

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

IECC Board of Trustees Regular Meeting

Tuesday, March 21, 2023



Location:

**Frontier Community College, Bob Boyles Hall
2 Frontier Drive
Fairfield, IL 62837**

**Dinner – 5:30 p.m.
Meeting – 6:15 p.m.**

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

**Tuesday, March 21, 2023
6:15 p.m.**

**Frontier Community College, Bob Boyles Hall
2 Frontier Drive
Fairfield, IL 62837**

1. Call to Order & Roll Call Vice Chair Culver
2. Welcome from the Chair Vice Chair Culver
3. Recognition of Visitors and Guests President Edgren
 - 3.A. Visitors and Guests
 - 3.B. IECEA Representative
4. Public Comments
5. Reports
 - 5.A. Trustees
Student Trustee Raechel Hnetkovsky will be recognized for her service to the Board of Trustees over the last year.
 - 5.B. Chancellor
 - 5.C. Presidents
 - 5.D. Division Report: Business & Industry Update Dean Kakac
6. Approval of Consent Agenda Chancellor Gower
 - 6.A. Disposition of Minutes
 - 6.B. Policy and Procedure 100.16 Address a Complaint
 - 6.C. Policy 500.9 Transfer Credit
 - 6.D. Policy 500.25 Academic Integrity
 - 6.E. Policy 500.28 Hazing
 - 6.F. Clay County Hospital Apprenticeship
 - 6.G. Affiliation Agreements:
 - 6.G.i. Back & Body Works
 - 6.G.ii. Rural Med EMS

6.G.iii. Richland County Circuit Clerk	
6.G.iv. Memorial Hospital & Health Care Center - Jasper, IN (PTA only)	
7. Action on Items Removed from Consent Agenda	Chancellor Gower
8. Policy First Reading (and Possible Approval)	Chancellor Gower
<i>None</i>	
9. Policy Second Reading	Chancellor Gower
<i>None</i>	
10. Staff Recommendations for Approval	Chancellor Gower
10.A. Nursing Program Fees	Chancellor Gower
10.B. Medical Laboratory Technician Fees	Chancellor Gower
10.C. 403(b) Annual Monitoring Report	Chancellor Gower
11. Bid Committee Report	Chancellor Gower
11.A. TRIO Summer Trip	
11.B. OCC Welder	
11.C. IECC 15-Passenger Van	
12. District Finance	Mr. Hawkins
12.A. Financial Report	Mr. Hawkins
12.B. Approval of Financial Obligations	Mr. Hawkins
13. Executive Session	
14. Approval of Executive Session Minutes	Chancellor Gower
14.A. Written Executive Session Minutes	Chancellor Gower
14.B. Audio Executive Session Minutes	Chancellor Gower
15. Approval of Personnel Report	Mrs. McDowell
16. Collective Bargaining	Chancellor Gower
17. Litigation	Chancellor Gower
18. Other Items	
19. Adjournment	

1. Call to Order & Roll Call – Vice Chair Brenda Culver called the meeting to order at 6:15 p.m. and directed the Board Secretary Sonja Music to call the roll.

Barbara Shimer: Present
Susan Batchelor: Present
Brenda Culver: Present
John Brooks: Present
Roger Browning: Present (via Zoom)
Gary Carter: Present (via Zoom)
Jan Ridgely: Present
Raechel Hnetovsky: Present
Present: 8.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Ryan Gower, Chancellor
Jay Edgren, President of Frontier Community College
Matt Fowler, President of Wabash Valley College
Roger Eddy, Interim President of Olney Central College
Alex Cline, Director of Information & Communications Technology
Ryan Hawkins, Chief Financial Officer/Treasurer
Andrea McDowell, Director of Human Resources
Sonja Music, Board Secretary

2. Welcome from the Chair- Vice Chair welcomed all who were present for the meeting.
3. Recognition of Visitors and Guests
 - 3.A. Visitors and Guests – Chancellor Gower and Trustees thanked Raechel Hnetovsky, Student Trustee, expressing appreciation for her service to the Board of Trustees and the IECC district. Raechel is a nursing student at Frontier Community College and served as student trustee the past year.
 - 3.B. IECEA Representative – None
4. Public Comments – None
5. Reports
 - 5.A. Trustees - None

5.B. Chancellor – Chancellor Gower reviewed current issues and opportunities facing the District.

5.C. Presidents – Reports were presented from each of the colleges.

5.D. Division Report – On behalf of Dean Kakac, President Edgren gave a brief Business & Industry update.

6. Approval of Consent Agenda

6.B. Policy and Procedure 100.16 Address a Complaint – Chancellor Gower recommended the revision of the current policy based on the recommendation by the Higher Learning Commission (HLC).

6.C. Policy 500.9 Transfer Credit – Chancellor Gower recommended the revision of the current policy to include language pertaining to a student’s ability to complete an associate degree via the reverse transfer of credit process. The revision also includes the removal of transfer credit specifics that have been addressed procedurally.

6.D. Policy 500.25 Academic Integrity – Chancellor Gower recommended the reinstatement of the policy with revisions to allow for the inclusion of general policy statements and the removal of procedural language suitable for and found within the Student Code of Conduct.

6.E. Policy 500.28 Hazing – Chancellor Gower recommended the reinstatement of the policy with revisions to allow for the inclusion of general policy statements and the removal of procedural language suitable for and found within the Student Code of Conduct.

6.G. Affiliation Agreements – Chancellor Gower recommended the approval of affiliation agreements with the following:

6.G.i. Back & Body Works

6.G.ii. Rural Med EMS

6.G.iii. Richland County Circuit Clerk

6.G.iv. Memorial Hospital & Health Care Center - Jasper, IN (PTA only)

Motion to approve the consent agenda as presented with the removal of the minutes of the February regular meeting and the Clay County Hospital Apprenticeship Agreement. This motion, made by Gary Carter and seconded by Barbara Shimer, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea

Yea: 7, Nay: 0

7. Action on Items Removed from Consent Agenda

6.A. Disposition of Minutes – Open meeting minutes as prepared for the regular meeting held Tuesday, February 21, 2023, were presented for disposition with the correction to add Susan Batchelor to the attendance list.

This motion, made by Jan Ridgely and seconded by Barbara Shimer, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

6.F. Clay County Hospital Apprenticeship – Chancellor Gower recommended approval of an agreement with Clay County Hospital to develop an apprenticeship program that will allow Certified Nursing Assistant (CAN) students to enroll in IECC’s Registered Nursing Program and have all associated tuition and fees paid by the hospital.

Motion to approve Clay County Apprenticeship as presented. This motion, made by Susan Batchelor and seconded by Raechel Hnetovsky, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

8. Policy First Reading (and Possible Approval) - None

9. Policy Second Reading - None

10. Staff Recommendations for Approval

10.A. Nursing Program Fees – Chancellor Gower recommended approval of proposed changes to the Nursing Program Fees beginning in the Fall 2023 term for first year nursing students as presented by Associate Dean of Allied Health Alani Frederick.

Motion to approve the change to the Nursing Program Fees as presented. This motion, made by Susan Batchelor and seconded by Raechel Hnetovsky, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

10.B. Medical Laboratory Technician Fees – Chancellor Gower recommended approval of proposed changes to the Medical Laboratory Technician Fees beginning in the Fall 2023 term for first year nursing students as presented by Associate Dean of Allied Health Alani Frederick.

Motion to approve the fee adjustments for the Medical Laboratory Technician (MLT) Program as presented. This motion, made by Roger Browning and seconded by Barbara Shimer, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

10.C. 403(b) Annual Monitoring Report – Chancellor Gower recommended approval of the Calendar Year 2022 Report for the IECC 403(b) Plan as presented by Chief Financial Officer Ryan Hawkins.

Motion to accept the Calendar Year 2022 Report for the IECC 403(b) Plan as presented. This motion, made by Jan Ridgely and seconded by Susan Batchelor, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

11. Bid Committee Report – Chancellor Gower reviewed the following Bid Committee Report:

11.A. TRIO Summer Trip – bid in the amount of \$74,400 with WorldStrides/Brightspark Travel, St. Charles, IL

11.B. OCC Welder – bid for four welders for a total amount of \$46,850.60 from ILMO Products Company, Mount Vernon, IL

11.C. IECC 15-Passenger Van – bid in the amount of \$49,975.00 from Eagleston Automotive Center, Olney, IL

Motion to approve the Bid Committee Report recommendation as presented. This motion, made by Gary Carter and seconded by Barbara Shimer, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

12. District Finance – District financial obligations (Listing of Board Bills) for March 2023, totaling \$981,207.59 were presented for approval.

Motion to approve payment of district financial obligations for March 2023, in the amounts listed. This motion, made by Raechel Hnetovsky and seconded by Jan Ridgely, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

13. Executive Session - None

14. Approval of Executive Session Minutes

Motion to approve written and audio executive session minutes of a closed meeting held during the regular meeting, Tuesday, February 21, 2023, as presented. This motion, made by Susan Batchelor and seconded by Barbara Shimer, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

15. Approval of Personnel Report – The Chancellor recommended approval of the following Personnel Report as presented by Human Resource Director Andrea McDowell.

400.1. Employment of Personnel

A. Professional, Non-Faculty, Exempt

1. Nancy Stremme, Program Director of Cosmetology, OCC, effective February 27, 2023
2. Javier Milla Munoz, Head Women's and Men's Soccer Coach, LTC, effective March 27, 2023

B. Professional, Non-Faculty, Non-Exempt

1. Amy Lemke, Payroll & Benefits Specialist, DO, effective April 10, 2023
2. Mark Blevins, Technology Systems Specialist, DO, effective March 27, 2023
3. Melanie Wiseman, Executive Administrative Assistant, WRC, effective March 13, 2023
4. Nickie Daniel, HR Coordinator, DO, effective March 27, 2023

400.2. Change in Status

1. Nick Knapp, Temporary Contractual to Professional, Non-Faculty, Exempt status

2. Jackson Hemrich, Temporary Full-time Welding Instructor, LTC to Temporary Full-time Welding Staff, LTC effective May 15, 2023

400.3. Special Assignment

400.4. Resignation Ratification

1. Alex Morais, Head Men's & Women's Soccer Coach, LTC, effective February 21, 2023
2. Hunter Meritt, TRIO Upward Bound Counselor, LTC, effective May 12, 2023

400.5. Retirement Ratification

1. Vicki Thompson, Retention Coordinator, OCC, effective June 30, 2023

Motion to approve the foregoing Personnel Report as recommended. This motion, made by Barbara Shimer and seconded by John Brooks, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

16. Collective Bargaining - None

17. Litigation - None

18. Other Items - None

19. Adjournment

Motion to adjourn at 7:27 pm. This motion, made by Raechel Hnetovsky and seconded by Jan Ridgely, Carried.

Barbara Shimer: Yea, Susan Batchelor: Yea, Brenda Culver: Yea, John Brooks: Yea, Roger Browning: Yea, Gary Carter: Yea, Raechel Hnetovsky: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

Approved:

Chairman:



Secretary:

