BOARD OF TRUSTEES – 100

Identity Theft Prevention Program (100.23)

Date Adopted: March 17, 2009

The Board of Trustees of Illinois Eastern Community College District #529 is committed to compliance with the Federal Trade Commission Red Flags Rules on Identity Theft Prevention. The Board will maintain a written Identity Theft Program that:

- outlines the Identity Theft Prevention Program requirements;
- detects the red flags that the program incorporates;
- responds appropriately to detected red flags to prevent and mitigate identity theft;
- ensures the program is updated periodically to reflect change in risks;
- establishes an identity theft prevention team to monitor and update the program;
- conducts annual training for staff with responsibilities in the areas of student accounts, student records, and financial aid; and
- conducts staff training for any other employees for whom it is reasonably foreseeable may come into contact with student accounts or personally identifiable information.