

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

MONTHLY MEETING

February 20, 2007



Location:

**Wabash Valley College
2200 College Drive
Mt. Carmel IL 62863**

**Dinner – 6:00 p.m. – Cafeteria
Meeting – 7:00 p.m. – Cafeteria**

**Illinois Eastern Community Colleges
Board Agenda**

**February 20, 2007
7:00 p.m.
Wabash Valley College**

1. Call to Order & Roll Call..... Chairman Lane
2. Disposition of Minutes CEO Bruce
3. Recognition of Visitors and Guests Bruce
 - A. Visitors and Guests
 - B. IECEA Representative
4. Public Comment
5. Reports
 - A. Trustees
 - B. Presidents
 - C. Cabinet
Coal Mining Technology/Telecom
6. Policy First Reading (and Possible Approval)..... Bruce
 - A. Time to Completion
7. Policy Second Reading Bruce
 - A. None
8. Staff Recommendations for Approval
 - A. Technology Plan Cline
 - B. Course Management System Proposal..... Cline
 - C. Statements of Final Construction Compliance..... Browning
 - D. Nursing Lab Fee..... Bruce
 - E. Affiliation Agreement with McKendree College..... Bruce
 - F. NCLEX PN Review Course Contract Bruce
 - G. NCLEX RN Review Course Contract Bruce
9. Bid Committee Report..... Bruce
10. District Finance
 - A. Financial Report..... Browning
 - B. Approval of Financial Obligations..... Browning
11. Chief Executive Officer's Report Bruce
12. Executive Session Bruce
13. Approval of Executive Session Minutes
 - A. Written Executive Session Minutes Bruce
 - B. Audio Executive Session Minutes Bruce

- 14. Approval of Personnel Report Bruce
- 15. Collective Bargaining Bruce
- 16. Litigation..... Bruce
- 17. Acquisition and Disposition of Property Bruce
- 18. Other Items
- 19. Adjournment

Minutes of a regular meeting of the Board of Trustees of Illinois Eastern Community Colleges – Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College – Community College District No. 529, Counties of Clark, Clay, Crawford, Cumberland, Edwards, Hamilton, Jasper, Lawrence, Richland, Wabash, Wayne and White, and State of Illinois, held in the Banquet Room, at Olney Central College, 305 North West St., Olney, Illinois, Tuesday, January 16, 2007.

AGENDA #1 – “Call to Order & Roll Call” – Mr. James W. Lane, Jr., Chairman, who chaired the meeting, called the meeting to order at 7:00 p.m. and directed the Board Secretary, Mr. Harry Hillis, Jr., to call the roll.

Roll Call: The Secretary called the roll of members present and the following trustees answered to their names as called and were found to be present:

Mrs. Brenda K. Culver, Dr. George Andrew Fischer, Mr. Walter L. Koertge, Mr. James W. Lane, Jr., Dr. Larry Rost, Mr. Kevin C. Williams, Miss Marilyn J. Wolfe. Also present was Ms. Jessica Lowe, student trustee. Trustees absent: None. There being a quorum present, the Chair declared the Board of Trustees to be in open, public session for the transaction of business.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Mr. Terry L. Bruce, Chief Executive Officer/Chief Operating Officer.
Dr. Harry Benson, President of Wabash Valley College.
Dr. Jack Davis, President of Olney Central College.
Dr. Michael Dreith, President of Frontier Community College.
Ms. Beverly Turkal, Interim President of Lincoln Trail College.
Mr. Roger Browning, Chief Finance Officer & Treasurer.
Mrs. Tara Buerster, Director of Human Resources.
Ms. Christine Cantwell, Associate Dean of Academic & Student Support Services.
Mr. Alex Cline, Director of Information & Communications Technology
Ms. Kathleen Pampe, Associate Dean, Career Education & Economic Development.
Ms. Pamela Schwartz, Associate Dean of Institutional Development.
Mr. George Woods, Dean of Workforce Education.

Abbreviations Used in Minutes:

BITS – Business Industry Training Services
DO – District Office
DOC – Department of Corrections
DRS – Division of Rehabilitation Services
FCC – Frontier Community College
HLC – Higher Learning Commission
ICCB – Illinois Community College Board
ICCTA – Illinois Community College Trustees Association
IECC – Illinois Eastern Community Colleges
IECCEA – Illinois Eastern Community Colleges Education Association
LCC – Lawrence Correctional Center
LTC – Lincoln Trail College
LWIB – Local Workforce Investment Board
OCC – Olney Central College
PHS – Protection, Health & Safety
RCC – Robinson Correctional Center
SURS – State Universities Retirement System
WED – Workforce Education
WVC – Wabash Valley College

Revise Agenda: The Chair asked leave of the Board of Trustees to revise the agenda to add the following items: #8-E, Affiliation Agreement with Hamilton Memorial Hospital, and #8-F, Affiliation Agreement with Wabash Christian Retirement Home. Without objection, the Chair directed that these two items be added to the agenda.

AGENDA #2 – “Disposition of Minutes” – Open meeting minutes of the regular meeting, Tuesday, December 12, 2006, were presented for disposition.

Board Action: Mr. Williams made a motion to approve minutes of the foregoing meeting as prepared. Dr. Fischer seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared the “Ayes” have it and the motion carried.

AGENDA #3 – “Recognition of Visitors & Guests” –

#3-A. Visitors & Guests: Visitors and guests present were recognized.

#3-B. IECCEA Representative: None.

AGENDA #4 – “Public Comment” – None.

AGENDA #5 – “Reports” –

#5-A. Report from Trustees: None.

#5-B. Report from Presidents: Reports from each of the four colleges were noted.

#5-C. Report from Cabinet: None.

AGENDA #6 – “Policy First Readings (and Possible Approval)” – None.

AGENDA #7 – “Policy Second Readings” – None.

AGENDA #8 – “Staff Recommendations for Approval” – The following staff recommendations were presented for approval.

#8-A. Strategic Plan FY2008 and FY2009: Ms. Cantwell reviewed the Strategic Plan FY2008 and FY2009. Purpose of the strategic plan is improvement of instruction, the betterment of student support services, revitalized facilities, and state-of-the-art equipment and teaching tools to maintain the college district in a position of leadership as the district continues through the 21st century. The number of area residents per thousand of population enrolled in credit and non-credit courses remains the highest in the state. The unit cost of instruction and other state community college statistics continue to reflect the efficiency of the district’s operations. However, impending changes to the state’s economy and also the state’s community college equalization formula mandate that the district continue to seek new and better ways to meet the educational and cultural needs of the communities served by IECC. The plan notes that change and flexibility are essential if the district is to continue to be effective in achieving its mission. To help ensure the continued viability of the district, it is essential that the four colleges, Workforce Education, and the District Office continue making improvements. Specific objectives have been established to meet the broad-based goals outlined in the plan. The focus of the strategic plan is to increase student enrollment, persistence, retention, and contribute significantly to the economic growth of the region. In addition, because of the scarcity of state capital improvement funds, it is critically important that the district pursue local funding sources, such as protection, health, and safety bonds and college foundation support, to maintain the upkeep of the district’s educational facilities. Ultimately, successful attainment of these goals will create increases in the district’s revenue from tuition and state credit hour grant reimbursements.

The CEO recommended that the Strategic Plan FY2008 and FY2009 be approved as presented.

Board Action: Dr. Rost made a motion to approve the Strategic Plan FY2008 and FY2009 as recommended. Mr. Koertge seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-B. Consortium of Academic and Research Libraries in Illinois (CARLI): The CEO recommended approval of an agreement with the Consortium of Academic and Research Libraries in Illinois (CARLI), which will substantially expand the educational opportunities available to students attending each of the four IECC colleges. Currently IECC libraries are associated with the Shawnee Library System, allowing students access to approximately two million items in the Shawnee System which is comprised primarily of public libraries and some academic libraries. CARLI is a consortium of academic libraries and has 32.4 million items available for use by students. The cost to join CARLI is \$975, plus conversion of software, which will cost somewhere between \$13,000 and \$25,000, effective July 1, 2007. The exact cost will not be known until a complete survey can be done in all four IECC libraries and the cost of transferring records can be more accurately determined.

Board Action: Dr. Fischer made a motion to approve an agreement with CARLI as recommended. Miss Wolfe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-C. Tuition Increase: Notification has been received that to be eligible for equalization funding the District will have to increase its tuition to 85% of the state-wide average tuition and universal fees. The current tuition is \$53.00 per semester hour and was increased effective the Fall Semester of 2005. The CEO recommended that the Board increase the tuition from its current \$53.00 per semester hour to \$57.00 per semester hour effective with the Summer Session 2007. This would mean that a current student carrying a load of 30 hours would see an annual tuition increase of \$120.00, from \$1,590.00 to \$1,710.00, representing a 5% increase over a two year period.

Board Action: Dr. Fischer made a motion to approve an increase in tuition to \$57.00 per semester hour effective with the Summer Session 2007 as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-D. Facility Increase (Girard): The CEO recommended approval for an increase in the lease for Workforce Education facilities in Girard, Illinois from \$645 to \$700 per month, along with an extension of the lease for an additional two years, beginning January 1, 2007. The district has occupied this space since 1997. It is leased from Wrightsman-Musso, Ltd. for a professional office suite and classroom for the Coal Mining Technology Program, located at 170 West Center Street, Girard, Illinois.

Board Action: Mr. Koertge made a motion to approve an increase in the lease for Workforce Education facilities in Girard, Illinois from \$645 to \$700 per month, along with an extension of the lease for an additional two years as recommended. Mrs. Culver seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#8-E. Affiliation Agreement with Hamilton Memorial Hospital: The CEO recommended approval of an Affiliation Agreement with Hamilton Memorial Hospital, McLeansboro, Illinois. This is the standard affiliation agreement utilized by the district.

#8-F. Affiliation Agreement with Wabash Christian Retirement Home: The CEO recommended approval of an Affiliation Agreement with Wabash Christian Retirement Home, Carmi, Illinois. This is the standard affiliation agreement utilized by the district.

Board Action: Mr. Williams made a motion to approve under one motion, second, and roll call vote the two foregoing agenda items, being an Affiliation Agreement with Hamilton Memorial Hospital and an Affiliation Agreement with Wabash Christian Retirement Home as recommended. Dr. Rost seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #9 – “Bid Committee Report” – None.

AGENDA #10 – “District Finance” – The following District financial matters were presented:

#10-A. Financial Reports: The monthly financial reports were presented, including the treasurer's report, showing a balance in all funds of \$1,936,699.85, as of December 31, 2006.

#10-B. Approval of Financial Obligations: District financial obligations (Listing of Board Bills) for January 2007, totaling \$672,848.89, were presented for approval.

Board Approval for Payment of Financial Obligations: Miss Wolfe made a motion to approve payment of district financial obligations for January 2007, in the amounts listed, and payments from the revolving fund for December 2006. Ms. Lowe seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #11 – “Chief Executive Officer's Report” – None.

AGENDA #12 – “Executive Session” – The CEO recommended that an executive session be held, under Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, [including hearing testimony on a complaint lodged against an employee to determine its validity]; and, under Section 2(c)(2) of the Open Meetings Act to consider collective negotiating matters.

#12-A. Executive Session: Mrs. Culver made a motion to hold an executive session to consider the matters outlined by the CEO. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried and an executive session was held beginning at 7:29 p.m.

#12-B. Executive Session Ended: Mr. Williams made a motion to adjourn the executive session and reconvene in open session. Dr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say “Aye” and those opposed to say “No.” The viva voce (by the voice) vote was taken and the Chair declared that the

“Ayes” have it and the motion is adopted. A quorum being present, the Board of Trustees reconvened in open, public session for the transaction of business at 8:15 p.m.

(Note: Separate minutes have been prepared for the foregoing executive session.)

AGENDA #13 – “Approval of Executive Session Minutes” – The Board of Trustees did not hold an executive session at the regular meeting, Tuesday, December 12, 2006.

AGENDA #14 – “Approval of Personnel Report” – The CEO presented the following amended Personnel Report and recommended approval.

400.1. Employment of Personnel

A. Classified

1. Samantha Farmer, Clerk/Receptionist, FCC, effective January 18, 2007.

400.2 Change in Status

A. Professional/Non-Faculty

1. Sibyl Janello, Program Advisor, WED, to Coordinator, Registration & Records, WED, effective January 17, 2007.

400.3 Leave of Absence approved by CEO since December 12, 2006

A. None.

Personnel Report Addendum

400.4. Employment of Personnel

A. Faculty

1. Pamela Murphy, Horticulture Instructor, LTC/RCC, start date pending DOC funding and approval.

B. Professional/Non-Faculty

1. Mina Coleman, Youthful Offender Program Counselor, LTC/RCC, start date pending DOC funding and approval.

400.5. Request for Approval of Proposed Non-College Employment

A. Faculty

Janet Kinkade, McKendree College, Lebanon, IL, approximate time 10 days/30 hours.

400.6. DOC Staff Salary Increases

Per DOC directive a 4% salary increase has been mandated for all staff employed, pursuant to IECC Contract with the Department of Corrections, as of July 1, 2005. This includes a prorated amount based on the anniversary date for any DOC employee who started after July 1, 2005 and prior to July 1, 2006. Employees hired on or after July 1, 2006 are not eligible for the salary increase. Raises are effective July 1, 2006. Raises are pending DOC approval and funding.

New base wages: Glen Donaldson \$53,209.76; Tim Watson \$39,634.40; John Arabatgis \$30,000.00; Karen Miller \$33,800.00; Beverly Hemrich \$24,065.36; Lori Watts \$19,752.72; Kenneth Cantu \$34,000.00; Alice Holtzhouser \$38,006.80; James Patrick \$33,176.00; Harvey Ricker \$34,561.28; Lisa Shook \$31,620.00; William Waddell \$32,134.72; **Pamela Murphy \$38,606.88.

**Raise is pending DOC approval of transfer of employee to our facility.

#14-A. Board Action to Amend Personnel Report: Mr. Williams made a motion to amend the Personnel Report, to add an addendum containing Sections 400.4, 400.5 and 400.6 as recommended. Miss Wolfe seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken and the Chair declared that the "Ayes" have it and the motion carried.

#14-B. Board Action to Approve Amended Personnel Report: Mrs. Culver made a motion to approve the foregoing amended Personnel Report as recommended. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

#14-C. Appoint Interim President of WVC: Mr. Williams made a motion to appoint CEO Terry Bruce to serve as Interim President of Wabash Valley College, effective February 1, 2007 and until such time as a permanent President is named for WVC; also to thank Harry Benson for his years of service as WVC President. Dr. Fischer seconded the motion and on a recorded roll call vote ordered by the Chair the following trustees voted yea:

Mrs. Culver, Dr. Fischer, Mr. Koertge, Mr. Lane, Dr. Rost, Mr. Williams, Miss Wolfe. Student advisory vote: Yea. Trustees voting nay: None. Trustees absent: None. The motion having received 7 yea votes and 0 nay votes, the Chair declared the motion carried.

AGENDA #15 – "Collective Bargaining" – None.

AGENDA #16 – "Litigation" – None.

AGENDA #17 – "Acquisition & Disposition of Property" – None.

AGENDA #18 – "Other Items" – None.

AGENDA #19 – "Adjournment" – Mr. Koertge made a motion to adjourn. Dr. Rost seconded the motion. The Chair asked trustees in favor of the motion to say "Aye" and those opposed to say "No." The viva voce (by the voice) vote was taken. The Chair declared the "Ayes" have it, the motion carried, and the meeting adjourned at 8:20 p.m.

Approved: Chairman: _____

Secretary: _____

Agenda Item #1

Call to Order and Roll Call

Agenda Item #2

Disposition of Minutes

Agenda Item #3

Recognition of Visitors and Guests

A. Visitors and Guests

B. IECEA Representatives

Agenda Item #4

Public Comment

Agenda Item #5

Reports

A. Trustees

B. Presidents

C. Cabinet

Coal Mining Technology/Telecom

Agenda Item #6

Policy First Reading (and Possible Approval)

Time to Completion

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: Time to Completion Policy

The District has drafted a policy on students who have withdrawn from a career or technical educational curriculum.

This policy establishes that a student who withdraws from a program may be transferred to another similar program. A student currently enrolled in a degree program who withdraws will be given two years to complete the degree requirements. A student enrolled in a thirty hour certificate program will be given one year to complete the certificate requirements.

A student who re-enrolls in a degree program or certificate program beyond the time allotted will not be allowed to graduate from a withdrawn program or certificate. The student will be required to select a new program of study.

This policy conforms to our existing practices concerning withdrawn students, but it needs to be put into a written policy to remove any inconsistent practices.

I ask the Board's approval of this policy.

TLB/rs

Attachment

Time to Completion for Students Enrolled in Withdrawn Career and Technical Education Curricula (500.23)

Date Adopted:

Students who are enrolled in a program that has been withdrawn will be given time to complete their program of study or in some instances, may be transferred to another program if that program is similar. Students currently enrolled in associate in applied science degree programs that have been withdrawn will be given two years from the date the program was withdrawn to complete the degree requirements; students currently enrolled in certificate programs of 30 hours or more, and which have been withdrawn will be given 1 year from the date the program was withdrawn to complete the certificate requirements.

Students not meeting the timeframe outlined for completion will not be eligible to graduate from a withdrawn program. Students who were previously enrolled in a now inactive program and are returning after an absence of more than two years will be required to select a new program of study. If the absence has been less than two years, the student must complete program requirements within the timelines listed above.

For the purpose of defining “program” as it applies to this policy the following definition will apply:
Definition of *Curriculum (Program)*: A program of study that includes courses from the student’s chosen major, selected general education offerings and courses supportive of the student’s major.

Agenda Item #7

Policy Second Reading

None

Agenda Item #8

Staff Recommendations for Approval

Agenda Item #8A

Technology Plan

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: Technology Plan

Annually, the Board is asked to approve and update the District's five-year Technology Plan. The Technology Committee, under the guidance of Alex Cline, Director of Information Technology, has prepared an update for the Board's review.

During the last fiscal year, the District's IT department was able to upgrade the lap top computers of the Board of Trustees, develop on-line subscriptions for Lexis Nexis, the Chronicle of Higher Education, Facts on File and the Congressional Quarterly Researcher, purchase and install ten computer projection units, and purchase three Citrix servers. In addition, the IT department is making progress toward the replacement of our network switches, the purchase of web servers, the purchase of PBX software upgrades, the upgrade of software licenses in Norton Anti-Virus, Ghost, Deep Freeze, and FileMaker Pro, and the bid and purchase of 200 computers to upgrade our equipment.

For FY2008, the Technology Plan sets forth the need to: maintain and upgrade our administrative operations including Banner; upgrade the District's network infrastructure and administrative file servers and the central network operating system; enhance the current telecommunications network; upgrade our software licensing; and maintain and upgrade other technology resources including desk top computers and their replacement.

The Plan proposes to expend approximately \$440,000 each year for the fiscal years 2008 to 2012. I ask the Board's approval of the Technology Plan and its budget.

TLB/rs

Attachment

Illinois Eastern Community Colleges

TECHNOLOGY PLAN FY 2008 - 2012



Frontier Community College



Lincoln Trail College



Olney Central College



Wabash Valley College

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The IECC staff and students wish to express a special thank you to the Technology Committee members.

TECHNOLOGY COMMITTEE MEMBERS

Roger Browning

Charlotte Bruce

Chris Cantwell

Alex Cline

Matt Fowler

John Highhouse

Jervaise McGlone

LaVonna Miller

Penny Quinn

George Woods

Submitted to Cabinet:

Submitted to Board of Trustees:

**ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT No. 529**

MISSION

The mission of Illinois Eastern Community Colleges District 529 is to provide excellence in teaching, learning, public service, and economic development.

PURPOSES

The District is committed to high academic standards for pre-baccalaureate, career and technical education that sustain and advance excellence in learning. The mission is achieved through a variety of programs and services that include, but are not limited to:

- Educational programs, including pre-baccalaureate, career and technical degrees and certificates that prepare a diverse student body for transfer to a four-year institution of higher education or entry into a multicultural global workplace;
- program, course, and institutional goals that have identifiable and measurable learning outcomes that are clearly understood by students;
- utilization of resource-sharing partnerships to expand, retrain, and strengthen the industrial base of southeastern Illinois;
- academic programs and institutional services that are reviewed and revised on a scheduled timeframe with a focus on accountability relative to planning, student and program assessment, and learning outcomes;
- development of partnerships with pre-K through high schools allowing for the smooth transition and progression of students through life-long learning;
- adult and continuing education designed to meet the immediate and long-term needs of the residents in the District;
- programs in remedial education, which assist District residents in attaining skills and abilities needed to enter and complete college-level programs;
- student advisement, counseling, and placement services for the purpose of assisting students in choosing a program of study, transferring to a four-year institution, entering employment, or completing certificate or course goals;
- curricula and services that are developed and updated, as necessary, to meet both short- and long-term needs of the residents of the District;
- community education and community service activities that provide a cultural and intellectual resource center for the area as well as identifying and honoring multi-cultural and diversity within our communities;
- professional enrichment and growth experiences for college, faculty, administrators, and staff which will improve and enhance instruction and service; and,
- resources, facilities, staff, and equipment to support all program and service components of the college.

EXECUTIVE SUMMARY

With the support and commitment of the Board of Trustees, staff, faculty and administration, IECC continues to improve the technological resources available throughout the district. The FY 2008 – FY 2012 Technology Plan serves as a review of FY 2007 technology projects and outlines current and future technological needs. The goal of the plan is to improve technological services for faculty, staff, and students within the projected budget.

A Technology Committee comprised of employees throughout the IECC District provided input and guidance for the plan. This Committee identified technological resources needed to better serve the citizens of District 529 and developed a Technology Plan that:

- is supported by the four colleges, workforce education, and district office and includes their full commitment to the implementation of the adopted plan.
- is cost-effective, with regard given to present and anticipated financial resources.
- is developed with input from key officers from each college and the district office with full consideration given to the American Disabilities Act and the need to accommodate access for the physically challenged.
- ensures investments in technologies that will provide a sound, reliable infrastructure.
- focuses on major technology needs outside of the normal operating budget and grant funds.

TECHNOLOGY VISION FOR ILLINOIS EASTERN COMMUNITY COLLEGES

IECC has actively built a substantial technology foundation rapidly adopting a significant amount of technology. The district must continue to upgrade technology in order to maximize the educational benefits to the citizens of District 529.

Technology changes on a regular basis, therefore, the Technology Plan is a “living” document that will be updated on an annual basis. The plan is a blueprint for tomorrow that sets forth IECC’s information technology vision, strategic directions, and action plans for achieving the empowerment of the district’s community through information technology. Empowering IECC through information technology entails supporting the academic experience for students, strengthening the mission of faculty and staff, and expanding the district’s ability to serve the community.

FISCAL YEAR 2007 TECHNOLOGY PLAN ACCOMPLISHMENTS

The Technology Plan projects are grouped in the following categories: administrative systems, network infrastructure, telecommunications, software, and other technology resources. Below are status updates for the FY 2007 projects.

STATUS UPDATE

Administrative Systems

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Laptop Upgrades	✓ Completed	Upgraded laptops for the Board of Trustees.

Network Infrastructure

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Networking Equipment	• In Progress	Replacement network switches will be purchased in February of 2007.
Web Servers	• In Progress	Plan to purchase web servers in February of 2007.
Instructional File Servers	• Adjusted Project	Due to a Citrix server crash, funds were used to purchase 3 Citrix servers. Instructional servers will be purchased in FY 2009

Telecommunications

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Telephone PBX Software Upgrades	• In Progress	Plan to purchase PBX software upgrades in spring of 2007.

Software

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Computer Software Licenses	• In Progress	The following District-wide software licenses were purchased: Microsoft Office 2003, Norton Antivirus, Ghost, Deepfreeze, Backup Exec, WebCT and File Maker Pro. Plan to purchase Angel license and implementation services.
Online Software Subscriptions	✓ Completed	The following district-wide LRC software subscriptions were also purchased: Lexis Nexis, The Chronicle of Higher Education, Facts on File, ProQuest and CQ Researcher.

Other Technology Resources

<i>PROJECT</i>	<i>STATUS</i>	<i>NOTES</i>
Personal Computer Replacements	• In Progress	Computer bids requests were released in January 2007 and Approximately 200 computers will be replaced.
Other Technology Needs	• In Progress	Purchased technology equipment and software based on campus needs.
Computer Projection Units	✓ Completed	Purchased and installed 10 computer projection units.

FIVE YEAR TECHNOLOGY GOALS

FY 2008 – FY 2012

The improvements and recommendations established through the Technology Plan are listed below as goals in the areas of administrative systems, network infrastructure, telecommunications, software, and other technology resources. The goals and activities of the Technology Plan are not a wish list, but represent the cost for improvements, upgrades and maintenance necessary to provide the technological resources required by the IECC district. These projects represent technology needs outside the normal operating budget and grant funds.

Note: Please refer to the budget on page 8 for years projects are scheduled.

GOAL 1: MAINTAIN AND UPGRADE SYSTEMS IN SUPPORT OF ADMINISTRATIVE OPERATIONS

Activity 1: Upgrade the hardware that supports Banner, the centralized administrative software system. This system contains the core information required for day-to-day operations at IECC including financials, human resources, student records, and financial aid. Additional software demands from Banner upgrades, web access, online reporting, and imaging system access require additional computing capacity.

Activity 2: The IECC district utilizes laptops to communicate with the Board of Trustees. As with all personal computers, the laptops must be upgraded every four to five years.

GOAL 2: MAINTAIN AND UPGRADE THE DISTRICT'S NETWORK INFRASTRUCTURE

Activity 1: Upgrade the existing local area and wireless network equipment. Increases in both instructional and administrative network applications drive the need for faster network access; therefore, we must annually upgrade the networking switches and routers to accommodate the traffic demands.

Activity 2: Upgrade the multiple rack-mounted web servers to provide system load balancing protection against equipment failure. This hardware is required to support online information.

Activity 3: Upgrade the college administrative file servers. Each campus utilizes file servers for network user and directory services, domain name service, print services and storage. As the data storage needs grow, the server hardware must be upgraded.

Activity 4: Upgrade the central network operating system servers to support: network user and directory services, domain name service, print services and storage.

Activity 5: Upgrade the battery backup and surge protection devices in equipment closets to prevent equipment damage caused by power fluctuations.

Activity 6: Upgrade the campus instructional network file servers to provide network

user and directory services, domain name service, print services and storage.

GOAL 3: ENHANCE THE CURRENT TELECOMMUNICATIONS NETWORK

Activity 1: Upgrade the Telephone PBX software and hardware to most current releases. The telephone PBXs are very similar to other computer equipment and require periodic updates.

GOAL 4: UPGRADE SOFTWARE LICENSING

Activity 1: As with all areas of technology, software applications change rapidly. IECC must teach and use the most current software applications to give both students and employees the tools needed to compete in today's marketplace. Applications such as the Microsoft Office Suite, Microsoft Windows and Norton Antivirus, just to name a few, are installed on almost every computer throughout the district. WebCT, the district's course management software, also requires an annual licensing fee. Therefore, an annual line item to upgrade and maintain software applications is needed.

Activity 2: Many research materials are now available online and are accessible by purchasing annual software subscriptions. Purchasing access to the online materials as a district provides district-wide access to the information and takes advantage of quantity discounts. Subscriptions include: The Chronicle of Higher Education, CQ Researcher, Lexis-Nexis Academic Universe and ProQuest Nursing Journals.

Activity 3: Usage of Entrata, the IECC portal system continues to increase with each semester. This system has become mission critical because it serves as the single entry point to multiple system functions, including: student records, online courses, human resources and payroll information. Given the need for this system to be reliable, options for a new more robust system are being explored.

GOAL 5: MAINTAIN AND UPGRADE OTHER TECHNOLOGY RESOURCES

Activity 1: Replace 200 desktop computers per year. The lifecycle of a desktop computer ranges from three to five years. A line item to ensure the replacement of outdated computers is critical.

Activity 2: Due to the elimination of the ICCB Advanced Technology Grant funding, the Committee recommends allocating funds to support technology needs previously funded by the grant. Purchases from this line item will be based on the Advanced Technology Grant guidelines and left to the discretion of the CEO, CFO, Director of IT, College Presidents, and College Deans. The distribution will be: FCC: \$20,000, LTC: \$20,000, OCC: \$20,000, WVC: \$20,000, WE: 10,000.

Activity 3: Purchase computer projection units to display computer images on a large screen.

Technology Plan Budget FY 2008 - 2012

1 Administrative Systems

Activity	Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	TOTALS
1	HP 9000 Hardware Upgrade	\$0.00	\$15,000.00	\$0.00	\$0.00	\$20,000.00	\$35,000.00
2	Laptop Upgrades	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
Administrative Systems Totals		\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$20,000.00	\$50,000.00

2 Network Infrastructure

Activity	Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	TOTALS
1	Network Equipment	\$20,000.00	\$30,000.00	\$20,000.00	\$35,000.00	\$25,000.00	\$130,000.00
2	Web Servers	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
3	College Administrative File Servers	\$0.00	\$0.00	\$25,000.00	\$0.00	\$30,000.00	\$55,000.00
4	Network Servers	\$35,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$50,000.00
5	Network Power Backup and Surge Protection	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
6	Instructional File Servers	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Network Infrastructure Totals		\$55,000.00	\$60,000.00	\$75,000.00	\$60,000.00	\$55,000.00	\$305,000.00

3 Telecommunications

Activity	Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	TOTALS
1	Telephone System Software Upgrades	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$75,000.00
Telecommunications Totals		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$75,000.00

4 Software

Activity	Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	TOTALS
1	Software Upgrades	\$65,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$365,000.00
2	Online Software Subscriptions	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$75,000.00
3	Portal Software	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
Software Totals		\$110,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$470,000.00

5 Other Technology Resources

Activity	Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	TOTALS
1	PC Replacements - 200 Per Year @ \$750 each	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$750,000.00
2	Other Technology Needs	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$450,000.00
3	Computer Projection Units	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$100,000.00
Other Technology Resources Totals		\$260,000.00	\$260,000.00	\$260,000.00	\$260,000.00	\$260,000.00	\$1,300,000.00
Totals		\$440,000.00	\$440,000.00	\$440,000.00	\$440,000.00	\$440,000.00	\$2,200,000.00

Agenda Item #8B

Course Management System Proposal

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: Course Management System Proposal

Alex Cline, Director of Information Technology and Communications, has worked closely with this Technology Committee and the Deans and Faculty to make a change in the course management system that will be utilized by the online faculty at IECC.

Online faculty currently use WebCT as their course management system. Because of the growth of on-line education, the District has reached the limit of its license with WebCT and must upgrade to the next more costly version of WebCT. These issues caused the District to investigate other course management systems.

The Online Instruction Committee has reviewed several systems and was impressed by a management system called ANGEL, which appears to be superior to WebCT and less expensive. The District currently pays \$48,700 annually for WebCT and the annual license fee for the ANGEL system is \$25,000.

In a recent review of course management systems, ANGEL scored higher in satisfaction than WebCT. Sixteen percent of the respondents to the poll appeared likely to switch course management systems to something other than WebCT. Other colleges in the State of Illinois are migrating to ANGEL.

The attached contract is for the purchase of a license to use ANGEL starting March 15, 2007 and continuing through July 15, 2009. ANGEL, as our new course management system, will provide the District with an updated and easier to use course management system.

I ask the Board's approval of the contract to switch course management systems from our existing WebCT to ANGEL.

TLB/rs

Attachment

ANGEL New Order Form for MiCTA Members

The MiCTA Member Participation agreement including this Order Form, the ANGEL Terms and Conditions, and MiCTA Service Corporate Master Service Agreement Contract Number 0901MSC-E0044 constitute the agreement between Customer and ANGEL Learning, Inc., ("ANGEL") for the license of the Licensed Program to Customer. The ANGEL Terms and Conditions are located at <http://www.angellearning.com/products/lms/agreements/documents/>. The ANGEL Terms and Conditions are incorporated by this reference and accompany this Order Form. Capitalized terms used in the Order Form are defined in the ANGEL Terms and Conditions. **Please sign/initial and return all pages.**

Customer: Illinois Eastern Community Colleges District #529 –
 Frontier Community College, Lincoln Trail Community College, Olney Central College, and
 Wabash Valley College
 233 E Chestnut St
 Olney, Illinois 62450

Licensed Program: ANGEL Learning Management Suite (ANGEL LMS)

Date of Quote: 13-Feb-07 **Quote Valid Through:** 11-Mar-07

Prepared By: Cheryl Steele **Ph: 317.333.7337** **Fax: 317.333.7333**

Initial License Term: a period of 40 months commencing on March 15, 2007 through July 14, 2010

Invoicing	Installation Information
Org: Illinois Eastern Community Colleges Address: 233 E Chestnut St C/S/Zip: Olney, Illinois 62450 Inv. Contact: Alex Cline Phone: (618) 393-2982x Fax: 5570 E-mail: clinea@iecc.edu	URL of ANGEL LMS Server(s): ANGEL Administrator Contact: Jeff Gumbel webmaster@iecc.edu

ANGEL Learning, Inc.	
ANGEL Learning Billing Contact Number Federal ID # 35-2112166 (317) 333-7300 7601 Interactive Way, Suite 100 Indianapolis, IN 46278	ANGEL Learning Remittance Address ANGEL Learning, Inc. 7601 Interactive Way, Suite 100 Indianapolis, IN 46278

Customer and ANGEL Learning have executed this Order Form as of the last date of signing ("Effective Date") below. Each of the individuals executing this Order Form represent and warrant that he or she is authorized to execute the Agreement on behalf of their employer.

Illinois Eastern CC
Signature
Name (printed)
Title (printed)
Date

ANGEL Learning, Inc.
Signature
Candice J Roberts
Name (printed)
Vice President, Sales
Title (printed)
Date

Customer PO # _____	Order Date _____
---------------------	------------------

ANGEL New Order Form for MiCTA Members

Qty	Description	Users	License Type	Amount
1				
1	ANGEL LMS software license for a conversion period, including upgrades and standard administrative support per licensing terms. March 15, 2007 - July 15, 2007	1000	User Account License	4,000.00
1	ANGEL LMS software license for Year 1, including upgrades and standard administrative support per licensing terms.	4885	Unlimited User Site License	25,000.00
1	ANGEL LMS software license for Year 2, including upgrades and standard administrative support per licensing terms.	4885	Unlimited User Site License	25,000.00
1	ANGEL LMS software license for Year 3, including upgrades and standard administrative support per licensing terms.	4885	Unlimited User Site License	25,000.00
1				
2	Online Self-Paced Training for Instructors			1,000.00
2	Online Self-Paced Training for Administrators			1,000.00
2	FileUp SE			500.00
20	LMS Implementation Service			4,000.00
				6,500.00
			Total	\$85,500.00

ANGEL New Order Form for MiCTA Members

General Notes

- 1) License price assumes Customer is eligible for Not-for-profit Academic Discount. For Unlimited User Site License, annual enrollment and FTE report must be submitted with order form.
Fall 2006 FTE as reported to the State of Illinois: 4685
- 2) Additional Authorized Users may be added to this license in blocks of 250 users per block during the conversion license term. The additional license fee for one block of additional users is 250 times the per user license rate of the then current annual license. On each anniversary date, the User Account License can be increased to a user license level and price then currently available.
- 3) 2 copies of FileUpSE and all on-line training must be delivered within 90 days. All other Services must be delivered within one year of order date.
- 4) Special Conditions:
MiCTA # GON-62450-01

Section 16.5 of the ANGEL LMS/ANGEL ePortfolio Terms and Conditions will be modified from:

Governing Law. Regardless of the place of execution, delivery, performance or any other aspect of this Agreement, this Agreement and all of the rights of the parties under this Agreement shall be governed by, construed under and enforced in accordance the substantive law of the United States of America and of the State of **Indiana** without regard to conflict of laws principles.

Modified to:

Governing Law. Regardless of the place of execution, delivery, performance or any other aspect of this Agreement, this Agreement and all of the rights of the parties under this Agreement shall be governed by, construed under and enforced in accordance the substantive law of the United States of America and of the State of **Illinois** without regard to conflict of laws principles.

Payment Terms

- 1) All dollars (\$) are United States currency.
- 2) Upon receipt of the signed Sales Agreement and down payment, your authorization key will be shipped promptly.
- 3) **Initial and subsequent payments are due as specified by the payment schedule.**
- 4) **Annual License Payments are due on the anniversary date.**
- 5) **REMIT TO:** ANGEL Learning, Inc., 7601 Interactive Way, Ste 100, Indianapolis, IN 46278
- 6) **Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate must be returned with this Sales Agreement.**

Payment Schedule

Item	Amount	Invoice Date	Due	Comments
Initial payment	\$10,500	Contract effective date	Net 30	ANGEL LMS Conversion License, Basic Implementation Services
Year 1	\$25,000	June 15, 2007	July 15, 2007	ANGEL LMS annual license fee
Year 2	\$25,000	June 15, 2008	July 15, 2008	ANGEL LMS annual license fee
Year 3	\$25,000	June 15, 2009	July 15, 2009	ANGEL LMS annual license fee
Total Cost:	\$85,500			

Agenda Item #8C

Statements of Final Construction Compliance

MEMORANDUM

TO: Board of Trustees
 FROM: Terry L. Bruce
 DATE: February 20, 2007
 RE: Statements of Final Construction Compliance

IECC is required by the Illinois Community College Board (ICCB) to take Board action on Protection, Health and Safety, Capital Renewal and state and locally funded projects completed each year.

Attached are statements of final construction compliance for Illinois Eastern Community Colleges projects as required by the ICCB. There are \$2,886,840 in construction costs for Protection, Health and Safety projects which were completed this past year as outlined below. I request that the Board approve these attached statements of final construction as presented so that they may be submitted to the ICCB.

<u>Project Number</u>	<u>Project Name</u>	<u>Actual Cost</u>	<u>Funds</u>
1670-0905	Repair Stairways & Elevators	99,379.21	B
1671-0905	Combustible Wall Panel Replacement	162,495.14	B
1672-0905	Bleacher Replacement	151,943.18	B
1673-0905	Floor Tile Replacement	46,556.00	B
1674-0905	Greenhouse Glass Replacement	38,960.03	B
1675-0905	ADA Natatorium Renovations	159,121.34	B
1676-0905	Tuckpoint Exterior Walls	26,095.66	B
1677-0905	ADA Compliance Work	254,480.20	B
1678-0905	Roof Replacements/Repair	857,580.83	B
1679-0905	Asbestos Surveys & Abatement	423,130.28	B
1681-0905	HVAC Supplement & Upgrade	518,816.98	B
1682-0905	Lighting & Fire Alarm Upgrade	148,281.50	B

Attachments

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Repair Stairways and Elevators

Approved Budget \$121,460 Actual Cost \$99,379

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature _____
Date

Illinois Registration or License Number Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Combustible Wall Panel Replacement

Approved Budget \$178,291 Actual Cost \$162,495

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature _____
Date

Illinois Registration or License Number Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Bleacher Replacement

Approved Budget \$179,850 Actual Cost \$151,943

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Floor Tile Replacement

Approved Budget \$48,400 Actual Cost \$46,556

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Greenhouse Glass Replacement

Approved Budget \$51,400 Actual Cost \$38,960

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Illinois Registration or License Number Seal

001-010485

Illinois Registration or License Number Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: ADA Natatorium Renovations

Approved Budget \$245,000 Actual Cost \$159,121

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Illinois Registration or License Number

Seal

001-010485

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Tuck-point Exterior Walls

Approved Budget \$37,200 Actual Cost \$26,096

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: ADA Compliance Work

Approved Budget \$287,400 Actual Cost \$254,480

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Roof Replacement/Repair

Approved Budget \$1,013,755 Actual Cost \$857,581

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Asbestos Surveys and Abatement

Approved Budget \$529,507 Actual Cost \$423,130

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Image Architects
1118 West Main
P.O. Box 850
Carbondale, IL 62901

Final cost of the project: Lighting & Fire Alarm Upgrade

Approved Budget \$154,600 Actual Cost \$148,282

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer's Signature Date

Illinois Registration or License Number Seal

Approved by the Illinois Eastern Community Colleges Board of Trustees

Date February 20, 2007

Signed _____, Chairperson

_____, Secretary

Agenda Item #8D

Nursing Lab Fee

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: Nursing Lab Fee

Students in the District's nursing program are required to take NUR 1201, which has a lab fee of \$30. The course has been changed from an 8 semester hour course (5 theory and 3 lab) to a 10 semester hour course (5 theory and 5 lab) which necessitates an increase in the lab fee from its current \$30 to \$50.

I ask the Board's approval of this increase in lab fees for NUR 1201.

TLB/rs

Agenda Item #8E

Affiliation Agreement with McKendree College

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: Affiliation Agreement with McKendree College

The District nursing program and McKendree College wish to enter into an agreement concerning teaching privileges for McKendree students in a Master of Science in Nursing Program offered by McKendree College.

This agreement will allow McKendree College RN students to analyze the roles and responsibilities of the nurse educators and to engage in health activities such as teaching on an individual or a group basis as arranged by IECC instructors.

McKendree students will be graduates with a Bachelor of Science in Nursing, possess an active RN license, and be enrolled in a Master of Science in Nursing Degree Program. McKendree will maintain liability coverage for both McKendree faculty and students.

This is an extension of our existing agreement with McKendree College which has worked to the mutual benefit of McKendree College students and IECC faculty and students. I ask the Board's approval of this affiliation agreement.

TLB/rs

Attachment

McKENDREE COLLEGE
701 College Road
Lebanon, IL 62254

AGREEMENT OF AFFILIATION

Contractual agreement by and between **McKendree College**, hereinafter referred to as the **College**, and **Illinois Eastern Community Colleges - Olney Central College** hereinafter referred to as the **Agency**.

The Agency agrees to extend learning privileges to the College for the purpose of teaching courses to registered nurses in the Master of Science in Nursing Program.

This contract will remain in effect until terminated in writing by one or both parties. This contract may be terminated at any time by either party, for any reason or for no reason, effective immediately upon written notice.

The purpose of the Agreement of Affiliation between the College and the Agency are to provide opportunities for the College registered nurse students to:

- a. Analyze the roles and responsibilities of the nurse educator in the Agency.
- b. Engage in health promotional/disease prevention activities such as teaching on an individual or a group basis as arranged with and approved by the instructor and Agency.

The College students are graduates of an approved Bachelor of Science in nursing program and have an active RN license. The students are completing educational requirements for a Master of Science in Nursing degree.

The College faculty are currently licensed registered nurses and have a minimum preparation at the master's degree level in nursing. The names and RN license numbers of the course instructors are on file in the Nursing Division of McKendree College. The faculty, as representatives of the College, will monitor the educational program by teaching, guiding, and evaluating students. The course instructor will be available to students during the clinical experience either on site or by phone.

The College maintains liability coverage for the faculty and students.

Any information obtained by the faculty and students regarding voluntary participants will be held confidential according to HIPAA federal guidelines.

Further clarification of responsibilities of the College and the Agency are thus defined:

AGENCY

1. Provide an educational experience.
2. Provide orientation to the Agency as necessary, coordinated with the Executive Director.
3. Be the liaison for coordination and scheduling between the College and any other institutions utilizing the Agency for practicum experiences.
4. Assume responsibility for its staff and the staff's responsibilities to the students.
5. Agree that staff members may participate as resource persons for the student and/or faculty.
6. The Agency agrees to comply with all applicable laws that govern discrimination, harassment, and the ADA.

MCKENDREE

1. Provide students and faculty for the experience.
2. Seek orientation as needed prior to and during the practicum experience from the Agency.
3. Cooperate with other institutions utilizing the Agency for practicum experience.
4. Assumes responsibility for the students in the practicum setting.
5. Permit the faculty to participate as resource persons at meetings, conferences, and other activities on invitation from the Agency.
6. The Agency agrees to comply with all applicable laws that govern discrimination, harassment, and the ADA.

AGENCY

McKENDREE

7. The clinical assignments to the students of the College shall be in accordance with, and in fulfillment of, its educational objectives. Services to participants over and above those needed to achieve the educational goals of the students shall not be provided.

