CENTER FOR EXCELLENCE
IN TEACHING & LEARNING
ILLINOIS EASTERN COMMUNITY COLLEGES

EDUCATOR EXCELLENCE SELF EVALUATION FORM

Complete the self-evaluation form, save with your last name, and email to IECC CETL at cetl@iecc.edu Self-evaluations must be completed and submitted within 12 months of satisfactorily completing EDU 1600 and EDU 1605.

Name:	**Course (Title) to be evaluated:**
Course Prefix and Number:	**College:**
Instructional Delivery Method:	**Term:**
Course dates/times:	**EDU 1600 Completion Date:** **EDU 1605 Completion Date:**

Rubric Ratings:	**Highly Effective**: Exceeds the normal requirements. The quality makes a significant contribution to IECC and its mission.	**Effective**: Clearly meets the requirements. Accomplishment supports IECC and its mission.	**Less Than Effective**: Falls short of meeting the requirements. Continued performance at this level risks hindering IECC and its mission.	**Ineffective**: Does not meet the requirements. Performance impedes IECC and its mission.	**NA (Not Applicable)**

> **Check the boxes to mark the appropriate rating for each evaluation item below.**
> **Comments and/or evidence of HIGHLY EFFECTIVE and EFFECTIVE ratings are optional.**
> **Items marked LESS THAN EFFECTIVE, INEFFECTIVE, and NA require an explanation.**

CLASS STRUCTURE
(ALL ITEMS MARKED LESS THAN EFFECTIVE, INEFFECTIVE, AND N/A MUST BE EXPLAINED IN COMMENTS)

	HIGHLY EFFECTIVE	EFFECTIVE	LESS THAN EFFECTIVE	INEFFECTIVE	NA
Course is well organized and active in LMS - content ready on first day for all modes of instructional delivery.					
Classroom is welcoming and fosters a collaborative environment and/or virtual learning space has a user-friendly flow and easy to find resources					
Provides clear, LMS *Start Here* module complete with all Quality Matters Standard 1 specific review standards (SRS)					
Course syllabus is well organized and all IECC *Checklist for Creating a Course Syllabus* components are included.					
All applicable LMS modules are well organized including module overviews, content, assignments, summary information, and what to expect in next module(s)					
Course content is rigorous and college-level appropriate					
Keeps regular attendance in LMS and/or Entrata					

	HIGHLY EFFECTIVE	EFFECTIVE	LESS THAN EFFECTIVE	INEFFECTIVE	NA
Begin/end F2F and/or Hy Flex, synchronous online/hybrid class on time					
Log into LMS bi-weekly to communicate with students, grade assignments, and /or contribute to discussion boards					
Provide regular, detailed LMS news feed and announcements					

COMMENTS:

METHODS/PEDAGOGY
(ALL ITEMS MARKED LESS THAN EFFECTIVE, INEFFECTIVE, AND N/A MUST BE EXPLAINED IN COMMENTS)

	HIGHLY EFFECTIVE	EFFECTIVE	LESS THAN EFFECTIVE	INEFFECTIVE	NA
Overall, provides well-designed and well-organized lessons, materials, courses					
Course content/ modules are (self) evaluated using the Quality Matters rubric					
Employs multimodal instruction and differentiating content					
Bloom's Taxonomy model and strategies are evident throughout the course					
Formative and Summative assessment practices are evident throughout the course					
Course content is accessible to all students (see Quality Matters Standards 7&8 and P.O.U.R. into Accessibility, as noted in EDU 1600)					
Instructor relates content/concepts to students' experiences and/or uses other relevant examples					
Learning outcomes are measurable and course content aligns with course outcomes					
Assessments are suited to the level of the course and meet Quality Matters standards					

	HIGHLY EFFECTIVE	EFFECTIVE	LESS THAN EFFECTIVE	INEFFECTIVE	NA
Learning activities promote and support active learning and achievement of Student Learning Outcomes (QM Standards 4 & 5)					

COMMENTS:

TEACHER-STUDENT INTERACTION
(ALL ITEMS MARKED LESS THAN EFFECTIVE, INEFFECTIVE, AND N/A MUST BE EXPLAINED IN COMMENTS)

	HIGHLY EFFECTIVE	EFFECTIVE	LESS THAN EFFECTIVE	INEFFECTIVE	NA
Students clearly know how/when/ where to contact instructor and thorough contact information page is included in LMS					
Employs timely feedback, communicates clearly and regularly with students audibly and/or within LMS					
Regularly solicits student input					
Engages all students using diverse instructional activities and assignments					
Responds to all emails and/or other communications in a timely manner					
Utilizes discussion boards and other forums effectively, using best practices					

COMMENTS:

PROFESSIONAL DEVELOPMENT					
(ALL ITEMS MARKED LESS THAN EFFECTIVE, INEFFECTIVE, AND N/A MUST BE EXPLAINED IN COMMENTS)					
	HIGHLY EFFECTIVE	**EFFECTIVE**	**LESS THAN EFFECTIVE**	**INEFFECTIVE**	**NA**
Attend and participate in faculty meetings, workshops, and other college/district PD offerings					
Exhibit a collaborative working relationship with colleagues and administration					
Keep current on trends and issues in education and latest developments in field of study					
Attend local/state/national educational conferences relevant to field of study					

COMMENTS:

FINAL COMMENTS/QUESTIONS: