropriate floor covering.  
BOCA International PMC 304.1, 304.3, 3040.4, 702.1

**Attachment #1  
Project Budget**

**Check One:**

- New Construction**
- Remodeling**

**Project Name**

Budget Amounts

New Construction

Remodeling

Land  
Site Development  
Construction (including Fixed Equipment)  
Mechanical  
Electrical  
General Conditions  
Contingency (10%)  
A/E Professional Fees  
Total

**Protection, Health, and Safety Project Name** Carpet Replacement – Lincoln Trail College

	<u>Budget Amounts</u>
Project Costs	<u>186,000</u>
Contingency	<u>18,600</u>
A/E Professional Fees	<u>20,460</u>
Total	<u>\$ 225,060</u>

(Revised 11/3/99)

**Attachment #2**  
**Funding Source**

**District/College Name** Illinois Eastern Community Colleges No. 528

**Project Name** Carpet Replacement – Lincoln Trail College

**Check the source(s) of funds:**

Available fund balance \_\_\_\_\_  Fund name (s): O & M (Restricted) – excess funds  
(Including excess funds from from previously approved protection, health, and safety projects.)  
from previously approved protection, health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s):  
(including protection, health, and safety bonds)

Protection, Health, and \_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_ Safety  
Tax Levy  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_ (ILCS  
805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_ (ILCS  
Financial Institution  
805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months:  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

ADA \_\_\_\_\_  
Access for All Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

**Protection, Health, and Safety Signature/Certification Page**

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required)        x  

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the   Illinois Eastern Community Colleges   Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

Image Architects Inc.  
1118 West Main Street  
Carbondale, Illinois 62901

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

\_\_\_\_\_  
Architect/Engineer's Signature

\_\_\_\_\_  
January 12, 2004

Date

\_\_\_\_\_  
001-010485

Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Remove and replace carpet	186,000
Contingency - 10%	18,600
A/E Compensation - 10%	<u>20,460</u>
 Project Total	 \$225,060

Note: Project not yet designed.



(Revised 11/3/99)

**CAPITAL PROJECT APPLICATION FORM**  
(One Application Form per Project)

District/College and District # Illinois Eastern Community Colleges District 528

Contact Person Mr. Roger Browning Phone # 618-393-2982

Project Title Sidewalk System Replacement/Upgrade – LTC & FCC

Project Budget \$88,330 ( ) check  here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2

Date January 12, 2004

**Application Type (check the appropriate application type and follow instructions):**

Locally Funded New Construction--complete/submit Sections I, II, and II.

Locally Funded Remodeling--complete/submit Sections I and III.

Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.

Protection, Health and Safety--complete/submit Section I and Attachment PHS.

Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.

ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

**Section I (submit for ALL project approval requests)**

A. Board of trustees action--attach a copy of the local board's resolution and certified minutes

B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)

C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)

D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)

E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes  No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)

C. Has the site been determined professionally to be suitable for construction purposes? Yes  
No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Sidewalk System Replacement/Upgrade – LTC & FCC**  
**Project Budget \$88,330**

**Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The sidewalk between the Lincoln Trail College Main Campus and the North Campus and between Williams Hall and the Gymnasium are in need of replacement. The surfaces are badly spalled, the sidewalks are cracked in several locations, and there are several locations where heaving/settlement have created hazards and barriers to wheelchairs.

Currently at Frontier Community College there is no sidewalk from the main part of campus to the Workforce Development Center. This requires that students and staff walk on a public road, which is one of two public entrances to the campus, to travel to the Workforce Development Center from the main part of campus and the existing parking areas. This situation with pedestrians sharing the road with heavy vehicular traffic is a significant potential hazard. Additionally, this situation is noncompliant with the Illinois Environmental Barriers Act requiring an accessible path throughout campus.

**Scope of Work**

Provide an explanation of the specific work to be performed as part of this project.

Remove and replace the sidewalks between the Main Campus and the North Campus and between Williams Hall and the Gymnasium at Lincoln Trail College. Construct a sidewalk between the main part of campus and the Workforce Development Center at Frontier Community College.  
BOCA International PMC 302.1, Illinois Accessible Code 400.310 a) 1)

**Attachment #1  
Project Budget**

**Check One:**

- New Construction**
- Remodeling**

**Project Name**

Budget Amounts

New Construction

Remodeling

Land  
Site Development  
Construction (including Fixed Equipment)  
Mechanical  
Electrical  
General Conditions  
Contingency (10%)  
A/E Professional Fees  
Total

**Protection, Health, and Safety Project Name** Sidewalk System Replacement/Upgrade – LTC & FCC

	<u>Budget Amounts</u>
Project Costs	<u>73,000</u>
Contingency	<u>7,300</u>
A/E Professional Fees	<u>8,030</u>
Total	<u>\$ 88,330</u>

**Attachment #2  
Funding Source**

**District/College Name** Illinois Eastern Community Colleges No. 528  
**Project Name** Sidewalk System Replacement/Upgrade – LTC & FCC

**Check the source(s) of funds:**

Available fund balance \_\_\_\_\_  Fund name (s): O & M (Restricted) - excess  
(Including excess funds from \_\_\_\_\_ funds from previously approved  
previously approved protection, protection, health, and safety projects.

health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s):  
(including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_ Safety  
Tax Levy  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_(ILCS  
805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_(ILCS  
Financial Institution  
805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months:  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

ADA \_\_\_\_\_  
Access for All Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

**Protection, Health, and Safety Signature/Certification Page**

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required)   x  

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the   Illinois Eastern Community Colleges   Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

Image Architects Inc.  
1118 West Main Street  
Carbondale, Illinois 62901

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

\_\_\_\_\_  
Architect/Engineer's Signature

\_\_\_\_\_  
January 12, 2004  
Date

\_\_\_\_\_  
001-010485  
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Remove and replace sidewalks – LTC	64,000
Construct sidewalk – FCC	<u>9,000</u>
Subtotal	73,000
Contingency - 10%	7,300
A/E Compensation - 10%	<u>8,030</u>
Project Total	\$ 88,330

Note: Project not yet designed.

(Revised 11/3/99)

**CAPITAL PROJECT APPLICATION FORM**  
(One Application Form per Project)

District/College and District # Illinois Eastern Community Colleges District 528

Contact Person Mr. Roger Browning Phone # 618-393-2982

Project Title Fire Alarm & Lighting Upgrades – OCC, WVC, FCC

Project Budget \$554,180 ( ) check  here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2

Date January 12, 2004

**Application Type (check the appropriate application type and follow instructions):**

- Locally Funded New Construction--complete/submit Sections I, II, and II.  
 Locally Funded Remodeling--complete/submit Sections I and III.  
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.  
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.  
 Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.  
 ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

**Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_ No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?  
Yes \_\_\_ No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Fire Alarm & Lighting Upgrades – OCC, WVC, FCC**  
**Project Budget \$ 554,180**

**Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The existing fire alarm systems in Wattleworth Hall at Olney Central College and the Science/Theater/Library Building at Wabash Valley College are original to the buildings (between 25 and 30 years old). They have deteriorated, causing problems with trouble alarms, and parts are extremely difficult to find for repairs. The systems are not in compliance with the Illinois Environmental Barriers Act or the American with Disabilities Act.

The existing fluorescent lighting in the teaching laboratories areas of the Workforce Development Center at Frontier Community College is original to the building (approximately 25 years). The fixtures do not meet functional illumination standards and do not light the instructional areas effectively - several fixtures are loose, with one recently having fallen, and all fixtures have tarnished and discolored reflective shields. This project will install new lighting fixtures in place of the existing deteriorated fluorescent fixtures to provide proper lighting for the educational activities in these areas. This will be a multi-phase project.

Currently at Frontier Community College there is no site lighting between the main part of campus and the Workforce Development Center. This creates security concerns for students and staff that walk between the two areas of campus after dark. Additionally, pedestrians must travel on a public street which is one of two public entrances to the campus. This situation with pedestrians sharing the road in poor lighting conditions with heavy vehicular traffic is a significant potential hazard. The west and south areas of the West Campus Parking Lot are not lighted properly, creating security concerns for students and staff that park in this area after dark. These conditions present inadequate lighting levels and a high maximum to minimum lighting ratio. There are areas of darkness which have generated many complaints and which pose a safety concern.



## **Scope of Work**

Provide an explanation of the specific work to be performed as part of this project.

Replace the existing old, non-compliant fire alarm systems in Wattleworth Hall at Olney Central College and in the Science/Theater/Library Building at Wabash Valley College with new systems, properly installed to meet accessibility requirements. BOCA International PMC 701.2, Illinois Accessible Code 410.310 s) 1)

Remove the existing fluorescent lighting fixtures in the FCC Workforce Development Center and replace with new metal halide fixtures. The metal halide fixtures will be of the quick-strike type or will be supplemented with new fluorescent fixtures for lighting during the warm-up period. This will be Phase 1 of a multi-phase project. The lighting requirements of the BOCA National Building Code and the National Electrical Code shall be met with the new lighting system. BOCA International PMC 604.3, 605.1

Install lights on the path between the main part of the Frontier Community College campus and the Workforce Development Center. Supplement the existing parking lot lights in the west parking lot to provide adequate lighting in the poorly lighted south and west areas of the lot and comply with the recommendations of the Illuminating Engineering Society for site lighting. BOCA International PMC 302.3

**Attachment #1  
Project Budget**

**Check One:**

- New Construction**
- Remodeling**

**Project Name**

Budget Amounts

New Construction

Remodeling

Land  
Site Development  
Construction (including Fixed Equipment)  
Mechanical  
Electrical  
General Conditions  
Contingency (10%)  
A/E Professional Fees  
Total

**Protection, Health, and Safety Project Name** Fire Alarm & Lighting Upgrades – OCC, WVC, FCC

	<u>Budget Amounts</u>
Project Costs	<u>458,000</u>
Contingency	<u>45,800</u>
A/E Professional Fees	<u>50,380</u>
Total	<u>\$ 554,180</u>

**Attachment #2  
Funding Source**

**District/College Name** Illinois Eastern Community Colleges No. 528  
**Project Name** Fire Alarm & Lighting Upgrades – OCC, WVC, FCC

**Check the source(s) of funds:**

Available fund balance   x   Fund name (s): O & M (Restricted) - excess  
(Including excess funds from funds from previously approved  
previously approved protection, protection, health, and safety projects.  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s):  
(including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_ Safety  
Tax Levy  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_(ILCS  
805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_(ILCS  
Financial Institution  
805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months:  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

ADA  
Access for All Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

**Protection, Health, and Safety Signature/Certification Page**

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required)                      x  

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the   Illinois Eastern Community Colleges   Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

Image Architects Inc.  
1118 West Main Street  
Carbondale, Illinois 62901

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

\_\_\_\_\_  
Architect/Engineer's Signature

\_\_\_\_\_  
January 12, 2004  
Date

\_\_\_\_\_  
001-010485  
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Replace Fire Alarm – OCC Wattleworth	260,000
Replace Fire Alarm – WVC Science/Theater/ Library	121,000
Replace Lighting – FCC Workforce Development	48,000
Upgrade Site Lighting – FCC	<u>29,000</u>
Subtotal	458,000
Contingency - 10%	45,800
A/E Compensation - 10%	<u>50,380</u>
 Project Total	 \$ 554,180

Note: Project not yet designed.