8. Assume that the students are responsible for their health and welfare according to established College policies

9. Apprise the Agency of any condition related to the health of a student that may have a bearing upon the student's ability to function in a clinical setting.

McKendree College is an ADA/EEO/AA employer.

We have reviewed the contract existing between our agency and McKendree College as a clinical placement for registered nurses in the Master of Science in Nursing Program. We plan to continue this contract as written.

McKendree College
701 College Road
Lebanon, IL 62254

**Illinois Eastern Community Colleges -
Olney Central College**
305 N. West Street
Olney, IL 62450

DATE _____

DATE _____

Sally A. Mayhew
*Vice President for Administration
and Finance*

Administrator Signature

Donna C. Henry, RN, MS, CHTP, AHN-BC
Type or print name of Administrator

Associate Dean of Nursing and Allied Health
Title

DATE _____

President Signature

Jackie L. Davis, Ed.D.
Type or print name of President

Sharon Beasley, Ph.D., R.N.
*Chairperson, Division of Nursing
McKendree College*

Chairman Signature, IECC Board of Trustees

James Lane, Chairman
Type or print name of Chairman

Agenda Item #8F

NCLEX Practical Nurse Review Course Contract

Agenda Item #8F

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: NCLEX Practical Nurse Review Course

The District currently has a contract with Nursing Education Consultants (NEC) to administer the NCLEX Practical Nurse (PN) Review Course for students in the nursing program. The District has been very satisfied with the service provided by NEC. Since offering this review course, IECC students have consistently had a high rate of successful completion of the NCLEX PN exam.

NEC has agreed to provide the review course at a cost of \$115 per each student or graduate of our program.

I would ask the Board's approval of a two year extension of the contract with NEC.

TLB/rs

Attachment

Letter of Agreement between
Illinois Eastern Community Colleges And
Nursing Education Consultants

This agreement defines the obligations of Nursing Education Consultants (NEC) to provide an NCLEX PN review Course for Illinois Eastern Community Colleges Division of Nursing Education. This agreement will be for two years, 2007-2008. The agreement will be automatically renewed unless canceled or amended by either of the parties upon at least 120 days prior written notification.

Illinois Eastern Community Colleges

1. Provide NEC with roster of enrolled students that will be attending the NEC PN Review Course at least 30 days prior to course date.
2. Provide a classroom with audio visual facilities (screen, Power Point equipment) to accommodate anticipated number of course participants.

Nursing Education Consultants

1. Provide a 2 day NCLEX PN Review Course for all students/graduates enrolled.
2. Review Course will include all written materials (NEC Critical Thinking course manual, and *Illustrated Study Guide for the NCLEX PN Examination*, 5th ed, 2006, textbook).
3. Provide nursing faculty with a minimum of a master's degree who have been specifically prepared to present the NEC NCLEX PN Review Course.

Dates

Dates of presentation for review course will be mutually agreed upon between the Department of Nursing at Illinois Eastern Community College and Nursing Education Consultants.

Copyright

All tests, books, handouts and visuals utilized for the presentation of the review course are protected under copyright and may not be duplicated and/or altered without permission from NEC.

Financial Arrangements:

Illinois Eastern Community Colleges guarantees a minimum of 75 students/graduates at \$115 each for the scheduled review course. If the number of participating students should decrease to between 50-75 students, the course in question will be conducted at the agreed discount price. Future courses will be evaluated and if the anticipated enrollment appears to consistently drop below 75 students, Illinois Eastern Community Colleges will agree to pay \$125 per student. NEC will invoice Illinois Eastern Community Colleges, Department of Nursing at the completion of the review course for the total number of graduates that participated in the course. Payment will be due within 45 days of invoice.

Accepted and Approved

Jo Carol Claborn, Executive Director
Accepting for Nursing Education Consultants

Date:

Name: Donna C. Henry, RN, MS, CHTP, AHN-BC
Associate Dean of Nursing and Allied Health
Illinois Eastern Community Colleges
Olney Central College Associate Degree Nursing Program

Date:

Name: Jackie L. Davis
President, Olney Central College

Date:

Name: James Lane
Chairman, IECC Board of Trustees

Date:

Agenda Item #8G

NCLEX Registered Nurse Review Course

Agenda Item #8G

MEMORANDUM

TO: Board of Trustees
FROM: Terry L. Bruce
DATE: February 20, 2007
RE: NCLEX Registered Nurse Review Course

The District currently has a contract with Nursing Education Consultants (NEC) to administer the NCLEX Registered Nurse (RN) Review Course for students in the nursing program. The District has been very satisfied with the service provided by NEC. Since offering this review course, IECC students have consistently had a high rate of successful completion of the NCLEX RN exam.

NEC provides a guarantee which states that any graduate who attends all 3 days of the review course and is unsuccessful on the first time they take the NCLEX RN will be allowed to take additional review courses, without charge, until they are successful on the examination.

NEC has agreed to provide the review course at a cost of \$205 per each student or graduate of our program.

I would ask the Board's approval of a two year extension of the contract with NEC.

TLB/rs

Attachment

Letter of Agreement between
Illinois Eastern Community Colleges And
Nursing Education Consultants

This agreement defines the obligations of Nursing Education Consultants (NEC) to provide an NCLEX RN review Course for Illinois Eastern Community Colleges division of nursing education. This agreement will be for two years, 2007-2008. The agreement will be automatically renewed unless canceled or amended by either of the parties upon at least 120 days prior written notification.

Illinois Eastern Community Colleges

1. Provide NEC with roster of enrolled students that will be attending the NEC Review Course at least 30 days prior to course date.
2. Provide a classroom with audio visual facilities (screen, Power Point equipment) to accommodate anticipated number of course participants.

Nursing Education Consultants

1. Provide a 3 day NCLEX RN Review Course for all students/graduates enrolled.
2. Review Course will include all written materials (NEC Critical Thinking course manual, and *Illustrated Study Guide for the NCLEX RN Examination*, 6^{ed}, 2006, textbook).
3. Provide nursing faculty with a minimum of a master's degree who have been specifically prepared to present the NEC NCLEX RN Review Course.
4. NEC NCLEX RN Guarantee – any graduate who attends all 3 days of review course and is unsuccessful on the first time they take the NCLEX RN will be allowed to take additional review courses, without charge, until they are successful on the examination. The graduate may choose any location where NEC is offering NCLEX RN Review courses.

Dates: Dates of presentation for review course will be mutually agreed upon between the Department of Nursing at Illinois Eastern Community Colleges and Nursing Education Consultants.

Copyright

All tests, books, handouts and visuals utilized for the presentation of the review course are protected under copyright and may not be duplicated and/or altered without permission from NEC.

Financial Arrangements:

Illinois Eastern Community Colleges guarantees a minimum of 75 students/graduates at \$205 each for each scheduled review course. If the number of participating students should decrease to between 50-75 students, the course in question will be conducted at the agreed discount price. Future courses will be evaluated and if the anticipated enrollment appears to consistently drop below 75 students, Illinois Eastern Community Colleges will agree to pay \$225 per student. NEC will invoice Illinois Eastern Community Colleges, Department of Nursing at the completion of the review course for the total number of graduates that participated in the course. Payment will be due within 45 days of invoice.

Accepted and Approved

Jo Carol Claborn, Executive Director
Accepting for Nursing Education Consultants

Date:

Name: Donna C. Henry, RN, MS, CHTP, AHN-BC
Associate Dean of Nursing and Allied Health
Illinois Eastern Community Colleges
Olney Central College Associate Degree Nursing Program

Date:

Name: Jackie L. Davis
President, Olney Central College

Date:

Name: James Lane
Chairman, IECC Board of Trustees

Date:

Agenda Item #9

Bid Committee Report

BID COMMITTEE REPORT

FEBRUARY 20, 2007

IECC

1. Computer Desktops, Monitors, Notebooks and Memory
2. Projectors

TO: Board of Trustees

FROM: Bid Committee

SUBJECT: Bid Recommendation – Computer Desktops, Monitors, Notebooks and Memory

DATE: February 20, 2007

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bids received that meet all specifications listed below.

VENDORS	DESCRIPTION	QTY	UNIT	BID
Grace Computers Round Rock, TX	Desktop			
	Pentium D 3.40 GHz #1	188	665.14	\$125,046.32
	Intel Core 2 2.44 GHz #2	13	828.74	10,773.62
	Intel Core 2 2.66 GHz #3	1	1,095.45	1,095.45
				\$136,915.39
Tiger Direct Naperville, IL	17" Flat Panel LCD Monitor	99	147.99	14,651.01
	19" Flat Panel LCD Monitor	4	187.99	751.96
	19" Flat Panel LCD Monitor w/adj. stand	11	207.99	2,287.89
	Computer Memory	182	105.56	19,211.92
				\$36,902.78
Dell Computers Round Rock, TX	17" Flat Panel LCD Monitor w/adj. stand	42	178.50	\$7,497.00
Gateway N. Sioux City, SD	Notebook	7	1,399.00	\$9,793.00
TOTAL				\$191,108.17

The lower bid received from Tiger Direct for the notebooks did not meet specifications as they bid a 1.66 processor and we specified 2.0.

A bid tabulation sheet is attached.

Respectfully submitted,
Terry Bruce
Alex Cline
Harry Hillis, Jr.

Source of Funds: Various, District Wide, Tech Plan
Department: Various District Wide

Rationale for Purchase: Replacements/Upgrades

The “Advertisement for Bids” was placed in the Wayne County Press for one (1) day.

DESKTOPS, MONITORS, NOTEBOOKS AND MEMORY BID TABULATION SHEET

DESCRIPTION	QTY	Charley Robinson, IL	Dell Computers Round Rock, TX	Gateway Companies N. Sioux City, SD	Grace Computers Salt Lake City, UT	Tech Depot Trumbull, CT	Tiger Direct Naperville, IL
DESKTOPS:	1-75	690.00	(QTY: 1-200)	749.00	677.63	1071.00	824.08
Pentium D 3.40 GHz w/ 1.44 Disk Drive #1	76-150	687.00	760.00	749.00	674.44	1071.00	815.12
	151-225	684.00		749.00	665.14	1071.00	785.05
	226-300	684.00	(QTY: 201-300)	749.00	661.98	1071.00	776.70
			736.00				
Intel Core 2 2.44 GHz w/1.44 Disk Drive #2	1-75	890.00	(QTY: 1-200)	899.00	836.66	1607.00	985.21
	76-150	886.00	925.00	899.00	832.70	1607.00	974.50
	151-225	881.00	(QTY: 201-300)	899.00	828.74	1607.00	942.72
	226-300	881.00	896.00	899.00	824.79	1607.00	932.69
Intel Core 2 2.66 GHz w/1.44 Disk Drive #3	1-75	1170.00	(QTY: 1-200)	1199.00	1121.43	1709.00	1268.98
	76-150	1158.00	1152.00	1199.00	1108.40	1709.00	1255.18
	151-225	1153.00	(QTY: 201-300)	1199.00	1095.45	1709.00	1220.39
	226-300	1153.00	1115.00	1199.00	1090.18	1709.00	1207.40
MONITORS:	1-10	160.00	178.50	199.00	153.53	170.00	149.50
17" FLAT PANEL MONITOR	11-20	160.00	178.50	199.00	152.79	170.00	148.99
	21-30	160.00	178.50	199.00	152.04	170.00	148.49
	31+	160.00	178.50	199.00	151.30	170.00	147.99
17" FLAT PANEL MONITOR w/height adjustable stand	1-10	201.00	178.50	249.00	191.39	0	199.50
	11-20	201.00	178.50	249.00	190.47	0	198.99
	21-30	201.00	178.50	249.00	189.54	0	198.49
	31+	201.00	178.50	249.00	188.61	0	197.99
19" FLAT PANEL MONITOR	1-10	209.00	209.00	269.00	195.09	205.00	189.49
	11-20	209.00	209.00	269.00	194.15	205.00	188.99
	21-30	209.00	209.00	269.00	193.20	205.00	188.49
	31+	209.00	209.00	269.00	192.25	205.00	187.99
19" FLAT w/ Adjustable stand	1-10	273.00	209.00	319.00	224.78	0	209.49
	11-20	273.00	209.00	319.00	223.69	0	208.99
	21-30	273.00	209.00	319.00	222.59	0	208.49
	31+	273.00	209.00	319.00	221.50	0	207.99

Intel core 2 Duo T7200 NOTEBOOK	1-9	1805.00	1441.00	1399.00	0	2046.00	1181.58
	10-19	1805.00	1441.00	1399.00	0	2046.00	1175.09
	20-29	1805.00	1441.00	1399.00	0	2046.00	1168.67
	30+	1805.00	1441.00	1399.00	0	2046.00	1156.03
Computer Memory	1-100	108.00	108.00	120.00	0	126.00	106.74
	101-200	108.00	108.00	120.00	0	126.00	105.56
	201-300	108.00	108.00	120.00	0	126.00	104.40
	301+	108.00	108.00	120.00	0	126.00	103.26

DESKTOP COMPUTER SPECIFICATIONS #1

COMPUTER SYSTEM COMPONENT	REQUIRED SPECIFICATION		BIDDER PROPOSED	
Processor and Motherboard	Intel Pentium D 3.40GHz 800MHz FSB. Genuine Intel Motherboard (HP, Gateway, and Dell are acceptable) with at least 1 PCIe slot			
Hard Drive	Minimum 80GB 7200 RPM SATA			
Memory	1 GB RAM with available expansion slot(s)			
Video Card	Integrated Graphics with up to 128 MB Dynamic Video Memory or 128 MB PCIe video card			
Diskette	1.44 MB Diskette Drive			
Optical Drive	48X32 CDRW/DVD Combo, DVD software, and CD creation software			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated 10/100/1000 Twisted Pair Ethernet			
External Ports	6 High Speed (480Mbs) USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-75	76-150	151-225	226-300
Base Unit Pricing* (monitor not included)	\$	\$	\$	\$

DESKTOP COMPUTER SPECIFICATIONS #2

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>		<i>BIDDER PROPOSED</i>	
Processor and Motherboard	Intel Core 2 Duo 2.44 GHz processor minimum 1066 MHz FSB Genuine Intel Motherboard (HP, Gateway, and Dell are acceptable) with at least 1 PCIe slot			
Hard Drive	Minimum 80GB 7200 RPM SATA			
Memory	1 GB RAM with available expansion slot(s)			
Video Card	Integrated Graphics with up to 128 MB Dynamic Video Memory or 128 MB PCIe video card			
Diskette	1.44 MB Diskette Drive			
Optical Drive	48X32 CDRW/DVD Combo, DVD software, and CD creation software			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated 10/100/1000 Twisted Pair Ethernet			
External Ports	6 High Speed (480Mbs) USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-75	76-150	151-225	226-300
Base Unit Pricing* (monitor not included)	\$	\$	\$	\$

DESKTOP COMPUTER SPECIFICATIONS #3

<i>COMPUTER SYSTEM COMPONENT</i>	<i>REQUIRED SPECIFICATION</i>		<i>BIDDER PROPOSED</i>	
Processor and Motherboard	Intel Core 2 Duo 2.66 GHz processor minimum 1066 MHz FSB Genuine Intel Motherboard (HP, Gateway, and Dell are acceptable) with at least 1 PCIe slot			
Hard Drive	Minimum 120GB 7200 RPM SATA			
Memory	1 GB RAM with available expansion slot(s)			
Video Card	128 MB PCIe video card			
Diskette	1.44 MB Diskette Drive			
Optical Drive	48X32 CDRW/DVD Combo, DVD software, and CD creation software			
Sound Card	Integrated Sound Blaster compatible audio			
Speakers	No speakers			
Keyboard	USB 104 Key Enhanced			
Mouse	Microsoft USB Optical with scroll wheel			
Network Card	Integrated Gigabit (10/100/1000)			
External Ports	6 High Speed (480Mbps) USB 2.0 Ports (2 front – upper ½ of case preferred, 4 rear) 1 Parallel 1 Headphone jack (front), 1 Microphone jack (front preferred)			
Case	Black Mini-Tower Chassis with an open design for easy serviceability			
Operating System	Microsoft Windows XP Professional with most recent Service Packs installed (NTFS format)			
	1-75	76-150	151-225	226-300
Base Unit Pricing* (monitor not included)	\$	\$	\$	\$

*** Vendor agrees to honor quantity pricing based on the total number of desktops ordered regardless of specification.**

COMPUTER MONITOR SPECIFICATIONS

Monitors: Black , LCD monitors should be supported by the standard or optional video card. (<u>Monitors will be purchased independent of computers.</u>) **	1-10	11-20	21-30	31+
17" Flat Panel LCD Monitor .264 mm pixel pitch minimum	\$	\$	\$	\$
17" Flat Panel LCD Monitor .264 mm pixel pitch minimum <u>with height adjustable stand</u>	\$	\$	\$	\$
19" Flat Panel LCD Monitor .294 pixel pitch minimum				
19" Flat Panel LCD Monitor .294 pixel pitch minimum <u>with height adjustable stand</u>	\$	\$	\$	\$

**** Vendor agrees to honor quantity pricing based on total number of monitors ordered regardless of specifications.**

NOTEBOOK COMPUTER SPECIFICATIONS

COMPUTER SYSTEM COMPONENT	REQUIRED MINIMUM SPECIFICATION			BIDDER PROPOSED	
Screen	15.4" WSXGA+ TFT Active Matrix				
Processor	Intel® Core™ 2 Duo T7200 (2.00GHz, 4MB L2 Cache, 667MHz FSB)				
Memory	1GB DDR2 SDRAM at 667MHZ, 1 DIMM				
Video	128MB ATI or NVIDIA video Card				
Hard Drive	80 GB 7200 RPM SATA				
Optical	CD-RW/DVD Drive (Integrated) with CD creation software and DVD viewing software				
Multimedia Package	Integrated sound and stereo speakers, internal microphone, headphone/speaker jack, line-in, and microphone jacks				
Keyboard	Full size				
Mouse	Touch pad or In-Keyboard Pointing Device and USB external optical mouse with scroll wheel				
Operating System	Microsoft Windows XP Professional with most recent Service Pack installed (NTFS format) Microsoft Windows Vista capable				
Expansion Slot	One Type II PC Card Slot				
Power	Lithium Ion Primary Battery (Minimum of 8-Cell) with AC pack				
External Ports	4 USB 2.0, VGA				
Modem	V.92 56K, integrated				
Network Adapter	Ethernet 10/100/1000, integrated				
Wireless Network Adapter	54g WLAN, IEEE 802.11b, 802.11g				
Carrying Case	Basic Carrying Case				
Certifications	FCC Class B, UL, and CSA Certified				
Weight	Maximum 7 lbs. total system weight				
Warranty	3 year on-site and accidental damage protection. See Warranty and Support section below				
	1-9	10-19	20-29	30+	
Base Unit Pricing	\$	\$	\$	\$	

COMPUTER MEMORY SPECIFICATIONS

	1-100	101-200	201-300	301+
Dell OptiPlex GX260 1GB DDR PC2100 – Single DIMM	\$	\$	\$	\$

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege; 3 year, on-site, next business day warranty; 3 year parts replacement on site; 3 year labor on site provided problem cannot be resolved by phone with technical support. Telephone technical support required 24 hours per day, 7 days per week.

All Notebooks must include “accidental damage protection” coverage.

All hardware shall be **Windows XP** compatible. Current drivers and updates must be applied to the installed OS prior to delivery.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE_____

PRINT NAME_____

COMPANY_____

ADDRESS_____

TELEPHONE_____

FAX NO._____

DATE_____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

TO: Board of Trustees
FROM: Bid Committee
SUBJECT: Bid Recommendation –Projectors

DATE: February 20, 2007

The following bid recommendation is based upon the lowest responsible bid, considering conformity with specifications, terms of delivery, quality and serviceability.

The Bid Committee recommends acceptance of the bids received that meet all specifications listed below.

VENDORS	DESCRIPTION	QTY	UNIT	BID
CIM Audio Visual	Projectors with Ceiling Mount Kit	27	\$1,571.00	\$42,417.00
Columbus, IN	Projectors with travel case	1	\$1,522.00	\$1,522.00
TOTAL				\$43,939.00

The lower bid received from Dell did not meet specifications because they bid an incorrect lamp and only a single computer input.

A bid tabulation sheet is attached.

Respectfully submitted,
Terry Bruce
Alex Cline
Harry Hillis, Jr.

Source of Funds: Various, District Wide, Tech Plan

Department: Various District Wide

Rationale for Purchase: Replacements/Upgrades

The “Advertisement for Bids” was placed in the Wayne County Press for one (1) day.

PROJECTORS BID TABULATION

DESCRIPTION	QTY	Beatty Tele Visual Springfield, IL	CIM Audio Visual Columbus, IN	Dell Inc. Round Rock, TX	Long Electronics Irondale, AL	Tech Depot Trumbull, CT	Tiger Direct Naperville, IL	United Visual Itasca, IL
With Ceiling Mount Kit	Per unit							
	2-4 Units	0	1571.00	1392.35	1844.95	1700.00	0	1646.00
	5-9 Units	2106.10	1571.00	1392.35	1844.95	1700.00	0	1634.00
	10+	2040.81	1571.00	1392.35	1834.95	1700.00	0	1623.00
With Travel Case	Per unit							
	2-4 Units	0	1522.00	1294.00	1649.95	1600.00	1980.17	1534.00
	5-9 Units	1926.13	1522.00	1294.00	1649.95	1600.00	1958.41	1523.00
	10+	1877.63	1522.00	1294.00	1644.95	1600.00	1947.70	1511.00
	10+	1853.80	1522.00	1294.00	1624.95	1600.00	1926.65	1500.00

LCD PROJECTOR MINIMUM SPECIFICATIONS:

Item 1

Model: Sharp PG-MB66X Multimedia Projector or equivalent
 Resolution: true XGA (1024x 768), compressed SXGA+ (1400 x 1050)
 Brightness: 3000 Lumens
 Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
 Sound Output: 2 watt mono
 Remote Control IR Remote
 Lamp Life 2000 hours
 Inputs 2 Computer, Composite Video (RCA), S-Video, Audio (RCA)
 Outputs Computer, Audio,
 Other Connections USB, RS 232 Serial,
 Projection Lamp: 350W User Replaceable
 Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside
 Assistance Program