(Revised 11/3/99)

**CAPITAL PROJECT APPLICATION FORM**  
*(One Application Form per Project)*

District/College and District # Illinois Eastern Community Colleges District 528  
Contact Person Mr. Roger Browning Phone # 618-393-2982  
Project Title Ceiling Replacement – Science/Theater/Library Building - WVC  
Project Budget \$ 173,030 ( ) check  here if the proposed project is to be  
financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding  
attachment 2  
Date January 12, 2004

**Application Type (check the appropriate application type and follow instructions):**

- Locally Funded New Construction--complete/submit Sections I, II, and II.  
 Locally Funded Remodeling--complete/submit Sections I and III.  
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.  
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.  
 Capital Renewal Project--complete/submit Section I and the Architect Recommendation  
form.  
 ADA Project--complete/submit Section I, Attachment ADA, and Architect  
Recommendation form.

**Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified  
minutes  
B. A detailed description identifying the scope of work to be accomplished (*complete the  
narration section and attach*)  
C. A detailed description of the project's programmatic justification (*complete the narration  
section and attach*)  
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)  
E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See  
ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_ No

If no, please update your District's Site and Construction Master Plan and submit  
to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)  
C. Has the site been determined professionally to be suitable for construction purposes?  
Yes \_\_\_ No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous  
materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary  
Attachment*)

**Ceiling Replacement – Science/Theater/Library Building - WVC**  
**Project Budget \$ 173,030**

**Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The existing ceiling system has deteriorated due to past roof leaks. The ceiling system is not stable and areas are a danger to fall at any time. This is a concealed spline that cannot be accessed or repaired easily or properly. The roof has been recently repaired under a separate ICCB approved PHS project, and the ceiling is now in need of replacement.

**Scope of Work**

Provide an explanation of the specific work to be performed as part of this project.

Remove the existing ceiling system and replace with a new suspended ceiling system, including new lighting. BOCA International PMC 304.1, 304.3

**Attachment #1  
Project Budget**

**Check One:**

- New Construction**
- Remodeling**

**Project Name**

Budget Amounts

New Construction

Remodeling

Land  
Site Development  
Construction (including Fixed Equipment)  
Mechanical  
Electrical  
General Conditions  
Contingency (10%)  
A/E Professional Fees  
Total

**Protection, Health, and Safety Project Name** Ceiling Replacement – Science/Theater/Library Building - WVC

	<u>Budget Amounts</u>
Project Costs	<u>143,000</u>
Contingency	<u>14,300</u>
A/E Professional Fees	<u>15,730</u>
Total	<u>\$ 173,030</u>



(Revised 11/3/99)

**Attachment #2  
Funding Source**

**District/College Name** Illinois Eastern Community Colleges No. 528  
**Project Name** Ceiling Replacement – Science/Theater/Library Building - WVC

**Check the source(s) of funds:**

Available fund balance \_\_\_\_\_  Fund name (s): O & M (Restricted) - excess  
(Including excess funds from funds from previously issued  
previously approved protection, protection, health, and safety projects.  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s):  
(including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_ Safety  
Tax Levy  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_(ILCS  
805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_(ILCS  
Financial Institution  
805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months:  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

ADA \_\_\_\_\_  
Access for All Funding \_\_\_\_\_ Proposed Fiscal Year Source(s):

**Protection, Health, and Safety Signature/Certification Page**

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required)        x  

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

Image Architects Inc.  
1118 West Main Street  
Carbondale, Illinois 62901

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

\_\_\_\_\_  
Architect/Engineer's Signature

\_\_\_\_\_  
January 12, 2004

Date

\_\_\_\_\_  
001-010485

Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Remove and replace ceilings and lights	143,000	
Contingency - 10%		14,300
A/E Compensation - 10%		<u>15,730</u>
Project Total		\$173,030

Note: Project not yet designed.

**Agenda Item #8C**

**Phase VII Carryover Funds, Resolutions**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: January 20, 2004  
SUBJECT: Phase VII Carryover Funds, Resolutions

The attached resolutions are a required attachment for the Capital Project Applications. There are four (4) different resolutions attached, one for each application.

I would request the Board's approval of each of the four Resolutions to Approve PHS Construction Projects, in order that they may be submitted to the Illinois Community College Board along with the Capital Project Application Forms.

TB/cr

Attachments

Resolution to Approve PHS Construction Projects

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 529 (Hereinafter referred to as IECC) is authorized to complete necessary projects dealing with protection, health, and safety of students, employees, or visitors; and,

WHEREAS, there is a need for repair and alteration of certain facilities of Illinois Eastern Community Colleges District No. 529; and

WHEREAS, the board has received reports from a licensed professional architect/engineer that there are projects at IECC which requires repair and alterations, as defined in ICCB Rule 1501.601; and,

WHEREAS, Section 3-20.3-01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to sell protection health and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the projects recommended for repair and alterations are:

Carpet Replacement – LTC	\$225,060
--------------------------	-----------

Total estimated cost including fees and contingency: \$225,060

WHEREAS, the Board certifies these projects also meet the requirements of 805/3-20.3.01 of the Public Community College Act and are necessary projects for the protection, health, and safety of students, employees, and visitors and not routine maintenance projects.

NOW, be it resolved by the Board of Trustees of Community College District 529 as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alterations or repair and are necessary for the protection, health, and safety of the students, employees, or visitors of IECC.
3. There are not sufficient funds available in the Operations & Maintenance Fund of IECC to complete the projects set forth above.
4. The cost of the projects above, as determined in the certified estimate of a licensed architect, is not less than \$25,000.

Properly completed application forms shall be completed and forwarded to the Illinois Community College Board for approval of the above referenced projects.

Resolution adopted by roll call vote this 20th day of January, 2004.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

Resolution to Approve PHS Construction Projects

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 529 (Hereinafter referred to as IECC) is authorized to complete necessary projects dealing with protection, health, and safety of students, employees, or visitors; and,

WHEREAS, there is a need for repair and alteration of certain facilities of Illinois Eastern Community Colleges District No. 529; and

WHEREAS, the board has received reports from a licensed professional architect/engineer that there are projects at IECC which requires repair and alterations, as defined in ICCB Rule 1501.601; and,

WHEREAS, Section 3-20.3-01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to sell protection health and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the projects recommended for repair and alterations are:

Sidewalk System Replacement/Upgrade – LTC & FCC	\$88,330
Total estimated cost including fees and contingency:	\$88,330

WHEREAS, the Board certifies these projects also meet the requirements of 805/3-20.3.01 of the Public Community College Act and are necessary projects for the protection, health, and safety of students, employees, and visitors and not routine maintenance projects.

NOW, be it resolved by the Board of Trustees of Community College District 529 as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alterations or repair and are necessary for the protection, health, and safety of the students, employees, or visitors of IECC.
3. There are not sufficient funds available in the Operations & Maintenance Fund of IECC to complete the projects set forth above.
4. The cost of the projects above, as determined in the certified estimate of a licensed architect, is not less than \$25,000.
5. Properly completed application forms shall be completed and forwarded to the Illinois Community College Board for approval of the above referenced projects.

Resolution adopted by roll call vote this 20th day of January, 2004.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

Resolution to Approve PHS Construction Projects

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 529 (Hereinafter referred to as IECC) is authorized to complete necessary projects dealing with protection, health, and safety of students, employees, or visitors; and,

WHEREAS, there is a need for repair and alteration of certain facilities of Illinois Eastern Community Colleges District No. 529; and

WHEREAS, the board has received reports from a licensed professional architect/engineer that there are projects at IECC which requires repair and alterations, as defined in ICCB Rule 1501.601; and,

WHEREAS, Section 3-20.3-01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to sell protection health and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the projects recommended for repair and alterations are:

Fire Alarm & Lighting Upgrades – OCC, WVC, FCC	\$554,180
Total estimated cost including fees and contingency:	\$554,180

WHEREAS, the Board certifies these projects also meet the requirements of 805/3-20.3.01 of the Public Community College Act and are necessary projects for the protection, health, and safety of students, employees, and visitors and not routine maintenance projects.

NOW, be it resolved by the Board of Trustees of Community College District 529 as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alterations or repair and are necessary for the protection, health, and safety of the students, employees, or visitors of IECC.
3. There are not sufficient funds available in the Operations & Maintenance Fund of IECC to complete the projects set forth above.
4. The cost of the projects above, as determined in the certified estimate of a licensed architect, is not less than \$25,000.
6. Properly completed application forms shall be completed and forwarded to the Illinois Community College Board for approval of the above referenced projects.

Resolution adopted by roll call vote this 20th day of January, 2004.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_



Resolution to Approve PHS Construction Projects

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 529 (Hereinafter referred to as IECC) is authorized to complete necessary projects dealing with protection, health, and safety of students, employees, or visitors; and,

WHEREAS, there is a need for repair and alteration of certain facilities of Illinois Eastern Community Colleges District No. 529; and

WHEREAS, the board has received reports from a licensed professional architect/engineer that there are projects at IECC which requires repair and alterations, as defined in ICCB Rule 1501.601; and,

WHEREAS, Section 3-20.3-01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to sell protection health and safety bonds, not to exceed 4.5 million dollars, for such repairs or alterations and levy a tax sufficient to retire said outstanding bond issue over a period of years; and

WHEREAS, the projects recommended for repair and alterations are:

Ceiling Replacement - WVC	\$173,030
Total estimated cost including fees and contingency:	\$173,030

WHEREAS, the Board certifies these projects also meet the requirements of 805/3-20.3.01 of the Public Community College Act and are necessary projects for the protection, health, and safety of students, employees, and visitors and not routine maintenance projects.

NOW, be it resolved by the Board of Trustees of Community College District 529 as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alterations or repair and are necessary for the protection, health, and safety of the students, employees, or visitors of IECC.
3. There are not sufficient funds available in the Operations & Maintenance Fund of IECC to complete the projects set forth above.
4. The cost of the projects above, as determined in the certified estimate of a licensed architect, is not less than \$25,000.
7. Properly completed application forms shall be completed and forwarded to the Illinois Community College Board for approval of the above referenced projects.

Resolution adopted by roll call vote this 20th day of January, 2004.

Approved: Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Agenda Item #9**

**Bid Committee Report**

## **BID COMMITTEE REPORT**

**JANUARY 2004**

### **Illinois Eastern Community Colleges**

- 1. Computers**
- 2. Network Switches**

TO: Board of Trustees  
 FROM: Bid Committee  
 SUBJECT: Bid Recommendation –Computers  
 DATE: January 20, 2004

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bids received that meet all specifications listed below:

VENDORS	DESCRIPTION	QTY	UNIT	BID
<b>Charley, Inc., Robinson, IL</b>	Desktop Computers 2.6 GHz	29	\$679.00	\$19691.00
	Desktop Computers 2.8 GHz	4	775.00	<u>3100.00</u>
				TOTAL 22791.00
<b>CDW Government Vernon Hills, IL</b>	17" Flat Panel Monitor	4	362.00	1448.00
	3.0 GHz Notebook	3	1726.00	5178.00
	2.5 GHz Notebook	9	1491.00	<u>13419.00</u>
<b>NOTE: Notebooks Direct Ship from and payment directly to: Hewlett Packard.</b>				TOTAL 20045.00
<b>Insight Tempe, AZ</b>	19" Flat Panel Monitor	2	575.00	1150.00
<b>Gateway Computers N. Sioux City, SD</b>	Tablets	5	1725.00	8625.00
				TOTAL \$52611.00

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning  
 Alex Cline  
 Harry Hillis, Jr.

The "Advertisement for Bids" was placed in the Olney Daily Mail for one (1) day.

DESCRIPTION	QTY	Advanced Microelectronics Vincennes, IN	Advanced Microelectronics Vincennes, IN	Automated Office Solutions, Evansville, IN	CDW Government Vernon Hills, IL	Charley, Inc. Robinson, IL	Charley, Inc. Robinson, IL	Dell Computer Round Rock, TX	Evansville Gateway Evansville, IN	Gateway N. Sioux City, SD	Gateway N. Sioux City, SD	Insight Tempe, AZ
<b>DESKTOPS</b> 2.6 GHz	1-9	929.00	809.00	701.00	701.00	689.00		852.20	1149.00	869.00		785.00
	10-19			701.00	701.00	684.00		813.50	1115.00	869.00		775.00
	20-29			701.00	701.00	679.00		798.02	1080.00	869.00		770.00
	30+			701.00	701.00	676.00		774.80	1000.00	869.00		765.00
2.8 GHz	1-9	1056.00	911.00	844.00	830.00	775.00		1010.60	1369.00	979.00		860.00
	10-19			844.00	830.00	767.00		962.00	1330.00	979.00		860.00
	20-29			844.00	830.00	764.00		942.56	1280.00	979.00		850.00
	30+			844.00	830.00	760.00		913.40	1200.00	979.00		845.00
3.0 GHz <b>NO PURCHASE</b>	1-9	1482.00	1150.00	1233.00	1081.00	925.00		1186.60	1689.00	1179.00		950.00
	10-19			1233.00	1081.00	916.00		1127.00	1649.00	1179.00		945.00
	20-29			1233.00	1081.00	912.00		1103.16	1600.00	1179.00		940.00
	30+			1233.00	1081.00	908.00		1067.40	1530.00	1179.00		940.00
<b>MONITORS</b> 17" CRT	1-9	129.55		136.00	99.00	No-Bid		179.10	149.00	128.00		125.00
	10-19			136.00	99.00			175.12	140.00	128.00		123.00
	20-29			136.00	99.00			169.15	130.00	128.00		121.00
	30+			136.00	99.00			165.17	120.00	128.00		119.00
19" CRT	1-9	201.50		273.00	176.00	No-Bid		224.10	299.00	192.00		162.00
	10-19			273.00	176.00			219.12	290.00	192.00		160.00
	20-29			273.00	176.00			211.65	280.00	192.00		158.00
	30+			273.00	176.00			206.67	260.00	192.00		156.00
15" FLAT	1-9	379.60		278.00	278.00	306.00		359.10	299.00	325.00		325.00
	10-19			278.00	278.00	302.00		351.12	290.00	325.00		323.00
	20-29			278.00	278.00	299.00		339.15	280.00	325.00		321.00
	30+			278.00	278.00	297.00		331.17	265.00	325.00		319.00
17" FLAT	1-9	435.13		391.00	362.00	408.00		476.10	449.00	443.00		380.00
	10-19			391.00	362.00	404.00		465.52	420.00	443.00		385.00
	20-29			391.00	362.00	402.00		449.65	400.00	443.00		382.00
	30+			391.00	362.00	400.00		439.07	380.00	443.00		379.00

DESCRIPTION	QTY	Advanced Microelectronics Vincennes, IN	Advanced Microelectronics Vincennes, IN	Automated Office Solutions, Evansville, IN	CDW Government Vernon Hills, IL	Charley, Inc. Robinson, IL	Charley, Inc. Robinson, IL	Dell Computer Round Rock, TX	Evansville Gateway Evansville, IN	Gateway N. Sioux City, SD	Gateway N. Sioux City, SD	Insight Tempe, AZ
19" FLAT	1-9 10-19 20-29 30+	651.38		609.00 609.00 609.00 609.00	585.00 585.00 585.00 585.00	647.00 641.00 638.00 635.00		611.10 597.52 577.15 563.57	799.00 785.00 770.00 750.00	583.00 583.00 583.00 583.00		575.00 570.00 565.00 560.00
<b>NOTEBOOKS</b> 2.5 GHz	1-9 10-19 20-29 30+	1359.00	*2yrs ext. warranty \$135 1657.00*	1491.00 1491.00 1491.00 1491.00	1491.00 1491.00 1491.00 1491.00	2.4 GHz 1442.00 1435.00 1421.00 1408.00		1603.70 1562.21 1534.55 1506.89	1659.00 1610.00 1575.00 1500.00	1579.00 1579.00 1579.00 1579.00		1290.00 1280.00 1270.00 1260.00
3.0 GHz	1-9 10-19 20-29 30+	2066.00	2136.00*	1800.00 1800.00 1800.00 1800.00	1726.00 1726.00 1726.00 1726.00	3.06GHz 2058.00 2049.00 2031.00 2013.00	286GHz 2123.00 2113.00 2095.00 2076.00	2257.05 2212.39 2100.74 2033.75	2433.00 2400.00 2350.00 2275.00	2019.00 2019.00 2019.00 2019.00		No-Bid
2.5 GHz Wireless <b>NO PURCHASE</b>	1-9 10-19 20-29 30+	1358.00	1675.00*	1540.00 1540.00 1540.00 1540.00	1540.00 1540.00 1540.00 1540.00	1425.00 1418.00 1405.00 1392.00		1550.60 1510.88 1484.40 1457.92	1649.00 1615.00 1580.00 1525.00	1565.00 1565.00 1565.00 1565.00		1490.00 1480.00 1470.00 1460.00
<b>TABLETS</b> 1.00 GHz	1-9 10-19 20-29 30+	2324.00		1929.00 1929.00 1929.00 1929.00	1957.00 1957.00 1957.00 1957.00	No-Bid		2305.00 2255.00 2206.00 2160.00	2449.00 2410.00 2375.00 2300.00	2429.00 2429.00 2429.00 2429.00	1725.00 1725.00 1725.00 1725.00	No-Bid
<p>\$1359.00 does not meet specs, has external floppy drive.          \$1290.00 does not meet specs, only one year warranty.</p>												

**DESKTOP COMPUTER SPECIFICATIONS #1**

<b>COMPUTER SYSTEM COMPONENT</b>	<b>REQUIRED SPECIFICATION</b>			
<b>Processor and Motherboard</b>	Intel Pentium 4, 2.6 GHz processor with minimum 533MHz FSB			
<b>Hard Drive</b>	Minimum 40GB 7200 RPM Ultra ATA 100 (NTFS format)			
<b>Memory</b>	512 MB RAM with available expansion slots			
<b>Video Card</b>	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP video card			
<b>Diskette</b>	1.44 MB Diskette Drive			
<b>Optical Drive</b>	48x CD-ROM drive			
<b>Sound Card</b>	Integrated Sound Blaster compatible audio			
<b>Speakers</b>	No speakers			
<b>Keyboard</b>	USB 104 Key Enhanced			
<b>Mouse</b>	USB Optical with scroll wheel			
<b>Network Card</b>	Integrated 10/100 Twisted Pair Ethernet			
<b>External Ports</b>	6 USB 2.0 Ports (2 front, 4 rear) 1 Serial, 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
<b>Case</b>	<b>Black</b> Mini-Tower Chassis with an open design for easy serviceability			
<b>Operating System</b>	Microsoft Windows XP Professional with most recent Service Packs installed			
	1-9	10-19	20-29	30+
<b>Base Unit Pricing</b> (monitor not included)	\$	\$	\$	\$

**DESKTOP COMPUTER SPECIFICATIONS #2**

<b>COMPUTER SYSTEM COMPONENT</b>	<b>REQUIRED SPECIFICATION</b>			
<b>Processor and Motherboard</b>	Intel Pentium 4, 2.8 GHz processor with minimum 533MHz FSB			
<b>Hard Drive</b>	Minimum 80GB 7200 RPM Ultra ATA 100 (NTFS format)			
<b>Memory</b>	512 MB RAM with available expansion slots			
<b>Video Card</b>	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP video card			
<b>Diskette</b>	1.44 MB Diskette Drive			
<b>Optical Drive 1</b>	DVD Drive			
<b>Optical Drive 2</b>	CD-RW			
<b>Sound Card</b>	Integrated Sound Blaster compatible audio			
<b>Speakers</b>	No speakers			
<b>Keyboard</b>	USB 104 Key Enhanced			
<b>Mouse</b>	USB Optical with scroll wheel			
<b>Network Card</b>	Integrated 10/100 Twisted Pair Ethernet			
<b>External Ports</b>	6 USB 2.0 Ports (2 front, 4 rear) 1 Serial, 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
<b>Case</b>	<b>Black</b> Mini-Tower Chassis with an open design for easy serviceability			
<b>Operating System</b>	Microsoft Windows XP Professional with most recent Service Packs installed			
	1-9	10-19	20-29	30+
<b>Base Unit Pricing</b> (monitor not included)	\$	\$	\$	\$

**DESKTOP COMPUTER SPECIFICATIONS #3**

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>			
<b>Processor and Motherboard</b>	Intel Pentium 4, 3.0 GHz processor with minimum 533MHz FSB			
<b>Hard Drive</b>	Minimum 80GB 7200 RPM Ultra ATA 100 (NTFS format)			
<b>Memory</b>	1 GB RAM with available expansion slots			
<b>Video Card</b>	Integrated Graphics with up to 64 MB Dynamic Video Memory or 64 MB AGP video card			
<b>Diskette</b>	1.44 MB Diskette Drive			
<b>Optical Drive 1</b>	DVD Drive			
<b>Optical Drive 2</b>	CD-RW			
<b>Sound Card</b>	Integrated Sound Blaster compatible audio			
<b>Speakers</b>	No speakers			
<b>Keyboard</b>	USB 104 Key Enhanced			
<b>Mouse</b>	USB Optical with scroll wheel			
<b>Network Card</b>	Integrated 10/100 Twisted Pair Ethernet			
<b>External Ports</b>	6 USB 2.0 Ports (2 front, 4 rear) 1 Serial, 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
<b>Case</b>	<b>Black</b> Mini-Tower Chassis with an open design for easy serviceability			
<b>Operating System</b>	Microsoft Windows XP Professional with most recent Service Packs installed			
	1-9	10-19	20-29	30+
<b>Base Unit Pricing</b> (monitor not included)	\$	\$	\$	\$

**COMPUTER MONITOR SPECIFICATIONS**

<b>Monitors: Black, .26 dot pitch or less, LCD monitors should be supported by the standard or optional video card. (<u>Monitors will be purchased independent of computers.</u>)</b>	1-9	10-19	20-29	30+
17" CRT	\$	\$	\$	\$
19" CRT	\$	\$	\$	\$
15" Flat Panel LCD Monitor	\$	\$	\$	\$
17" Flat Panel LCD Monitor	\$	\$	\$	\$
19" Flat Panel LCD Monitor	\$	\$	\$	\$



**NOTEBOOK COMPUTER SPECIFICATIONS #1**

<b>COMPUTER SYSTEM COMPONENT</b>	<b>REQUIRED MINIMUM SPECIFICATION</b>			
Screen	15.0" Active matrix color display			
Processor	2.5 GHz Mobile Intel Pentium 4 processor			
Memory	512 MB RAM			
Video	Integrated Graphics with 32 MB Dynamic Video Memory or 32 MB video card			
Hard Drive	40 GB Ultra ATA hard drive (NTFS format)			
Diskette	1.44 MB 3.5" floppy disk drive (Integrated)			
Optical	CD-RW/DVD Drive (Integrated)			
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks			
Keyboard	Full size			
Mouse	Touch pad or In-Keyboard Pointing Device <b>and USB external optical mouse with scroll wheel</b>			
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed			
Expansion Slots	Two Type II or One Type III PC Card Slots			
Power	Long life Lithium Ion battery with AC pack			
External Ports	2 USB 2.0, parallel, serial, VGA, PS/2, IEEE 1394			
Modem	V.92 56K, integrated			
Network Adapter	Ethernet 10/100, integrated			
Carrying Case	Basic Carrying Case			
Certifications	FCC Class B, UL, and CSA Certified			
	1-9	10-19	20-29	30+
Base Unit Pricing	\$	\$	\$	\$

**NOTEBOOK COMPUTER SPECIFICATIONS #2**

<b>COMPUTER SYSTEM COMPONENT</b>	<b>REQUIRED MINIMUM SPECIFICATION</b>			
Screen	15.0" Active matrix color display			
Processor	3.0 GHz Mobile Intel Pentium 4 processor			
Memory	1 GB RAM			
Video	Integrated Graphics with 32 MB Dynamic Video Memory or 32 MB video card			
Hard Drive	80 GB Ultra ATA hard drive (NTFS format)			
Diskette	1.44 MB 3.5" floppy disk drive (Integrated)			
Optical	CD-RW/DVD Drive (Integrated)			
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks			
Keyboard	Full size			
Mouse	Touch pad or In-Keyboard Pointing Device <b>and USB external optical mouse with scroll wheel</b>			
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed			
Expansion Slots	Two Type II or One Type III PC Card Slots			
Power	Long life Lithium Ion battery with AC pack			
External Ports	2 USB 2.0, parallel, serial, VGA, PS/2, IEEE 1394			
Modem	V.92 56K, integrated			

<b>Network Adapter</b>	Ethernet 10/100, integrated			
<b>Wireless Network Adapter</b>	54g WLAN, IEEE 802.11b, 802.11g			
<b>Carrying Case</b>	Basic Carrying Case			
<b>Certifications</b>	FCC Class B, UL, and CSA Certified			
	1-9	10-19	20-29	30+
<b>Base Unit Pricing</b>	\$	\$	\$	\$

### **NOTEBOOK COMPUTER SPECIFICATIONS #3**

<b>COMPUTER SYSTEM COMPONENT</b>	<b>REQUIRED MINIMUM SPECIFICATION</b>			
<b>Screen</b>	15.0" Active matrix color display			
<b>Processor</b>	2.5 GHz Mobile Intel Pentium 4 processor			
<b>Memory</b>	512 MB RAM			
<b>Video</b>	Integrated Graphics with 32 MB Dynamic Video Memory or 32 MB video card			
<b>Hard Drive</b>	40 GB Ultra ATA hard drive (NTFS format)			
<b>Diskette</b>	1.44 MB 3.5" floppy disk drive (Integrated)			
<b>Optical</b>	CD-ROM Drive (Integrated)			
<b>Multimedia Package</b>	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks			
<b>Keyboard</b>	Full size			
<b>Mouse</b>	Touch pad or In-Keyboard Pointing Device <b>and USB external optical mouse with scroll wheel</b>			
<b>Operating System</b>	Microsoft Windows XP Professional with most recent Service Pack installed			
<b>Expansion Slots</b>	Two Type II or One Type III PC Card Slots			
<b>Power</b>	Long life Lithium Ion battery with AC pack			
<b>External Ports</b>	2 USB 2.0, parallel, serial, VGA, PS/2, IEEE 1394			
<b>Wireless Network Adapter</b>	54g WLAN, IEEE 802.11b, 802.11g			
<b>Network Adapter</b>	Ethernet 10/100, integrated			
<b>Certifications</b>	FCC Class B, UL, and CSA Certified			
	1-9	10-19	20-29	30+
<b>Base Unit Pricing</b>	\$	\$	\$	\$

### **TABLET COMPUTER SPECIFICATIONS**

<b>COMPUTER SYSTEM COMPONENT</b>	<b>REQUIRED MINIMUM SPECIFICATION</b>			
<b>Display</b>	10.4" XGA (1024x768)			
<b>Video</b>	NVIDIA GeForce 4 Go 420 with 32MB (4X APG)			
<b>Processor</b>	1.00 GHz Intel Pentium M processor			
<b>Memory</b>	512 MB RAM			
<b>Hard Drive</b>	40 GB hard drive			
<b>Multimedia Package</b>	16-bit Stereo Sound, 2 Stereo Speakers, Headphone Out, Microphone Jack, and Headset Jack			
<b>PC Card Slots</b>	One Type III PC Card Slot that supports both 32-bit CardBus and 16-bit PCMCIA Cards			
<b>Keyboard</b>	95% of full-size 101-key compatible keyboard with isolated, inverted-T			

	cursor control keys, and right-control key			
<b>Operating System</b>	Microsoft Windows XP Professional Tablet PC Edition with most recent Service Pack installed			
<b>Power</b>	Long life Lithium Ion battery with AC pack			
<b>External Ports</b>	2 USB 2.0, VGA			
<b>Modem</b>	V.92 56K, integrated			
<b>Network Adapter</b>	Ethernet 10/100/1000, integrated			
<b>Communications</b>	802.11b Wireless LAN and Bluetooth			
<b>Carrying Case</b>	Basic Carrying Case			
<b>Certifications</b>	FCC Class B, UL, and CSA Certified			
	1-9	10-19	20-29	30+
<b>Base Unit Pricing</b>	\$	\$	\$	\$

**Warranty and Support:**

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All hardware shall be **Windows 2000/XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

**All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.**

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

FAX NO. \_\_\_\_\_

DATE \_\_\_\_\_

**NOTE: PLEASE SUBMIT BID IN DUPLICATE**

TO: Board of Trustees  
FROM: Bid Committee  
SUBJECT: Bid Recommendation – Network Switches  
DATE: January 20, 2004

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

Bid Committee recommends acceptance of the bids received that meet all specifications from Automated Office Solutions, Evansville, IN for a total bid of \$34,644.37 listed below:

Description	Qty.	Unit	Bid
Switches	17	\$1923.43	\$32698.31
Return Cables	2	132.38	264.76
Cascade Modules	10	168.13	1681.30
			\$34644.37

A bid tabulation sheet is attached.

Respectfully submitted,

Roger Browning  
Alex Cline  
Harry Hillis, Jr.

Source of Funds: Technology Plan

Department: IECC District wide

Rationale for Purchase: Updating to a newer technology

The “Advertisement for Bids” was placed in the Olney Daily Mail for one (1) day.

**Illinois Eastern Community Colleges  
NETWORK SWITCHES  
BID TABULATION**

DESCRIPTION	QTY Per Unit	Advanced Microelectronics Vincennes, IN	Automated Office Solutions Evansville, IN	CDW-G Vernon Hills, IL	CXTEC Syracuse, NY	Dell Marketing LP Round Rock, TX	Kemper Technology Consulting Evansville, IN	Tangent Communications Mt Prospect, IL
Nortel Network BayStack 470-48T Switch	1	\$1,377.18	\$2,419.89	\$2,615.00	\$2,680.00	\$2,318.00	\$3,099.00	No Bid
	2-10	\$1,377.18	\$2,419.89	\$2,615.00	\$2,680.00	\$2,318.00	\$2,999.00	
	11-25	\$1,377.18	\$2,419.89	\$2,615.00	\$2,650.00	\$2,230.00	\$2,899.00	
	26+	\$1,377.18	\$2,419.89	\$2,615.00	\$2,622.00	\$2,230.00	\$2,799.00	
Nortel Network BayStack 450-24T Switch	1	\$2,692.59	\$1,235.53	\$1,335.00	\$1,369.00	\$1,183.85	\$1,599.00	No Bid
	2-10	\$2,692.59	\$1,235.53	\$1,335.00	\$1,369.00	\$1,183.85	\$1,550.00	
	11-25	\$2,692.59	\$1,235.53	\$1,335.00	\$1,354.00	\$1,138.75	\$1,499.00	
	26+	\$2,692.59	\$1,235.53	\$1,335.00	\$1,339.00	\$1,138.75	\$1,450.00	
Nortel Network AA141901 1-Port 1000Base-SX GBIC Module	1	\$218.26	\$190.61	\$211.00	\$212.00	\$182.70	\$255.00	No Bid
	2-10	\$218.26	\$190.61	\$211.00	\$212.00	\$182.70	\$250.00	
	11-25	\$218.26	\$190.61	\$211.00	\$209.00	\$175.70	\$245.00	
	26+	\$218.26	\$190.61	\$211.00	\$206.00	\$175.70	\$240.00	
Nortel Networks AL2018001 BayStack 400-SRC Cascade Return Cable (1 meter)	1	\$120.26	\$105.02	\$115.00	\$116.50	\$100.60	\$149.00	No Bid
	2-10	\$120.26	\$105.02	\$115.00	\$116.50	\$100.60	\$145.00	
	11-25	\$120.26	\$105.02	\$115.00	\$115.00	\$96.80	\$142.00	
	26+	\$120.26	\$105.02	\$115.00	\$113.75	\$96.80	\$140.00	
Nortel Network AL2018004 BayStack 400—SSC Spare Cascade Cable (18 inch)	1	\$67.06	\$51.18	\$56.00	\$56.75	\$49.05	\$80.00	No Bid
	2-10	\$67.06	\$51.18	\$56.00	\$56.75	\$49.05	\$79.00	
	11-25	\$67.06	\$51.18	\$56.00	\$56.00	\$47.15	\$78.00	
	26+	\$67.06	\$51.18	\$56.00	\$55.45	\$47.15	\$77.00	
Nortel Networks AL2018004 BayStack 400-SRC Cascade Return Cable (3 meters)	1	\$161.30	\$132.38	\$145.00	\$147.00	\$126.85	\$80.00	No Bid
	2-10	\$161.30	\$132.38	\$145.00	\$147.00	\$126.85	\$79.00	
	11-25	\$161.30	\$132.38	\$145.00	\$145.00	\$122.00	\$78.00	
	26+	\$161.30	\$132.38	\$145.00	\$143.45	\$122.00	\$77.00	
Nortel Networks AL2033003 BayStack 400-4FX 4-port 100BASE-FX MDA-	1	\$842.08	\$751.03	\$815.00	\$833.00	\$719.60	\$989.00	No Bid
	2-10	\$842.08	\$751.03	\$815.00	\$833.00	\$719.60	\$975.00	
	11-25	\$842.08	\$751.03	\$815.00	\$823.00	\$692.20	\$969.00	
	26+	\$842.08	\$751.03	\$815.00	\$813.00	\$692.20	\$960.00	
Nortel Network AL2033005 BayStack 450-1SX 1-port 1000BASE-SX Single PHY MDA	1	\$777.26	\$697.19	\$755.00	\$773.00	\$668.00	\$915.00	No Bid
	2-10	\$777.26	\$697.19	\$755.00	\$773.00	\$668.00	\$905.00	
	11-25	\$777.26	\$697.19	\$755.00	\$764.00	\$642.50	\$895.00	
	26+	\$777.26	\$697.19	\$755.00	\$755.00	\$642.50	\$880.00	
Nortel Networks AL2033010 BayStack 400-ST1 Cascade Module, 2.5 Gbps Includes cascade cable	1	\$242.13	\$212.68	\$232.00	\$235.65	\$203.75	\$285.00	No Bid
	2-10	\$242.13	\$212.68	\$232.00	\$235.65	\$203.75	\$281.00	
	11-25	\$242.13	\$212.68	\$232.00	\$233.00	\$196.00	\$275.00	
	26+	\$242.13	\$212.68	\$232.00	\$230.45	\$196.00	\$270.00	

DESCRIPTION	QTY Per Unit	Advanced Microelectronics Vincennes, IN	Automated Office Solutions Evansville, IN	CDW-G Vernon Hills, IL	CXTEC Syracuse, NY	Dell Marketing LP Round Rock, TX	Kemper Technology Consulting Evansville, IN	Tangent Communications Mt Prospect, IL
Equal2New or Refurbished Nortel Network BayStack 470-48T Switch	1 2-10 11-25 26+	No Bid	\$1,923.43 \$1,923.43 <b>\$1,923.43</b> \$1,923.43	No Bid	\$2,400.00 \$2,375.00 \$2,375.00 \$2,350.00	\$1,985.15 \$1,985.15 <b>\$1,909.50</b> \$1,909.50	No Bid	No Bid
Equal2New or Refurbished Nortel Network BayStack 450-24T Switch	1 2-10 11-25 26+	No Bid	\$746.61 \$746.61 \$746.61 \$746.61	No Bid	\$950.00 \$850.00 \$750.00 \$650.00	\$713.58 \$713.58 \$686.35 \$686.35	No Bid	\$450.00 \$450.00 \$425.00 \$425.00
Equal2New or Refurbished Nortel Network AA141901 1-Port 1000Base-SX GBIC Module	1 2-10 11-25 26+	No Bid	\$185.14 \$185.14 \$185.14 \$185.14	No Bid	\$175.00 \$175.00 \$150.00 \$150.00	\$191.10 \$191.10 \$183.80 \$183.80	No Bid	\$150.00 \$150.00 \$142.50 \$142.50
Equal2New or Refurbished Nortel Networks AL2018001 BayStack 400-SRC Cascade Return Cable (1 meter)	1 2-10 11-25 26+	No Bid	\$105.02 \$105.02 \$105.02 \$105.02	No Bid	\$95.00 \$95.00 \$90.00 \$90.00	No Bid	No Bid	\$195.00 \$195.00 \$175.50 \$175.50
Equal2New or Refurbished Nortel Network AL2018004 BayStack 400—SSC Spare Cascade Cable (18 inch)	1 2-10 11-25 26+	No Bid	\$51.18 \$51.18 \$51.18 \$51.18	No Bid	\$50.00 \$50.00 \$45.00 \$40.00	No Bid	No Bid	\$95.00 \$95.00 \$85.50 \$85.50
Equal2New or Refurbished Nortel Networks AL2018004 BayStack 400-SRC Cascade Return Cable (3 meters)	1 2-10 11-25 26+	No Bid	\$132.38 <b>\$132.38</b> \$132.38 \$132.38	No Bid	\$95.00 <b>\$95.00</b> \$90.00 \$90.00	No Bid	No Bid	\$245.00 \$245.00 \$220.50 \$220.50
Equal2New or Refurbished Nortel Networks AL2033003 BayStack 400-4FX 4-port 100BASE-FX MDA-	1 2-10 11-25 26+	No Bid	\$594.90 \$594.90 \$594.90 \$594.90	No Bid	\$600.00 \$550.00 \$500.00 \$475.00	\$718.40 \$718.40 \$691.00 \$691.00	No Bid	\$400.00 \$400.00 \$360.00 \$360.00
Equal2New or Refurbished Nortel Network AL2033005 BayStack 450-1SX 1-port 1000BASE-SX Single PHY MDA	1 2-10 11-25 26+	No Bid	\$549.43 \$549.43 \$549.43 \$549.43	No Bid	\$650.00 \$625.00 \$600.00 \$575.00	\$527.30 \$527.30 \$507.20 \$507.20	No Bid	\$350.00 \$350.00 \$315.00 \$315.00
Equal2New or Refurbished Nortel Networks AL2033010 BayStack 400-ST1 Cascade Module, 2.5 Gbps Includes cascade cable	1 2-10 11-25 26+	No Bid	\$168.13 <b>\$168.13</b> \$168.13 \$168.31	No Bid	\$190.00 \$180.00 \$175.00 \$170.00	\$161.36 <b>\$161.36</b> \$155.25 \$155.25	No Bid	\$150.00 <b>\$150.00</b> \$135.00 \$135.00

**\$1,909.50 bid does not meet specs, only one year warranty.**

**Bids are lower, however, due to warranty reasons Bid Committee recommends accepting these bids from same vendor awarded the Network Switches.**

**-Nortel Networks BayStack 470-48T Switch Bid Specifications:**

**Physical Specifications**

Weight 4.4 kg (9.68 lb)  
Height 4.37 cm (1.72 in.)  
Width 43.82 cm (17.25 in.)  
Depth 35.29 cm (13.89 in.)

**Performance Specifications**

Frame Forward Rate (64-byte packets) Up to 3.2 million packets per second (pps) maximum, learned unicast traffic  
Port Forwarding/Filtering Performance For 10 Mb/s: 14,880 pps maximum  
(64-byte packets) For 100 Mb/s: 148,810 pps maximum  
Address Database Size 16,000 entries at line rate (32,000 entries without flooding)  
Addressing 48-bit MAC address  
Frame Length 64 to 1518 bytes (IEEE 802.1Q Untagged)  
64 to 1522 bytes (IEEE 802.1Q Tagged)  
Data Rate 10Mb/s Manchester encoded or 100 Mb/s 4B/5B encoded

**Interface Options**

10BASE-T/100BASE-TX RJ-45 (8-pin modular)  
Supports the following GBICs:  
1000BASE-SX Uses shortwave length 850 nm fiber optic connectors to connect devices over multimode (550 m or 1,805 ft) fiber optic cable.  
1000BASE-LX Uses longwave length 1,300 nm fiber optic connectors to connect devices over single mode (5 km or 3.1 mi) or multimode (550 m or 1,805 ft) fiber optic cable.  
1000BASE-XD Uses single mode fiber to connect devices over distances up to 40 km (or 31 mi), depending on the quality of the cable.  
1000BASE-ZX Uses single mode fiber to connect devices over distances up to 70 km (or 43 mi), depending on the quality of the cable. The ports on this GBIC operate only in full-duplex mode.

**Network Protocol and Standards Compatibility**

IEEE 802.3 10BASE-T (ISO/IEC 8802 3, Clause 14)  
IEEE 802.3u 100BASE-TX (ISO/IEC 8802-3, Clause 25)  
IEEE 802.3u 100BASE-FX (ISO/IEC 8802-3, Clause 26)  
IEEE 802.1p (Prioritizing)  
IEEE 802.1Q (VLAN Tagging)  
IEEE 802.1z (Gigabit)  
IETF DiffServ

Switch Technical Specifications:

RFC Support RFC 1213 (MIB-II); RFC 1493 (Bridge MIB); RFC 2863 (Interfaces Group MIB);  
RFC 2665 (Ethernet MIB); RFC 2737 (Entity MIBv2); RFC 2819 (RMON MIB);  
RFC 1757 (RMON); RFC 1271 (RMON); RFC 1157 (SNMP); RFC 2748 (COPS);  
RFC 2940 (COPS Clients); RFC 3084 (COPS Provisioning); RFC 2570 (SNMPv3);  
RFC 2571 (SNMP Frameworks); RFC 2573 (SNMPv3 Applications);  
RFC 2574 (SNMPv3 USM); RFC 2575 (SNMPv3 VACM); RFC 2576 (SNMPv3);  
RFC 2572 (SNMP Message Processing)

**Electrical Specifications**

Input voltage (AC Version) 100-240VAC @ 47 to 63 Hz  
Input Power consumption (AC Version) 90 W max  
Input current (AC Version) 1.0 A @100 VAC, 0.5 A @240VAC

Per Unit	2-10 Units	11-25 Units	26+ Units
----------	------------	-------------	-----------

**Bid Amount**

\_\_\_\_\_

**-Nortel Networks BayStack 450-24T Switch Bid Specifications:**

**Performance Specifications (64 byte packets)**

Aggregate Throughput (BayStack 450 Switches) 3 million packets per second (pps)  
 Switched 10 Mbps Port Forwarding Rate 14,880 pps  
 Switched 100 Mbps Port Forwarding Rate 148,810 pps  
 Switched 1000 Mbps Port Forwarding Rate 1,488,100 pps  
 Latency 9 microseconds for minimum packet length at 100 Mbps

**Network Protocol and Standards Compatibility IEEE 802.3 CSMA/CD (ISO/IEC 8802-3)**

IEEE 802.3i 10BASE-T (ISO/IEC 8802-3)  
 IEEE 802.3u 100BASE-TX (ISO/IEC 8802-3)  
 IEEE 802.1D MAC Bridges (ISO/IEC 10038)  
 IEEE 802.3z 1000BASE-SX and 1000BASE-LX  
 (Draft Standard ver. 3.1)  
 IEEE 802.1p (Prioritizing)  
 IEEE 802.1Q (VLAN Tagging)

**Data Rate and Encoding**

10 Mbps Manchester encoding  
 100 Mbps 4B/5B encoding  
 1000 Mbps 8B/10B encoding

**Gigabit Link Power Budget**

1000BASE-SX 7.5 dB  
 1000BASE-LX MultiMode Fiber 7.5 dB  
 1000BASE-LX SingleMode Fiber 8.0 dB

**Gigabit Cabling Distance Specification**

1000BASE-SX on MMF (50 um) 550 m  
 1000BASE-SX on MMF (62.5 um) 260 m  
 1000BASE-LX on MMF (50 um) 550 m  
 1000BASE-LX on MMF (62.5 um) 550 m  
 1000BASE-LX on SMF (10 um) 5 km  
 Gigabit and 100BASE-FX Cabling Type 62.5/125 micron (core/cladding) MultiMode fiber  
 Gigabit and 100BASE-FX Connector Type SC type connector for the Gigabit MDAs and the 2-port 100BASE-FX MDA  
 MT-RJ type connector for the 4-port 100BASE-FX MDA

**Physical Dimensions**

BayStack 450 Switches (H) 2.77 in. x (W) 17.55 in. x (D) 15.0 in.  
 [(H) 7.03 cm x (W) 44.07 cm x (D) 38.1 cm]

**Weight**

BayStack 450 Switches 11.6 lb (5.26 kg)

**Environmental Specifications**

Operating Temperature 32° to 104° F (0° to 40° C)  
 Storage Temperature -13° to 158° F (-25° to 70° C)  
 Operating Humidity 85% maximum relative humidity, noncondensing  
 Storage Humidity 95% maximum relative humidity, noncondensing  
 Operating Altitude 10,000 ft (3,000 m) maximum  
 Storage Altitude 10,000 ft (3,000 m) maximum  
 Free Fall/Drop ISO 4180-s, NSTA 1A  
 Vibration IEC 68-2-6/34  
 Shock/Bump IEC 68-2-27-29

Per	2-10	11-25	26+
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

\_\_\_\_\_

**-Nortel Networks AA1419001 1-PORT 1000BASE-SX GBIC Module**

Per	2-10	11-25	26+
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

\_\_\_\_\_



**-Nortel Networks AL2018001 BayStack 400-SRC Cascade Return Cable (1 meter)**

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

_____	_____	_____	_____
-------	-------	-------	-------

**-Nortel Networks AL2018002 BayStack 400-SSC Spare Cascade Cable (18 inch)**

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

_____	_____	_____	_____
-------	-------	-------	-------

**-Nortel Networks AL2018004 BayStack 400-SRC Cascade Return Cable (3 meter)**

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

_____	_____	_____	_____
-------	-------	-------	-------

**-Nortel Networks AL2033003 BayStack 400-4FX 4-port 100BASE-FX MDA**

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

_____	_____	_____	_____
-------	-------	-------	-------

**-Nortel Networks AL2033005 BayStack 450-1SX 1-port 1000BASE-SX Single PHY MDA**

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

_____	_____	_____	_____
-------	-------	-------	-------

**-Nortel Networks AL2033010 BayStack 400-ST1 Cascade Module, 2.5 Gbps Includes cascade cable.**

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

_____	_____	_____	_____
-------	-------	-------	-------

**Warranty and Support:**

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 1 year parts and labor support.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

**All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.**

**-Equal2New or Refurbished Nortel Networks BayStack 470-48T Switch Bid Specifications:**

**Physical Specifications**

Weight 4.4 kg (9.68 lb)  
Height 4.37 cm (1.72 in.)  
Width 43.82 cm (17.25 in.)  
Depth 35.29 cm (13.89 in.)

**Performance Specifications**

Frame Forward Rate (64-byte packets) Up to 3.2 million packets per second (pps) maximum, learned unicast traffic  
Port Forwarding/Filtering Performance For 10 Mb/s: 14,880 pps maximum  
(64-byte packets) For 100 Mb/s: 148,810 pps maximum  
Address Database Size 16,000 entries at line rate (32,000 entries without flooding)  
Addressing 48-bit MAC address  
Frame Length 64 to 1518 bytes (IEEE 802.1Q Untagged)  
64 to 1522 bytes (IEEE 802.1Q Tagged)  
Data Rate 10Mb/s Manchester encoded or 100 Mb/s 4B/5B encoded

**Interface Options**

10BASE-T/100BASE-TX RJ-45 (8-pin modular)  
Supports the following GBICs:  
1000BASE-SX Uses shortwave length 850 nm fiber optic connectors to connect devices over multimode (550 m or 1,805 ft) fiber optic cable.  
1000BASE-LX Uses longwave length 1,300 nm fiber optic connectors to connect devices over single mode (5 km or 3.1 mi) or multimode (550 m or 1,805 ft) fiber optic cable.  
1000BASE-XD Uses single mode fiber to connect devices over distances up to 40 km (or 31 mi), depending on the quality of the cable.  
1000BASE-ZX Uses single mode fiber to connect devices over distances up to 70 km (or 43 mi), depending on the quality of the cable. The ports on this GBIC operate only in full-duplex mode.

**Network Protocol and Standards Compatibility**

IEEE 802.3 10BASE-T (ISO/IEC 8802 3, Clause 14)  
IEEE 802.3u 100BASE-TX (ISO/IEC 8802-3, Clause 25)  
IEEE 802.3u 100BASE-FX (ISO/IEC 8802-3, Clause 26)  
IEEE 802.1p (Prioritizing)  
IEEE 802.1Q (VLAN Tagging)  
IEEE 802.1z (Gigabit)  
IETF DiffServ

Switch Technical Specifications:

RFC Support RFC 1213 (MIB-II); RFC 1493 (Bridge MIB); RFC 2863 (Interfaces Group MIB);  
RFC 2665 (Ethernet MIB); RFC 2737 (Entity MIBv2); RFC 2819 (RMON MIB);  
RFC 1757 (RMON); RFC 1271 (RMON); RFC 1157 (SNMP); RFC 2748 (COPS);  
RFC 2940 (COPS Clients); RFC 3084 (COPS Provisioning); RFC 2570 (SNMPv3);  
RFC 2571 (SNMP Frameworks); RFC 2573 (SNMPv3 Applications);  
RFC 2574 (SNMPv3 USM); RFC 2575 (SNMPv3 VACM); RFC 2576 (SNMPv3);  
RFC 2572 (SNMP Message Processing)

**Electrical Specifications**

Input voltage (AC Version) 100-240VAC @ 47 to 63 Hz  
Input Power consumption (AC Version) 90 W max  
Input current (AC Version) 1.0 A @100 VAC, 0.5 A @240VAC

<u>Per</u>	<u>2-10</u>	<u>11-25</u>	<u>26+</u>
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

\_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks BayStack 450-24T Switch Bid Specifications:**

**Performance Specifications (64 byte packets)**

Aggregate Throughput (BayStack 450 Switches) 3 million packets per second (pps)  
 Switched 10 Mbps Port Forwarding Rate 14,880 pps  
 Switched 100 Mbps Port Forwarding Rate 148,810 pps  
 Switched 1000 Mbps Port Forwarding Rate 1,488,100 pps  
 Latency 9 microseconds for minimum packet length at 100 Mbps

**Network Protocol and Standards Compatibility IEEE 802.3 CSMA/CD (ISO/IEC 8802-3)**

IEEE 802.3i 10BASE-T (ISO/IEC 8802-3)  
 IEEE 802.3u 100BASE-TX (ISO/IEC 8802-3)  
 IEEE 802.1D MAC Bridges (ISO/IEC 10038)  
 IEEE 802.3z 1000BASE-SX and 1000BASE-LX  
 (Draft Standard ver. 3.1)  
 IEEE 802.1p (Prioritizing)  
 IEEE 802.1Q (VLAN Tagging)

**Data Rate and Encoding**

10 Mbps Manchester encoding  
 100 Mbps 4B/5B encoding  
 1000 Mbps 8B/10B encoding

**Gigabit Link Power Budget**

1000BASE-SX 7.5 dB  
 1000BASE-LX MultiMode Fiber 7.5 dB  
 1000BASE-LX SingleMode Fiber 8.0 dB

**Gigabit Cabling Distance Specification**

1000BASE-SX on MMF (50 um) 550 m  
 1000BASE-SX on MMF (62.5 um) 260 m  
 1000BASE-LX on MMF (50 um) 550 m  
 1000BASE-LX on MMF (62.5 um) 550 m  
 1000BASE-LX on SMF (10 um) 5 km  
 Gigabit and 100BASE-FX Cabling Type 62.5/125 micron (core/cladding) MultiMode fiber  
 Gigabit and 100BASE-FX Connector Type SC type connector for the Gigabit MDAs and the 2-port 100BASE-FX MDA  
 MT-RJ type connector for the 4-port 100BASE-FX MDA

**Physical Dimensions**

BayStack 450 Switches (H) 2.77 in. x (W) 17.55 in. x (D) 15.0 in.  
 [(H) 7.03 cm x (W) 44.07 cm x (D) 38.1 cm]

**Weight**

BayStack 450 Switches 11.6 lb (5.26 kg)

**Environmental Specifications**

Operating Temperature 32° to 104° F (0° to 40° C)  
 Storage Temperature -13° to 158° F (-25° to 70° C)  
 Operating Humidity 85% maximum relative humidity, noncondensing  
 Storage Humidity 95% maximum relative humidity, noncondensing  
 Operating Altitude 10,000 ft (3,000 m) maximum  
 Storage Altitude 10,000 ft (3,000 m) maximum  
 Free Fall/Drop ISO 4180-s, NSTA 1A  
 Vibration IEC 68-2-6/34  
 Shock/Bump IEC 68-2-27-29

Per	2-10	11-25	26+
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

\_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AA1419001 1-PORT 1000BASE-SX GBIC Module**

Per	2-10	11-25	26+
<u>Unit</u>	<u>Units</u>	<u>Units</u>	<u>Units</u>

**Bid Amount**

\_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AL2018001 BayStack 400-SRC Cascade Return Cable (1 meter)**

<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
-----------------	-------------------	--------------------	------------------

**Bid Amount** \_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AL2018002 BayStack 400-SSC Spare Cascade Cable (18 inch)**

<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
-----------------	-------------------	--------------------	------------------

**Bid Amount** \_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AL2018004 BayStack 400-SRC Cascade Return Cable (3 meter)**

<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
-----------------	-------------------	--------------------	------------------

**Bid Amount** \_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AL2033003 BayStack 400-4FX 4-port 100BASE-FX MDA**

<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
-----------------	-------------------	--------------------	------------------

**Bid Amount** \_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AL2033005 BayStack 450-1SX 1-port 1000BASE-SX Single PHY MDA**

<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
-----------------	-------------------	--------------------	------------------

**Bid Amount** \_\_\_\_\_

**- Equal2New or Refurbished Nortel Networks AL2033010 BayStack 400-ST1 Cascade Module, 2.5 Gbps Includes cascade cable.**

<u>Per Unit</u>	<u>2-10 Units</u>	<u>11-25 Units</u>	<u>26+ Units</u>
-----------------	-------------------	--------------------	------------------

**Bid Amount** \_\_\_\_\_

**Warranty and Support:**

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 5 years on hardware.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

**All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.**

SIGNATURE \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

DATE \_\_\_\_\_

**NOTE: PLEASE SUBMIT BID IN DUPLICATE**

**Agenda Item #10**

**District Finance**

- A. Financial Report**
- B. Approval of Financial Obligations**

**ILLINOIS EASTERN COMMUNITY COLLEGES  
DISTRICT #529**

**TREASURER'S REPORT December 31, 2003**

<b>FUND</b>	<b>BALANCE</b>
<b>Educational</b>	<b>\$5,132,928.52</b>
<b>Operations &amp; Maintenance</b>	<b>\$388,850.94</b>
<b>Operations &amp; Maintenance (Restricted)</b>	<b>\$295,150.09</b>
<b>Bond &amp; Interest</b>	<b>\$889.00</b>
<b>Auxiliary</b>	<b>\$338,648.10</b>
<b>Restricted Purposes</b>	<b>\$251,665.30</b>
<b>Working Cash</b>	<b>\$674.15</b>
<b>Trust &amp; Agency</b>	<b>\$79,961.40</b>
<b>Audit</b>	<b>\$882.68</b>
<b>Liability, Protection &amp; Settlement</b>	<b>\$268,980.13</b>
 <b>TOTAL ALL FUNDS</b>	 <b>\$6,758,630.31</b>

**Respectfully submitted,**

**Marilyn Grove, Treasurer**



ILLINOIS EASTERN COMMUNITY COL  
 Combined Balance Sheet--All Fund Types and Account Groups  
 31-DEC-2003  
 (With comparative totals for 30-JUN-2003 )  
 (amounts expressed in dollars)

	ALL FUNDS
	Current Year 2004
<b>ASSETS and OTHER DEBITS:</b>	
<b>ASSETS:</b>	
CASH	6,758,630
IMPREST FUND	21,500
CHECK CLEARING	2,000
INVESTMENTS	7,483,000
RECEIVABLES	2,671,683
ACCRUED REVENUE	
INTERFUND RECEIVABLES	
INVENTORY	506,178
<b>TOTAL ASSETS AND OTHER DEBITS:</b>	<b>17,442,991</b>
<b>Liabilities, equity and other credits</b>	
<b>LIABILITIES:</b>	
PAYROLL DEDUCTIONS PAYABLE	262,228
ACCOUNTS PAYABLE	-182,240
ACCRUED EXPENSE	
INTERFUND PAYABLES	139,950
DEFERRED REVENUE	
OTHER LIABILITIES	395,708
<b>TOTAL LIABILITIES:</b>	<b>615,646</b>
<b>EQUITY AND OTHER CREDITS:</b>	
INVESTMENT IN PLANT	1,336,052
PR YR BDGTD CHANGE TO FUND	375,429
<b>BALANCE</b>	
<b>Fund Balances:</b>	
FUND BALANCE	8,203,850
RESERVE FOR ENCUMBRANCES	6,912,014
<b>TOTAL EQUITY AND OTHER CREDITS:</b>	<b>16,827,345</b>
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:</b>	<b>17,442,991</b>

ILLINOIS EASTERN COMMUNITY COLLEGES  
 Combined Statement of Revenues, Expenses,  
 and Changes in Net Assets  
 AS OF 31-DEC-2003