Included Accessories

Appropriate Ceiling Mount Kit
 2'x2' Adjustable False Ceiling Plate
 Ceiling Extension Tubes
 Audio/Video/15-pin computer
 Cable extension, minimum 50'

Total - Item 1 **Per Unit** _____ **2-4 Units** _____ **5-9 Units** _____
 >10 _____

Item 2

Model: Sharp PG-MB66X Multimedia Projector or equivalent
 Resolution: true XGA (1024x 768), compressed SXGA+ (1400 x 1050)
 Brightness: 3000 Lumens
 Compatibilities: SXGA, XGA, SVGA, VGA; PAL/PAL-M/PAL-N/SECAM/NTSC/NTSC4.43
 Sound Output: 2 watt mono
 Remote Control IR Remote
 Lamp Life 2000 hours
 Inputs 2 Computer, Composite Video (RCA), S-Video, Audio (RCA)
 Outputs Computer, Audio,
 Other Connections USB, RS 232 Serial,
 Projection Lamp: 350W User Replaceable
 Warranty: 3 year parts and labor; 90 days lamp, Emergency Roadside
 Assistance Program

Included Accessories

Travel Case with Wheels

Total - Item 2 **Per Unit**_____ **2-4 Units**_____ **5-9 Units**_____
>10_____

PROJECTORS

Warranty and Support:

Vendor is to be IECC support contact on all warranty issues. Vendor shall have the sole responsibility to contact any and all manufacturers with warranty issues during warranty period. Warranty issues are to be resolved within two weeks or unit(s) will be subject to return for credit or replacement with unit(s) of same or better value. Shipping, delivery, handling, and any restocking fees charges on units(s) returned for credit or replacement shall be the responsibility of the vendor. Vendor shall determine method of shipment. Warranty shall include 30 day unconditional return privilege, 3 Years parts/labor, 90 day lamp warranty and emergency overnight exchange while under warranty.

Failure to give detailed explanation/documentation of proposed equipment being supplied will be possible cause for rejection of bid. Complete documentation for all hardware and software must be provided. Failure to provide shall constitute reason for unconditional return of the system /systems with no restocking charge.

Any exception to warranty & support requirements or failure to provide shall constitute reason for unconditional return of the system/systems with no restocking charge. Any exception to warranty & support requirements or failure to comply will be considered non-responsive.

All freight shipping, delivery and handling charges are to be included in bid total. The quotation as submitted on this form will remain firm for six weeks from the date quotation is received by Illinois Eastern Community Colleges.

SIGNATURE_____

COMPANY_____

ADDRESS_____

TELEPHONE_____

DATE_____

NOTE: PLEASE SUBMIT BID IN DUPLICATE

Agenda Item #10

District Finance

A. Financial Report

B. Approval of Financial Obligations

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529

TREASURER'S REPORT January 31, 2007

<u>FUND</u>	<u>BALANCE</u>
Educational	\$1,207,900.62
Operations & Maintenance	\$344,877.04
Operations & Maintenance (Restricted)	\$27,661.63
Bond & Interest	\$107,838.67
Auxiliary	\$502,755.81
Restricted Purposes	(\$78,043.82)
Working Cash	\$0.00
Trust & Agency	\$267,852.54
Audit	\$48,181.38
Liability, Protection & Settlement	\$113,506.60
TOTAL ALL FUNDS	\$2,542,530.47

Respectfully submitted,

Roger Browning, Treasurer

ILLINOIS EASTERN COMMUNITY COLLEGES
Combined Balance Sheet - All Funds
January 31, 2007

	ALL FUNDS
	Fiscal Year 2007
ASSETS:	
CASH	2,542,530
IMPREST FUND	21,500
CHECK CLEARING	12,000
INVESTMENTS	12,490,000
RECEIVABLES	3,516,332
ACCRUED REVENUE	-
INTERFUND RECEIVABLES	-
INVENTORY	481,046
OTHER ASSETS	446,276
TOTAL ASSETS AND OTHER DEBITS:	19,509,684
 LIABILITIES:	
PAYROLL DEDUCTIONS PAYABLE	202,025
ACCOUNTS PAYABLE	17,478
ACCRUED EXPENSES	-
INTERFUND PAYABLES	139,950
DEFERRED REVENUE	0
OTHER LIABILITIES	657,818
TOTAL LIABILITIES:	1,017,271
 EQUITY AND OTHER CREDITS:	
INVESTMENT IN PLANT	1,646,662
PR YR BDGTD CHANGE TO FUND BALANCE	451,242
 FUND BALANCES:	
FUND BALANCE	9,906,701
RESERVE FOR ENCUMBRANCES	6,487,808
TOTAL EQUITY AND OTHER CREDITS	18,492,413
 TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	19,509,684

ILLINOIS EASTERN COMMUNITY COLLEGES
 Combined Statement of Revenues, Expenses,
 and Changes in Net Assets
 AS OF January 31, 2007

ALL FUNDS

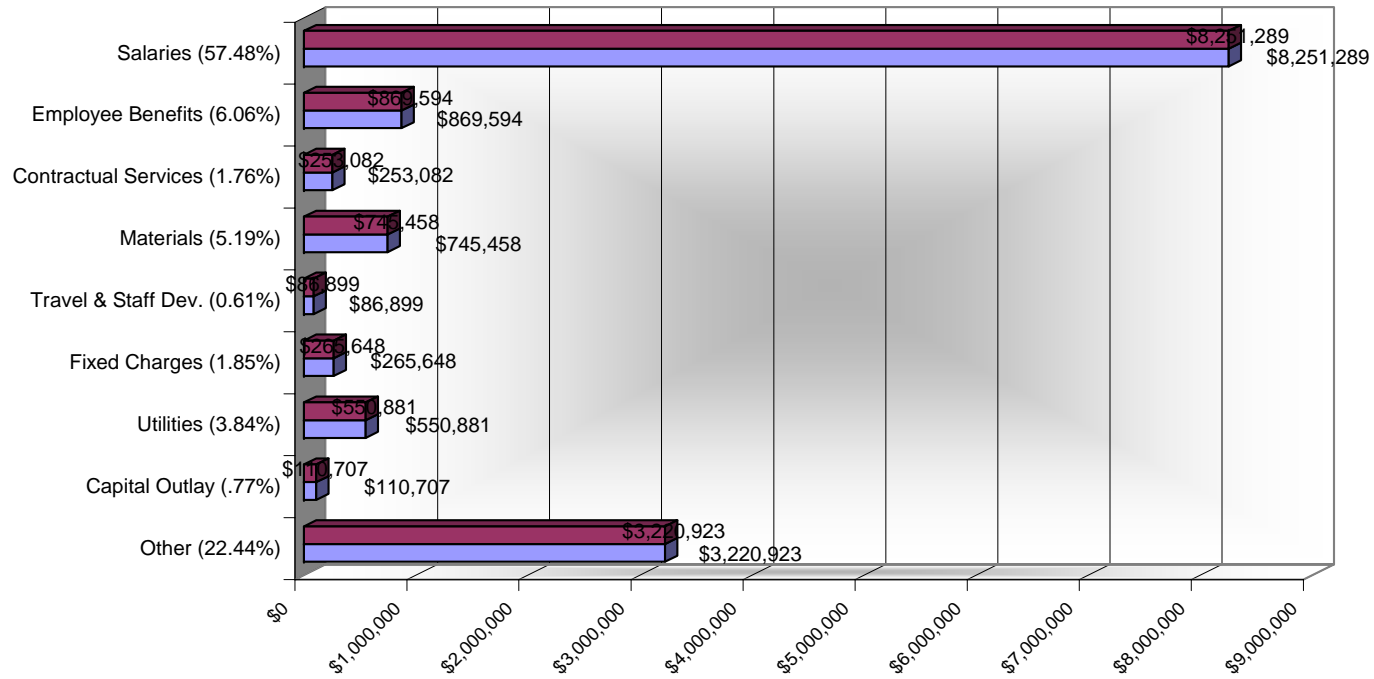
	YEAR-TO-DATE
REVENUES:	
LOCAL GOVT SOURCES	4,843,164
STATE GOVT SOURCES	7,020,507
STUDENT TUITION & FEES	9,425,107
SALES & SERVICE FEES	2,078,558
FACILITIES REVENUE	33,344
INVESTMENT REVENUE	189,580
OTHER REVENUES	22,041
TOTAL REVENUES:	23,612,301
 EXPENDITURES:	
INSTRUCTION	6,207,060
ACADEMIC SUPPORT	273,551
STUDENT SERVICES	707,836
PUBLIC SERV/CONT ED	33,439
OPER & MAINT PLANT	1,442,918
INSTITUTIONAL SUPPORT	5,440,406
SCH/STUDENT GRNT/WAIVERS	3,191,524
AUXILIARY SERVICES	2,787,423
TOTAL EXPENDITURES:	20,084,157
 TRANSFERS AMONG FUNDS:	
INTERFUND TRANSFERS	0
TOTAL TRANSFERS AMONG FUNDS:	0
 NET INCREASE/DECREASE IN NET ASSETS	 3,528,144

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Comparison Report
FY 2005 - 2007

College	Category	FISCAL YEAR 2005			FISCAL YEAR 2006			FISCAL YEAR 2007			
		Annual Budget	Spent Thru January	% of Bdgt	Annual Budget	Spent Thru January	% of Bdgt	Annual Budget	Spent Thru January	% of Bdgt	% of Year
Frontier	Bills		\$1,083,376			\$1,165,468			\$1,109,638		
	Payroll		1,138,146			1,180,953			1,127,662		
	Totals	\$3,360,839	2,221,522	66%	\$3,526,691	2,346,421	67%	\$3,458,981	2,237,300	65%	58%
Lincoln Trail	Bills		879,128			813,893			833,756		
	Payroll		1,320,726			1,339,136			1,348,707		
	Totals	3,518,296	2,199,854	63%	3,484,368	2,153,029	62%	3,557,096	2,182,463	61%	58%
Olney Central	Bills		1,057,615			1,056,365			1,113,757		
	Payroll		2,225,698			2,460,837			2,557,132		
	Totals	5,232,477	3,283,313	63%	5,591,028	3,517,202	63%	5,884,839	3,670,889	62%	58%
Wabash Valley	Bills		1,130,113			1,190,064			1,290,525		
	Payroll		1,705,370			1,746,421			1,717,371		
	Totals	4,160,644	2,835,483	68%	4,318,310	2,936,485	68%	4,514,697	3,007,896	67%	58%
Workforce Educ.	Bills		744,230			911,843			882,795		
	Payroll		581,539			605,592			570,651		
	Totals	2,275,771	1,325,769	58%	2,416,321	1,517,435	63%	2,421,914	1,453,446	60%	58%
District Office	Bills		140,249			132,220			137,779		
	Payroll		507,818			523,429			501,874		
	Totals	1,217,781	648,067	53%	1,244,658	655,649	53%	1,240,904	639,653	52%	58%
District Wide	Bills		948,767			832,554			734,942		
	Payroll		359,542			401,219			427,892		
	Totals	4,658,005	1,308,309	28%	4,636,756	1,233,773	27%	5,282,077	1,162,834	22%	58%
O & M	Bills										
	Payroll										
	Totals										
GRAND TOTALS		\$24,423,813	\$13,822,317	57%	\$25,218,132	\$14,359,994	57%	\$26,360,508	\$14,354,481	54%	58%

Excludes DOC

**Illinois Eastern Community Colleges
FY2007
Operating Funds**



Illinois Eastern Community Colleges Dist. #529
 As of January 31, 2007 - \$14,354,481

Agenda Item #11

Chief Executive Officer's Report

Agenda Item #12

Executive Session

Agenda Item #13

Approval of Executive's Session Minutes

- A. Written Executive Session Minutes**
- B. Audio Executive Session Minutes**

Agenda Item #14

Approval of Personnel Report

MEMORANDUM

TO: Board of Trustees

FROM: Terry L. Bruce

DATE: February 15, 2007

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the attached Personnel Report. Additional information for item 400.3, 400.5. and 400.6. will be mailed under separate cover.

INDEX

- 400.1. Faculty Seniority List for 2006-07**
- 400.2. Intent to Renew CEO Contract**
- 400.3. Leave Request (External Report)**
- 400.4. Leave of Absence Approved by CEO since December 12, 2006**
- 400.5. Request for Approval of Proposed Non-College Employment (External Report)**
- 400.6. Retirements**

PERSONNEL REPORT

400.1. Faculty Seniority List for 2006-07

Accounting

Kristi Urfer (one year seniority for 2006-07 academic year)

Adult Education

Mary Jane Beckett
Travis Mathews

Agricultural Technology

Paul Schnarre (one year seniority for 2006-07 academic year)
Don Mersinger (one year seniority for 2006-07 academic year)

Art

Drew Tucker (one year seniority for 2006-07 academic year)
Lonnie Devin

Automotive Service Technology

Johnie Harrell (one year seniority for 2006-07 academic year)
Rodney Maxey (one year seniority for 2006-07 academic year)
Brian Wick (one year seniority for 2006-07 academic year)

Business (Transfer)

Gaziur Rahman (one year seniority for 2006-07 academic year)
Lonnie Devin (one year seniority for 2006-07 academic year)
Teresa Tegeler

Chemical Sciences

Gary Adams (one year seniority for 2006-07 academic year)
Donald Florida

*/**/*** = same seniority

Coal Mining Technology

Earl Jennings (one year seniority for 2006-07 academic year)
Terry Russell (one year seniority for 2006-07 academic year)
Scott Hanson (one year seniority for 2006-07 academic year)
Mitchell Wolfe (one year seniority for 2006-07 academic year)
Fred Schwappach (one year seniority for 2006-07 academic year)
Randall Questelle (one year seniority for 2006-07 academic year)
Gary Wangler (one year seniority for 2006-07 academic year)
Phillip Edmondson (one year seniority for 2006-07 academic year)
John Michael Nutter (one year seniority for 2006-07 academic year)
Michael Thomas (one year seniority for 2006-07 academic year)
Kim Underwood (one year seniority for 2006-07 academic year)

Collision Repair Technology

Mark Fitch (one year seniority for 2006-07 academic year)

Communications

Judith Puckett

Computer Networking Specialist

- * Jeff Cutchin (one year seniority for 2006-07 academic year)
- * Ryan Roark (one year seniority for 2006-07 academic year)

Computer Science

Dan Tahtinen (one year seniority for 2006-07 academic year)
Wayne Morris (one year seniority for 2006-07 academic year)

Counseling

David Cunningham

Diesel Equipment & Technology

Larry Hoeszle (one year seniority for 2006-07 academic year)
Scott Balding (one year seniority for 2006-07 academic year)

Drafting Technology

Lonnie Devin

*/**/**** = same seniority

Drama

Dan Bruneau (one year seniority for 2006-07 academic year)

Early Childhood Development

Linda Kolb (one year seniority for 2006-07 academic year)

Economics

Kathy Doty

Education

Linda Kolb

Kathy Harris (one year seniority for 2006-07 academic year)

Electronics Technology

Jay Carter (one year seniority for 2006-07 academic year)

English

Brenda Phegley (one year seniority for 2006-07 academic year)

Diane Reed (one year seniority for 2006-07 academic year)

William Tucker (one year seniority for 2006-07 academic year)

Judith Puckett (one year seniority for 2006-07 academic year)

Winifred Wolven (one year seniority for 2006-07 academic year)

Kelly Payne (one year seniority for 2006-07 academic year)

English As A Second Language

Mary Mersinger (one year seniority for 2006-07 academic year)

Health

Clyde Buck (one year seniority for 2006-07 academic year)

Kathryn Harris

History

Patricia Owens (one year seniority for 2006-07 academic year)

David Denton (one year seniority for 2006-07 academic year)

Roger Chapman (one year seniority for 2006-07 academic year)

Carmen Jones (one year seniority for 2006-07 academic year)

*/**/** = same seniority

Home Economics

Linda Kolb

Horticulture

Paul Stouse (*hire date effective 1-3-07*)

Industrial Maintenance Technology

- Russ Jausel (one year seniority for 2006-07 academic year)
- * Michael McKern (one year seniority for 2006-07 academic year)
- * Gary Spraggins (one year seniority for 2006-07 academic year)

Industrial Studies

Byford Cook (one year seniority for 2006-07 academic year)

Information Processing

Wayne Morris

Life Science

- Don Leynaud (one year seniority for 2006-07 academic year)
- James Burnett (one year seniority for 2006-07 academic year)
- Anuradha Roy (one year seniority for 2006-07 academic year)
- Richard Poskin (one year seniority for 2006-07 academic year)
- Christian Mathews (one year seniority for 2006-07 academic year)
- * Nixie Hnetkovsky (one year seniority for 2006-07 academic year)
- * Carrie Mallard (one year seniority for 2006-07 academic year)
- Nick Short (one year seniority for 2006-07 academic year)

Machine Shop Technology

Byford Cook
Mark Pettigrew (one year seniority for 2006-07 academic year)

Manufacturing Technology

Gary Wise (one year seniority for 2006-07 academic year)

Marketing Business Management

David Wilderman (one year seniority for 2006-07 academic year)

*/**/*** = same seniority

Massage Therapy

Nedra Pershing (one year seniority for 2006-07 academic year)

Mathematics

C. Allen Brown (one year seniority for 2006-07 academic year)

Laurel Cutright (one year seniority for 2006-07 academic year)

Mary Jane Beckett (one year seniority for 2006-07 academic year)

* Richard Kribs IV (one year seniority for 2006-07 academic year)

* Don Florida (one year seniority for 2006-07 academic year)

Microcomputer Support Specialist

David Johnston (one year seniority for 2006-07 academic year)

Music

Yvonne Newlin (one year seniority for 2006-07 academic year)

Paul Sainer (one year seniority for 2006-07 academic year)

Suzanne Downes (one year seniority for 2006-07 academic year)

Nursing

Carole Fusco (one year seniority for 2006-07 academic year)

Kathleen Nelson (one year seniority for 2006-07 academic year)

Kathleen Hudson (one year seniority for 2006-07 academic year)

Nancy Buttry (one year seniority for 2006-07 academic year)

Janet Kinkade (one year seniority for 2006-07 academic year)

Tamara Fralicker (one year seniority for 2006-07 academic year)

* Teresa Diekmann (one year seniority for 2006-07 academic year)

* Theresa Marcotte (one year seniority for 2006-07 academic year)

Ruby Houldson (one year seniority for 2006-07 academic year)

Hollie Kelly (one year seniority for 2006-07 academic year)

Lori Phillips (one year seniority for 2006-07 academic year)

** Brenda Grove (one year seniority for 2006-07 academic year)

** Anne Hustad (one year seniority for 2006-07 academic year)

** Karen Marks (one year seniority for 2006-07 academic year)

** Sharen Wolke (one year seniority for 2006-07 academic year)

Holly Farley (one year seniority for 2006-07 academic year)

*** Shirley Smithenry (one year seniority for 2006-07 academic year)

*** Angelia Williams (one year seniority for 2006-07 academic year)

Cheryl Dill (*hire date effective 1-3-2007*)

*/**/***= same seniority

Office Careers

- Teresa Tegeler (one year seniority for 2006-07 academic year)
- Beatrice Abernathy (one year seniority for 2006-07 academic year)
- * Kathy Doty (one year seniority for 2006-07 academic year)
- * Cathy Robb (one year seniority for 2006-07 academic year)
- John Kendall (one year seniority for 2006-07 academic year)
- ** Shasta Bennett (one year seniority for 2006-07 academic year)
- ** Amie Mayhall (one year seniority for 2006-07 academic year)

Physical Education

Kathryn Harris
Clyde Buck

Physics

Robert Mason (one year seniority for 2006-07 academic year)

Psychology

David Cunningham (one year seniority for 2006-07 academic year)
John Day (one year seniority for 2006-07 academic year)
Susan Polgar (one year seniority for 2006-07 academic year)
Andrea Gere (one year seniority for 2006-07 academic year)

Quality Improvement Specialist

Lonnie Devin

Radio/TV Broadcasting

Kyle Peach (one year seniority for 2006-07 academic year)

Religion

Judith Puckett

Social Services

Judy Neikirk (one year seniority for 2006-07 academic year)

Spanish

Hal Kizer (one year seniority for 2006-07 academic year)

*/**/*** = same seniority

Speech

James Tucker (one year seniority for 2006-07 academic year)

Jill Winter (one year seniority for 2006-07 academic year)

Telecommunications Technology

David Goodson (one year seniority for 2006-07 academic year)

Howard Lanam (one year seniority for 2006-07 academic year)

Tom Baird (one year seniority for 2006-07 academic year)

George Kocher (one year seniority for 2006-07 academic year)

Travis Matthews (one year seniority for 2006-07 academic year)

*/**/*** = same seniority

400.2. Intent to Renew CEO Contract

400.3. Leave Request (External Report)

400.4. Leave of Absence Approved by CEO since December 12, 2006

A. None

400.5. Request for Approval of Proposed Non-College Employment (External Report)

400.6. Retirements

A. Faculty

1. Don Mersinger, Agriculture Technologies, WVC, effective May 31, 2007

2. Paul Schnarre, Agriculture Technologies, WVC, effective May 31, 2007

Agenda Item #15

Collective Bargaining

Agenda Item #16

Litigation

Agenda Item #17

Acquisition and Disposition of Property

Agenda Item #18

Other Items

Agenda Item #19

Adjournment

TENTATIVE
Protection, Health, Safety and ADA
Projects Schedule
Phase VIII

	Estimated Budget											
Repair Stairways & Elevators	\$121,460											
Combustible Wall Panel Replacement	\$178,291											
Bleacher Repair & Replacement	\$179,850											
Floor Tile Repair & Replacement	\$38,400											
Replacement of Greenhouse Glass	\$51,400											
ADA - Natatorium Renovations	\$245,000											
Tuckpointing of Exterior Walls	\$37,200											
Other ADA Compliance Work	\$287,400											
Roof Repair and Replacement	\$1,013,755											
Asbestos Survey and Potential Abatement	\$529,507											
Districtwide Upgrade of Plumbing	\$67,200											
HVAC Supplement and Upgrade	\$593,505											
Upgrade of Lighting & Firealarm System	\$154,600											
GRAND TOTAL	\$3,497,568		Board Approval	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Partial Accepted	Fully Accepted	

1/31/2007