ALL FUNDS

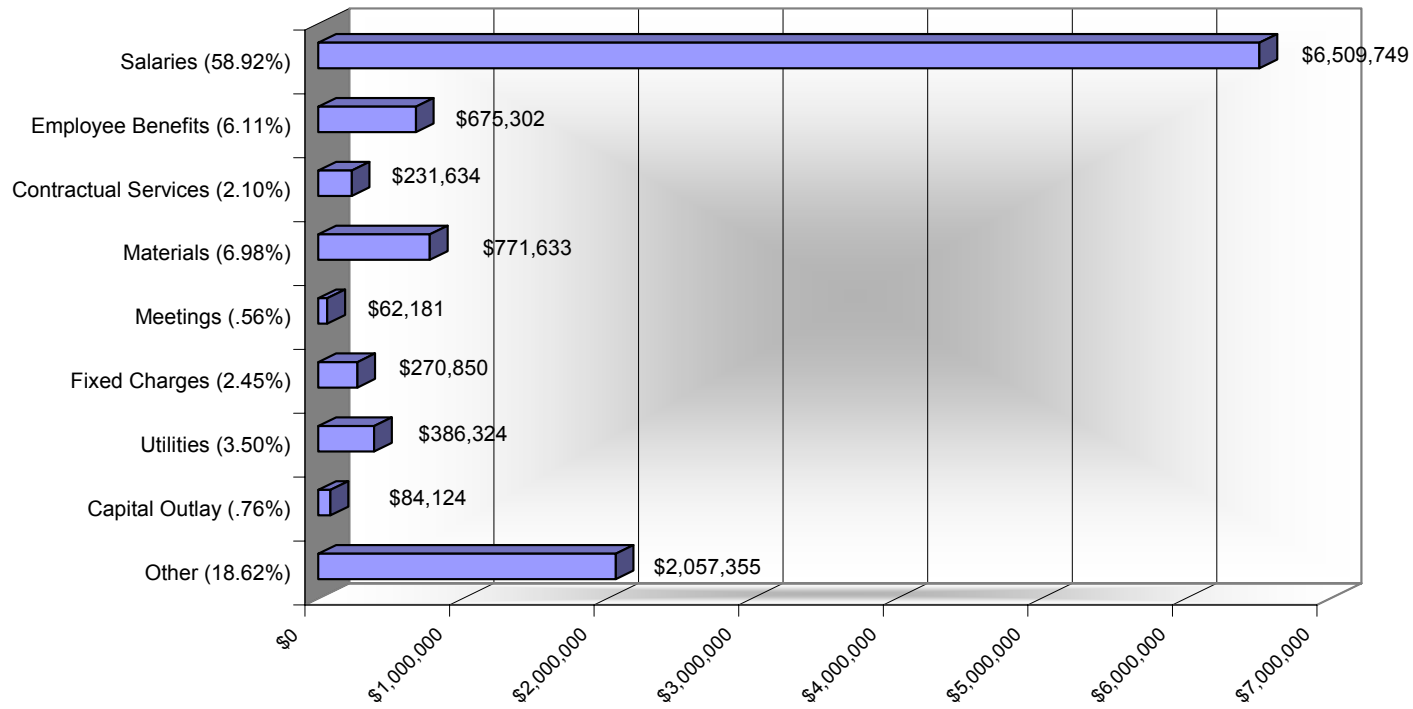
	YEAR-TO-DATE
REVENUES:	
LOCAL GOVT SOURCES	4,471,823
STATE GOVT SOURCES	6,512,715
STUDENT TUITION & FEES	7,038,893
SALES & SERVICE FEES	1,404,085
FACILITIES REVENUE	16,764
INVESTMENT REVENUE	92,435
OTHER REVENUES	30,782
DUMY	0
TOTAL REVENUES:	19,567,496
EXPENDITURES:	
INSTRUCTION	4,628,622
ACADEMIC SUPPORT	245,179
STUDENT SERVICES	576,739
PUBLIC SERV/CONT ED	42,096
OPER & MAINT PLANT	1,123,415
INSTITUTIONAL SUPPORT	6,146,809
SCH/STUDENT GRNT/WAIVERS	2,025,119
AUXILIARY SERVICES	1,144,085
TOTAL EXPENDITURES:	15,932,063
TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	734,262
TOTAL TRANSFERS AMONG FUNDS:	734,262
NET INCREASE/DECREASE IN NET ASSETS	2,901,171

ILLINOIS EASTERN COMMUNITY COLLEGES  
OPERATING FUNDS  
COMPARISON REPORT FY02-04

College	Category	FISCAL YEAR 2002			FISCAL YEAR 2003			FISCAL YEAR 2004				Summer & Fall Hours	Cost per Semester Hour
		Annual Budget	Spent Thru December	% of Bdgt	Annual Budget	Spent Thru December	% of Bdgt	Annual Budget	Spent Thru December	% of Bdgt	% of Year		
Frontier	Bills		\$559,784			\$905,482		\$801,742					
	Payroll		923,471			998,400		969,315					
	Totals	\$3,284,528	1,483,255	45%	\$2,745,276	1,903,882	69%	\$3,106,314	1,771,057	57%	50%		
Lincoln Trail	Bills		570,032			643,922		559,028					
	Payroll		1,193,722			1,099,523		1,109,370					
	Totals	3,637,973	1,763,754	48%	3,111,881	1,743,445	56%	3,289,607	1,668,398	51%	50%		
Olney Central	Bills		653,443			775,899		794,227					
	Payroll		1,681,877			1,771,994		1,796,216					
	Totals	4,927,734	2,335,320	47%	4,762,523	2,547,893	53%	5,113,961	2,590,443	51%	50%		
Wabash Valley	Bills		479,393			755,163		829,683					
	Payroll		1,382,443			1,411,343		1,418,079					
	Totals	4,058,086	1,861,836	46%	3,572,889	2,166,506	61%	3,914,399	2,247,762	57%	50%		
Workforce Educ.	Bills		642,142			484,157		562,771					
	Payroll		500,275			484,764		487,027					
	Totals	2,425,081	1,142,417	47%	1,832,426	968,921	53%	2,102,070	1,049,798	50%	50%		
District Office	Bills		111,302			158,945		111,306					
	Payroll		419,516			436,367		428,097					
	Totals	1,230,418	530,818	43%	1,265,567	595,312	47%	1,187,944	539,403	45%	50%		
District Wide	Bills		892,918			915,864		880,645					
	Payroll		285,949			278,056		301,645					
	Totals	2,926,982	1,178,867	40%	5,642,629	1,193,920	21%	5,058,797	1,182,290	23%	50%		
O & M	Bills												
	Payroll												
	Totals												
GRAND TOTALS		\$22,490,802	\$10,296,267	46%	\$22,933,191	\$11,119,879	48%	\$23,773,092	\$11,049,151	46%	50%		

Excludes DOC

### Illinois Eastern Community Colleges FY2004 Operating Funds



Illinois Eastern Community Colleges Dist. #529  
■ As of December 31, 2003 - \$11,049,151

**Agenda Item #11**

**Agenda Item #11**

**Chief Executive Officer's Report**

**Agenda Item #12**

**Agenda Item #12**

**Executive Session**

**Agenda Item #13**

**Agenda Item #13**

**Approval of Executive Session Minutes**

**Agenda Item #14**

**Approval of Personnel Report**



# MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Terry Bruce  
**DATE:** January 16, 2004  
**RE:** Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for items 400.1., 400.2., 400.3., 400.4., 400.5., and 400.6. will be mailed under separate cover.

aj

Attachments

# **INDEX**

- 400.1. Employment of Personnel**
- 400.2. Authorization to hire Lawrence Correctional Center employee for FY04 pending DOC approval. Employment is contingent upon Department of Corrections and Illinois Eastern Community Colleges requirements.**
- 400.3. Change in Status**
- 400.4. FY03-04 Staff Salary Increases (external report)**
- 400.5. Request for Approval of Proposed Non-College Employment (external report)**
- 400.6. Retirement**
- 400.7. Resignation**

# PERSONNEL REPORT

## **400.1. Employment of Personnel**

### A. Classified

1. Brandi Crawley-Jittjumnongk, Career Advisor, LTC

## **400.2. Authorization to hire Lawrence Correctional Center employee for FY04 pending DOC approval. Employment is contingent upon Department of Corrections and Illinois Eastern Community Colleges requirements.**

### A. Faculty

1. Pamela Mulvey, Business Management Instructor, LTC/LCC

## **400.3. Change in Status**

### A. Professional/Non-Faculty

1. Bonnie Chaplin, Director of Business Services, DO, to Director of Financial Operations, DO, effective February 1, 2004.

## **400.4. FY03-04 Staff Salary Increases (external report)**

## **400.5. Request for Approval of Proposed Non-College Employment (external report)**

## **400.6. Retirement**

### A. Faculty

1. Steve Marrs, Music Instructor, OCC, effective May 14, 2004.

## **400.7. Resignation**

### A. Classified

1. Daniel Deck, Custodian, OCC, effective January 12, 2004.

**Agenda Item #15**

**Agenda Item #15**  
**Collective Bargaining**

**Agenda Item #15A**

**Agenda Item #15A**

**Approval of Faculty Contract**

**Agenda Item #15B**

**Administrative Guideline Revision**

**Agenda Item #15B**

MEMORANDUM

TO: Board of Trustees  
FROM: Terry L. Bruce  
DATE: January 20, 2004  
RE: Administrative Guideline Revision

If the Board of Trustees approves the contract with the IECEA, the overload pay rate will have to be changed to conform with the new contract.

In addition, the part-time rate, although not part of the contract, should be changed to conform with the new overload pay rate.

Both of these changes will become effective in the Spring 2004 Semester.

TLB/rs

**Agenda Item #16**

**Agenda Item #16**

**Litigation**



**Agenda Item #17**

**Agenda Item #17**

**Acquisition and Disposition of Property**

**Agenda Item #18**

**Agenda Item #18**

**Other Items**

**Agenda Item #19**

**Agenda Item #19**

**Adjournment**

**Protection, Health, and Safety  
Projects Schedule  
Phase III & IV  
Phase III**

<b>ENVIRONMENTAL BARRIER PROJECTS &amp; MISCELLANEOUS:</b>	<b>Estimated Budget</b>										
Misc. ADA Improvements All campuses & DO	\$505,000										
Exit Door Modifications OCC	\$126,000										
<b>Phase IV</b>											
Environmental Barriers FCC, LTC & WVC	\$366,300										
Exit Modifications WVC	\$61,700										
Roof Replacements OCC & WVC	\$128,400										
12/31/2003		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted	

**TENTATIVE  
Protection, Health, Safety and ADA  
Projects Schedule  
Phase VII**

	Estimated Budget											
Door & Hardware Accessibility WVC & FCC	\$149,200											
Storm Drain - Applied Arts Building WVC	\$72,600											
Bleacher Replacement LTC	\$181,500											
Door Replacements LTC & WVC	\$33,900											
Gymnasium Floor Replacement LTC	\$525,100											
HVAC Unit Replacements OCC	\$447,700											
Interior Lighting Upgrade WVC	\$201,300											
Air Quality - Paint Booth Installation WVC	\$0	<b>PROJECT CANCELLED</b>										
Roof Replacements/Repair District-wide	\$727,000											
Sanitary Sewer Replacement FCC	\$56,900											
Stairway/Lobby Glazing OCC	\$144,000											
Exterior Wall & Fascia Renovations LTC	\$542,100											
Site Lighting LTC & WVC	\$261,400											
Roof Replacement, Main Hall WVC	\$131,800											
Exterior/Interior Wall Repair WVC	\$86,400											
Data Center Acoustics & HVAC Upgrade DO	\$39,325											
<b>GRAND TOTAL</b>	<b>\$3,600,225</b>		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted	